

MEETING NOTICE

Village of Scarsdale

A Work Session of the Scarsdale Village Board of Trustees is scheduled for 5:00 PM on Tuesday, February 27, 2024. The meeting will be held in Village Hall. Members of the public wishing to attend the meeting remotely can do so via online link at <https://zoom.us/j/93183703358>, or call into the meeting using 1-929-436-2866 and entering the Meeting ID 931 8370 3358.* Upon opening the Work Session in public, it is anticipated that the Village Board will act upon a motion to convene in Executive Session for item #3 below

AGENDA

1. Water Department Operational Update – 3rd Floor Meeting Room
2. Budget Discussions – 3rd Floor Meeting Room
3. 27 Woods Lane Appeal – Further Discussions – Executive Session - Trustees Room

CS: 02-23-24

E-MAIL: Journal News (Lohud)
Scarsdale 10583
Scarsdale Hamlet Hub
The Daily Scarsdale

cc: Lobby Bulletin Board

**For a brief Zoom tutorial or to troubleshoot a problem, see here: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>. For other user questions, please visit the Zoom Help Center: <https://support.zoom.us/hc/en-us>.*

To: Alex Marshall, Acting Village Manager

From: Thomas C. Morzello, Assistant to the Village Manager

Date: Tuesday, February 20, 2024

RE: FY 24/25 Village-Wide Fees and Charges Schedule

MEMORANDUM
Village Manager's Office

The attached Table 1, titled 'FY 2024-25 Proposed Village-Wide Fees and Charges Schedule' ("Schedule"), identifies fees and charges levied for Village licenses, permits, and services, excluding the Department of Parks, Recreation, and Conservation, which utilizes a separate fee schedule. The Schedule details all current fees in black, as well as any proposed fee modifications in red. Such proposed changes must be adopted by resolution of the Village Board, pursuant to the Village Code.

The criteria and objectives for changing or creating fees were to:

- Cover material and staff costs, which increase annually.
- Support intended policies and operational outcomes.
- Comply with statutory regulations.

Staff reviewed the Schedule relative to current operating costs and the chronology of previous increases while conducting municipal surveys as deemed necessary. Our current fees and charges structure has remained relatively stable, in contrast to the previous fiscal year. Following last year's more significant overhaul, Department Heads generally opted against further adjustments at this time. In some cases, however, due to factors such as inflation and increased operational costs, adjustments are necessary to ensure the continued financial health of the Village.

The following key modifications have been made for FY 2024-25 to ensure our fees remain relevant and equitable:

- **Water Department:**
 - Service Charges per Quarter (Page 7)
 - Reason: These fees are being increased based on the recommendation of Westchester Joint Water Works to align them with fees in similar communities
 - Special Bills for a Portion of a Quarterly Period (Page 8)
 - Reason: Being raised to remain consistent with comparable communities
- **Department of Public Works (DPW) & Village Engineer:**
 - NEW: Re-inspection Fee for Streets, Sidewalks & Right-of-Way (ROW) (Page 11)
 - Reason: Being introduced to disincentivize repeat inspections
 - NEW: Inspection and Reinspection fees for Stormwater Permit (Page 11)
 - Reason: Being introduced to recoup staff visitation costs, as well as to disincentivize repeat inspections
- **Planning Board, Board of Appeals (BOA), Board of Architectural Review (BAR), & Committee for Historic Preservation (CHP):**
 - NEW: Adjoining Property Buffer Fee (Page 17)
 - Reason: Reflects implementation of recent Village Law, 254-10

Please refer to Table 2, titled 'Fees and Charges Revenues and Estimates,' which illustrates the estimate general fund year-end revenue totals of fees and charges. Of note is the column titled, 'Additional Revenue from Proposed Fee Changes' which details the expected added returns from the proposed fee changes indicated in the Schedule.

