

Village of Scarsdale

Adopted Budget Fiscal Year 2018-2019



Budget Officer
Village Treasurer

Stephen M. Pappalardo
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March 20, 2018

Honorable Dan Hochvert and Trustees
Village of Scarsdale
Westchester County
Scarsdale, New York

**RE: FY 2018-2019 TENTATIVE VILLAGE
BUDGET**

Dear Mayor Hochvert and Trustees:

Pursuant to section 5-504 of the New York State Village Law, the 2018-2019 Tentative Budget of the Village of Scarsdale was filed today and represents the eleventh consecutive year where Village expenditures had to be restrained and our resources stretched to adequately keep pace with rising costs to maintain service levels. The 2018-2019 proposed budget maintains the level of services that residents have been accustomed to over the past decade. This tentative budget reflects a year-to-year increase in the tax levy of \$754,921, or 1.921%, for a total budget of \$56,574,713. The New York State property tax cap for 2018-2019 is set at 3.78%, which is comprised of a CPI increase of 2.00% and a growth factor of 1.78%. In dollars, the 3.78% cap would have allowed for a maximum year-to-year increase in spending of \$1,486,881.

This is the seventh budget under the tax levy cap and the State continues to refuse to address the pleas of municipal officials to amend the cap legislation, making it a hard 2% cap, while also providing the same advantages afforded school districts, specifically exemption of capital improvement projects and debt service payments from the cap calculation. In addition, the State continues to impose onerous unfunded mandates on local governments relative to: pension costs, which, although increasing slightly in 2018-2019, have increased 111% since fiscal year 2009-2010, currently at \$4,196,082; collective bargaining laws with labor unions including Police and Fire binding arbitration; and health insurance costs, which have increased 35% over the past three years, with the 2018-2019 budget expense at \$8,593,374. Additionally, new means for raising

revenue for local governments have been rejected by NYS. These include: the reinstatement of unrestricted general revenue sharing funding referred to as Aid and Incentives for Municipalities (AIM) to statutorily required per capita levels (this previous funding source of over \$1,000,000 is budgeted at \$203,110 for 2018-2019); increases in annual CHIPS funding for critical road resurfacing; and, reform of Gross Receipts Tax statutes to increase the percentage of utility gross revenues provided municipalities from 1% to 3%, while incorporating cellular phone revenue in the calculation which the State itself already collects as do the Cities of Buffalo, Rochester and Yonkers. All of these dynamics create a very difficult situation for Scarsdale in our effort to remain an independent community capable of supporting our own vision of “quality of life”.

Additionally, the NYS property tax levy cap has severely limited the amount of revenue that can be raised by municipalities, while failing to address price and wage increases, and cost escalation for commodities, insurances and pension contributions. From 2008-2009, the adopted Village budgets have risen on average only 3.07% a year. The 2018-2019 tentative expenditures of \$56,574,713 represent a \$141,907 or 0.25% increase from the current year 2017-2018 adopted budget. Due to reductions or little growth in non-property tax revenues, including Village building permit fees, NYS state sales tax, mortgage tax and gross receipts tax, and the level or declining NYS aid, a tax rate of approximately \$4.518545 per thousand dollars of assessed valuation is recommended. Compared to the \$4.41637 rate established in 2017-2018, this represents a 2.31% rate increase year to year.

A Village homeowner whose home is assessed at the average Village-wide assessed value of \$1,499,000 would pay roughly \$6,773 in Village taxes in FY 2018-2019 representing a \$128 year-to-year increase. Village government taxes represent 18.19% of a Scarsdale homeowner’s total property tax bill. The School District taxes comprise the majority of the tax bill at 62.85%, with the County of Westchester accounting for the balance of 18.97%.

The combination of lack of growth in non-property tax revenues and failure of the State Legislature to provide options for local governments to increase them has forced an overreliance on the property tax. This overreliance on the property tax, in conjunction with State mandates and “non-controllable” expenses, such as debt service, property value updates, assessment appeals, health care, workers compensation, other insurances and pension costs, are factors that make it extremely difficult to operate the

government and manage revenues and control expenditures. Thus, year-to-year tax rate increases are inevitable if the goal is to continue to provide existing levels of service.

It is important to emphasize that the total General Fund Budget for 2018-2019 will represent a ten year span (2008-2009 to 2018-2019) where the expenditures have only grown at an annual average of 3.07%. The increases and high costs for pension benefits, healthcare, wages and debt service cannot be sustained without reasonable increases in the Village non-property tax revenues, which unfortunately are decreasing by \$441,652 or 0.8% in FY 2018-2019. Appropriations (gross expenditures and transfers) for the 2018-2019 fiscal year are projected to be \$56,574,713 compared to \$56,432,806 adopted in 2017-2018, representing an increase of \$141,907 or 0.25%. This increase is \$826,360 less than the 2017-2018 expenditure increase of \$968,267. Minimizing the controllable expenses at this 0.25% level took a yeoman effort from the Village department heads, Budget Officer and Treasurer in light of the lack of non-property tax revenue growth.

The budget identifies two major categories of expenditures, Departmental, representing the costs to operate the 14 Village departments, and Non-Departmental, which consists of three separate expense classifications – Human Services, Special Items, including employee benefits, and Transfers. Of the aforementioned \$141,907 in total expenditure increases, the Department expenditures accounted for \$236,249, while the Non-Departmental expenditures declined \$94,342 for the net of \$141,907. The increases were primarily reflected in the collective bargaining unit negotiated wage and in-grade step increases for unionized personnel as well as certain operating expenses relative to information technology, parking, fuel, light and power, grounds maintenance and legal, property tax assessment and auditing services. Departmental expenses for 2018-19 represent 52.8% of total General Fund budget expenses. Non-Departmental items decreased a total \$94,342 and now represent 47.2% of the total budget. Decreases in the Non-Departmental items include a net of \$223,824 (3.21%) in transfers to the Library, Central Garage Internal Service Fund and Capital Budget, and an increase of \$361,292 (4.39%) for health insurance, an increase of \$139,648 (3.44%) in pension payments, offset by decreases in workers compensation premiums (\$35,322) and debt service (\$484,691). Health Insurance alone accounts for more than the total budget expenditure increase of \$141,907. It should be noted that the General Fund pension contribution of \$4,196,082 for 2018-2019 is up

\$117,266 from 2017-2018. Over the eight year period beginning 2010-2011, the Village pension contribution has grown in adopted budgets from \$2,139,424 to \$4,196,082 or 96.13%. Pension costs are a burdensome obligation for the Village representing 15.81% of the payroll for general government employees and an even more astounding 22.5% of the Police and Fire payrolls. Future pension contributions and the management of the state pension fund are of great concern to the Village. The Village budget is largely driven by the expense of salaries, health care, pensions, and other employee benefits which amount to approximately 71% of total expenditures. Summaries of budgets for all funds of the Village appear in Appendices A1, A2 and A3.

As previously stated, if the Board of Trustees adopts this tentative budget as filed, a homeowner in Scarsdale, with an average assessed home value of \$1,499,000 will approximately pay an additional \$128 in 2018-2019 for Village government services. The Village tax bill will account for approximately 18.19% of the total property taxes paid by a resident in Scarsdale during calendar year 2018.

A public hearing on the Tentative Village Budget will be held at the regular Board of Trustees meeting on April 10, 2018, at 8:00 p.m. Pursuant to New York State Village Law, the Final Budget must be adopted by May 1, 2018.

BUDGET FORMAT

The Budget presentation has evolved over the years and was formatted and designed for the eventual introduction of performance-based measures that would be part of an employee performance program and a Village-wide Management System. In the last decade, the cumulative effect of small growth of expenditures, the essential freeze on the number of positions and the New York State property tax levy cap, now in its seventh year, is that the Village is straining to maintain its current level of services. Present workload, service requests and expectations necessitate a consistently high performance from all employees, with the overarching goal of this budget being to use the barest of resources with the maximum effort to maintain current departmental service levels. In short, nearly all efforts are concentrated in maintaining and delivering essential services to residents, such as police, fire, public works, recreation, building regulation, justice

court, project management, assessment of property and the treatment and distribution of water. Support services are primarily focused on aiding the “line departments” and advancing the policy initiatives of the elected officials. The Village government cannot shrink any further and still be expected to maintain current service levels. Initiatives such as negotiation of performance measures, creating an online system for tracking progress, conducting monthly or quarterly meetings with department heads to discuss progress of performance and the integration of achieving performance goals with a management system that rewards the employee, require a level of management that cannot be implemented at this point. Everyone in the organization is a “hands-on” person, where all efforts are focused on maintaining the current level of services despite the decrease in the number of work years that has occurred in the last three decades. We are working more efficiently and using modern technology and equipment to operate both smarter and leaner.

The budget document was created to be easy to navigate and generally user friendly. Each departmental section includes a title page with quantitative and organizational data and certain milestones. Also included in the budget document are department summaries by expenditure category, number of positions, division and cost center expenditure breakdowns, prior year expenditure history, a debt service presentation and a benefit synopsis. The main funds are the General, Capital, Library, Central Maintenance Facility Internal Service, Water Enterprise and Pool Enterprise, which are presented separately in the document with a wide range of supplemental information contained in the Appendices A-1 through A-21.

OVERVIEW

1. Expenditures and Transfers

a) **Personal Services salaries** are the largest category of expense, representing 42.6% of total expenditures and include salaries of all full-time, part-time and temporary employees, overtime and longevity payments pursuant to employee contract agreements and policies. Salaries combined with employee fringe benefits account for approximately 71.0% of the entire budget. The total General Fund appropriation for salaries in

the 2018-2019 tentative budget is \$24,102,787 representing an increase of \$263,644, or 1.1% from the current year, adopted amount of \$23,839,143.

Salaries throughout the budget document are shown at current rates and, if a collective bargaining unit has settled a contract, at the negotiated amount for 2018-2019. Five of the seven labor unions have settled contracts for the fiscal year 2018-2019. The Uniformed Fire Fighters Association (UFFA) contract expired at the end of the last fiscal year on May 31, 2017, and as such, current salaries are carried over in the 2018-19 budget. Additionally, the contract for the CSEA Village Hall unit (Clerical & Technical) will expire on May 31, 2018. Negotiations are ongoing with this unit, however at the date of this budget filing the existing contract remains in place and as such, current salaries for employees represented by this unit, are carried over to the 2018-2019 budget. It should be noted that contractual step increases for “in-grade” employees for both the UFFA and CSEA Village Hall unit are reflected in the applicable 2018-2019 departmental budgets. A separate contingency line item in the 2018-2019 budget includes funds sufficient to cover the 2018-2019 anticipated cost of any negotiated new contract for the CSEA and UFFA, should one be settled during the 2018-19 fiscal year. Contracts for the Police Union (PBA), CSEA Library, Teamsters Public Works, Teamster Trades and Teamsters School Crossing Guards are all in effect for the 2018-2019 budget year. Non Union employee salaries are not decided for 2018-2019.

Wage increases in the tentative budget are in the approximate range of 2.00% -2.50% for all local government employees, which is comparable to other Westchester municipalities. It is difficult to make salary comparisons with other local governments strictly based on wage settlements, as other factors affect the costs for a community including magnitude of benefits, work hours, number of holidays, the amount of contribution to health care, the quality of the work place, longevity payments and the number of sick and vacation days.

As previously mentioned, this budget contains a contingency to make the necessary transfers to various departments as settlements are reached and salaries adjusted. As in past years, every effort is made to fund a portion of these increased costs through prudent vacancy management.

The following is a summary of the current status of employee contracts:

<u>BARGAINING UNIT</u>	<u>EXPIRES</u>	<u>STATUS</u>
Teamsters (School Guards)	5/31/19	In Effect
Teamsters (Public Works)	5/31/20	In Effect
Teamsters (Trades)	5/31/20	In Effect
UFFA (Firefighters)	5/31/17	In Negotiation (Arbitration)
CSEA (Library Staff)	5/31/19	In Effect
CSEA (Clerical & Technical)	5/31/18	In Effect (Negotiation)
PBA (Police Officers)	5/31/19	In Effect

In the 2018-2019 tentative all funds budget (excluding the Library whose staffing levels are determined by an independent Library Board), a total of 232.7 funded positions or FTE's (full time equivalents) are identified. This represents the same number employed by the Village in FY 2005-2006. Besides the myriad of Federal, State and County regulations emerging over this time period requiring significant staff time to achieve compliance, we are providing significantly more services today than 12 years ago. These can be seen in the areas of athletic programs; parks and grounds maintenance; distribution of potable water; building inspection, code enforcement and land use regulation in general; information technology and public communication; stormwater management; vehicle and school bus maintenance and repairs; sanitary sewers; tree regulation and sustainability initiatives; historic preservation and parking and traffic management. A five year presentation of full-time funded positions is shown in Appendix A-12.

b) **Minor equipment and other expenses** in the Departmental expenditures are budgeted at \$6,842,602 representing a year-to-year decrease of \$4,665. Included in this broad category of expense are small equipment items such as operational tools, as well as supplies, utilities, salt and sand for snow & ice control, maintenance of Village parks and playing fields, recreation costs, maintenance of buildings and equipment, solid waste disposal fees, leaf disposal costs, and other contractual services for assessment, auditing, legal and telecommunication services.

c) **Employee benefits** for most full-time Village personnel (excluding Water, Library, Pool and Central Maintenance) are accounted for in the

General Fund Non-Departmental section of the budget document (pg. 72). Costs associated with health insurance, pension, compensated absences and social security, have increased year to year while dental insurance, workers compensation, life and unemployment insurances have either decreased or remained flat. The most significant employee benefit increase is in health insurance premiums which rose 4.39% or \$361,292. This increase alone is 47.86% of the total General Fund budget gap of \$754,921 and represents the single largest expense driver in the 2018-2019 budget and one that the Village does not control. Health Insurance for Village employees is provided through the NYS Health Insurance Program's Empire Plan or NYSHIP. NYSHIP is currently self-insured and managed by a third party administrator through the NYS Department of Civil Service. Plan benefits and rates are negotiated by NYS and its labor unions. The rates have been volatile over the years with double-digit increases not uncommon. Under the NYS Taylor law, health insurance benefits are considered a mandatory subject of collective bargaining, so the Village is not free to simply change health plans. The collective bargaining agreements in place contain language relative to comparability with the current Empire Plan. In order to offset these annual plan premium increases, the Village negotiates contributions from six of our seven labor unions, as members of one unit do not receive health insurance benefits. Most unionized employees are paying between 5-20% of premium costs annually.

Health Insurance increases are somewhat moderated in FY 2018/2019 by Workers Compensation and General Liability Insurance Premiums and claims which are effectively remaining flat year to year. This positive trend is a direct result of the Village's improved risk management program, involving working with our insurance carrier on enhancing employee safety training programs, accident investigation, and aggressive case management and employee discipline when warranted. We hope to see these efforts result in the continued steadying or lowering of premium costs in the near future. General Liability Insurance expenses increased a modest \$6,544 or 1.1%, as the Village recently rebid the coverage at a lower premium cost and instituted additional risk management efforts to decrease exposure.

The pension contribution for 2018-2019 is \$4,196,082 representing a year-to-year increase of \$139,648 or 3.44%. The New York State and Local Retirement System (NYSLRS) consists of two separate plans, one for police and fire employees and the second for all other civil servants. The plan is funded through annual participating employer contributions based on a percentage of payroll as determined by the NYS Comptroller, the sole

proprietor of the pension plans. Annual increases are customary and are predicated on changes in the pension fund earnings and mortality rate assumptions. In the eight year period from FY 2010-2011 to FY 2018-2019 pension costs increased by 96%, from \$2,139,424 to \$4,196,082. As such, they are a significant annual expenditure, with much volatility for which the Village has no control. The employer contribution as a percentage of payroll for the 2018-2019 budget is 22.5% for the Police and Fire retirement system and 15.8% for the employee retirement system. As stated, the 2018-2019 General Fund pension budget is \$4,196,082 with an “all funds” budget of \$4,732,070.

d) **Interfund items:** A total of \$6,754,598 in General Fund Transfers is identified in the 2018-2019 budget with \$3,594,325 transferred to the Library Fund; \$1,972,773 to the Central Garage Internal Service Fund; \$1,177,500 to the Capital Fund and \$10,000 to the Library Capital Fund. These transfers represent a 3.21% decrease year-to-year, the second consecutive year a decrease was recognized. The \$3,594,325 General Fund transfer to the Library remained flat and makes up 98.8% of all Library revenues. This leveling was achieved through planned vacancy management as the Library transitions to a scaled-back temporary operation at Supply Field during the planned Library building construction. Should the Library addition and renovation construction project be delayed during FY18/19, the Library Fund has an adequate Fund Balance to provide for additional staff hours. The planned building improvements will increase the capacity of the Library to provide a broader range of rapidly evolving library services through multi-purpose community space, while maintaining popular traditional collections and programs. The Library Addition and Renovation Project will be funded through a combination of \$9,900,000 in Village debt, \$7,500,000 in Library fund raising revenue, and a \$500,000 NYS grant. The Village Board’s December 13, 2016 bond authorization resolution authorizing the issuance of up to \$9,900,000 in bonds, was amended on February 13, 2018 to reflect an increase in the total estimated project cost to \$18,400,000, and to change the plan of financing and conditions precedent to the sale of such bonds. Effectively the amended resolution allows the Library to use pledges and unassigned fund balance as part of its \$7,500,000 commitment, prior to the Village issuing the construction debt. The Library’s Fund Raising Campaign Committee has secured roughly \$6,900,000 in cash and pledges as of February 2018.

Project plans, specifications and cost estimates were recently finalized by the architect and construction manager and the project was advertised for bids on March 16, 2018 pursuant to VM Contract #'s 1228-1231. The bid opening date is April 17, 2018. If the bids are awarded, construction is scheduled to commence this spring with an estimated duration of 24 months.

The project also requires temporarily relocating library services to the Village-owned Supply Field Building on Heathcote Road during construction. An additional \$188,400 transfer from the General Fund to the Library Capital Fund was included in the 2017-2018 budget in order to fund contracts for the temporary library design and construction work to build-out the second floor of Supply Field, at a total project cost of \$757,400. This construction work commenced early this winter and has progressed on-schedule and within budget. It is expected that the temporary library at Supply Field will be ready to open when construction commences on the Library addition and renovation project at 54 Olmsted Road.

Embarking on a project of this magnitude necessitates the presence of a sufficient fund balance in the Library Fund to meet the demands of any resulting cost overruns and other unknown field conditions that may arise during construction. As such, the 2018-2019 General Fund transfer to the Library remains the same year to year even though the cost to operate the temporary library at Supply Field will be less. Not only will the resulting fund balance be available for any construction project change orders/overruns, but budgeting at similar levels will help to mitigate the budget impact once the new Library is functional.

The Central Garage Internal Service Fund transfer from the General Fund for 2018-2019 is \$1,972,773 representing an increase of \$88,676 or 4.49% increase for the Village share of operating the \$3,307,453 Village Central Maintenance Facility. The increase is primarily attributed to the rise in the cost of fuel to operate the Village's fleet of vehicles and the addition of an apparatus repair line to better reflect repair costs for our aging public works and fire apparatus fleets. Approximately 37% or \$1,225,000 of all expenses at the Central Facility are charged to the Scarsdale School District, which reimburses the Village for performing their bus and fleet maintenance services, pursuant to a 25-year cooperative agreement between the two governments benefiting all Village taxpayers.

A General Fund transfer to the Capital Budget is recommended at \$1,177,500, representing a decrease of \$162,500 from the 2017-2018 appropriation of \$1,340,000. This reduction in the annual General Fund transfer to the Capital Budget is partially based on the planned use of \$1,500,000 in assigned fund balance to purchase equipment for the Public Works Department. Due to budgetary pressures since the NYS property tax cap took effect in 2012, the purchase of expensive DPW equipment has been curtailed and deferred, reaching a point where the cost of repairs and rentals is impractical. The use of this assigned fund balance will help to purchase newer front-line year-round multi-use equipment such as dump trucks, pay loaders and sanitation vehicles, without the need to borrow for this reoccurring expense. Additionally, based on the current fiscal year sale of the foreclosed property at 32 Ferncliff Road, the Village should close the fiscal year with a gain from operations, allowing the Village Board to consider an additional supplemental appropriation during 2018-2019 through a General Fund transfer to the Capital Fund. This funding would be used for road resurfacing and assigning some funds to mitigate anticipated increases in debt service attributable to the Library bond.