TABLE 1: FY 2024-25 DRAFT FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Village Manager					
Banner Request	Maximum Two-Week:	\$100.00		Per Installation	Feb 2021
	Over Two-Week Period (Per Calendar Year):	\$200.00		Per Installation	Feb 2021
Special Event Permit	Single Streetblock Location - Road Closure		\$100, plus any admin. or public safety exps		Feb 2021
	Single Streetblock Location - no Road Closures		\$50, plus any admin. or public safety exps		Feb 2021
	Private Events Closed to Public		\$200, plus any admin. or public safety exps		Feb 2021
	Merchant Promotion		\$100, plus any admin. or public safety exps		Feb 2021
	Use of Village-Owned Permit or Metered Parking Lot (Per Space)		\$25 per space, plus any admin. or public safety exps		Feb 2021
	Public Displays, Protests/ Demonstrations, and Other “Free Speech” related events excluding road, sidewalk, park, or public facility closures, and excluding use of heavy equipment		\$0		Feb 2021
	Tabling/Fundraiser Events involving School or Youth Groups (max 2 tables)		\$0		Feb 2021
	Tabling/Fundraiser Events involving Non-Profit Organizations (Except for School or Youth Groups) (max 2 tables)		\$50, plus any admin. or public safety exps		Feb 2021
	All other Tabling/Fundraiser Events (max 2 tables)		\$100, plus any admin. or public safety exps		Feb 2021
	Inclusion of Food Trucks		\$100		Feb 2021
	All Other Special Events		\$50, plus any admin. or public safety exps		Feb 2021
	Rush Charge (If Requesting Permit within 30 Days from Application Date; charged at discretion of Village Manager’s Office based on event timeframe and size)		Additional 25% of Permit Fee		Feb 2021

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
	Multi-Day Event	10% of Permit Fee, times the number of subsequent days of the event after the first day			Feb 2021
Filming Permit Fees	Student	No fee			Mar 2013
	Nonprofit	No fee + Exp			Mar 2013
	For-Profit	\$500/hr +Exp			Mar 2013
*All filming productions must provide insurance					

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Village Clerk					
Amusement License Fees					
116-1	a) Circus	\$70.00		Per day	Mar 2002
	b) Billiards, poolroom, bowling alley, etc.	\$140.00		Per day	Mar 2002
	c) Any theater, exhibition, or performance	\$30.00		Per day	Mar 2002
		\$400.00		Per year	Mar 2002
116-2	d) Mechanical amusement device	\$260.00		Per year	Mar 2002
Peddlers and Vendors					
234-7	Replacement of Canceled Peddling or Vending License	\$15.00			Mar 2005
234-14	Peddlers and Vendors License Fees	\$225.00		Per year	Mar 2016
		\$120.00		Per 6 months	Mar 2016
		\$75.00		Per 3 months	Mar 2016
NYS Domestic Relations Law					
413-14A	Marriage License	\$40.00			Aug 2003
	Marriage Transcript	\$10.00			Mar 2001
	Wedding Site Fee	\$100.00			
	Facility Rental Fee				
	Non-Residents	\$100.00			Feb 2020
	Residents	\$50.00			Feb 2020
141-9	Dog License Fees*				
	a) Spayed/Neutered	\$21.00		per dog/annually	Feb 2020
	b) Unspayed/unneutered	\$23.00		per dog/annually	Mar 2010
	c) Unspayed/unneutered (4 months +)	\$29.00		per dog/annually	Feb 2020
	d) Replacement Tag	\$5.00		per dog	Feb 2014
	e) Late Permit Renewal	\$5.00			Feb 2020
	f) Doggie License (Optional)	\$5.00		per dog/annually	Feb 2014
141-10	Dog Impoundment Fee (base fee)	\$40.00		per dog	Mar 2023
	a) Each additional 24-hour period	\$10.00		per dog	Mar 2023

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
136	NYS Notary Public License Law Notarial Fees	\$2.00		per notary	Oct 2008
Taxicabs					
272-6	License for each taxicab	\$120.00		Per year	Mar 2010
		\$60.00		Per 6 months	Mar 2010
272-9	Transfer of Taxicab License	\$60.00			Mar 2010
272-17	Taxicab Driver's License Fees	\$50.00		Per year	Feb 2018
	License Renewal	\$45.00		Per year	Feb 2018
	Re-issuance of lost license	\$40.00			Feb 2018
	Issuance of badge	\$25.00			Feb 2018
Water					
A320-4B	Application Fee for Special type of Water Service Connection	\$250.00			Mar 2023
A320-7	Street Service Connection Charges	\$1,160.00		1" pipe	Mar 2023
		To be removed		1 1/4" pipe	Mar 2023
		\$1,530.00		1 1/2" pipe	Mar 2023
		\$1,800.00		2" pipe	Mar 2023
A320-7	Water Inspection Fee	\$200.00			Mar 2023
A320-7	Well Permit Application Fee	\$100.00			Mar 2023
A320-8	Installation of Special Water Conn. for Private Fire Protect Sys.	\$250.00		4 inch or less	Mar 2010
		\$300.00		6 inch	Mar 2010
A320-8 (5)	Ready to Serve Annual Fee for Special Water Conn. for Private Fire Protect Sys.	\$250.00		4 inches or less	Mar 2012
		\$300.00		6 inches	Mar 2012

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
A320-16	Water Meter Replacement	\$360.00		5/8" meter	Mar 2023
		\$440.00		3/4" meter	Mar 2023
		\$500.00		1" meter	Mar 2023
		\$920.00		1 1/2" meter	Mar 2023
		\$1,120.00		2" meter	Mar 2023
A320-18	Testing Water Meters for Meter Test Reading < 103%	\$200.00		5/8"	Mar 2012
		\$200.00		3/4"	Mar 2012
		\$200.00		1"	Mar 2012
		\$275.00		1 1/2"	Mar 2012
		\$275.00		2"	Mar 2012
		all associated costs		>2"	
A320-21	Temporary Discontinuance of Water Service	\$200.00			Mar 2023
A320-21	Abandonment of Existing Service Line	\$300.00			Mar 2023
A320-22	Fire Hydrant Use Permits Tree Spraying-Hydrant Permit (annual) retained	\$500.00		Permit	Mar 2023
A320-22	Fire Hydrant Fee for Areas Outside of Water District Tree Spraying & other Hydrant Use Water Charge	\$500.00		ea.	Mar 2023
		\$450.00 + \$65.00 each		25,000 gal.max. 1,000 gal over 25,000 gal.	Mar 2023 Mar 2023
A320-23	Water Use Charges				

TABLE 1: FY 2024-25 DRAFT FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Scarsdale Quarterly Accounts					
	Base Rate	\$3.76	\$3.87	Per 1 CCF up to 50 CCF per quarter	Mar 2023
	Excess Rate Tier 1	3.0 x Base Rate			Feb 2018
	Excess Rate Tier 2	3.5 x Base Rate			
Scarsdale Monthly Accounts					
	Base Rate	\$3.76	\$3.87	Per 1 CCF up to 500 CCF per month	Mar 2023
	Excess Rate Tier 1	3.0 x Base Rate			Feb 2018
Eastchester Water District Quarterly Accounts					
	Base Rate	\$5.15	\$5.31	Per 1 CCF up to 50 CCF per quarter	Mar 2023
	Excess Rate Tier 1	3.0 x Base Rate for Use above 50 CCF to 125 CCF per Quarter			Feb 2019
	Excess Rate Tier 2	3.5 x Base Rate for Use Above 125 CCF per Quarter			

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Eastchester Water District Monthly Accounts					
	Base Rate	\$5.15	\$5.31	Per 1 CCF up to 500 CCF per month 1 CCF = appx. 749 gallons	Mar 2023
	Excess Rate Tier 1	3.0 x Base Rate			Feb 2018
Quarterly Accounts Served Outside the Village and Eastchester Water District					
	Base Rate	\$5.15	\$5.31	Per 1 CCF up to 50 CCF per quarter 1 CCF = appx. 749 gallons	Mar 2023
	Excess Rate Tier 1	3.0 x Base Rate for Use above 50 CCF to 125 CCF			Feb 2019
	Excess Rate Tier 2	3.5 x Base Rate for Use Above 125 CCF per			
A320-23	Service Charges per Quarter	\$24.00	\$30.00	5/8" meter	Mar 2022
		\$36.00	\$45.00	3/4" meter	Mar 2022
		\$48.00	\$60.00	1" meter	Mar 2022
		\$120.00	\$150.00	1 1/2" meter	Mar 2022
		\$156.00	\$195.00	2" meter	Mar 2022
		\$288.00	\$360.00	3" meter	Mar 2022
		\$480.00	\$600.00	4" meter	Mar 2022
		\$960.00	\$1,200.00	6" meter	Mar 2022
A320-	Water Charge - Construction Purposes (Prior to installation of meter)	\$900.00		per year	Mar 2012

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
A320-25	Special Bills for a Portion of a Quarterly Period	\$70.00	\$100.00		Feb 2014
		\$24.00		5/8" meter	Mar 2022
		\$36.00		3/4" meter	Mar 2022
		\$48.00		1" meter	Mar 2022
		\$120.00		1 1/2" meter	Mar 2022
		\$156.00		2" meter	Mar 2022
		\$288.00		3" meter	Mar 2022
		\$480.00		4" meter	Mar 2022
		\$960.00		6" meter	Mar 2022
A320-26	Penalties for unpaid water bills		After 1 mo. and up to 2 mo. 5%. Thereafter, an add 1% per mo.		
A320-26	Unpaid Water Bill Penalty (service restoration after 3 month shutoff)			Additional Charge	Mar 2005
Sanitary Sewer Rent Charge					
244-4	Scarsdale Water Accounts	\$0.95		Per unit of water	Mar 2023