Including the transfer of General Fund cash, a variety of funding sources comprise the Capital Budget. These sources include; borrowing, use of Capital Fund balances, special reserves, grants, intra-agency transfers, current contributions, gifts and sewer rents, which, for 2018-2019 total \$11,145,025. Keep in mind that not all of this funding is secured, with the associated project often contingent on the receipt of a grant or the Village Board approving a borrowing. Of the \$4,527,500 in identified revenues derived from grants, \$1,000,000 has actually been awarded. The \$150,000 in special reserves, the use of Capital fund balance of \$1,880,000, the General Fund Transfer of \$1,177,500, and \$775,000 in Sewer Rent fees, will be available at the adoption of this budget. Capital improvements are discussed later in this message.

e) **Debt service** for 2018-2019 includes appropriations for the payment of principal and interest on bonds and bans for various public improvements issued in 2011, 2012, 2014, 2015 and 2016. The annual debt service payment for 2018-2019 is \$1,848,992, representing a decrease of \$484,691, or 20.77%, from the 2017-2018 adopted budget. This reduction is a result of the final \$330,000 payment on the 2014 property tax revaluation project, and helps to offset the loss in non-property tax revenues positively impacting the 2018-2019 budget in general. The Village will have approximately \$18,570,000 in outstanding bonds in all

funds which include original issues of \$1,500,000 for the Supply Field Building; \$11,500,000 for the Public Safety Building expansion (of which \$10.5 million was refunded in 2016); \$1,640,000 for the South Fox Meadow Drainage Project; \$1,500,000 for the Ardsley Road Pump Station; \$2,000,000 for the Christie Place property acquisition; \$1,500,000 for the Popham Road Bridge Replacement Project; \$3,500,000 for Fire Station #1; and, \$4,800,000 for the Reeves Newsom Pump Station. The General Government Capital Plan recommends the borrowing of \$450,025 for the replacement of Tower Ladder 28; \$1,620,000 in 2018-2019 for the Heathcote Road Bridge repair; and the Hutchinson River Drainage project (\$450,000), which will only move forward if Westchester County provides grant funding for the project and the City of New Rochelle and the Town of Eastchester provide their local shares. Over the next five years, borrowing is also identified for the rehabilitation of the Freightway Garage (\$2,128,340), Fire Station #3 (\$1,350,000) and downtown meters (\$440,000). It is important to note that all projects identified in the Capital Plan are allocations, not appropriations for actual spending, which in most instances require additional Village Board action. In doing so, the Village Board will be careful not to overload the debt side of the ledger. The completed rehabilitation of the Ardsley Road Tank Roof and upgrade at an estimated \$1,900,000, and the Reeves Newsome Pump Station improvements for \$4,800,000 do not impact the General Fund debt service (Appendix A13), as the debt is fully supported through proceeds from the sale of water. The amount of Federal, State and County funding available in the next two years can have a positive impact and potentially offset the need to borrow. We have been more successful than other small governments in gaining these grants in recent years for stormwater (\$2,500,000 - South Fox Meadow and Sheldrake), transportation improvements (\$16,000,000 – Popham Road Bridge), environmental and historic preservation (\$780,000-Library Rain Gardens, Wayside Cottage and Train Station Building) and public safety (\$175,000 – Firefighter self-contained breathing apparatus). We will attempt to continue the proven successful strategy of using a blend of taxes, grant funding and special district revenues to reduce the amount of necessary borrowing and to position the Village favorably for making future long-term capital decisions.

The Capital Budget and Plan through 2022-2023 is a conservative and prudent approach for managing municipal finances that has worked well for the Village over time and should be reviewed annually in terms of capital needs and the desire to maintain property tax stability. The Village

Capital Plan and Aaa bond rating, the highest available to local governments, as last confirmed by Moody's in 2018, continue to face uncertainty due a number of variables. These include the policy in Albany to continue the existence of a 2% or less tax cap, as well as the effort to provide financial aid, grants and incentives for those municipalities that merge services and consolidate jurisdictions. State grants may not be as accessible as in the past, since such actions would conflict with the Governor's efforts to reduce local aid, as well as the targeting of available State funds to larger cities and financially at-risk communities identified as "distressed" by the State Comptroller. Such actions would have a very negative impact on Scarsdale and similarly situated communities. The continued receipt of County, State and Federal grants is critical for the Village government to remain independent and continue to exercise self-governance. The limited growth in our tax base, constraints on property tax levy increases, repercussions from unfriendly State and Federal policies and continued mandates from higher levels of government will all challenge the Village's effort to remain independent. In order to successfully manage this challenge, the Village must reconcile the demands for increased services from residents and the critical needs for the multi-million dollar capital improvements (roads, public safety building, library renovation and addition, sanitary and storm sewers, modern fire apparatus, modernization of our three fire stations, building improvements and recreation facility improvements) with the amount of development and growth to be tolerated in the Village and the level of property taxes that is acceptable to residents.

2. Revenues

The 2018-2019 revenue estimates from all sources other than real property taxes, including the application of fund balance, is \$16,522,310, a decrease of approximately \$613,014 from the \$17,135,324 adopted in 2017-2018. The imposition of the property tax levy cap makes non property tax revenue more critical in the overall revenue picture for the Village. The Village Board has agreed to apply a total of \$1,023,000 in fund balance in this budget to limit the growth of the tax levy increase. This application of surplus represents a year-to-year decrease of \$190,000 which allows the Village to retain the fund balance at a strong level. The mortgage tax revenue estimate of \$1,700,000 has declined \$100,000 from \$1,800,000, representing a 35% decline from the 2006-2007 amount of \$2.6 million. Estimated revenue from interest earnings of \$220,000 for 2018-2019

assumes an approximate effective annual yield of 1.15%, which is an improvement but is ~~at least~~ 210 basis points lower than the 3.25% achieved in 2007-08. The actual revenue from interest income in 2007-2008 was \$1,151,195. We are budgeting \$220,000 in 2018-2019, a significant increase from the \$60,000 budgeted in 2017-2018, but still less than 20% of the revenue received from this source 10 years ago.

In 1991, Westchester County, as required by law, began distributing sales tax revenue to towns, villages, schools, and cities within Westchester County that either legally cannot, or have not, enacted their own sales tax. The Village has received roughly \$46.8 million from sales tax revenues from fiscal years 1994-2017. The expected revenue of \$2,575,000 in 2017-2018 exceeds the adopted amount of \$2,500,000. The 2018-2019 budget projects sales tax revenues of \$2,550,000.

Refer to Pages 79 - 81 for the detail of all General Fund revenues and to Appendix A20 (pie chart) for a percentage breakdown of revenue by major category.

3. Assessed Valuation

As of the March 20, 2018 filing date of this tentative budget, the total 2017 taxable assessed valuation used in the calculation of the 2018 tax rate for the 2018-2019 budget is \$8,864,004,464. This represents a decrease of \$140,646,634 from the total taxable assessed value of \$9,004,651,098 pursuant to the filing of the 2017 Tentative Assessment Roll. Prior to the filing of the September, 2017 final roll, there were 709 assessment grievance claims filed against the 2017 tentative assessment roll of which the Board of Assessment Review (BAR) reduced 167 or 23.5% of the total, with associated assessed value reductions totaling 52,608,205. The balance of the 2017 Village total taxable assessed value reductions of \$88,038,429 reflects settlements resulting from 341 Small Claims Review (SCAR) filings of which 321 have been settled to date, with the remaining claims pending resolution. Also reflected in the estimated 2017 assessed value reduction are various settlements of a portion of the 120 certiorari (CERT) claims. The total 2017 Village taxable assessed value of \$8,864,004,464 is subject to further change pending subsequent resolution of the remaining 2017 CERT claims. The total 2016 taxable assessed value at the time the 2017 Village tax bills were issued in July, 2017 was \$8,898,140,450. Should the 2017 value

remain at \$8,864,004,464 for the 2018 Village tax bills, it would represent a decrease in total assessed value of \$34,135,986 or 0.38% over the prior period.

The Village has invested over \$1.35 million in updating and defending the new assessed values since the 2014 Village-wide revaluation project and subsequent 2016 update, such values having not been updated previously since 1969. The Village Board undertook this expensive, complex, time consuming, controversial and often confrontational project in the interest of improving fairness and equity in our property tax system. This is a major commitment that requires constant diligence on the part of the Assessor's Department to maintain an accurate inventory of property characteristics and current values based on market conditions. It also requires ongoing and periodic Village-wide updates of all of the assessments, as warranted by ever-changing market conditions. How to accomplish this in the aftermath of certain community backlash after the 2014 and 2016 revaluations, including legal action taken by a citizen group to annul and void the 2016 final assessment roll, was the source of much discussion and debate.

To this point the Village Manager recommended that the Village Board engage a professional management consulting firm to perform an independent comprehensive review of the Assessor's Department and the previous revaluations and provide recommendations for how best to handle moving forward. At their June 13, 2017 meeting, the Village Board approved the execution of a professional services agreement with the Ohio based local government management consulting firm of Management Partners for a fee of \$34,990. This approval resulted from the staff's completion of a Request for Proposal Process including reference checks, multiple interviews and two separate public Committee of the Whole meetings at which the Management Partner's Project Manager and expert technical assessment professional presented and answered questions from the Village Board and public. The Management Partners team commenced the project in August 2017 having issued their final report and recommendations last month. The report was provided to the Village Board and public and presented publically at a Committee of the Whole meeting on February 27, 2018. The study scope of services included a review of the Assessor's Department staffing, structure, policies, procedures, technology and operations, as well as to look at the two recent Village-wide revaluations for problems, issues, comparisons, best management practices and opportunities and recommendations for improvements relative to management, public interaction, and other

considerations toward success with future revaluations. To achieve these objectives, the consultant undertook a process including interviews with local stakeholders as well as public officials in similarly situated communities who have successfully performed community-wide revaluations, as well as the periodic updates required to maintain the values at as close to 100% of market as possible. As important, the study included an analysis of the current state of operations and capabilities in the Assessor's Department to coordinate and manage future revaluations in addition to all other departmental functions.

Although the proper look-back examination was performed in order to draw conclusions and recommendations, the report is forward looking with the overarching goal of successfully collaborating with the public on our objective of maintaining a fair and equitable property tax system through the periodic reassessments of properties, and an effectively functioning Assessor's Department. A total of 41 recommendations are identified in the report and the consultant is currently preparing separate implementation plans for each, for the Village's consideration.

4. Application of Surplus

The 2018-2019 Tentative Budget recommends the application of \$1,023,000 of General Fund balance as a tax relief measure. It is estimated there will be an adequate assigned and unassigned fund balance in the General Fund as of May 31, 2018, after the application of the \$1,023,000. The Financial Management policy of the Village has been to maintain a fund balance that is approximately 10% to 15% of General Fund expenditure levels. This projected amount of Fund Balance is central to maintaining the Village's Aaa bond rating and to address any unplanned or emergency situations such as unbudgeted infrastructure repairs, severe storm related activity, etc. The audited unassigned fund balance as of May 31, 2017 was \$8,045,300. In February 2018, Moody's Investor's Service reaffirmed the Village's Aaa debt rating, referencing the "Village's formal policy of maintaining this balance at 10% - 15% of budgeted expenditures for the ensuing fiscal year." The level of an entity's fund balance is a key element in the rating agency's analyses. Additionally, in the other Village budgets (e.g., Pool, Capital and Water Enterprise Funds), an application of surplus is often utilized to avoid further tax or fee increases. For 2018-2019, fund balances were used in the Pool, Water and Capital Funds. In the Library Fund, the projected available fund balance at the beginning of

2018-2019 is estimated at \$1,200,000. As mentioned previously, the Library fund balance will be used to support any cost overruns for the planned addition and renovation of the Library building, and any necessary year-to-year budget smoothing with the General Fund transfer to the Library Fund post construction. We will continue to evaluate the various service demands and the desire for limited tax rate increases in relationship to maintaining adequate fund balances for each of the operating funds.

BUDGET HIGHLIGHTS

Personnel Issues

The 2018-2019 Tentative Budget provides funds for 215.5 positions in the General Fund. As previously noted, this is the same number of full time equivalents (FTE) employed by the Village in 2006, in spite of significant increases in Federal, State and County regulations emerging over this time period requiring significant staff time to achieve compliance. Staff is also providing significantly more services today to residents than 12 years ago. It will be a great challenge to continue providing current level of services with the existing number of staff as demands continue to rise. Because of the need to manage limited budget resources, the strategy of delaying the filling of any vacant positions occurring during the fiscal year will be carried forward in 2018-2019, when appropriate.

The tentative budget does not reflect any salary adjustments for non-union employees, which will be addressed in the resolution adopting the final budget in April. This group had salaries frozen in 2009-2010 and at mid-year in December 2009, the Village Board provided a 2% increase which was the equivalent of 1% in real dollars. A 2% increase was granted in each of the 2010-2011; 2011-2012; 2012-2013; 2013-2014, 2014-2015, 2015-2016, 2016-2017 and 2017-2018 fiscal years. Thus, in the last nine years this employee group received salary increases averaging 1.89% per year. Five Village bargaining units; PBA, UFFA, Public Works Teamsters, CSEA Clerical/Technical, and the CSEA Library were asked in 2009 to either take a 0% salary increase for the year or give back increases already negotiated in collective bargaining agreements. Of the above five bargaining units, the CSEA Library, Firefighters and CSEA Village Hall Employees were not responsive. The Police Union (PBA)

agreed to defer the increase for a year, and, subsequently, agreed to a 1.87% increase for that year. The Public Work's Teamsters Union agreed to a 2.5% give back in fiscal year 2010-2011 with a stipulation that any unit member layoffs could not occur until June 1, 2012. The status of each bargaining unit for 2018-2019 is provided on page 7 of this message.

Programs

The Human Services Budget for 2018-2019 consists of the Scarsdale Family Counseling Services (SFCS) Youth and Senior Programs totaling \$288,676. This includes the continuation of the Scarsdale Recreation Department providing certain senior programs, primarily day trips, previously provided by SFCS up until two years ago when their "Aging-In-Place" grant expired. SFCS's Senior Program costs to the Village are increasing \$884 for a total of \$47,684. The SFCS Youth Services Project is budgeted at \$240,992, increasing \$3,782 year-to-year. This program is also financially supported equally by the School District and provides primary prevention and crisis intervention for at-risk youths and their families. SFCS's Drug and Alcohol Task Force advocates for a chemical free adolescence, teaching problem solving and offering alternatives to drug and alcohol.

The balance of the Human Services funding continues the enduring appropriation of \$10,500 to fund a part-time coordinator's position for the Scarsdale Meals on Wheels Program, and \$75,500 to support the Scarsdale Volunteer Ambulance Corps (SVAC). The amount includes an ambulance lease, fuel, utilities and oxygen cylinder rental costs. The Village also provides in-kind support to SVAC including snow removal, landscaping, trash removal at SVAC's headquarters, and minor mechanical and maintenance repairs to the ambulances.

Capital Improvements

The Village has the responsibility to maintain the community's infrastructure which currently carries a fixed asset value of \$61 million. The Village cannot rely on taxing itself to maintain its infrastructure and it is critical that Federal, State and County grants continue to be available. It is important to the effort of maintaining a multi-million dollar infrastructure portfolio to explore various approaches to secure adequate

revenues to fund our capital needs which could include pay-as-you-go practices, special taxing districts, designation of reserves, use of dedicated revenues, gifts, borrowing and grants. In the past ten years the Village has aggressively sought and received approximately \$22 million in grants which alleviated the payment burden on the local tax rate. An additional budget strategy aimed at minimizing annual tax rate increases is to adopt an annual capital budget with funding for certain projects contingent on the transfer of additional cash from the General Fund balance, if available and prudent, after the final audit closeout for the current fiscal year. In 2017-2018, a total of \$1,500,000 was transferred to the Capital Budget (\$1,340,000) and the Library Capital Budget (\$160,000) from the General Fund balance, however, upon the completion of the annual General Fund audit for 2016-2017, an additional \$3,660,000 was assigned for important capital projects. This strategy reduced the upfront capital transfer expense serving to lower the tax rate at time of budget adoption, while ultimately providing the necessary funding to perform the needed capital improvement projects. For 2018-2019, a total of \$500,000 for road resurfacing was deferred from the \$1,177,500 General Fund transfer to the Capital Budget. This necessary capital work was strategically deferred as a tax rate mitigation measure, with the potential for funds to be reallocated from the General Fund balance upon completion of the 2017-2018 year-end audit to pay for these items.

Improvements to the Village's basic infrastructure, including; streets, storm drains, sanitary sewers, buildings and parks proposed for 2018-2019 are important for maintaining a high quality of life in the community. Deferring or underfunding essential projects will have a combination of near and long-term adverse impacts. Annual project deferments due to financial realities are inevitable, but not to the extent that they result in long term physical and financial harm to the community. Major infrastructure projects to be completed or initiated in 2018-2019 are: Sheldrake River Storm Drainage Improvements (NYS grant); Hutchinson River Flood Mitigation (NYS & Westchester County grants); Heathcote Road Bridge Rehabilitation; Fire Station #1 Rehabilitation; LED Street Light Replacement Program; and Sanitary Sewer Evaluation Study and Repairs.

In addition to the critical infrastructure improvements, the second year of the implementation of a multi-year Fire Department Apparatus Replacement Plan is reflected in the 2018-2019 Capital Budget. The plan was established by the Fire Chief in August 2016 in an effort to improve

fire operations through the right-sizing of the Fire Department fleet to achieve certain efficiencies and realize long-term cost savings. Plan implementation will reduce the current fleet from six trucks, (two ladder trucks and four engines) to four trucks (one combination ladder and pumper and three engines). The estimated savings over 15-20 years in having to replace and equip four instead of six trucks, is estimated at \$1,500,000-\$2,000,000. The Village has already sold an aging engine and ladder truck while a new engine and the combination truck, (aka Quint) are manufactured. Delivery on the new engine is imminent, while the purchase and fabrication of the Quint was approved by the Village Board in February. Upon delivery of the Quint, a second ladder truck will be auctioned. The 2018-2019 Capital Budget reflects a General Fund transfer of \$200,000 and the issuance of a bond anticipation note of \$450,025 to complete the funding for the Quint of \$1,225,000. The new engine truck was funded in the 2016-2017 and 2017-2018 Capital Budgets at a total of \$600,000.

FEES AND CHARGES

Certain programs that target smaller segments of residents are supported by user fees rather than the general property tax. Village staff annually prepares a Village-wide Fees and Charges Schedule to centralize all such user fees, other than Recreation Department fees, and reviews with the Village Board prior to the Board's adoption. Staff analyzes operating costs, dates of previous increases and prepares comparative municipal surveys if necessary. For 2018-2019 the Board determined that most existing fees would not require rate adjustments. Fees that were modified include Taxi Cab Drivers Licenses, Building Department Electrical Inspections, Right-of-Way License Agreements, and Christie Place and Scarsdale Meter Lot Parking Permits. Potable water fees were also increased and are addressed separately. Total additional General Fund revenue from these fee increases is estimated at \$48,900. This revenue is included in the applicable non-property tax revenue items found on pages 79-81 of the budget document.

Water Rate

The Village of Scarsdale receives all potable water from the New York City Water Supply System's Kensico Reservoir as a member of the Westchester County Water District #1, along with the cities of Mount

Vernon, Yonkers and White Plains. Through Scarsdale's participation in this County District, Village residents pay a County water tax which is added to their annual County property tax bill. Additional water is purchased directly from NYC through a connection to the Catskill Aqueduct on Ardsley Road in Greenburgh. The Village of Scarsdale also provides potable water under a separate agreement to residents and businesses in the Town of Eastchester through a district created for that purpose, identified as the Eastchester Water District #1 (EWD1). In addition, the Village provides potable water to 61 individual property owners in the contiguous communities of the Town of Mamaroneck, Town of Greenburgh and City of New Rochelle.