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Alarms					
107-5	License Fees - Alarm User Permit	\$85.00			Mar 2010
107-13	False Alarm Charges (Monitored Privately)				
	First False Alarm per year	No Charge			Mar 2010
	Second False Alarm per year	\$75.00			Mar 2023
	Third False Alarm per year	\$150.00			Mar 2023
	Four to Six Alarms per year	\$200.00			Mar 2023
	Each Additional up to ten per yr.	\$250.00			Mar 2023
	Eleven or more per year (ea.)	\$300.00			Mar 2023
	Nonlicensed False Alarm	\$150.00			Mar 2023
107-13	Suspended Permit False Alarm	\$160.00		plus Applicable False Alarm Charge Per Schedule	Mar 2023

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Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
DPW & Village Engineer					
163-3	Permit for Blasting	\$2,500.00			Mar 2008
179-7	Fee for Dumping at Village at Disposal Site	\$17.50		per 200lbs	Feb 2019
		No Charge for -residents only-		first 200lbs/day	
	Recyclable Yard Organic Bags	\$4.00		5 Bags	Mar 2009
	Small Starter Kit (Food Waste)	\$20.00		per kit	Feb 2019
	Large Starter Kit (Food Waste)	\$25.00		per kit	Feb 2019
	Large Wheeled Bin (13gal)	\$15.00		per bin	Feb 2019
	Food Waste Composting 3 Gallon Bags (25/Roll)	\$2.00		per roll	Feb 2017
	Food Waste Composting 13 Gallon Bags (25/Roll)	\$5.00		per roll	Feb 2017
	Food Waste Composting 23 Gallon Bags (25/Roll)	\$9.00		per roll	Feb 2019
245-3	Sidewalk Café	\$5.00		per square foot/yearly	Feb 2014
	Right of Way Deposit	\$10.00		per square foot	Feb 2021
256-1	Right-of-Way License Agreement/Permit	\$1,250.00			Feb 2017
	Right-of-Way Annual Maintenance Fee	\$150.00			Feb 2018
256-4	Street and/or Sidewalk Opening Permit Fee	\$250.00		per opening (4 sq yard)	Feb 2021
	Street Restoration (Deposit)				
	Dirt Roads/Paper Street	\$300.00			Mar 2008
	Scenario "A"	\$2,000.00			Mar 2023
	Scenario "B"	\$4,000.00			Mar 2023
	Scenario "C"	\$4,000.00			Mar 2023
	Scenario "D"	\$5,000.00			Jun 2016
	Scenario "E"	\$5000 DEPOSIT			Jun 2016
	Scenario "F"	\$10000 DEPOSIT			Jun 2016

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
256-4	Street Opening without permit				
	1st Event	\$500.00			Feb 2021
	2nd Event	\$1,000.00			Feb 2021
	3rd Event	\$1,500.00		plus \$1/\$1,000	Feb 2021
	4th Event	\$2,000.00			Feb 2021
	(The fees identified per Event are exclusive of the \$250.00 Street Opening Base Permit Fee. The accrual of each event is calculated on a 24 month rolling basis.)				Feb 2021
256-11	Inspection (Streets, Sidewalks & ROW)	\$150.00		per inspection	Feb 2019
	Re-inspection Fee		\$150.00	per inspection	NEW
	Hourly Inspection Fee - Construction, Engineering	\$100.00		per hour	Feb 2021
	Temp. Parking Permit at a metered space	\$50.00		per day	Feb 2021
256-11H	Utility connection to sanitary sewer system				
	a) Catch basins/Manholes	\$500.00			Mar 2007
	b) All pipes	\$350.00			Mar 2007
254-7	Stormwater Permit				Feb 2021
	a) Existing Residential Property Improvements	\$900.00			Feb 2021
	b) New Home Construction	\$1,600.00			Feb 2021
	c) Non-Residential	\$900.00		Plus \$1 per \$1,000 of estimated construction costs	Feb 2021
	d) Revisions to stormwater permit	\$500.00			Feb 2021
	e) Inspection		\$600.00	flat fee to cover up to four basic inspections	NEW
	e) Reinspection		\$150.00	Per reinspection	NEW
256-11H	Utility connection to sanitary sewer system				
	a) Catch basins/Manholes	\$500.00			Mar 2007
	b) All pipes	\$350.00			Mar 2007
277-8	Excavations & Removals of Topsoil				