Over the past decade, the Village completed major capital improvements and necessary upgrades to our two pumping stations; Ardsley Road and Reeves Newsom as well as the Ardsley Road Water Tank. In addition, the Village settled a 20 year legal dispute with the New York City Water Board over their methodology of determining the excess water rate. \$3,600,000 of the \$11,500,000 total cost of the improvements to the pump stations and tank and the entire \$3,400,000 cost of the New York City water rate settlement were funded through the planned use of fund balance. As such, the fund balance in the Water Fund was reduced to a point where annual rate increases were necessary, especially to address repairs to the century old distribution system of water mains and valves. Based on projections, a five year water rate increase schedule was prepared and commenced in 2016-2017. The additional revenue allows the Village to make the necessary debt service payments on the capital improvements while restoring an adequate unassigned fund balance to support the Water Fund. A five-year water rate plan, from 2016-17 through 2020-2021 was developed to support the Water Fund Capital Program as well as pay the New York City Department of Environmental Protection's (NYCDEP) premium charge for excess water, and implement the New York State Department of Environmental Conservation's (NYSDEC) water conservation efforts in the upstate watershed. In 2017-2018, the base water rate increased from \$2.50 per unit to \$2.85 per unit of water with an additional \$0.35 per unit increase approved for 2018-2019 resulting in a 2018-2019 base rate fee of \$3.20. A unit of water is equal to 100 cubic ft. or roughly 749 gallons. The excess water rate multiplier for 2018-2019 will be reduced from 3.5X the base rate to 3.0X the base rate and result in an excess rate of \$9.60 per unit. The excess rate threshold for resident accounts is 50 units of water per quarter, or 37,450 gallons. The rate for monthly accounts is 500 units per month, or 374,500

gallons. Monthly accounts are generally for commercial buildings and large multifamily buildings, most of which are located in Eastchester. The 2018-2019 base rate for monthly accounts is \$4.39 per unit of water. The current 2017-2018 resident base rate of \$2.85 per unit of water is the second lowest in Westchester County, with the proposed 2018-2019 rate of \$3.20 per unit within the bottom 10%. Over the past nine years, the rate has increased five times, so the recommended and necessary rate increases are justified.

The sewage use fee, also known as the sewer rent fee, remained unchanged at \$.65 per unit of water. A certain percentage of potable water is utilized as waste water in the toilet, shower, sink and other basins, and, as such, drains to the Village sanitary sewer system. The Village's sewer system consists of 85 miles of sanitary sewer pipes installed primarily in the 1920's and 1930's, requiring an increasing amount of upgrades, maintenance and repairs as the system continues to age. This work includes cleaning sewer lines of obstructions and televising to inspect for structural integrity, cracks, tree root infiltration and other problems. The Village has traditionally spent over \$400,000 annually in operating and capital expenses to maintain and improve the sanitary sewer system in compliance with Federal, NYS and Westchester County regulations. A primary concern of the regulatory agencies is the inflow and infiltration, or so-called I&I, of stormwater entering the sanitary sewage system as well as sanitary sewage entering the storm sewer system which discharges directly to the Bronx, Hutchinson, Mamaroneck and Sheldrake Rivers. For many years previously and continuing today, the Village has been party to certain compliance agreements with Federal and NYS regulatory agencies to reduce and eliminate Inflow and Infiltration (I&I). The Village is required, as a licensed New York State Department of Environmental Conservation (NYSDEC) municipal separate storm sewer system (MS4), to report, correct and assure that storm water from the Village does not contain contaminants prior to entering navigable waters of the United States. The Village is currently under a compliance agreement with the NYS Attorney General's Office to reduce certain identified pollutants entering the Bronx River. A similar agreement with the Federal Environmental Protection Agency for both the Bronx and Hutchinson Rivers was lifted last year after the Village took the necessary steps to comply.

More recently, the County of Westchester pursuant to a NYSDEC order-on-consent for overflow sewage discharges and excess nitrogen content at four County-Owned treatment plants along the Long Island Sound, sought

inter-municipal agreements (IMA) with eleven lower Westchester municipalities, including Scarsdale. The proposed IMA required reduction in I&I from our municipally owned sanitary sewer collection system, which is reportedly contributing to the aforementioned problems at the treatment plants during rain events, as stormwater may be finding a way to enter the sanitary sewer system.

In furtherance of this concern, the County conducted a sewer flow analysis in the eleven municipalities in 2012 to determine compliance with the Westchester County Sewer Act's 150 gallon daily per capita sewage flow rate limit. The analysis revealed that all communities were exceeding the limit. The negotiations with the County have focused on these violations and the County's request that the municipalities conduct Sanitary Sewer Evaluation Studies (SSES) of our collection systems and prepare and implement Capacity Management Operation Maintenance (CMOM) programs identifying associated repair/operational protocols. The County is also seeking municipal legislation for mandatory point-of-sale homeowner inspection and replacement of the privately owned sanitary sewer laterals, as well as a commitment from the municipalities to perform the identified infrastructure improvements acknowledged in the SSES. Ultimately the Village did not believe it was in our best interest to execute an IMA with the County, however we do recognize our obligation to comply with the County Sewer Act and to perform the appropriate analysis of our sewer system.

In addition, in August 2015, a citizen group entitled Connecticut Fund for the Environment, aka Save the Sound, commenced a law suit in Federal Court naming the County of Westchester and the aforementioned eleven municipalities, including Scarsdale, who discharge to one or more of the aforementioned County Sewer Districts, for alleged violations of the Clean Water Act resulting from alleged discharges of pollution to the Long Island Sound from I&I during certain rain events. The municipalities, with the exception of the County, created a joint defense group and engaged attorneys to assist with the defense. The case continues as the municipalities have effectively completed are SSES to locate system problems with I&I. Pursuant to a formal RFP process last year, the Village hired an engineering firm to perform the SSES for the Mamaroneck Valley Sewer District at a fee of \$750,000 funded through the sewer fee in the Capital Budget. Their final draft report is currently under review, and we anticipate reviewing the results of the study with the Village Board in late spring 2018. The Village Attorney and our outside

counsel continue to report to the court and the plaintiffs regarding our progress. Ultimately the remediation costs will be several million dollars which the Village believes should be funded through the County's Sewer District tax as opposed to the Village property tax or sewer rent fees. Further discussions between the municipalities and the County in this regard are anticipated.

Sewer Rent Fee

Whether we are successful in our efforts for the County to fund the necessary sewer improvements, these unfunded clean water mandates from the Federal, State and County governments will likely cost the Village millions of dollars over the next decade. NYS and Federal grants are limited and extremely competitive. Recognizing the necessity of providing a dedicated funding source for this sewer work, the Village Board of Trustees adopted a local law pursuant to Article 14F section 452 of the NYS General Municipal Law, establishing a new sewer use fee in March 2013. Considering the aforementioned SSES, CMOM and future repair work, the Village Board of Trustees instituted the sewer rate which is now \$0.65 per unit of water use. The fee will remain the same for 2018-2019. This fee is assessed to all Village Water System quarterly residential (5,400) and monthly commercial (200) accounts, including tax exempt properties. Based on the residential average annual water usage of 200 units, homeowners pay roughly \$130.00 or \$32.50 per quarter. Based on the commercial annual average usage of 1200 units, commercial entities pay roughly \$780.00 for 2018-2019. Using the four year average water use, the number of accounts, and the first three years of sewer fee revenue, the total estimated annual sewer rent revenue reflective of the proposed rate increase is \$675,000. As previously written, this anticipated revenue will help fund the preparation and implementation of the SSES and CMOM programs, while continuing our annual maintenance program at a basic level.

The Village-wide Fees and Charges Schedule was approved by resolution of the Village Board on February 27, 2018.

Westchester County Water District #1

As mandated by the Federal Government the County Water District, #1, which includes Scarsdale, White Plains, Mt. Vernon and Yonkers, must make major and costly improvements to further disinfect drinking water. In accordance with the Federal Safe Drinking Water Act (SDWA), the District is required to reduce the amount of bacteria and microorganisms in the water, particularly cryptosporidium, through the use of ultraviolet (UV) treatments. As the County of Westchester, representing the District, failed to meet the Federal Environmental Protection Agency's (EPA) compliance deadlines, the County was placed under an EPA consent order, fined in excess of \$1,000,000 and placed on a prescribed schedule to complete the work. At this time the Federal Environmental Protection Agency and the New York State Health Department are only requiring that the disinfectant requirement of the mandate be met. Sometime in the next decade, however, the full treatment of water may be required and the construction of a water filtration treatment plant connection at an estimated cost of \$40,000,000- \$80,000,000 would have to be considered.

In accordance with the consent order, in 2015, the EPA approved the County Water District #1 plan to meet the SDWA rule by constructing two ultraviolet treatment plants in White Plains along the Bronx-Kensico pipeline. The first plant is located at Orchard Street in White Plains and will disinfect water going to the Orchard Street Pump Station in White Plains, and the second plant constructed on Central Avenue in White Plains will treat water going to the White Plains Central Avenue Pump Station, Scarsdale's Reeves Newsom Pump Station, and the Yonkers Pump Station. Construction of the Orchard Street plant was completed and placed into service in July 2017. This month Westchester County Water District #1 received approvals from all regulatory agencies for the Central Avenue UV plant. It is expected that the Village will begin receiving compliant UV treated water this month and Scarsdale water customers will no longer receive the legally required public warning notices in their monthly and quarterly water bills. The costs of the two treatment plants is roughly \$12,000,000 to be divided amongst the Water District #1 customers.

Recreation Fees

The Recreation Department staff reviewed fees for over 150 programs relative to operating costs, enrollment, competitiveness and comparisons

with comparable programs in other municipalities and private programs. Fees dealing with a number of programs, including day, soccer and sport camps, tennis, Independent Sport Organization (ISO) tournaments, youth sports, and pool permits were minimally increased.

The Advisory Council on Parks and Recreation and the Village Board continue to review the Recreation fees to maintain fairness, equity and the proper balance between user fees and property tax revenues to finance programs. For 2018-2019 program user fees represent 65% of departmental operating expenses. The existing policy of endeavoring to maintain a proper balance relative to open enrollment recreation programs that encourage participation without a program fee versus competitive programs with fees continues to be monitored and evaluated. That being the case, based on the overreliance, burden and pressures on the use of property taxes as a revenue source, which is well documented throughout this budget message, the trend toward greater dependence on utilizing program user fees to subsidizing the Recreation Department operating budget will likely continue.

CAPITAL PLAN FOR 2018-2019

The Village 2018-2019 Capital Budget and Plan is funded through a number of sources: (i) current year General Fund Contribution is \$1,177,500; (ii) sanitary sewer rent charges of \$775,000; Cable PEG access fees of \$50,000; (iv) use of Capital fund balance of \$2,369,000 (v) grants of \$4,527,500; and (vi) borrowing of \$2,520,025. Numerous hours and eight drafts have been prepared in order to arrive at the recommended final Capital Budget and Plan. Capital projects funded through the \$1,177,500 General Fund transfer include: Fire Department - \$200,000 representing the fourth transfer from fund balance towards the previously mentioned \$1,200,000 combination ladder/pumper Fire truck or Quint; Police Vehicles and Equipment - \$53,000; Information Technology and Recreation Equipment and Software - \$162,500; Various Building Rehabilitation work both interior and exterior - \$190,000; Road Repaving and Curbing - \$220,000; and Various Studies, Traffic Improvements, Building Maintenance and Trees - \$310,000. Additionally, the budget includes a \$10,000 transfer to the Library Capital Fund for annual upgrades to the Westlynx System.

The use of Sanitary Sewer rent of \$775,000 includes necessary repairs to the infrastructure identified in the previously mentioned Sanitary Sewer Evaluation Study. These sewer fees are collected as part of potable water bills and, per NYS statutory requirements, can only be used toward sewer related work.

Attention should be given to the projects listed with a source of funding under Category #2, - Borrowing, since these expenditures will have an impact on the Village's long term debt obligation and future tax rates as previously discussed. In preparation of the 2017-2018 budget, a five - year capital debt service pro-forma was prepared. In addition to General Fund tax supported projects, the pro-forma included certain Water Fund capital projects, the debt for which, will be paid through water user fees. The analysis also includes a \$9,900,000 Village contribution to the Library Board's proposed \$18,400,000 addition and renovation of the Library building. The capital borrowing plan for 2018-2019, identified in the pro-forma, totals \$2,520,025, which includes \$450,000 for the Hutchinson River Drainage project, \$450,025 for the final payment on the Fire Quint and \$1,620,000 for repairs to the Heathcote Road Bridge.

Debt service payments for any bond issuance during 2018-2019 will not commence until 2019-2020. Accordingly, 2018-2019 debt service payments for current outstanding debt supporting the capital plan, will decrease by \$484,691 to \$1,848,992. The primary reason for the decrease was the retirement of the Bond Anticipation Note for the Property Tax Revaluation project. Over the past eight years, annual appropriations for debt service supporting the Village's infrastructure investments have increased \$770,248, or 71%, from \$1,078,744 in 2009-2010 to \$1,848,992 in 2018- 2019. Whenever possible, the strategy used in the Capital Plan and Budget is to time new obligations in the debt schedule when payments of old obligations are retired.

Pages 98-113 of the budget document provide the preliminary plan for various capital projects. The overall recommended 2018-2019 Capital Budget totals \$11,145,025 of which \$7,505,525 is funded, including \$2,520,025 in planned borrowing and \$1,000,000 in secured grants.

The Capital Budget and Plan provides a comprehensive roadmap for the necessary short-and long-term major investments in the Village's infrastructure. Adopting the budget and plan is not a final commitment by the Board of Trustees for any of the projects listed. In many cases

legislative approvals for borrowing are needed, public works contracts must be awarded and grant applications have to be approved and awarded.

Library Capital Plan 2018-2019

The Library Board created a strategic plan in 2012. As part of the development of that plan, the Library Board, with professional assistance from a consultant, conducted six focus groups, holding public meetings and soliciting and receiving roughly 300 surveys, comments and general feedback from Village residents. After the strategic plan was approved by the Library Board, the Library moved to create a master plan to address the needs identified in the strategic plan. The June 2013 Master Plan Report identifies comprehensive alterations and additions to the Library. In furtherance of the Master Plan Library building recommendations, the Library Board, pursuant to a comprehensive request for proposal process, engaged the Manhattan-based architectural firm of Dattner Architects. Dattner completed a schematic design report in July 2015 identifying a \$19,500,000 Library addition and alteration project with construction costs estimated at \$16,500,000. The building improvements identified in the schematic design plan would increase the capacity of the Library to provide a broader range of rapidly evolving library services through multi-purpose community space, while also maintaining popular traditional collections and programs.

Subsequent to a number of public meetings, presentations and discussions over much of 2017, most of which focused on the Village's financial contribution toward the Library building project, the Architect and Library Building Committee, value engineered the original schematic design, reducing the total project cost to \$18,400,000 and construction cost to \$14,435,000. The Village Board approved a bond authorization resolution for \$9,900,000 at its December 13, 2016 meeting as its contribution to the project with the \$7,500,000 balance to be realized through the Library's fund raising efforts. The Village Board subsequently amended this December 13, 2016 bond authorization resolution on February 13, 2018 to identify the revised project cost and change the plan of financing and conditions precedent to the sale of such bonds. Effectively the amended resolution allows the Library to use pledges and unassigned fund balance as part of its \$7,500,000 commitment, prior to the Village issuing the construction debt. The

Library's Fund Raising Campaign Committee has secured roughly \$6,900,000 in cash and pledges as of February 2018.

Project plans, specifications and cost estimates were recently finalized by the architect and construction manager and the project was advertised for bids on March 16, 2018 pursuant to VM Contract #'s 1228-1231. The bid opening date is April 17, 2018. If the bids are awarded, construction is scheduled to commence this spring/summer with an estimated duration of 24 months.

The project also requires temporarily relocating library services to the Village-owned Supply Field Building on Heathcote Road during construction. An additional \$188,400 transfer from the General Fund to the Library Capital Fund was included in the 2017-2018 budget in order to fund contracts for the temporary library design and construction work to build-out the second floor of Supply Field, at a total project cost of \$757,400. This construction work commenced early this winter and has progressed on-schedule and within budget. It is expected that the temporary library at Supply Field will be ready to open when construction commences on the Library addition and renovation project at 54 Olmsted Road.

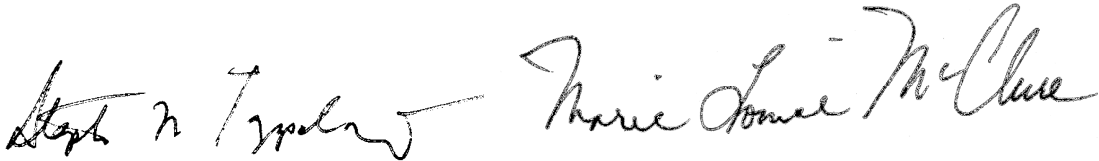
SUMMARY REMARKS

The tentative budget filed today has been carefully prepared involving many hours of input from Department Heads and the Village Board. The overarching objectives were to: control the growth of expenditures; investigate cost effective methods to provide services; develop productivity improvements; obtain revenues from non-property tax sources, i.e. gifts, grants, user fees and reserves; and, to judiciously address the Village's future capital needs and manage debt obligations. The overall operating goal in 2018-2019 is to continue to provide the current levels of service and address as much as possible the Village's capital needs as much as possible. The 2018-2019 budget is the seventh budget under the constraint of the property tax cap and although the Village was successful in staying within the cap for two of those years, compliance in future years will be more difficult.