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
	a) Excavation - Minimum	\$1,500 for 20,000 cubic yards		plus 10 cents a yard over 20,000 yards	Mar 2001
	b) Removal of Topsoil	\$500 for an area of 5,000 square feet		plus 10 cents a yard over 20,000 yards	Mar 2001
281-4E	Tree Removal Permit Application	\$50/Tree		1 - 4 Trees **	Jun 2018
		\$60/Tree		5-17 Trees	Jun 2018
		\$75/Tree		18 or more trees	Jun 2018
		*** Two "As of Right" Trees as per Village Code 281-3D do not require fee			
	Donation Tree Preservation Fund in lieu of replacement trees	\$500.00		1 Tree	Mar 2023
		\$600/Tree		2 to 4 Trees	Mar 2023
		\$700/Tree		5 to 10 Trees	Mar 2023
		\$800/Tree		Greater than 10 Trees	Mar 2023
	General Site Restoration Deposit for Crane or Heavy Equipment	\$1,000.00		Refund upon stump removal and final site restoration	Jun 2018
	Replacement Tree Deposit	\$500/ Tree		Per 1 Tree	Mar 2023
281-8C	Tree Removal Permit Extension	\$50.00		1 or 2 trees (Trees #3 & #4)	Mar 2009
		\$100.00		3 or more trees (Trees #5+)	Mar 2009

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Building Department					
132-6	Plumbing Permit Fees: Up to 4 Fixtures	\$150.00			Feb 2021
	More than 4 Fixtures-per Fixture	\$25.00		per fixture	Feb 2021
	Fuel Oil Tank Removal/Installation	\$150.00			Mar 2023
	Oil/Gas Burner Installation/Removal	\$150.00			Mar 2023
	Electrical Inspection Fee	\$100.00			Feb 2018
132-33	Building Permit Fees				
	Estimate Cost of Work Up to \$1,000	\$100.00			Mar 2023
	\$1,000 to \$4,999,999	\$100.00		Plus \$18 for each \$1,000 or fraction thereof over \$1,001	Feb 2021
	Over \$5,000,000	\$91,000.00		Plus a fee to be set by resolution of the Village Board	Feb 2021
	Reinspection	\$100.00			Mar 2023
132-25	Extension of Expired Building Permit	\$500.00		1/24 of original Building Permit Fee multiplied by # of months extended, but in no case less than \$500	Mar 2008
132-32	Demolition Permit	\$1,000.00		\$2.00 per sq. ft. >750 sq. ft.	Mar 2023
132-33C	Review Amended Plans	\$150.00		Not to exceed 50% of the original permit fee	Mar 2023

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
133-2C	Multiple Plan Review	\$100.00		per plan review after the first review	Feb 2021
132-2C	Work done without a Building Permit	Prior to 1995 1995 to present		two times the cost of a permit three times the cost of a permit	Mar 2002 Mar 2002
132-34	Public Property Damage Deposit				
	a) Disturbance			Per linear ft.	Mar 2001
	b) Minor Disturbance	\$600.00		Lump sum payment	Jan 2006
132-51	Certificate of Use or Occupancy	\$150.00			Feb 2021
132-55A/B	Pre-Date Letter	\$300.00			Feb 2021
	First 2 Temporary CO's	\$150.00		Each	Feb 2021
	For Temporary CO's thereafter	\$300.00		Each	Feb 2021
	Request for Copies/Micro Film	\$20.00		Copy	Feb 2021
317-16	CO for building permits over 5 yr	\$200.00			Feb 2021
	Filing Fee for Appeals to the Board of Architectural Review on Rulings of Building Inspect.	\$200.00			Feb 2021
317-21	Filing Fee for Hardship Variances	\$100.00			

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Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Planning Board, BOA, BAR & CHP					
NYS Dept. of Environmental Conservation (6 NYCRR 617.13)					
152-8B	SEQRA EIS Review Residential	Not to exceed 2% of total project value, pursuant to 6 NYCRR 617.13			Mar 2009
	SEQRA EIS Review Non-Residential	Not to exceed one half of 1% of total project value, pursuant to 6 NYCRR 617.13			Mar 2009
182-4	Application to the CHP	\$200.00			Mar 2009
182-21	Application to BAR	\$225.00		New houses	Mar 2007
		\$55.00		All others	Mar 2007
281-6	Application to BAR-Heritage Tree	\$0.00			Mar 2009
256-23H	Appeal Decision of the Village Engineer to the Planning Board	\$300.00			Mar 2013
167-13, -25	Flood Control				
171-6B	Wetlands				
302-3	Watercourse Diversion Permit	\$1,000.00			Mar 2023
(306)	Wireless Permits				
	All Facilities other than Small Wireless Facilities				
(306-7, -20)	Application and Renewal Fees	\$3,000.00			Mar 2022
(306-6, -9, -22)	Other Fees	Plus all objectively reasonable consulting engineering and legal costs to the Village related to a single application			Mar 2022
	Small Cell Facilities				Mar 2022
	Application and Renewal Fees	\$500.00		for the first five small wireless facilities	Mar 2022
(306-7, 306-20)		\$100.00		for each additional small wireless facility beyond five	Mar 2022