Completion of this budget would not have been possible without the professionalism, tireless work and knowledge of Village Treasurer, Mary Lou McClure, who was instrumental in the development of every aspect of this budget and devoted many hours in conducting analyses and preparing and producing the budget document. She deserves recognition

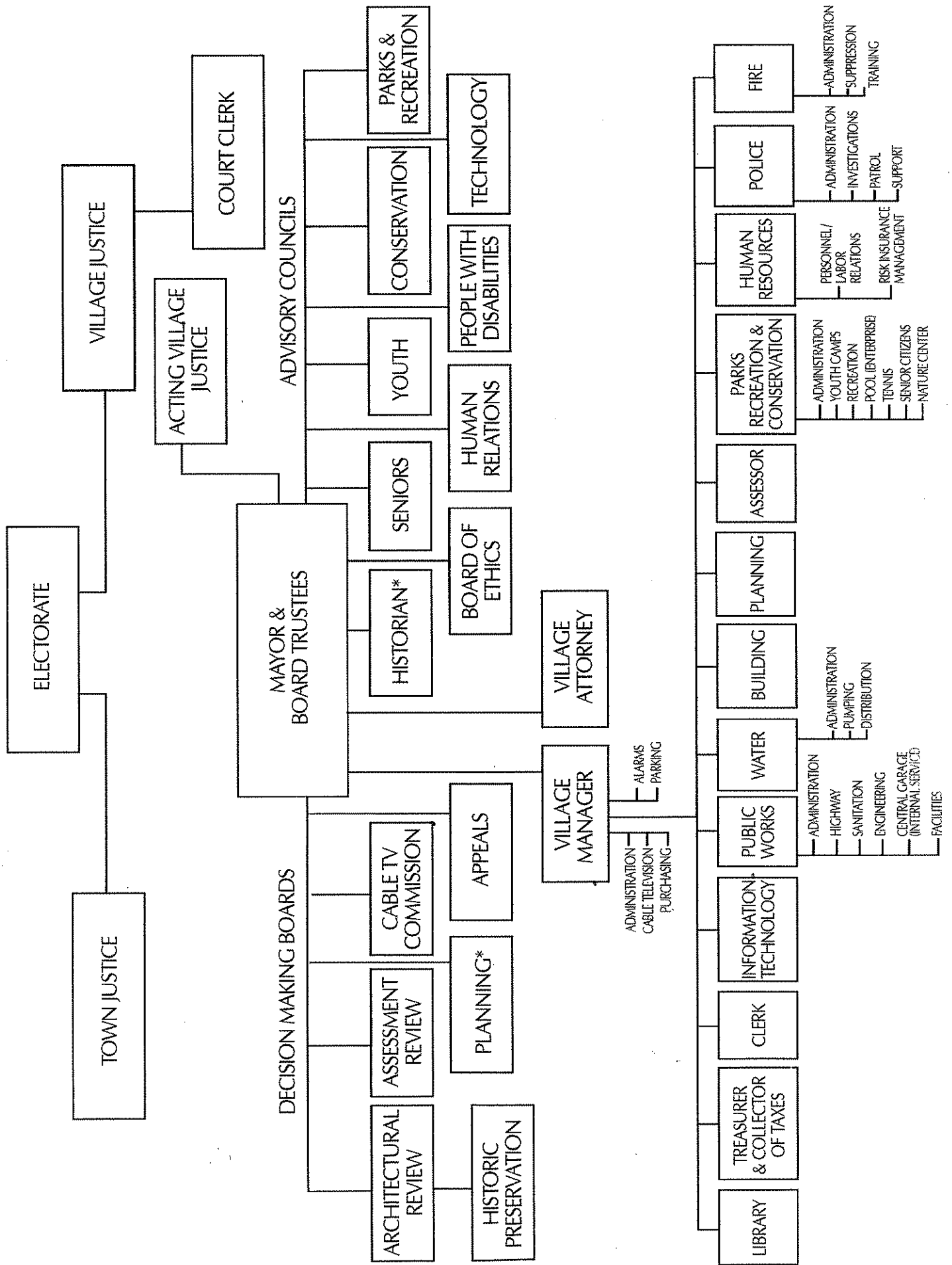
for her dedicated service. Also recognized are the Village Manager's staff consisting of Deputy Village Manager Rob Cole, Assistant Village Manager, Ingrid Richards, and Assistant to the Village Manager, Joshua Ringel. All three completed significant budgetary tasks, including the Capital Budget, Fees and Charges Schedule, budget narratives and preparation of meeting documents for multi-media presentations. Their work was performed in exemplary fashion and with aplomb. Thanks and recognition are also extended to the Village Department Heads, who have displayed great understanding and tolerance during the five month budget process. We are fortunate to employ a professional and dedicated group of department heads and staff who are committed to their craft and work many hours to perform their jobs at a level the community expects and deserves. The Village Board of Trustees performed its due diligence and provided guidance and leadership, always with the public trust in mind, and as usual conducted numerous meetings and contributed many hours deliberating on the key matters and making important choices. We look forward to a productive dialogue with the many residents who become involved in the budget process.

Respectfully submitted,

The image shows two handwritten signatures in black ink. The signature on the left is for Stephen M. Pappalardo, and the signature on the right is for Marie Louise McClure. Both signatures are written in a cursive, flowing style.

Stephen M. Pappalardo
Budget Officer

Marie Louise McClure
Village Treasurer



ADMINISTRATIVE CHART

**VILLAGE OF SCARSDALE
2018-19 BUDGET**

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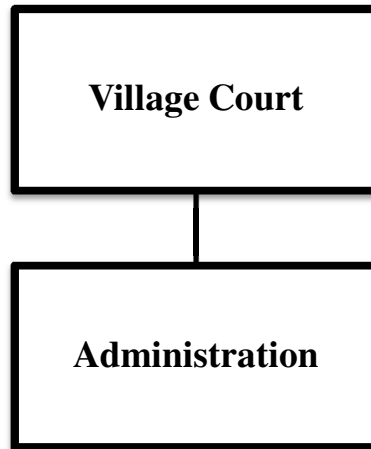
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GENERAL FUND

FY 2018 - 2019

VILLAGE COURT

FY 2018 - 2019



The Village Justice Court provides a forum through which citizens may seek redress while offering fair treatment to all individuals who come into the judicial process. The Court at all times conducts itself in a professional and courteous manner. The Village Court has jurisdiction over crimes committed within Scarsdale - partial jurisdiction for felonies and complete jurisdiction over misdemeanors, traffic, parking and Village Code Violations. The Court also has jurisdiction over civil actions (including small claims) up to \$3,000, or to \$5,000 when transferred from County or Supreme Court, and all Summary Proceedings (landlord-tenant actions) without limit. When non-English speaking litigants come into the Village Court, certified Court interpreters are supplied. During the year the Court used Spanish, Russian and Mandarin Chinese translators. In fiscal year 2016-2017, the Court collected fines and fees totaling \$1,097,652: \$637,430 from parking fines, \$18,900 from Village Code violations and \$441,322 from criminal and VTL fines. Under New York State Finance Law §99a, \$878,445 was returned to the Village by the State Comptroller's office, \$14,246.30 went to Westchester County and the state kept the balance. The Court handled 1,148 criminal cases of which 172 were felonies, 11 civil and small claims cases and 1348 trials.

Department Summary

General Fund Village Court	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	493,675	399,428	447,606	432,993	436,854
Department Total	493,675	399,428	447,606	432,993	436,854
Expenditure Categories					
Personal Services	359,572	328,089	338,606	334,137	338,654
Other	134,103	71,339	109,000	98,856	98,200
Department Total	493,675	399,428	447,606	432,993	436,854

Position Summary

DEPARTMENT Village Court	2017-18 Modified Salaries				2018-19 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Village Justice	1	83,747	1	83,747	1	83,747	1	83,747
Court Clerk	1	77,250	1	77,250	1	77,250	1	77,250
Assistant Court Clerk	1	56,227	1	56,227	1	57,886	1	57,886
Assistant Court Clerk	1	52,913	1	52,913	1	54,571	1	54,571
Acting Village Justice				9,000				10,000
Part-time Court Officer (2)				24,000				24,000
Temps/Longevity/OT/PT				31,000				31,500
Department Total	4		4	334,137	4		4	338,954

Division Summary

Village Court Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	362,388	268,402	305,501	303,546	298,407
Judicial	131,287	131,026	142,105	129,447	138,447
Division Total	493,675	399,428	447,606	432,993	436,854
Expenditure Categories					
.100 Personal Services	359,572	328,089	338,606	334,137	338,654
.400 Other	134,103	71,339	109,000	98,856	98,200
Division Total	493,675	399,428	447,606	432,993	436,854
.400 A/C Breakdown					
.412 Office Supplies	15,799	(715)	3,500	14,056	4,500
.425 Books & Periodicals	250	1,221	500	1,600	1,500
.469 Printing & Forms	-	-	1,000	700	1,200
.496 Professional Development	831	300	4,000	2,500	3,000
.499 Contractual Expense	117,223	70,533	100,000	80,000	88,000
Division Total	134,103	71,339	109,000	98,856	98,200

VILLAGE MANAGER

FY 2018 - 2019



The Village Manager is the Chief Administrative Officer of the Village and reports to the Mayor and Board of Trustees. The Village Manager is responsible for planning, reporting, organizing, staffing, coordinating, budgeting, and evaluating all local government activities. All Department Heads report to the Village Manager. The role of the Village Manager is to make recommendations to the Board of Trustees relative to operations, capital planning, budgeting, debt management, and strategic and long-range planning. The Manager's Office consists of five divisions: Administration, Purchasing, Parking, Cable Television, and Alarms. **Administration** is responsible for the executive and daily management decisions associated with all Village operations. This includes management oversight of capital projects and programs. **Purchasing** includes procurement of materials and supplies at the best terms and price, utilizing State, County, and school district contracts and purchasing cooperatives, when possible. Additionally, all purchasing is in compliance with NYS General Municipal Law and the Village's Internal Control Policy. The Village also uses online bidding services for the procurement of goods and services. The **Parking Division** administers the parking management operation of on-street metered parking, short-term and long-term parking, and the Freightway and Christie Place Garages and Village off-street parking lots which total approximately 1,250 public parking spaces. The Village contracts with a valet operation for an additional 200 parking spaces in the Freightway Open Lot. In calendar year 2017, Village Enforcement Personnel issued 20,894 parking citations. The **Cable Television Division** programs, televises and manages the Government and Public Access channels for Altice formerly "Cablevision" and Verizon. In calendar year 2017, a total of 60 cable programs were recorded or produced. Programming includes Village Board meetings, Committee meetings and other miscellaneous public access shows such as the Scarsdale Forum, League of Women Voters, Scarsdale Bowl Award, etc. The Scarsdale Cable Commission oversees the Altice and Verizon Franchise Agreement while monitoring Cable TV Systems operation and providing program guidance. The **Central Alarm Program** issues 2,787 annual permits for home alarm systems in the Village.

In calendar year 2017, the Village Manager's office worked on a number of projects that provided greater community interaction. The Village now has a biweekly online newsletter "Scarsdale Official" that keeps residents and visitors well informed about the happenings in Village Government. Secondly, the addition of a spring and winter Farmer's Market has brought more vitality and excitement to the Village Center. Finally, the parking meter pilot project commenced and ended in calendar year 2017 and will allow Village officials to make a well-informed decision about the purchase of new parking meter equipment.

Department Summary

General Fund Village Manager	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	536,372	544,293	547,244	559,516	559,916
Central Alarms	21,564	43,657	3,600	3,600	3,600
Cable Television	46,812	53,888	71,400	71,400	71,400
Purchasing	27,405	53,316	98,815	98,886	98,886
Parking	272,236	282,829	348,464	348,285	386,276
Department Total	<u>904,389</u>	<u>977,983</u>	<u>1,069,523</u>	<u>1,081,687</u>	<u>1,120,078</u>

Expenditure Categories					
Personal Services	676,724	759,322	780,523	792,687	796,978
Equipment	2,225	2,597	6,200	6,200	6,200
Other	225,440	216,064	282,800	282,800	316,900
Department Total	<u>904,389</u>	<u>977,983</u>	<u>1,069,523</u>	<u>1,081,687</u>	<u>1,120,078</u>

Position Summary

DEPARTMENT Village Manager	2017-18 Modified Salaries				2018-19 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Village Manager	1	212,211	1	212,211	1	212,211	1	212,211
Deputy Manager	1	153,000	1	153,000	1	153,000	1	153,000
Executive Secretary	1	77,681	1	77,681	1	77,681	1	77,681
Intern Acct Clk/Typist	1	77,093	1	77,093	1	77,093	1	77,093
Unused Vac/Longevity				17,281				18,181
Sub-total	4		4	537,266	4		4	538,166
Purchasing								
Assistant Village Manager	1	93,636	1	93,636	1	93,636	1	93,636
Unused Vac/Longevity				-				-
Sub-total	1		1.0	93,636	1.0		1.0	93,636
Parking								
Assistant to Village Manager	1	57,476	1	57,476	1	57,476	1	57,476
Meter Repairman	1	48,985	1	48,985	1	50,681	1	50,681
O/T Garage Maint/Cleaning				25,000				25,000
P/T Meter Collection				22,000				23,100
Unused Vac/Longevity				8,324				8,919
Sub-total	2		2	161,785	2		2	165,176
Department Total	7		7	792,687	7		7	796,978

Division Summary

Village Manager Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	536,372	544,293	547,244	559,516	559,916
Division Total	<u>536,372</u>	<u>544,293</u>	<u>547,244</u>	<u>559,516</u>	<u>559,916</u>
Expenditure Categories					
.100 Personal Services	520,668	531,203	524,994	537,266	538,166
.200 Equipment	-	-	-	-	-
.400 Other	15,704	13,090	22,250	22,250	21,750
Division Total	<u>536,372</u>	<u>544,293</u>	<u>547,244</u>	<u>559,516</u>	<u>559,916</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	6,674	2,971	4,500	4,500	4,500
.435 Prof Business Exp	4,497	1,670	7,000	7,000	7,000
.454 Travel	1,794	740	1,500	1,500	1,500
.458 Supplemental Services	-	-	1,500	1,500	1,500
.485 Postage	11	74	750	250	250
.496 Professional Development	2,728	7,635	7,000	7,500	7,000
Division Total	<u>15,704</u>	<u>13,090</u>	<u>22,250</u>	<u>22,250</u>	<u>21,750</u>

Division Summary

Village Manager	2015-16	2016-17	2017-18	2017-18	2018-19
Central Alarms	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Central Alarms	21,564	43,657	3,600	3,600	3,600
Division Total	<u>21,564</u>	<u>43,657</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
Expenditure Categories					
.100 Personal Services	19,101	41,469	-	-	-
.200 Equipment	-	-	200	200	200
.400 Other	2,463	2,188	3,400	3,400	3,400
Division Total	<u>21,564</u>	<u>43,657</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	200	200	200
Division Total	<u>-</u>	<u>-</u>	<u>200</u>	<u>200</u>	<u>200</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	105	45	200	200	200
.449 Miscellaneous Supplies	-	-	200	200	200
.485 Postage	2,358	2,143	3,000	3,000	3,000
Division Total	<u>2,463</u>	<u>2,188</u>	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>

Division Summary

Village Manager Cable Television	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	46,812	53,888	71,400	71,400	71,400
Division Total	<u>46,812</u>	<u>53,888</u>	<u>71,400</u>	<u>71,400</u>	<u>71,400</u>
Expenditure Categories					
.200 Equipment	-	-	-	-	-
.400 Other	46,812	53,888	71,400	71,400	71,400
Division Total	<u>46,812</u>	<u>53,888</u>	<u>71,400</u>	<u>71,400</u>	<u>71,400</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	40	153	200	200	200
.460 Repairs To Equipment	-	-	3,500	3,500	3,500
.469 Printing and Forms	-	-	500	500	500
.481 Dues and Subscriptions	-	-	500	500	500
.499 Contractual Expense	46,772	53,735	66,700	66,700	66,700
Division Total	<u>46,812</u>	<u>53,888</u>	<u>71,400</u>	<u>71,400</u>	<u>71,400</u>

Division Summary

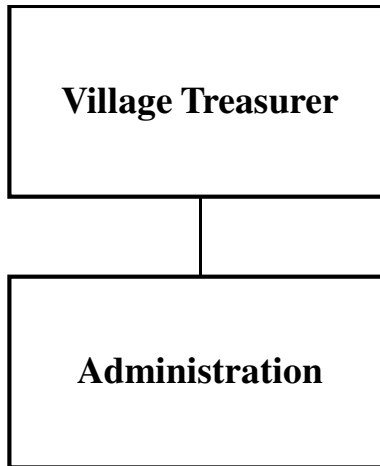
Village Manager Purchasing	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	27,405	53,316	98,815	98,886	98,886
Division Total	<u>27,405</u>	<u>53,316</u>	<u>98,815</u>	<u>98,886</u>	<u>98,886</u>
Expenditure Categories					
.100 Personal Services	23,346	50,685	93,565	93,636	93,636
.400 Other	4,059	2,631	5,250	5,250	5,250
Division Total	<u>27,405</u>	<u>53,316</u>	<u>98,815</u>	<u>98,886</u>	<u>98,886</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	499	2,151	1,500	1,500	1,500
.435 Prof Business Exp	2,620	25	1,500	1,500	1,500
.454 Travel	-	-	750	750	750
.496 Professional Development	512	-	500	500	500
.499 Contractual Expense	428	455	1,000	1,000	1,000
Division Total	<u>4,059</u>	<u>2,631</u>	<u>5,250</u>	<u>5,250</u>	<u>5,250</u>

Division Summary

Village Manager	2015-16	2016-17	2017-18	2017-18	2018-19
Parking	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Administration	76,414	95,626	90,558	91,976	109,576
Christie	96,014	89,109	121,136	120,603	121,367
Freightway	47,833	49,965	76,636	76,103	72,866
Meter Repair/Collection	22,689	22,123	26,500	26,500	27,600
Open Lots	29,286	26,006	33,634	33,103	54,867
Division Total	272,236	282,829	348,464	348,285	386,276
Expenditure Categories					
.100 Personal Services	113,609	135,965	161,964	161,785	165,176
.200 Equipment	2,225	2,597	6,000	6,000	6,000
.400 Other	156,402	144,267	180,500	180,500	215,100
Division Total	272,236	282,829	348,464	348,285	386,276
<u>.200 A/C Breakdown</u>					
.20 Equipment	2,225	2,597	6,000	6,000	6,000
Division Total	2,225	2,597	6,000	6,000	6,000
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	52,258	51,927	59,000	59,000	59,000
.422 Meter & Parking Maint	5,890	3,932	6,000	6,000	6,000
.435 Prof Business Exp	255	-	1,500	1,500	1,500
.461 Maint/Repairs to Buildings/Meters	37,271	26,056	42,000	42,000	42,000
.469 Printing & Forms	6,400	5,865	6,000	6,000	6,000
.499 Contractual Expense	54,328	56,487	66,000	66,000	100,600
Division Total	156,402	144,267	180,500	180,500	215,100

VILLAGE TREASURER

FY 2018 - 2019



The Village Treasurer is the Chief Financial Officer for the Village and administers all matters relating to finance and provides periodic reports to the Mayor and Board of Trustees. The Treasurer's Department ("Department") bills and collects property taxes, water and central alarm charges; receives revenues from departments; processes payroll; administers payables; invests funds; manages debt issues; submits reports to the NYS Comptroller and assists with the preparation of the Village budget. The Village Treasurer is also the Custodian of Taxes for the Town of Scarsdale. The Custodian of Taxes bills and collects the Scarsdale levy of property taxes for Westchester County and the Scarsdale Union Free School District. In calendar year 2017, the Treasurer's Office collected approximately \$42,152,800 in County taxes, \$39,413,700 in Village taxes, and \$132,772,511 in School taxes. Periodic financial reports are provided to the Town Board. The Village and Town financial statements are audited annually by an independent auditing firm. The Department is staffed by the Village Treasurer/Custodian of Taxes, the Deputy Treasurer, one payroll clerk, one accounts payable clerk and two receivables clerks. Annually, the Department processes approximately 17,200 property tax bills, 23,300 water bills, 5,378 central alarm bills, 11,800 payroll checks and direct deposits, and 4,700 accounts payable checks. The Department offers online payment of both real property taxes and water bills through the Village website. All payroll documents are scanned into the HR/Payroll system and attached to the relevant employee records. All accounts payable records are digitized after the annual audit is completed.

Due to changes in tax law at both the Federal and State level, the Village Treasury staff began collecting pre-paid taxes to be applied to fiscal year 2018-2019 based on an interim warrant approved by the Board of Trustees during the last calendar week of 2017. At the end of the first week of January, in excess of 1,200 payments have been recorded, reconciled and prepared for deposit with many hundreds more to process. The staff will continue until all the payments are receipted, recorded and processed.