TABLE 1: FY 2024-25 DRAFT FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
	New Fixed Location	\$1,000.00		per new tower, support structure, or base station	Mar 2022
(306-22)	Annual Registration Fee	\$270.00		per small cell wireless facility	Mar 2022
(306-6, -9, -22)	Other Fees	Plus all objectively reasonable consulting engineering and legal costs to the Village related to a single application			Mar 2022
310-67	Special Use Permit: Non Conformity - Residential	\$50.00			Mar 2008
310-67	Special Use Permit: Non Conformity - Non Residential	\$75.00			Mar 2008
310-70C	Parking Waivers	\$500.00			Mar 2013
310-75A	Registration - Home Occupation	\$100.00			Mar 2023
310-88	Special Use Permit - Residential	\$800.00			Mar 2023
310-89	Special Use Permit - Non Residential	\$750.00			Mar 2023
310-98	Legal Review Fee - Planning, Zoning Board	\$550.00		per application (determined by Planning Board upon consultation of Village Planning and Village Attorney)	Mar 2023
310-98A	Application for re-hearing/BOA	\$350.00			Mar 2023
310-98B	Application for a Change of Zoning	\$1,500.00			Mar 2023
310-87	Application for Variance	\$550.00			Mar 2023
A316-9	Appeal Building Inspector Decision to BOA	\$550.00			Mar 2023
A319-17	Planning Board - App. Fee Wetlands	\$550.00			Mar 2023

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
	Variance from Flood Damage Prevention	\$500.00			Mar 2013
A319-17	Subdivisions - Preliminary	\$1,500.00		plus	Mar 2016
		\$250.00		per new lot created	Mar 2013
A319-17	Subdivisions - Final	\$1,500.00		plus	Mar 2016
		\$350.00		per new lot created	Mar 2013
A319-17	Approved Subdivision Extension App.	\$100.00			Mar 2013
A319-17	Site Plans - Non Residential	\$1,100.00		plus	Mar 2023
	Up to 25 spaces	\$40.00		per parking space	Mar 2004
	Over 25 spaces			Fee set via Village Board resolution	Mar 2004
A319-17	Site Plans - Residential				
	New Houses	\$500.00			Mar 2013
	Addition	\$300.00			Mar 2013
254-10	Adjoining Property Buffer		\$500.00		NEW
A319-39	Pre-Application Conference Review	\$300.00			Mar 2023
	Neighbor Notification Fee	\$100.00		Per List (required for all applications to Land Use Boards)	Feb 2021

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Parking					
	Metered and Off Street Parking				
290-84	15 Minute Parking	\$0.25			Mar 2011
290-84	30 Minute Parking	\$0.50			Mar 2011
290-84	1 Hour Parking	\$1.00			Mar 2011
290-84	2 Hour Parking	\$2.00			Mar 2011
290-84	3 Hour Parking	\$3.00			Mar 2011
290-84	4 Hour Parking	\$4.00			Mar 2011
	0-4 Hour Parking Meters	\$1.00		per/Hour	Mar 2011
290-84	8 Hour Parking	\$1.00		0-4th hrs.	Mar 2011
		\$0.75		5-8th hrs.	Mar 2011
290-84	12 Hour Parking	\$1.00		0-4th hrs.	Mar 2011
		\$0.75		5th-12th hrs.	Mar 2011
290-84	24 Hour Parking	\$1.00		0-4th hrs.	Mar 2011
		\$0.75		5th-24th hrs.	Mar 2011
	Refund of Unused Parking Permit	\$10.00			Mar 2011
290-85	Replace Parking Permit (Lost or Stolen)				
	Christie Place & Freightway (Annual)	1st Quarter/\$100.00			Feb 2015
		2nd Quarter/\$75.00			Feb 2015
		3rd Quarter/\$50.00			Feb 2015
		4th Quarter/\$25.00			Feb 2015
	Freightway & Village Hall (Semi-Annual)	\$75.00		Months 1-3	Feb 2015
		\$50.00		Months 4-6	Feb 2015
	Merchant Lot & VH	\$50.00		1st Half	Feb 2015
		\$25.00		2nd Half	Feb 2015
	Scarsdale Meter Lot	\$10.00		All Year	Feb 2018
	Temporary Permit for Current Holders	\$5.00		Up to Two Weeks	Feb 2015
290-85	Christie Place Resident Annual	\$1,700.00			Aug 2021