Department Summary

General Fund Treasurer	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	638,358	644,382	689,061	694,359	695,560
Department Total	638,358	644,382	689,061	694,359	695,560
Expenditure Categories					
Personal Services	507,433	519,723	532,561	542,714	543,460
Equipment	-	-	-	-	-
Other	130,925	124,659	156,500	151,945	152,100
Department Total	638,358	644,382	689,061	694,659	695,560

Position Summary

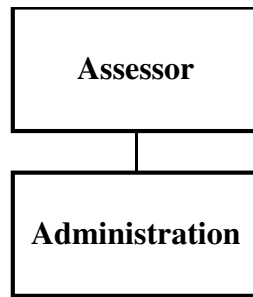
DEPARTMENT Treasurer		2017-18 Modified Salaries			2018-19 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
Administration								
Village Treasurer	1	155,678	1	155,678	1	155,378	1	155,378
Deputy Treasurer	1	107,537	1	107,537	1	107,537	1	107,537
Staff Asst/Finance	1	74,693	1	74,693	1	74,693	1	74,693
Payroll Clerk	1	74,149	1	74,149	1	74,149	1	74,149
Senior Bookkeeper	1	55,845	1	55,845	1	58,268	1	58,268
Bookkeeper	1	51,000	1	51,000	1	53,040	1	53,040
Temporaries/Overtime				15,750				10,850
Unused Vac/Longevity				8,062				9,545
Department Total	6		6	542,714	6		6	543,460

Division Summary

Treasurer Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Accounts Payable	85,277	90,718	87,937	87,793	89,729
Administration	280,457	287,624	289,889	299,048	299,203
Audit	64,240	64,900	78,500	70,900	70,900
Payroll	74,843	75,174	77,745	79,199	79,199
Taxes	81,399	70,622	93,020	95,950	92,590
Water Billing	52,142	55,344	61,970	61,469	63,939
Division Total	<u>638,358</u>	<u>644,382</u>	<u>689,061</u>	<u>694,359</u>	<u>695,560</u>
Expenditure Categories					
.100 Personal Services	507,433	519,723	532,561	542,414	543,460
.200 Equipment	-	-	-	-	-
.400 Other	130,925	124,659	156,500	151,945	152,100
Division Total	<u>638,358</u>	<u>644,382</u>	<u>689,061</u>	<u>694,359</u>	<u>695,560</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	5,075	2,451	4,850	4,450	4,850
.435 Prof Business Exp	1,140	934	1,950	1,950	2,050
.454 Travel	426	603	1,400	1,400	1,400
.458 Supplemental Services	-	-	2,200	2,508	2,300
.460 Repairs To Equipment	2,050	345	1,100	1,100	1,200
.469 Printing & Forms	12,548	27,208	17,300	21,237	17,800
.475 Bank Fees	30,294	10,174	27,000	27,000	26,000
.477 Independent Audit	64,240	64,900	78,500	70,900	70,900
.485 Postage	3,032	3,759	3,600	3,600	3,700
.496 Professional Development	1,581	1,715	4,600	3,800	4,600
.499 Contractual Expense	10,539	12,570	14,000	14,000	17,300
Division Total	<u>130,925</u>	<u>124,659</u>	<u>156,500</u>	<u>151,945</u>	<u>152,100</u>

ASSESSOR

FY 2018-2019



The Assessor’s Department (“Department”) is responsible for the administration, maintenance and automation of the assessment roll upon which the County, Village and School tax levies are based. Assessment administration is governed by NYS Real Property Tax Law, as well as case law. Assessment support is provided by the Office of Real Property Tax Services (ORPTS), the State oversight agency that facilitates the administration of assessments and real property tax services throughout New York State. Staff reductions in that agency over the past five years, however, have impacted their ability to assist municipalities.

The primary responsibility of the Assessor is to annually establish new assessments, to adjust existing assessments where necessary and to review and defend challenged assessments. Duties of the Assessor also include researching and maintaining essential statistics on all Village property; the update and computer entry of parcel and building inventory data, maintenance of the building sketches and digital photo databases, recording all deed transfers, undertaking market studies and research, as well as responding to taxpayer inquiries.

In order to facilitate and maintain a fair and equitable assessment roll, it is necessary to undertake market analysis of all real property transactions occurring annually in the 12-month period prior to July 1, the annual taxable status date. The analysis requires the verification of all sales occurring annually between July 1 and June 30, which for the 2017 assessment roll amounted to some 210 sales. Verification of all sales data is necessary to ascertain and interpret buyer motivation, to understand current land values and market trends, as well as new dwelling reproduction costs, to properly analyze and consider these factors in the development of the next assessment roll. Over the past five calendar years, outside of the many properties where additions and renovations have been made, there were 193 Scarsdale dwellings that were demolished and rebuilt, requiring the inspection and recording of all physical inventory data and components for each newly-built home. As a result of new building permits issued in 2017, staff conducted approximately 228 physical property inspections for the collection and recording of inventory data, which yielded a physical quantity increase in the 2017 assessment roll of \$121,240,400. The Department continues to respond to taxpayer and broker field inspection requests for verification of data collected during the 2014 and 2016 revaluations. As part of the annual, on-going data-collection process, staff added a total of 12,096 photos to the existing digital photo database of 39,579.

Another important responsibility of the Assessor is to maintain the official Town/Village tax map, which on the September 15, 2017 assessment roll, reflected a new total parcel count of 5,943. Required maintenance of the base tax map is ongoing, with the Department responsible for managing the update and correction of tax map errors in coordination with a professional mapping company. The Assessor facilitates the annual update and completion of color-coded FEMA flood, wetlands,

ASSESSOR

FY 2018-2019

zoning, school district and neighborhood boundary maps. These maps are essential to the annual valuation process and are a valuable resource for all departments, as well as for taxpayers.

In addition to the above, the Assessor prepares various reports, sales analyses and documentation for the ORPTS' calculation of the Town's annual residential assessment ratio and equalization rate-making processes. Annual reports are also required to be prepared and remitted to the Westchester County Tax Commission for purposes of apportionment of the County tax. The Department reviews and processes numerous annual applications to determine taxpayer eligibility for the various NYS-mandated real property tax exemptions, i.e., the Enhanced School Tax Relief Program (STAR), Veterans', Agricultural and non-profit organizations. Annual income verification for the Basic STAR exemption is now performed by the NYS Department of Taxation and Finance; however the administration- and assessment-roll processing of exemptions and responses to taxpayer exemption-related inquiries, is handled by the Department.

Taxpayer interaction and communication, a critical function of the Department, consists of daily emails and phone inquiries and written communication on the various aspects of tax- and assessment-related matters. There are also mailings to property owners, such as required assessment-change notices and exemption-related correspondence.

There were 709 grievance applications filed against the 2017 tentative assessment roll of which 678 constituted residential property and 27 constituted commercial property. The total 2017 grievance filings decreased 64% from the 1,103 grievances filed in 2016, the year of the last revaluation. Of the 709 grievances, the BAR denied 543 applications and reduced assessments on 166 properties. Subsequent to the September 15, 2017 filing of the final assessment roll, 341 of the 709 original grievants filed small claims assessment (SCAR) petitions and 120 grievants filed tax certiorari petitions with the NYS Supreme Court, which the Assessor is now working on to resolve. The Assessor and in some cases the Village Attorney, special counsel and expert witnesses represent and defend the Town in all SCAR proceedings. The Assessor also coordinates with special counsel and expert witnesses in the defense of all tax certiorari claims.

Department Summary

General Fund Assessor	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	529,817	652,011	569,111	596,012	614,489
Department Total	<u>529,817</u>	<u>652,011</u>	<u>569,111</u>	<u>596,012</u>	<u>614,489</u>
Expenditure Categories					
Personal Services	341,578	393,559	392,361	403,762	420,239
Equipment	-	-	1,000	1,000	1,000
Other	188,239	258,452	175,750	191,250	193,250
Department Total	<u>529,817</u>	<u>652,011</u>	<u>569,111</u>	<u>596,012</u>	<u>614,489</u>

Position Summary

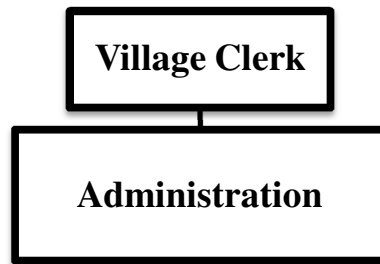
DEPARTMENT Assessor	2017-18 Modified Salaries				2018-19 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
Administration								
Assessor	1	136,832	1	136,832	1	136,832	1	136,832
Appraiser	0.5	97,838	0.5	52,005	-	-	-	-
Appraiser	0.5	110,000	0.5	45,833	1	110,000	1	110,000
Assessment Clerk	1	52,530	1	52,530	1	54,060	1	54,060
Sr. Assessment Clerk	1	57,120	1	57,120	1	59,160	1	59,160
Administrative Intern PT	-	34,473	-	34,473	-	34,473	-	34,473
Overtime/Unused Vacation/Longevity				24,969				25,714
Department Total	4.0		4.0	403,762	4.0		4.0	420,239

Division Summary

Assessor Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	502,332	614,646	510,754	545,811	562,464
Tax Certioraris	27,485	37,365	58,357	50,201	52,025
Division Total	529,817	652,011	569,111	596,012	614,489
Expenditure Categories					
.100 Personal Services	341,578	393,559	392,361	403,762	420,239
.200 Equipment	-	-	1,000	1,000	1,000
.400 Other	188,239	258,452	175,750	191,250	193,250
Division Total	529,817	652,011	569,111	596,012	614,489
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	1,000	1,000	1,000
Division Total	-	-	1,000	1,000	1,000
<u>.400 A/C Breakdown</u>					
.409 Computer Software	(20,000)	8,513	20,000	5,000	5,000
.412 Office Supplies	2,277	1,907	2,750	2,750	2,750
.435 Prof Business Exp	33,227	28,570	10,000	7,500	7,500
.458 Supplemental Services	-	9,500	15,000	15,000	15,000
.459 Program Expenses	172,140	208,970	125,000	150,000	150,000
.496 Professional Development	595	992	3,000	3,000	3,000
.499 Contractual	-	-	-	8,000	10,000
Division Total	188,239	258,452	175,750	191,250	193,250

VILLAGE CLERK

FY 2018 - 2019



The Village Clerk is responsible for issuing various permits, licenses, and maintaining official records, including the processing of Freedom of Information Law (FOIL) requests. In calendar year 2017, over 200 FOIL requests were received and approximately 300 hours were spent by the Clerk's office ("Office") staff to respond. The Village Clerk also serves as Registrar of Vital Statistics. In calendar year 2017 the Office issued 1,487 parking permits for Village parking facilities, 380 handicap parking permits, 71 taxi driver licenses, 24 taxi cab licenses, 12 peddler licenses, 80 marriage licenses, 105 marriage transcripts, 34 death certificates and 435 death transcripts. In the past five years, these items have either increased in number or in complexity. Further, the Office is also the repository of all Notices of Defect 35, Notices of Claim 15, SCAR 341 and CERT filings 120; totaling 511.

On January 1, 2011, the Office assumed full responsibility from the State of New York for dog licensing within the Village of Scarsdale. The office now maintains a database of all dogs licensed with the Village and mails monthly renewals/invoices. A total of 418 dog licenses were issued in 2017.

The Village Clerk conducts an annual Village Election in March and as Town Clerk administers a Primary Election in September and a General Election in November. In 2017, the Clerk's office conducted a Village Election on March 21st, a Primary Election on September 12th, and a General Election on November 7th. The Westchester County Board of Elections has, by statute, assumed responsibility for Federal, State and County elections. The County imposed a charge to the Village in 2017 for the November 2016 Election of \$16,280. According to the Westchester County Department of Finance, this year's chargeback by the County will increase approximately 3%; therefore, the fiscal year 2018-2019 budget recommends \$16,770 to cover this anticipated cost. The use of one new optical-scan voting machine at each polling location to accommodate people with disabilities in addition to the new voting machines used during the Primary and General Elections has significantly increased the County's election costs. The Village Clerk utilized the mechanical lever machines for the March 2011 through 2015 Village Elections; however, the State Legislature did not extend the option of using these machines through 2016. For the 2017 Village Election, due to an anticipated large voter turnout for a contested election, the optical-scan machines were borrowed from Westchester County. The Village incurred costs totaling \$8,080, which was \$3,920 under a budgeted \$12,000 due to the success of obtaining low bids from vendors for voting machine moving costs and ballot printing costs. In anticipation of a similar scenario for the 2018 Village Election, the Village Clerk projects costs at no more than \$10,000.

The Clerk attends and records all Village Board of Trustees and Town Board meetings and prepared a total of approximately 580 pages of minutes in 2017. The Office is the official repository of all Board of Trustee actions. The Village Clerk, the Deputy Village Clerk, and a part-time Office Assistant staff the office.

Department Summary

General Fund Village Clerk	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	234,531	251,482	255,801	255,900	259,430
Department Total	<u>234,531</u>	<u>251,482</u>	<u>255,801</u>	<u>255,900</u>	<u>259,430</u>
Expenditure Categories					
Personal Services	208,118	214,281	211,121	213,720	215,760
Equipment	-	-	-	-	-
Other	26,413	37,201	44,680	42,180	43,670
Department Total	<u>234,531</u>	<u>251,482</u>	<u>255,801</u>	<u>255,900</u>	<u>259,430</u>

Position Summary

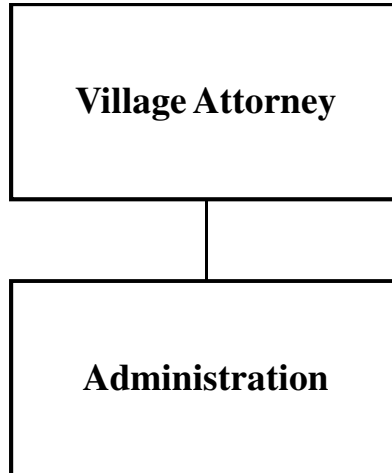
DEPARTMENT		2017-18 Modified Salaries			2018-19 Proposed Salaries			Total Salary
DIVISIONS	Village Clerk	Authorized Positions	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
Administration								
Village Clerk		1	1	98,314	1	1	98,313	98,313
Deputy Clerk		1	1	66,300	1	1	68,340	68,340
Office Assistant		0.5	0.5	32,283	0.5	0.5	32,283	32,283
Unused Vac/Longevity				5,665				5,666
Temporaries/Overtime				11,158				11,158
Department Total		<u>2.5</u>	<u>2.5</u>	<u>213,720</u>	<u>2.5</u>	<u>2.5</u>		<u>215,760</u>

Division Summary

Village Clerk Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	234,531	251,482	255,801	255,900	259,430
Division Total	<u>234,531</u>	<u>251,482</u>	<u>255,801</u>	<u>255,900</u>	<u>259,430</u>
Expenditure Categories					
.100 Personal Services	208,118	214,281	211,121	213,720	215,760
.200 Equipment	-	-	-	-	-
.400 Other	26,413	37,201	44,680	42,180	43,670
Division Total	<u>234,531</u>	<u>251,482</u>	<u>255,801</u>	<u>255,900</u>	<u>259,430</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.400 A/C Breakdown</u>					
.405 Village Code Update	2,553	6,134	5,200	5,200	5,200
.412 Office Supplies	2,731	2,237	3,900	3,400	3,400
.435 Prof Business Exp	815	978	900	900	900
.454 Travel	-	-	1,000	1,000	1,000
.457 Legal Advertising	2,353	2,478	3,100	3,100	3,100
.486 Village Election	-	-	12,000	10,000	11,000
.488 Primary/General Election	17,811	24,724	16,280	16,280	16,770
.496 Professional Development	150	-	800	800	800
.499 Contractual Expense	-	650	1,500	1,500	1,500
Division Total	<u>26,413</u>	<u>37,201</u>	<u>44,680</u>	<u>42,180</u>	<u>43,670</u>

VILLAGE ATTORNEY

FY 2018 - 2019



The Village Attorney is the legal advisor to the Board of Trustees, Village Boards, Committees and Advisory Councils, the Village Manager and other Village officers and employees. The Village Attorney interprets federal, State, and local laws, rules and regulations, and prepares drafts of resolutions, agreements, and local laws. Tort claims brought against the Village are processed by the Village Attorney in cooperation with the Village's insurance carrier. Approximately 40 tort claims are brought against the Village each year. The Village Attorney is responsible for most litigation associated with the Village Land Use Boards, tax matters, tax certiorari and small claims, spending approximately 1,050 hours preparing for these matters and court appearances. The Village Attorney oversees special counsel retained to represent the Village in land use, environmental, labor, and other specialized areas of law. The Village Attorney also serves as the Village Prosecutor handling violations of the Village Code and the New York State Vehicle and Traffic Law. In calendar year 2017, the Village Attorney's office staff has appeared and handled approximately 62 Village Code violations and has prosecuted 1,348 traffic and parking violations. The Village Attorney is also counsel to the Town of Scarsdale with respect to taxes, finances, elections, and government procedures.

Department Summary

General Fund Village Attorney	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	460,761	527,174	513,713	522,289	520,305
Department Total	<u>460,761</u>	<u>527,174</u>	<u>513,713</u>	<u>522,289</u>	<u>520,305</u>
Expenditure Categories					
Personal Services	245,476	252,549	253,113	260,389	258,205
Equipment	-	-	-	-	-
Other	215,285	274,625	260,600	261,900	262,100
Department Total	<u>460,761</u>	<u>527,174</u>	<u>513,713</u>	<u>522,289</u>	<u>520,305</u>

Position Summary

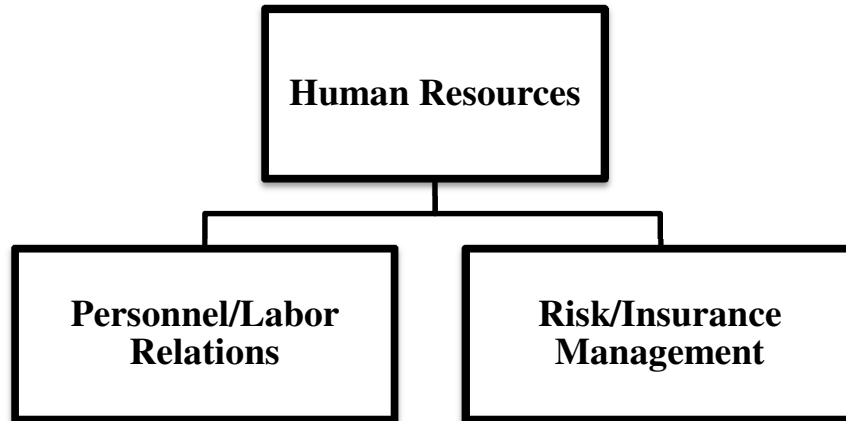
DEPARTMENT		2017-18 Modified Salaries			2018-19 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Village Attorney	1	186,476	1	186,476	1	186,476	1	186,476
Assistant Attorney	1	65,484	1	65,484	1	65,484	1	65,484
				2,184				-
Unused Vac/Longevity				6,245				6,245
Department Total	<u>2</u>		<u>2</u>	<u>260,389</u>	<u>2</u>		<u>2</u>	<u>258,205</u>

Division Summary

Village Attorney Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	460,761	527,174	513,713	519,463	513,713
Division Total	<u>460,761</u>	<u>527,174</u>	<u>513,713</u>	<u>519,463</u>	<u>513,713</u>
Expenditure Categories					
.100 Personal Services	245,476	252,549	253,113	260,389	258,205
.200 Equipment	-	-	-	-	-
.400 Other	215,285	274,625	260,600	261,900	262,100
Division Total	<u>460,761</u>	<u>527,174</u>	<u>513,713</u>	<u>522,289</u>	<u>520,305</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	70	38	600	600	600
.425 Books & Periodicals	35,015	37,617	25,000	25,000	25,000
.435 Prof Business Exp	2,173	5,361	5,500	5,500	5,500
.454 Travel	3,667	2,583	4,500	5,800	6,000
.458 Supplemental Services	174,360	229,026	225,000	225,000	225,000
Division Total	<u>215,285</u>	<u>274,625</u>	<u>260,600</u>	<u>261,900</u>	<u>262,100</u>

HUMAN RESOURCES

FY 2018-2019



There are 250 full-time and over 500 part-time and temporary Village employees in all funds. The Human Resources Department (“Department”) is responsible for providing all personnel services. This is accomplished through contract negotiation with seven employee bargaining units, contract interpretation, administration of grievances and discipline, coordination with the Westchester County Human Resources Department for all matters involving Civil Service administration, recruitment, management of a self-insured Employee Dental and Vision Program, Employees Assistance Program (EAP), Wellness Program and the coordination of retirement counseling. The Department also manages all matters before the Public Employment Relations Board (PERB) and employment related court actions. Additionally, all personnel and medically-related files for current and retired employees are maintained by the Department.

The Human Resources Director (“Director”) serves as the Village’s Risk Manager, which involves the procurement of insurances, both liability and workers’ compensation, and the administration of loss prevention, administration of employee safety programs, and investigation and settlement of claims for each. Approximately 35 claims are filed against the Village annually, in which the Director must investigate and either issue a denial, process for payment or submit the claim to the Village’s insurance carrier for defense. The Director must also investigate and coordinate the approximately 42 worker’s compensation injuries each year. The Director oversees numerous risk management initiatives, including reviewing and updating Village policies; coordinating safety and awareness training; overseeing accident and injury reviews. In fiscal year 2017-2018 the Department has begun a new employee training initiative which alternates mandatory with voluntary training in an effort to engage the employees in the Village’s ongoing risk management efforts. The Director also provides analysis in regard to wages, salaries and benefits which comprise approximately 70% of General Fund expenditures.

Department Summary

General Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Human Resources	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Personnel/Labor Relations	163,408	171,923	190,735	189,350	193,904
Risk/Insurance Management	96,058	93,570	96,348	94,994	98,474
Department Total	259,466	265,493	287,083	284,344	292,378
Expenditure Categories					
Personal Services	229,503	239,259	241,233	243,094	246,528
Other	29,963	26,234	45,850	41,250	45,850
Department Total	259,466	265,493	287,083	284,344	292,378

Position Summary

DEPARTMENT Human Resources

DIVISIONS	2017-18 Modified Salaries				2018-19 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
Personnel/Labor Relations								
Human Resources Director	1	152,700	1	152,700	1	152,700	1	152,700
Unused Vac/Longevity				-				3,054
Sub-total	1		1	152,700	1		1	155,754
Risk/Insurance Management								
Senior Steno	1	85,602	1	87,315	1	87,315	1	87,315
Unused Vac/Longevity				3,079				3,459
Sub-total	1		1	90,394	1		1	90,774
Department Total	2		2	243,094	2		2	246,528

Division Summary

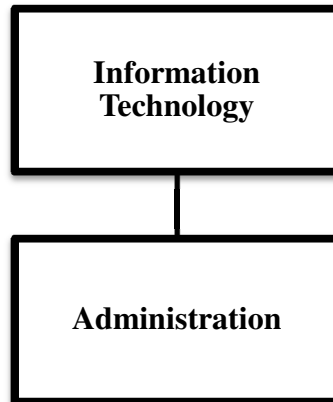
Human Resources Personnel/Labor Relations	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	163,408	171,923	190,735	189,350	193,904
Division Total	<u>163,408</u>	<u>171,923</u>	<u>190,735</u>	<u>189,350</u>	<u>193,904</u>
Expenditure Categories					
.100 Personal Services	136,942	150,281	152,585	152,700	155,754
.400 Other	26,466	21,642	38,150	36,650	38,150
Division Total	<u>163,408</u>	<u>171,923</u>	<u>190,735</u>	<u>189,350</u>	<u>193,904</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	1,982	1,044	2,000	1,000	2,000
.435 Prof Business Exp	-	4,699	2,500	2,000	2,500
.454 Travel	1,429	-	1,150	1,150	1,150
.458 Supplemental Services	550	-	6,000	6,000	6,000
.472 Wellness Program	3,500	(4,563)	3,500	3,500	3,500
.496 Professional Development	350	1,487	3,000	3,000	3,000
.499 Contractual	18,655	18,975	20,000	20,000	20,000
Division Total	<u>26,466</u>	<u>21,642</u>	<u>38,150</u>	<u>36,650</u>	<u>38,150</u>

Division Summary

Human Resources Risk/Insurance Management	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	96,058	93,570	96,348	94,994	98,474
Division Total	<u>96,058</u>	<u>93,570</u>	<u>96,348</u>	<u>94,994</u>	<u>98,474</u>
Expenditure Categories					
.100 Personal Services	92,561	88,978	88,648	90,394	90,774
.400 Other	3,497	4,592	7,700	4,600	7,700
Division Total	<u>96,058</u>	<u>93,570</u>	<u>96,348</u>	<u>94,994</u>	<u>98,474</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	2,885	4,592	4,100	1,000	4,100
.435 Prof Business Exp	612	-	1,200	1,200	1,200
.454 Travel	-	-	1,300	1,300	1,300
.496 Professional Development	-	-	1,100	1,100	1,100
Division Total	<u>3,497</u>	<u>4,592</u>	<u>7,700</u>	<u>4,600</u>	<u>7,700</u>

INFORMATION TECHNOLOGY

FY 2018 - 2019



The Information Technology (I.T.) Department (“Department”) provides technical and administrative support for the use of technology in the operation and management of Village services. The Village receives roughly 118,000 emails per month on premises and our mail servers store over 3.8 million items in 276 mailboxes (November, 2017). The Village’s 2016 redesigned web site www.scarsdale.com receives approximately 23,000 visits monthly, and has 2,300 unique subscribers to its various events, calendars, and newsletters. The Department addresses hardware and software issues for the purpose of integrating data and providing beneficial information throughout the organization to assist management in decision making, makes custom modifications to existing software, and replaces a number of desktops and laptops annually through the Village five year Capital Budget Plan. Additionally, the Department upgrades shared servers to virtual servers and separates their functions to improve application performance and isolate failure modes. The Department also manages the network intrusion detection devices, software, firewalls, antivirus and conducts regular cyber-attack drills to safeguard Village data from internet hackers.

Primary applications, such as Finance and Payroll/Human Resources are processed through New World System’s Logos Net system. This live, browser-based system can be accessed by any one of the Village’s 187 personal computers and laptops. Forty (40) Microsoft Windows 2008/2012 servers provide file, web, e-mail, spam and antivirus filtering and interactive online information and transaction services.

The Department performed a number of essential tasks in fiscal year 2017-2018: 1) migrated the Village’s voice over IP phone system to a new platform and new Polycom phones (210 desk phones); 2) installed 15 next-generation Cisco ASA-X firewalls at all Village facilities that include intrusion detection, intrusion prevention, and traffic monitoring, to improve perimeter security; 3) installed higher-speed data circuits, including a private fiber connection, and retired old circuits that yielded cost savings; 4) replaced and removed Kaspersky antivirus due to Homeland Security’s ban on its use at the federal level. In calendar year 2018, the Department will assist the Fire Department with deployment of a vibrant intranet site, evaluate Windows 10, and assist the Recreation Department with issuing a RFP for new software, evaluate vendors and implement the chosen solution.

Department Summary

General Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Information Technology	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Information Technology	617,220	571,816	657,926	660,617	709,913
Department Total	<u>617,220</u>	<u>571,816</u>	<u>657,926</u>	<u>660,617</u>	<u>709,913</u>
Expenditure Categories					
Personal Services	194,727	198,237	202,726	205,417	207,713
Equipment	25,750	11,938	17,500	17,500	17,500
Other	396,743	361,641	437,700	437,700	484,700
Department Total	<u>617,220</u>	<u>571,816</u>	<u>657,926</u>	<u>660,617</u>	<u>709,913</u>

Position Summary

DEPARTMENT Information Technology

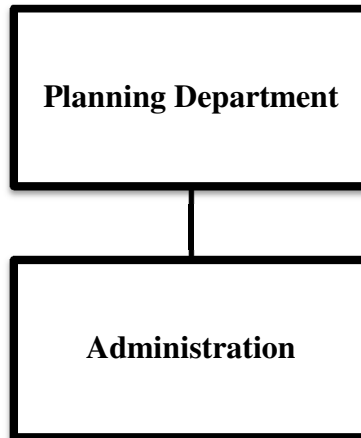
DIVISIONS	2017-18 Modified Salaries			2018-19 Proposed Salaries			Total Salary	
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary		Funded Positions
Information Technology								
IT Director	1	137,247	1	137,247	1	137,247	1	137,247
Technical Support Specialist	1	64,770	1	64,770	1	67,066	1	67,066
Overtime/Longevity				3,400				3,400
Department Total	<u>2</u>		<u>2</u>	<u>205,417</u>	<u>2</u>		<u>2</u>	<u>207,713</u>

Division Summary

Information Technology	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	68,745	68,613	74,178	75,524	75,524
Hardware Support	293,717	282,636	322,874	323,546	324,694
Software Support	254,758	220,567	260,874	261,547	309,695
Division Total	617,220	571,816	657,926	660,617	709,913
Expenditure Categories					
.100 Personal Services	194,727	198,237	202,726	205,417	207,713
.200 Equipment	25,750	11,938	17,500	17,500	17,500
.400 Other	396,743	361,641	437,700	437,700	484,700
Division Total	617,220	571,816	657,926	660,617	709,913
<u>.200 A/C Breakdown</u>					
.20 Equipment	25,750	11,938	17,500	17,500	17,500
Division Total	25,750	11,938	17,500	17,500	17,500
<u>.400 A/C Breakdown</u>					
.408 Computer Supplies	555	718	2,000	2,000	2,000
.409 Personal Comp Software	12,222	5,238	12,000	12,000	12,000
.412 Office Supplies	2,242	377	3,000	3,000	3,000
.435 Prof Business Exp	-	-	1,000	1,000	1,000
.450 Telecommunications Services	197,059	198,564	220,000	220,000	220,000
.454 Travel	-	-	2,500	2,500	2,500
.496 Professional Development	-	-	1,200	1,200	1,200
.499 Contractual Expense	184,665	156,744	196,000	196,000	243,000
Division Total	396,743	361,641	437,700	437,700	484,700

PLANNING DEPARTMENT

FY 2018 – 2019



The Planning Department (“Department”) helps coordinate land use and development in the Village in conjunction with the Assessment, Building, Engineering and Law Departments. The Department provides staff support to the Board of Appeals and the Planning Board, ensures compliance with state environmental regulations, reviews and updates local regulations as zoning and land use needs require and arranges training for Board members. During fiscal year 2016-2017 the Board of Appeals considered 28 cases: granted eight variance requests, denied one and approved 17 Special Use Permits for swimming pools, one for a tennis court and one for a home occupation. The Planning Board reviewed 19 applications during that same period including two wetlands permits, three residential site plans, five non-residential site plans, two special use permit renewals and one lot merger application which resulted in a net decrease of one lot. The Planning Board also made a recommendation to the Village Board of Trustees regarding the SEQRA determination for the Scarsdale Public Library Expansion and renovation project.

This year, the Planning Department coordinated the Freightway Site Redevelopment Study, a planning and outreach effort designed to develop a shared community vision for the potential future development of the Freightway site. The Planning Department developed a Request for Proposals and helped coordinate the selection of a consultant, BFJ Planning, to advise the 11 member Freightway Steering Committee. The goal is to produce a report during the first quarter of 2018 outlining the Goals and Objectives for the site.

The Department continued a long term project to digitize the planning and zoning files which date back to the 1920 to increase accessibility and transparency while preserving these documents.

The Department and Planning Board play a significant role in balancing the growth of the Village’s total taxable property value while preserving neighborhood character and maintaining open space. The Department assists the Village Board of Trustees on various issues including long-range planning for the Village Center and Village-wide zoning and development. Additionally, the Department manages outside consultants for the Planning Board in its analysis of individual applications and potential zoning amendments. The Village Planner serves as the Village Environmental Officer.

Department Summary

General Fund Planning	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	228,250	191,602	225,856	227,534	227,534
Department Total	<u>228,250</u>	<u>191,602</u>	<u>225,856</u>	<u>227,534</u>	<u>227,534</u>
Expenditure Categories					
Personal Services	202,256	180,662	191,956	193,634	193,634
Other	25,994	10,940	33,900	33,900	33,900
Department Total	<u>228,250</u>	<u>191,602</u>	<u>225,856</u>	<u>227,534</u>	<u>227,534</u>

Position Summary

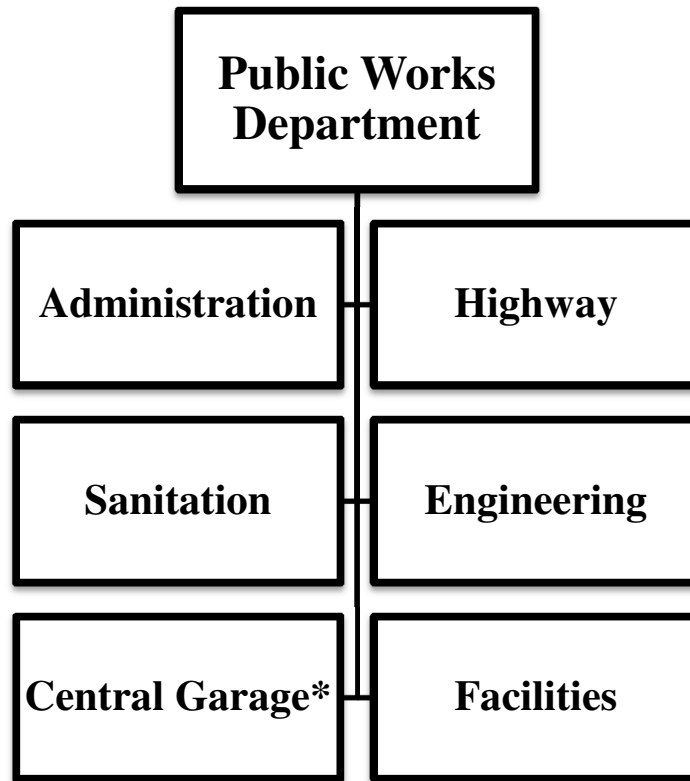
DEPARTMENT	2017-18 Modified Salaries				2018-19 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Planner	1	133,958	1	133,958	1	133,958	1	133,958
Assistant to the Planner	1	56,000	1	56,000	1	56,000	1	56,000
Unused Vac/Longevity				3,676		3,676		3,625
Temporaries/Overtime				-				-
Department Total	<u>2</u>		<u>2</u>	<u>193,634</u>	<u>2</u>		<u>2</u>	<u>193,583</u>

Division Summary

Planning Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	228,250	191,602	225,856	227,534	227,534
Division Total	<u>228,250</u>	<u>191,602</u>	<u>225,856</u>	<u>227,534</u>	<u>227,534</u>
Expenditure Categories					
.100 Personal Services	202,256	180,662	191,956	193,634	193,634
.400 Other	25,994	10,940	33,900	33,900	33,900
Division Total	<u>228,250</u>	<u>191,602</u>	<u>225,856</u>	<u>227,534</u>	<u>227,534</u>
.400 A/C Breakdown					
.412 Office Supplies	420	301	1,200	1,200	1,200
.435 Prof Business Exp	1,223	935	1,500	1,500	1,500
.454 Travel	-	-	1,000	1,000	1,000
.458 Supplemental Services	20,523	7,500	25,000	25,000	25,000
.480 Dues & Subscriptions	1,184	1,239	1,200	1,200	1,200
.496 Professional Development	1,280	965	2,000	2,000	2,000
.499 Contractual Expense	1,364	-	2,000	2,000	2,000
Division Total	<u>25,994</u>	<u>10,940</u>	<u>33,900</u>	<u>33,900</u>	<u>33,900</u>

PUBLIC WORKS DEPARTMENT

FY 2018 - 2019



*Budget for this division displayed in Internal Service Fund

PUBLIC WORKS DEPARTMENT

FY 2018 – 2019

The Department of Public Works (“Department”) is responsible for the overall operation and maintenance of the Village’s public works infrastructure. The Department employs a total of 67 people among three operating divisions: Highway, Sanitation and Facilities Maintenance, and two support divisions, Administration and Engineering.

The **Engineering Division** (“Engineering”) oversees the annual road resurfacing program, in calendar year 2017, 6.17 miles of roadways were resurfaced at 29 different locations and 4,700 linear feet of curbing was reset by the Village’s curbing contractor. The planned paving schedule for fiscal year 2018-2019 anticipates five miles of repaved roads. Engineering issued 300 Storm water (SWEC) Permits and performed approximately 890 inspections for a variety of matters (storm water, visual obstructions, trees, right-of-way (ROW) inspections). Engineering reviews and oversees Village storm water projects from design to construction, point repairs to the sanitary and stormwater systems, as well as repairs to Village facilities such as the Freightway Garage (“Freightway”) and Christie Place. Engineering administers and inspects Tree Removal permits on private property 210 permits in 2017, 199 permits in 2016, 134 permits in 2015, and 111 permits in 2014. Engineering Division also oversees the sanitary sewer system, in calendar year 2017, 300 linear feet of sanitary sewer was replaced on Brewster Road. As a result of the Sanitary Sewer Evaluation Study 53,046 linear feet of sanitary sewer was cleaned and televised.

The **Highway Division** provides traditional public works functions including snow and ice control removal on 91 miles of roads and 25 miles of walkways, collection of approximately 4,100 tons of fall leaves, maintenance and repair of 81 miles of sanitary sewers, street sweeping services and the bi-annual cleaning of the Village’s 2,023 storm sewer catch basins. Highway also performs the following tasks: clean and jets approximately 300 catch basins annually (804 catch basins are cleaned by the contractor); cleans all residential streets bi-annually; inspects critical drainage inlets and outlets to lessen potential flooding hazards and repair stormwater utility structures before predicted storm events.

The **Sanitation Division** collects approximately 6,600 tons of solid waste, 8,000 tons of organics, 650 tons of co-mingled recyclables, 1,800 tons of newspapers, 12.14 tons of textiles and 78 tons of food scraps. The Sanitation Division provides litter control on all Village streets and facilities as well as staffs the Recycling Center which is open to residents six days a week.

The **Facilities Maintenance Division** (“Facilities Maintenance”) performs necessary repairs and preventative maintenance to the Village’s 10 primary facilities and numerous ancillary structures under Village ownership. This includes three miles of public storm water-courses and conveyance systems, and assists Engineering with the Village’s annual road resurfacing program by installing granite curbstones on these roads prior to paving and repairing catch basins or manhole frames that are in disrepair; maintains and repairs large sections of downtown bluestone sidewalk.

In 2017, there were a number of capital projects and improvements to Village lands that were completed. The restoration of the Depot Place Island which included new curbing, asphalt walkway with brick stamping, two picnic tables, and plantings. Additionally, the Department replaced thousands of square feet of bluestone sidewalks in the Village Center and installed 5,057 linear feet of new curb on Walworth Ave. The Facility Maintenance Division will continue the in-house maintenance of the Christie Place Garage, as well as annual lighting and painting repairs. Furthermore Facilities Maintenance is scheduled to do finish work on the Popham Road firehouse. The overall increase to the workload has been accomplished without increasing labor while providing essential services to the community.