TABLE 1: FY 2024-25 DRAFT FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
	Christie Place Resident Semi-Annual	\$900.00			Aug 2021
	Christie Place Non-Resident Annual	\$2,475.00			Aug 2021
	Christie Place Non-Resident Semi-Annual	\$1,300.00			Aug 2021
290-85	East Parkway Outdoor Lot Annual	\$2,200.00			Aug 2021
290-85	Freightway Non-Resident Semi-Annual	\$880.00			Feb 2020
290-85	Freightway Non-Resident Annual	\$1,650.00			Feb 2020
290-85	Freightway Resident Semi-Annual	\$605.00			Feb 2020
290-85	Freightway Resident Annual	\$1,100.00			Feb 2020
290-85	Freightway Resident Summer Seasonal	\$350.00			Feb 2017
290-85	Freightway Merchant Rooftop Annual	\$500.00			Aug 2021
290-85	Freightway Merchant Rooftop Semi-Annual	\$300.00			Aug 2021
290-85	Freightway Garth Road Annual	\$1,300.00			Aug 2021
290-85	Freightway Garth Road Semi-Annual	\$725.00			Aug 2021
290-85	Scarsdale Meter Permit (Annual)	\$125.00			Aug 2021
290-85	Merchant's Permit (Annual)	\$1,200.00			Aug 2021
	Merchant's Permit (Semi Annual)	\$700.00			Aug 2021
290-86	6-Month Village Hall Parking Permit	\$170.00			Jun 2006

TABLE 1: FY 2024-25 **DRAFT FEES & CHARGES SCHEDULE**

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
	12-Month Village Hall Parking Permit	\$330.00			Jun 2006
	Motorcycle/Scooter Parking Permit	\$200.00			Mar 2011
	Quarterly Parking Permits				
	Merchant Lot, Station Premium Lot, Christie Garage, Freightway Garage			One-Third (1/3) of Annual Permit Pricing	Mar 2022
	Monthly Parking Permits				
	Merchant Lot, Station Premium Lot, Christie Garage, Freightway Garage			One Tenth (1/10) of Annual Permit Pricing	Mar 2022

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Police					
192-4	Fingerprinting	\$30.00		Per Card	Mar 2010
	Digital Photo Fees	\$30.00		Per CD	Mar 2001
		\$15.00		Per Sheet Photos	Mar 2001
		\$10.00		Digital copy of Polaroid	Feb 2015
	Preparation of good conduct letters	\$25.00		Per letter	Mar 2004
290-64	Vehicle Towing	\$75.00		Plus storage fee	Mar 2012
290-67	Vehicle Storage	\$45.00		Per day	Mar 2023

TABLE 1: FY 2024-25 DRAFT FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Fire					
132-66E	Installation, removal and abandonment of storage tanks intended to contain flammable liquids Class I or II	\$150.00		Plus \$100 per inspection for every hour over one.	Mar 2000
132-66	Storage, handling and use of flammable liquid	\$100.00		Plus \$75 per inspection for every hour over one.	Mar 2000
	Annual Renewal	\$75.00		Plus \$75 per inspection for every hour over one.	Mar 2000
132-66	Storage of Toxic and Flammable fumigants	\$100.00		Plus \$75 per inspection for every hour over one.	Mar 2000
	Annual Renewal	\$75.00		Plus \$75 per inspection for every hour over one.	Mar 2000
132-66	Permit for Installation and maintenance of liquid propane gass, tanks, piping, applicances and equipment	\$200.00		Plus \$100 per inspection for every hour over one.	Mar 2005
132-66	Establishing a public garage and/or gas/oil storage filling station	\$300.00		Plus \$100 per inspection for every hour over one.	Mar 2001
132-66	Annual Renewal for Gasoline/Oil storage filing station	\$150.00		Plus \$75 per inspection for every hour over one.	
132-66G	To establish and maintain or use a place of assembly	\$175.00		Plus \$100 per inspection for every hour over one.	Feb 2014
132-66H	To establish and maintain a dry cleaning plant	\$250.00			Mar 2000
	Annual Renewal	\$100.00			Mar 2000
132-66I	To erect a temporary tent or booth to which the public has access	\$125.00			Mar 2005
132-66J	Storage and Display of Holiday Trees	\$60.00			Mar 2000
132-66K	Public Display of Fireworks	\$125.00			Mar 2002
247-5	Handling and Storage of Commerical Signs confiscated from Village Property	\$50.00			Mar 2002