Department Summary

General Fund Public Works	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	484,574	519,907	433,464	445,664	445,664
Engineer	328,354	329,680	378,470	373,738	386,540
Facilities Maintenance	1,319,210	1,422,257	1,408,418	1,468,195	1,503,043
Highway	2,848,258	2,833,050	3,376,223	3,348,151	3,417,397
Sanitation	2,342,510	2,339,379	2,439,464	2,361,170	2,427,026
Department Total	<u>7,322,906</u>	<u>7,444,273</u>	<u>8,036,039</u>	<u>7,996,918</u>	<u>8,179,670</u>

Expenditure Categories					
Personal Services	5,595,370	5,614,434	5,932,989	5,893,868	6,104,620
Equipment	53,971	25,138	57,500	57,500	65,500
Other	1,673,565	1,804,701	2,045,550	2,045,550	2,009,550
Department Total	<u>7,322,906</u>	<u>7,444,273</u>	<u>8,036,039</u>	<u>7,996,918</u>	<u>8,179,670</u>

Position Summary

DEPARTMENT Public Works	2017-18 Modified Salaries				2018-19 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Superintendent of Public Work	1	163,716	1	163,716	1	163,716	1	163,716
Project Manager	1	116,597	1	116,597	1	116,597	1	116,597
Senior Office Assistant PW	1	70,380	1	70,380	1	70,380	1	70,380
Administrative Aide	1	57,475	1	57,475	1	57,475	1	57,475
Temporaries/Overtime				5,000				5,000
Unused Vac/Longevity				9,596				9,596
Sub-total	4		4	422,764	4		4	422,764
Engineer								
Village Engineer	1	130,560	1	130,560	1	130,560	1	130,560
Jr Civil Engineer	1	80,000	1	80,000	1	80,000	1	80,000
Environmental Coordinator	1	60,000	1	60,000	1	60,000	1	60,000
Office Assistant	0.7	51,000	0.7	34,325	1	53,040	1	53,040
Office Assistant	0.3	51,000	0.3	5,913				
Temporaries				47,000				47,000
Unused Vac/Longevity				4,040				4,040
Sub-total	4		4	361,838	4		4	374,640
Facilities Maintenance								
Maintenance Mechanic	1	97,781	1	97,781	1	97,781	1	97,781
Maintenance Laborer	3	78,237	3	234,711	3	79,802	3	239,406
Laborer	3	72,080	3	216,240	4	73,522	4	294,087
Laborer	1	64,408	1	64,408	-	-	-	-
Laborer	1	49,064	1	49,064	1	57,445	1	57,445
Laborer	1	41,392	1	41,392	1	49,773	1	49,773
Caretaker	1	44,625	1	44,625	1	46,537	1	46,537
Custodial Aide	1	42,713	1	42,713	1	44,625	1	44,625
Custodial Aide	0.2	40,000	0.2	6,925	-	-	-	-
Temporaries/Overtime				116,123				121,000
Unused Vac/Longevity				17,213				17,390
Sub-total	12.2		12.2	931,195	12		12	968,043

Position Summary

DEPARTMENT Public Works (Continued)

DIVISIONS	2017-18 Modified Salaries				2018-19 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions	Salary	
Highway								
General Foreman	1	107,558	1	107,558	1	107,558	1	107,558
Assistant Foreman	1	90,647	1	90,647	1	92,460	1	92,460
Tree Trimmer	2	78,237	2	156,474	2	79,802	2	159,603
Motor Equipt Operator I	4	78,237	4	312,948	7	79,802	7	558,614
Maintenance Mechanic (Signs)	2	78,237	2	156,474	2	79,802	2	159,603
Laborer	9	72,081	9	648,729	6	73,537	6	441,222
Laborer	1	45,684	1	45,684	1	55,318	1	55,318
Laborer	0.9	35,000	0.9	26,255	1	45,684	1	45,684
Laborer	0.1	35,000	0.1	4,545				-
On Call Pay				19,500				19,500
Out of Title Pay				53,400				34,600
Temporaries/Overtime				523,000				538,000
Longevity				30,937				34,235
Sub-total	21		21	2,176,151	21		21	2,246,397
Sanitation								
General Foreman	1	97,781	1	97,781	1	97,781	1	97,781
Assistant Foreman	1	92,460	1	92,460	1	92,460	1	92,460
Intermediate Acct Clerk	1	49,725	1	49,725	1	51,765	1	51,765
Motor Equipt Operator I	5	78,237	5	391,185	5	79,802	5	399,009
Sanitation Worker (Scooter)	9	74,727	9	672,543	9	76,222	9	685,994
Laborer	3	72,081	3	216,243	4	73,537	4	294,148
Laborer	1	62,900	1	62,900	-	-	-	-
Laborer	2	54,258	2	108,516	2	63,892	2	127,784
Laborer	1	45,684	1	38,650	1	54,258	1	54,258
Laborer	2	35,000	2	70,000	2	45,684	2	91,368
Temporaries/Overtime				118,906				115,000
Longevity				39,012				39,210
Out of Title Pay				44,000				44,000
Sub-total	26		26.0	2,001,921	26		26	2,092,776
Department Total	67		67.2	5,893,868	67		67	6,104,620

Division Summary

Public Works Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	484,574	519,907	433,464	445,664	445,664
Division Total	<u>484,574</u>	<u>519,907</u>	<u>433,464</u>	<u>445,664</u>	<u>445,664</u>
Expenditure Categories					
.100 Personal Services	473,045	506,269	410,564	422,764	422,764
.400 Other	11,529	13,638	22,900	22,900	22,900
Division Total	<u>484,574</u>	<u>519,907</u>	<u>433,464</u>	<u>445,664</u>	<u>445,664</u>
.400 A/C Breakdown					
.412 Office Supplies	1,388	766	2,500	2,500	2,500
.431 Food Supplies	304	3,575	4,000	4,000	4,000
.435 Prof Business Exp	670	2,000	2,000	2,000	2,000
.454 Travel	425	1,379	1,500	1,500	1,500
.455 Travel (Local)	-	-	200	200	200
.469 Printing & Forms	208	159	700	700	700
.480 Dues & Subscriptions	1,670	1,817	1,500	1,500	1,500
.496 Professional Development	445	716	1,500	1,500	1,500
.499 Contractual Expense	6,419	3,226	9,000	9,000	9,000
Division Total	<u>11,529</u>	<u>13,638</u>	<u>22,900</u>	<u>22,900</u>	<u>22,900</u>

Division Summary

Public Works Engineer	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	75,370	84,385	114,682	113,171	119,572
Construction	52,814	48,748	53,146	53,112	53,112
Permits & Inspections	51,511	60,199	59,822	57,175	63,576
Planning Board	40,134	36,400	40,600	41,112	41,112
Project Development	44,419	38,853	44,528	44,056	44,056
Pavement Management	65,106	61,095	65,692	65,112	65,112
Division Total	329,354	329,680	378,470	373,738	386,540
Expenditure Categories					
.100 Personal Services	324,019	313,491	366,570	361,838	374,640
.200 Equipment	-	-	5,000	5,000	5,000
.400 Other	4,335	16,189	6,900	6,900	6,900
Division Total	328,354	329,680	378,470	373,738	386,540
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	5,000	5,000	5,000
Division Total	-	-	5,000	5,000	5,000
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	800	286	1,000	1,000	1,000
.435 Prof Business Exp	400	-	400	400	400
.454 Travel	-	-	1,500	1,500	1,500
.469 Printing & Forms	285	-	1,000	1,000	1,000
.480 Dues & Subscriptions	1,000	763	1,000	1,000	1,000
.496 Professional Development	890	721	1,000	1,000	1,000
.499 Contractual Expense	960	14,419	1,000	1,000	1,000
Division Total	4,335	16,189	6,900	6,900	6,900

Division Summary

Public Works Facilities Maintenance	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	277,085	326,178	368,141	368,658	363,836
New Construction	291,150	303,491	274,494	298,797	302,884
Emergency Repairs	301,886	322,102	318,555	336,552	346,673
Custodial Support	125,598	115,240	110,031	117,778	121,790
Facilities Support	323,491	355,246	337,197	346,410	367,860
Division Total	1,319,210	1,422,257	1,408,418	1,468,195	1,503,043
Expenditure Categories					
.100 Personal Services	842,774	938,472	871,418	931,195	968,043
.200 Equipment	4,218	1,909	5,000	5,000	5,000
.400 Other	472,218	481,876	532,000	532,000	530,000
Division Total	1,319,210	1,422,257	1,408,418	1,468,195	1,503,043
<u>.200 A/C Breakdown</u>					
.21 Office Equipment	2,334	417	3,000	3,000	3,000
.22 Furniture & Fixtures	1,884	1,492	2,000	2,000	2,000
Division Total	4,218	1,909	5,000	5,000	5,000
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	192,805	223,363	235,000	235,000	230,000
.412 Office Supplies	12,002	13,747	13,000	13,000	13,000
.414 Maint Supplies	11,593	10,905	9,000	9,000	9,000
.419 Tools & Hardware	2,974	3,128	3,000	3,000	3,000
.438 Fuel, Heating	5,059	4,754	8,000	8,000	8,000
.446 Construction Supplies	88,891	75,936	71,000	71,000	71,000
.456 Equipment Rental	5,489	2,886	12,000	12,000	12,000
.461 Repairs to Buildings	36,352	10,373	30,000	30,000	30,000
.485 Postage	27,585	25,450	30,000	30,000	30,000
.495 HVAC System Maint	31,614	29,984	35,000	35,000	35,000
.499 Contractual Expense	57,854	81,350	86,000	86,000	89,000
Division Total	472,218	481,876	532,000	532,000	530,000

Division Summary

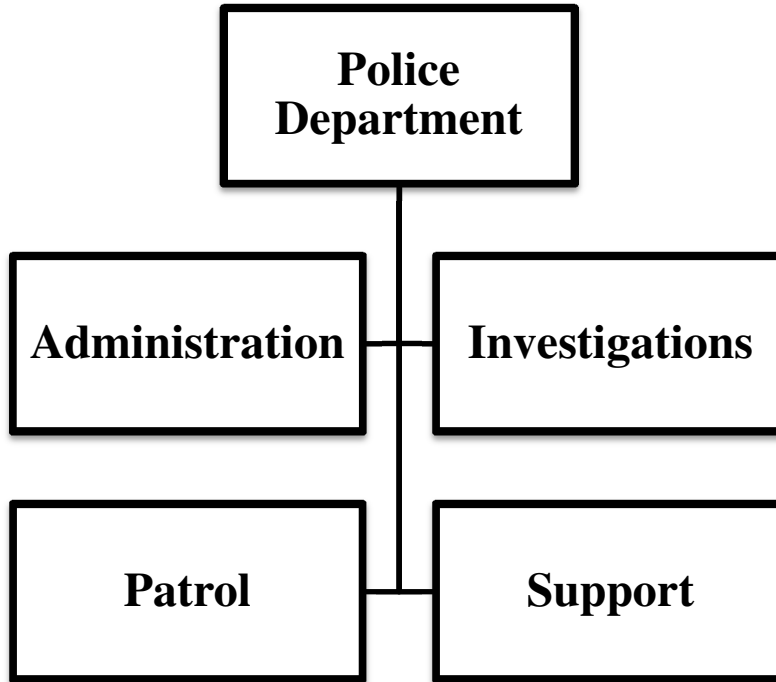
Public Works Highway	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	246,587	160,813	275,681	279,642	284,753
Leaf Collection/Disposal	633,365	550,816	680,028	673,622	688,309
Park Maintenance	194,300	240,482	277,309	277,309	280,841
Sanitary Sewers	79,159	54,740	78,220	78,220	83,322
Shade Trees	253,305	191,371	283,503	276,465	276,383
Snow Removal	729,803	815,104	869,785	861,777	897,311
Street Cleaning	5,392	22,858	49,119	49,119	49,901
Storm Drains	153,990	177,788	173,819	167,954	175,658
Street Lights	205,811	253,145	291,051	291,051	277,275
Street Maintenance	346,546	365,933	397,708	392,992	403,644
Division Total	2,848,258	2,833,050	3,376,223	3,348,151	3,417,397
Expenditure Categories					
.100 Personal Services	1,921,019	1,891,421	2,204,223	2,176,151	2,246,397
.200 Equipment	45,962	19,836	44,000	44,000	52,000
.400 Other	881,277	921,793	1,128,000	1,128,000	1,119,000
Division Total	2,848,258	2,833,050	3,376,223	3,348,151	3,417,397
<u>.200 A/C Breakdown</u>					
.20 Equipment	45,962	19,836	44,000	44,000	52,000
Division Total	45,962	19,836	44,000	44,000	52,000
<u>.400 A/C Breakdown</u>					
.411 Light & Power (Street Lights)	149,626	172,291	200,000	200,000	185,000
.412 Office Supplies	3,162	2,499	2,500	2,500	2,500
.419 Tools & Hardware	12,046	8,961	15,500	15,500	15,500
.421 Uniforms	1,080	1,300	1,000	1,000	1,000
.423 Pipe & Fittings	590	9,168	7,500	7,500	7,500
.430 Street Maint Supplies	298,875	349,604	390,000	390,000	390,000
.435 Prof Business Exp	-	-	500	500	500
.443 Electrical Supplies	17,365	18,868	20,000	20,000	20,000
.444 Seed, Fertilizer	3,456	1,986	3,000	3,000	3,000
.445 Shrubs & Trees	12,182	9,582	20,500	20,500	20,500
.446 Construction Supplies	7,335	2,649	4,000	4,000	4,000
.454 Travel	-	67	500	500	500
.458 Supplemental Services	147,256	140,450	145,000	145,000	151,000
.462 Equipment Supplies	50,831	20,212	61,500	61,500	61,500
.468 Street Signs & Materials	18,207	19,917	20,000	20,000	20,000
.480 Dues & Subscriptions	45	180	500	500	500
.483 Care of Trees	80,622	17,286	65,000	65,000	65,000
.483 -2 Care of American Legion Pty	-	1,250	5,000	5,000	5,000
.496 Professional Development	95	50	500	500	500
.499 Contractual Expense	78,504	145,473	165,500	165,500	165,500
Division Total	881,277	921,793	1,128,000	1,128,000	1,119,000

Division Summary

Public Works Sanitation	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	103,417	116,640	149,525	148,213	150,451
Garbage	1,778,109	1,791,835	1,763,873	1,674,782	1,729,540
Recycling	316,592	294,092	368,716	366,197	366,095
Special	28,550	22,779	35,682	35,682	36,055
Support	115,842	114,033	121,668	136,296	144,885
Division Total	2,342,510	2,339,379	2,439,464	2,361,170	2,427,026
Expenditure Categories					
.100 Personal Services	2,034,513	1,964,781	2,080,214	2,001,920	2,092,776
.200 Equipment	3,791	3,393	3,500	3,500	3,500
.400 Other	304,206	371,205	355,750	355,750	330,750
Division Total	2,342,510	2,339,379	2,439,464	2,361,170	2,427,026
<u>.200 A/C Breakdown</u>					
.20 Equipment	3,791	3,393	3,500	3,500	3,500
Division Total	3,791	3,393	3,500	3,500	3,500
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	1,372	1,409	1,250	1,250	1,250
.419 Tools & Hardware	2,632	6,501	4,500	4,500	4,500
.448 Waste Disposal Fees	187,116	231,589	200,000	200,000	200,000
.454 Travel	-	376	500	500	500
.458 Supplemental Services	-	1,500	1,500	1,500	1,500
.460 Repairs to Equipment	878	-	1,000	1,000	1,000
.461 Repairs to Buildings	8,718	4,077	5,000	5,000	5,000
.462 Equipment Supplies	4,338	8,799	7,000	7,000	7,000
.497 Recycling	89,918	82,576	115,000	115,000	90,000
.499 Contractual Expense	9,234	34,378	20,000	20,000	20,000
Division Total	304,206	371,205	355,750	355,750	330,750

POLICE DEPARTMENT

FY 2018 - 2019



POLICE DEPARTMENT

FY 2018 - 2019

The Police Department (“Department”) protects the lives and property of people in Scarsdale by enforcing the laws of the Village and New York State. The Department fulfills its mission by engendering and maintaining a feeling of security in the Village, reducing the opportunities for criminal activity through crime reduction strategies, identifying, apprehending and prosecuting offenders, recovering and returning property and providing related services. The Department’s divisions are Administration, Investigations, Patrol, and Support. **Administration** manages the strategic allocation of resources to provide the most effective and efficient police services, which include such activities as budgeting, procurement, facilities maintenance and records management. **Investigation** processes evidence relating to crimes against persons and property, performs crime analysis tasks, and coordinates youth and senior programs. During the past calendar year the Investigations Section was assigned 325 cases for follow up, of which 222 were closed through investigation or arrest. Of note, the Section was able to arrest three suspects that were involved in a home invasion of a Scarsdale residence. In addition, the Section, working with a local burglary taskforce, was able to arrest three suspects involved in several Scarsdale burglaries. The Investigation Section met seven of its seven goals and objectives in 2017. **Patrol** operates on a twenty-four hour basis utilizing a fleet of 10 patrol vehicles, nine specially outfitted bicycles, two motorcycles, one undercover vehicle and an Incident Command vehicle equipped with desks, communications equipment, computers, maps and generators. Patrol responds to emergency calls for service, operates the communications system, conducts school crossing and animal control operations and is responsible for emergency planning and coordination. In the past calendar year Patrol responded to approximately 15,077 calls for service and fielded thousands of informational requests and calls for general assistance. The Patrol Section met or exceeded 11 of its 13 goals and objectives in 2017 and accomplished the following: received an extremely high rating in the annual Citizen’s Assessment of Police Services survey; maintained low levels of incidents of auto theft; made 31 DWI arrests; and issued 137 “quality of life”/alcohol related summonses, 18,803 parking and 2,882 moving citations. The motorcycle was used by our enforcement squad personnel to address traffic issues and during ceremonial details such as the Memorial Day Parade. The Incident Command Vehicle was deployed seven times in 2017 for training purposes and special events where it served as a mobile command post. The **Support Services Section** is responsible for the administration of the National and State Accreditation Programs, the scheduling and training of all personnel, and the maintenance of all existing information technology applications and equipment as well as the implementation of new systems within the Police Department. The Support Services Section met seven of its seven goals and objectives in 2017, which included a spot NYS Accreditation inspection and a Commission on Accreditation for Law Enforcement Agencies On-Site Gold Standard Accreditation Inspection, with an anticipated Gold Award to be presented in March of 2018.

Department Summary

General Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Police	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	386,114	414,176	470,817	470,804	471,857
Investigations	566,031	527,081	602,843	604,396	623,611
Patrol	5,170,311	5,537,245	5,656,078	5,380,859	5,702,955
Support	293,102	317,642	340,506	340,506	349,688
Department Total	6,415,558	6,796,144	7,070,244	6,796,565	7,148,111
Expenditure Categories					
Personal Services	6,228,319	6,555,226	6,775,879	6,502,200	6,839,811
Equipment	45,228	38,768	47,250	47,250	47,250
Other	142,011	202,150	247,115	247,115	261,050
Department Total	6,415,558	6,796,144	7,070,244	6,796,565	7,148,111

Position Summary

DEPARTMENT	Police	2017-18 Modified Salaries			2018-19 Proposed Salaries			
		Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions
Administration								
Chief of Police	1	180,778	1	180,778	1	187,105	1	187,105
Office Manager	1	76,500	1	76,500	1	76,500	1	76,500
Jr Admin Asst	1	57,120	1	57,120	1	57,120	1	57,120
Temporaries				47,000				47,000
Overtime				2,500				2,500
Holiday Pay				9,039				9,355
Unused Vac/Longevity				16,067				16,477
Sub-total	3		3	389,004	3		3	396,057
Investigations								
Lieutenant	1	144,120	1	144,120	1	149,164	1	149,164
Patrolman Detective	3	119,111	3	357,333	3	123,279	3	369,837
Overtime				34,000				34,000
Holiday Pay				25,072				25,950
Unused Vac/Longevity				27,156				28,010
Sub-total	4		4	587,681	4		4	606,961
Patrol								
Captain	1	161,410	1	161,410	1	167,059	1	167,059
Lieutenant	1	144,120	1	144,120	1	149,164	1	149,164
Sergeant	10	127,498	10	1,274,980	10	131,960	10	1,319,600
Patrol Officer	15	111,840	15	1,677,600	15	115,754	15	1,736,310
Patrol Officer	3	104,294	3	312,882	3	108,208	3	324,624
Patrol Officer	1	80,485	1	80,485	1	84,399	1	84,399
Patrol Officer	2	72,601	2	145,202	2	76,515	2	153,030
Patrol Officer	1	50,115	1	50,115	1	54,029	1	54,029
Patrol Officer	1	68,736	1	34,368	1	72,650	1	72,650
Patrol Officer	3	40,000	3	49,998	3	43,914	3	131,742
Parking Enforcement Officer	1	37,500	1	37,500	1	45,594	1	44,700
Parking Enforcement Office (P	-	-	-	5,000	-	-	-	5,000
Animal Warden/PEO	1	59,160	1	59,160	1	59,160	1	59,160
Switchboard/Dispatch	1	44,626	1	44,626	1	46,501	1	46,501
Switchboard Part-time	-	10,000	-	-	-	10,000	-	-
Police Aides	-	-	-	35,000	-	-	-	35,000
Traffic Enforcement Officer	1	50,680	1	50,680	1	52,343	1	52,343
School Crossing Guards				220,865				222,944
Overtime				363,800				373,000
Overtime Reimbursed				124,800				124,800
Holiday Pay				203,839				216,986
Unused Vac/Longevity				166,979				172,464
Sub-total	42		42	5,243,409	42		42	5,545,505