TABLE 1: FY 2024-25 DRAFT FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
Miscellaneous Fees					
	Audio Duplication Fee	\$15.00		Per Tape	
Copies	Letter Size 8 1/2 x 11	\$0.25		Per Copy	Mar 2008
	Legal Size 8 1/2 x 14	\$0.25		Per Copy	
	Ledger Size 11 x 17	\$0.50		Per Copy	Mar 2013
	Super/Irregular	\$15.00		Per Copy	
	Web-based tax/water bill payment fees	\$1.00		Per Payment	Mar 2005
Village Owned Meeting Rooms					
a) Official Village Organizations		\$0.00		Per Meeting	1980
	- Board of Trustees				
	- Planning Board		- Board of Education		
	- Board of Appeals		- Library Board		
	- Board of Architectural Review		- Village Justice Court		
	- Boards, Commissions, Councils and Committees appointed by the Board of Trustees or by any other of the above named Village Organizations				
b) Civic, Educational and Charitable Organizations <i>(No evening meetings permitted)</i>					
	- Town/Village Civic Club		- Scarsdale Bowl Committee	- Friends of the Scarsdale Parks	- Political Parties
	- Scarsdale Woman's Club		- Friends of the Library	- Scarsdale Independent Sports Organizations	- Scarsdale Little League
	- Scarsdale Family Counseling Service		- Neighborhood Associations	- Scarsdale Procedures Committee	- Scarsdale Foundation
	- Non-Partisan Nominating Committees		- League of Women Voters		
	- Other charitable organizations or committees sponsored or associated with the above listed organizations			no charge per BOT resolution	
Village Hall	- Rutherford Hall	\$100.00		Per Meeting	Mar 2009
	- Third Floor Conference Room	\$30.00		Per Meeting	Mar 2009
	- Third Floor Meeting Room	\$30.00		Per Meeting	Mar 2009
	- Trustees Room	\$30.00		Per Meeting	Mar 2009
	- Recreation Conference Room	\$30.00		Per Meeting	Mar 2009
	- Crossway Firehouse	\$100.00		Per Meeting	Mar 2009

TABLE 1: FY 2024-25 **DRAFT** FEES & CHARGES SCHEDULE

Section	Subject	Adopted Fee	New Fee	Per Unit	Latest Revision
c) All Other Village Organizations					
Village Hall	- Rutherford Hall	\$100.00		Per Meeting	Mar 2009
	- Third Floor Conference Room	\$60.00		Per Meeting	Mar 2009
	- Third Floor Meeting Room	\$60.00		Per Meeting	Mar 2009
	- Trustees Room	\$60.00		Per Meeting	Mar 2009
	- Recreation Conference Room	\$60.00		Per Meeting	Mar 2009
	- Crossway Firehouse	\$120.00		Per Meeting	Mar 2009

Table 2: Fees and Charges Revenues and Estimates

Account	Actual 2020-2021	Actual 2021-2022	2022-2023 Adopted Budget	% of Fund	2022-2023 Amended Budget	Actual at 02/07/2023	2022-2023 Year End Projection	2023-2024 First Pass	2023-2024 Modified 1st Pass	Additional Revenue from Proposed Fee Changes
Village Clerk	6,021	7,344	5,000	0.01%	5,000	4,187	5,200	5,200	5,200	
Village Manager Fees	-	41,800	9,000	0.01%	9,000	1,550	4,000	4,000	4,000	
Alarms	217,213	214,260	215,000	0.33%	215,000	197,697	210,000	210,000	223,250	\$ 13,250.00
DPW & Village Engineer	229,392	270,375	188,000	0.30%	188,000	215,840	290,000	228,000	237,000	9,000
Building Department	1,929,697	2,306,019	1,956,000	3.13%	1,956,000	993,198	1,782,700	1,769,000	1,793,000	\$ 24,000.00
Land Use Boards	156,810	205,486	146,000	0.23%	146,000	90,888	147,200	145,000	149,400	\$ 4,400.00
Parking	965,997	1,767,498	1,596,000	2.56%	1,596,000	1,377,027	1,750,000	1,715,000	1,715,000	
Police	5,621	5,647	5,000	0.01%	5,000	5,464	6,000	5,000	5,000	
Fire	14,725	20,344	5,000	0.01%	5,000	15,088	20,000	10,000	10,000	
Misc Fees and Room Rentals	-	-	-	0.00%	-	-	-	-	-	
General Fund Fees Total	4,440,605	7,108,114	6,658,310	10.6%	6,658,310	5,167,129	6,846,300	7,025,380	7,076,030	\$ 50,650.00