Position Summary

DEPARTMENT Police

DIVISIONS	2017-18 Modified Salaries				2018-19 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Support								
Sergeant	1	127,498	1	127,498	1	131,960	1	131,960
Patrolman	1	111,840	1	111,840	1	115,754	1	115,754
Overtime				15,000				15,000
Holiday Pay				11,967				12,385
Unused Vac/Longevity				15,801				16,189
Sub-total	2		2	282,106	2		2	291,288
Department Total	51		51	6,502,200	51		51	6,839,811

Division Summary

Police Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Chief of Police	197,110	205,811	220,516	220,516	226,568
Maintenance	24,344	42,325	55,000	55,000	50,000
Records Management	164,660	166,040	195,301	195,288	195,289
Division Total	386,114	414,176	470,817	470,804	471,857
Expenditure Categories					
.100 Personal Services	355,685	363,002	389,017	389,004	396,057
.200 Equipment	353	451	1,500	1,500	1,500
.400 Other	30,076	50,723	80,300	80,300	74,300
Division Total	386,114	414,176	470,817	470,804	471,857
.200 A/C Breakdown					
.21 Office Equipment	353	451	1,500	1,500	1,500
Division Total	353	451	1,500	1,500	1,500
.400 A/C Breakdown					
.412 Office Supplies	4,959	3,622	5,000	5,000	5,000
.414 Maint Supplies	5,432	5,038	6,000	6,000	6,000
.421 Uniforms	550	-	700	700	700
.426 Special Dept Supplies	1,669	2,247	2,000	2,000	2,000
.435 Prof Business Exp	2,400	3,004	4,400	4,400	4,400
.454 Travel	2,156	3,406	10,000	10,000	9,000
.456 Equipment Rental	286	-	2,000	2,000	2,000
.460 Repairs to Equipment	456	-	2,000	2,000	2,000
.461 Repairs to Buildings	5,299	1,321	8,000	8,000	8,000
.469 Printing & Forms	2,680	2,225	3,100	3,100	3,100
.474 Traffic Signals	1,716	5,376	6,400	6,400	6,400
.496 Professional Development	949	3,635	4,200	4,200	4,200
.499 Contractual Expense	1,524	20,849	26,500	26,500	21,500
Division Total	30,076	50,723	80,300	80,300	74,300

Division Summary

Police Investigations	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Investigations	441,203	402,886	460,376	463,718	478,428
Youth & Adult Services	124,828	124,195	142,467	140,678	145,183
Division Total	566,031	527,081	602,843	604,396	623,611
Expenditure Categories					
.100 Personal Services	555,834	521,077	586,128	587,681	606,961
.200 Equipment	2,331	3,179	5,250	5,250	5,250
.400 Other	7,866	2,825	11,465	11,465	11,400
Division Total	566,031	527,081	602,843	604,396	623,611
<u>.200 A/C Breakdown</u>					
.21 Office Equipment	-	-	750	750	750
.22 Furniture & Fixtures	135	-	900	900	900
.24 Photo Equipment	2,196	3,179	3,600	3,600	3,600
Division Total	2,331	3,179	5,250	5,250	5,250
<u>.400 A/C Breakdown</u>					
.421 Uniforms	2,750	-	2,750	2,750	2,750
.435 Prof Business Exp	552	587	1,015	1,015	950
.456 Equipment Rental	-	-	350	350	350
.460 Repairs to Equipment	-	-	200	200	200
.473 Cell Tower Tracking/Search	-	-	2,000	2,000	2,000
.496 Professional Development	1,648	-	2,150	2,150	2,150
.499 Contractual Expense	2,916	2,238	3,000	3,000	3,000
Division Total	7,866	2,825	11,465	11,465	11,400

Division Summary

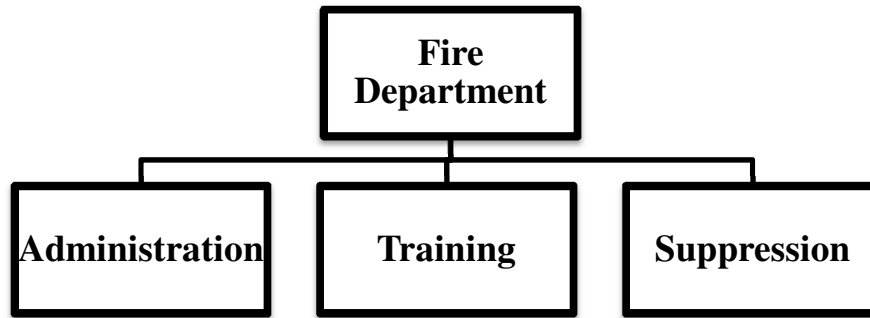
Police Patrol	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Police Aides	23,656	32,935	35,550	35,550	35,550
Bicycle Patrol	123,119	124,843	132,417	132,417	136,659
Communications	53,557	50,155	61,326	61,326	63,201
Parking & Animal Control	83,356	89,816	119,660	118,760	125,960
Patrol	4,616,044	4,959,094	5,017,438	4,743,661	5,048,698
Traffic Enforcement	47,680	49,917	54,280	54,280	55,943
Crossing Guards	222,899	230,485	235,407	234,865	236,944
Division Total	<u>5,170,311</u>	<u>5,537,245</u>	<u>5,656,078</u>	<u>5,380,859</u>	<u>5,702,955</u>
Expenditure Categories					
.100 Personal Services	5,058,406	5,411,379	5,518,628	5,243,409	5,545,505
.200 Equipment	36,028	30,026	33,000	33,000	33,000
.400 Other	75,877	95,840	104,450	104,450	124,450
Division Total	<u>5,170,311</u>	<u>5,537,245</u>	<u>5,656,078</u>	<u>5,380,859</u>	<u>5,702,955</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
.22 Furniture & Fixtures	707	4,195	4,500	4,500	4,500
.24 Photo Equipment	35,321	25,831	28,500	28,500	28,500
Division Total	<u>36,028</u>	<u>30,026</u>	<u>33,000</u>	<u>33,000</u>	<u>33,000</u>
<u>.400 A/C Breakdown</u>					
.421 Uniforms	9,480	34,412	19,650	19,650	39,650
.426 Special Dept Supplies	13,229	10,916	14,000	14,000	14,000
.435 Prof Business Exp	190	60	400	400	400
.436 Radio Repairs	3,166	1,929	2,200	2,200	2,200
.456 Equipment Rental	-	-	1,200	1,200	1,200
.460 Repairs to Equipment	503	408	700	700	700
.469 Printing & Forms	1,935	3,537	6,000	6,000	6,000
.492 Sch Guards Car Allow	10,125	11,250	12,000	12,000	12,000
.496 Professional Development	1,072	1,047	1,300	1,300	1,300
.499 Contractual Expense	36,177	32,281	47,000	47,000	47,000
Division Total	<u>75,877</u>	<u>95,840</u>	<u>104,450</u>	<u>104,450</u>	<u>124,450</u>

Division Summary

Police Support	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Accreditation	70,913	80,869	87,756	87,756	90,202
Information Technology	141,083	138,699	153,494	153,494	157,784
Training	81,106	98,074	99,256	99,256	101,702
Division Total	293,102	317,642	340,506	340,506	349,688
Expenditure Categories					
.100 Personal Services	258,394	259,768	282,106	282,106	291,288
.200 Equipment	6,516	5,112	7,500	7,500	7,500
.400 Other	28,192	52,762	50,900	50,900	50,900
Division Total	293,102	317,642	340,506	340,506	349,688
.200 A/C Breakdown					
.21 Office Equipment	6,516	5,112	7,500	7,500	7,500
.24 Photo Equipment	-	-	-	-	-
Division Total	6,516	5,112	7,500	7,500	7,500
.400 A/C Breakdown					
.426 Special Dept Supplies	10,520	24,879	18,500	18,500	18,500
.435 Prof Business Exp	-	1,920	2,000	2,000	2,000
.460 Repairs to Equipment	1,059	997	2,400	2,400	2,400
.496 Professional Development	4,045	4,886	6,000	6,000	6,000
.499 Contractual Expense	12,568	20,080	22,000	22,000	22,000
Division Total	28,192	52,762	50,900	50,900	50,900

FIRE DEPARTMENT

FY 2018 - 2019



The Scarsdale Fire Department (“Department”) is committed to the protection and preservation of life, property and the environment from the adverse effects of fire and hazardous conditions through fire prevention, education, suppression, training and constant diligence. The Department is responsive to the needs of our citizens by providing rapid, professional services essential to the health, safety and well-being of the community. The protection of life and property is accomplished by our steadfast commitment to reducing the number of incidents of fire through fire education and prevention, identifying fire safety code violations, identifying and assisting with arson related crimes, and providing a multitude of related services to create a secure environment. During calendar year 2017, the Fire Department responded to a total of 1,435 alarms. Of these, 28 were structure fires, 149 were motor vehicle accidents/victim rescues, 212 were hazardous conditions requiring Fire Department intervention and 179 were public assistance/service calls. The remainder of alarms were divided among commercial and residential automatic fire alarms, refuse/brush fires, mutual aid to neighboring community fire departments and unintentional alarms caused by system malfunctions. The average emergency response time for the Fire Department is approximately three to four minutes. This excellent response time along with such factors as equipment and training has keeps the Scarsdale Fire Department’s Insurance Service Organizations (ISO) rating one of the highest in Westchester County and among the top 10% in New York State.

The Fire Department is comprised of three divisions: Administration, Suppression, and Training. **Administration** provides the overall management of the Department, including scheduling, procurement, fire safety inspections, fire prevention, and record keeping. In 2017 the Department conducted 636 building safety inspections and issued 91 permits, with a majority of which were request to erect a tent or request for public assembly. **Suppression** operates the Village’s three firehouses and ten vehicles, and responds to emergencies and non-emergency calls for service. The **Training Division** is responsible for ensuring that career and volunteer firefighters are cognizant of current New York State and national performance standards and that they maintain the necessary skills to meet those criteria. In total, the Department’s career staff of 46 uniformed members devoted over 13,000 hours to training in calendar year 2017, including many critical and specialized subjects such as hazardous material mitigation, weapons of mass destruction, rescue of trapped firefighters, trench and confined space rescue, safe driving tactics for emergency vehicles, physical conditioning and strength training, CPR, and other firefighting tactics and strategies. The 72 volunteer firefighters are divided into three companies, responsible for supplementing our full time career force at major fires and during extreme weather events. In 2017 our volunteers participated in monthly training sessions here in the Village and in numerous specialized training sessions at the Westchester County Department of Emergency Services in Valhalla. The Department’s volunteer firefighters completed more than 1,700 hours of training in 2017.

In 2017 construction commenced on the renovation of Popham Road Firehouse (Station 1) located at the intersection of Popham and Post Roads, completion is scheduled for the summer of 2018. The renovation will secure the apparatus driveway and increase the height of the apparatus doors so equipment can be safely stored at Station 1. Additionally, the Department developed a comprehensive apparatus reorganization and replacement plan. The plan decreases the overall number of apparatus assigned to the Department fleet. It is anticipated that the Department will obtain two new fire apparatus within a twelve month period and expects the delivery of a new fire engine in April of 2018.

Department Summary

General Fund Fire Department	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	468,021	611,757	631,048	494,261	502,792
Suppression Operations	4,853,496	5,471,590	5,227,121	5,133,449	5,279,513
Training	217,652	197,732	295,961	286,030	298,287
Department Total	5,539,169	6,281,079	6,154,130	5,913,740	6,080,592
Expenditure Categories					
Personal Services	5,214,104	5,967,397	5,741,819	5,501,429	5,659,615
Equipment	68,862	38,405	64,500	64,500	66,500
Other	256,203	275,277	347,811	347,811	354,477
Department Total	5,539,169	6,281,079	6,154,130	5,913,740	6,080,592

Position Summary

DEPARTMENT		Fire Department						
DIVISIONS	2017-18 Modified Salaries				2018-19 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
Administration								
Fire Chief	1	161,670	1	161,670	1	161,670	1	161,670
Fire Lieutenant - Staff Officer	1	113,495	1	-	-	-	-	-
Fire Captain - Schedule	0.5	126,325	0.5	31,581	-	-	-	-
Fire Captain - Schedule	0.5	114,481	0.5	85,861	1	126,325	1	123,363
Interm Acct Clerk/Typ	1	57,120	1	57,120	1	59,160	1	59,160
Fire Inspector	1	83,656	1	83,656	1	83,656	1	83,656
Temporary Clerk		3,000		3,000		3,000		3,000
Overtime				10,000				10,000
Holiday Pay				15,388				16,208
Sick Leave Incentive				1,500				2,000
Unused Vac/Longevity				9,985				9,835
Sub-total	5.0		5.0	459,761	4		4	468,892
Suppression Operations								
Fire Captain	4	126,325	4	505,300	4	126,325	4	505,300
Fire Fighter	24	98,691	24	2,368,584	24	98,691	24	2,368,584
Fire Fighter	1	85,206	1	85,206	1	95,991	1	95,991
Fire Fighter	2	79,818	2	159,636	2	90,597	2	181,194
Fire Fighter	2	73,497	2	146,994	2	84,693	2	169,386
Fire Fighter	1	72,564	1	72,564	1	83,760	1	83,760
Fire Fighter	1	66,966	1	66,966	1	78,162	1	78,162
Fire Fighter	1	65,102	1	65,102	1	76,298	1	76,298
Fire Fighter	1	56,898	1	56,898	1	68,556	1	68,556
Fire Fighter	3	40,560	3	121,680	3	52,800	3	158,400
Fire Fighter	1	37,303	1	37,303	1	58,920	1	58,920
Fire Fighter	2	25,000	2	50,000	2	45,660	2	91,320
Fire Fighter	-	-	-	-	1	49,738	1	49,738
Fire Fighter (207a)	-	63,080	-	63,080	-	63,080	-	63,080
Fire Fighter (207a)	-	15,260	-	15,260	-	15,260	-	15,260
Overtime				560,542				435,676
Personal Leave				137,268				140,116
Holiday Pay				273,400				277,556
Sick Leave Incentive				19,000				28,000
Unused Vac/Longevity				43,166				37,716
Sub-total	43.0		43	4,847,949	44		44	4,983,013
Training								
Fire Captain	0.5	126,325	0.5	31,581	1	126,325	1	123,363
Fire Captain	0.5	114,481	0.5	85,861	-	-	-	-
Overtime				64,072				71,472
Holiday Pay				7,926				8,746
Sick Leave Incentive				1,000				1,000
Unused Vac/Longevity				3,279				3,129
Sub-total	1		1	193,719	1		1	207,710
Department Total	49		49.0	5,501,429	49		49	5,659,615

Division Summary

Fire Department Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	287,277	415,751	416,865	291,496	290,455
Records Management	55,158	54,487	64,818	64,818	66,598
Scheduling	125,586	141,519	149,365	137,947	145,738
Division Total	468,021	611,757	631,048	494,261	502,791
Expenditure Categories					
.100 Personal Services	454,905	596,222	596,548	459,761	468,892
.200 Equipment	3,001	4,316	6,000	6,000	6,000
.400 Other	10,115	11,219	28,500	28,500	27,900
Division Total	468,021	611,757	631,048	494,261	502,792
<u>.200 A/C Breakdown</u>					
.21 Office Equipment	3,001	4,316	6,000	6,000	6,000
Division Total	3,001	4,316	6,000	6,000	6,000
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	503	1,223	3,000	3,000	3,500
.413 Auto Supplies	358	-	500	500	500
.435 Prof Business Exp	2,201	2,095	4,300	4,300	4,300
.449 Miscellaneous Supplies	625	803	1,300	1,300	1,300
.454 Travel	2,820	1,752	5,500	5,500	5,500
.460 Repairs to Equipment	630	-	1,500	1,500	1,000
.461 Repairs to Buildings	-	440	2,000	2,000	2,000
.469 Printing & Forms	391	164	1,900	1,900	1,300
.496 Professional Development	702	1,813	5,000	5,000	5,000
.499 Contractual Expense	1,885	2,929	3,500	3,500	3,500
Division Total	10,115	11,219	28,500	28,500	27,900

Division Summary

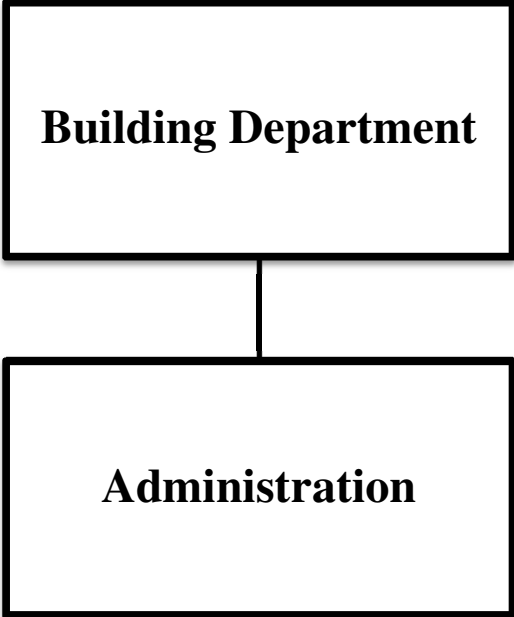
Fire Department Suppression Operations	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Suppression Operations	4,853,496	5,471,590	5,227,121	5,133,449	5,279,513
Division Total	<u>4,853,496</u>	<u>5,471,590</u>	<u>5,227,121</u>	<u>5,133,449</u>	<u>5,279,513</u>
Expenditure Categories					
.100 Personal Services	4,612,223	5,233,419	4,941,621	4,847,949	4,983,013
.200 Equipment	61,820	29,252	50,000	50,000	52,000
.400 Other	179,453	208,919	235,500	235,500	244,500
Division Total	<u>4,853,496</u>	<u>5,471,590</u>	<u>5,227,121</u>	<u>5,133,449</u>	<u>5,279,513</u>
<u>.200 A/C Breakdown</u>					
.21 Office Equipment	3,223	2,478	4,000	4,000	4,000
.22 Furniture and Fixtures		-	6,000	6,000	8,000
.25 Fire Equipment	58,597	26,774	40,000	40,000	40,000
Division Total	<u>61,820</u>	<u>29,252</u>	<u>50,000</u>	<u>50,000</u>	<u>52,000</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	370	801	1,400	1,400	1,500
.413 Auto Supplies	-	1,354	1,500	1,500	1,500
.420 Hose & Tools	16,301	23,914	31,000	31,000	35,000
.421 Uniforms	43,928	56,994	48,000	48,000	48,000
.435 Prof Business Exp	1,365	1,017	2,000	2,000	3,000
.436 Radio Repairs	9,862	5,715	13,000	13,000	15,000
.449 Miscellaneous Supplies	8,218	11,500	12,000	12,000	12,000
.452 Painting	-	10,610	11,000	11,000	11,000
.454 Travel	1,815	553	2,000	2,000	2,000
.460 Repairs to Equipment	36,570	24,321	30,000	20,000	22,000
.460-0 Repairs to Apparatus	-	-	-	10,000	10,000
.461 Repairs to Buildings	15,320	23,831	28,000	28,000	28,000
.469 Printing & Forms	314	352	1,600	1,600	1,500
.496 Professional Development	4,998	12,662	13,000	13,000	13,000
.499 Contractual Expense	40,392	35,295	41,000	41,000	41,000
Division Total	<u>179,453</u>	<u>208,919</u>	<u>235,500</u>	<u>235,500</u>	<u>244,500</u>

Division Summary

Fire Department Training	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Career	147,677	139,345	214,600	204,669	216,210
Volunteer	69,975	58,387	81,361	81,361	82,077
Division Total	217,652	197,732	295,961	286,030	298,287
Expenditure Categories					
.100 Personal Services	146,976	137,756	203,650	193,719	207,710
.200 Equipment	4,041	4,837	8,500	8,500	8,500
.400 Other	66,635	55,139	83,811	83,811	82,077
Division Total	217,652	197,732	295,961	286,030	298,287
.200 A/C Breakdown					
.21 Office Equipment	940	57	1,000	1,000	1,000
.25 Fire Equipment	3,101	4,780	7,500	7,500	7,500
Division Total	4,041	4,837	8,500	8,500	8,500
.400 A/C Breakdown					
.401 Equip & Train Exp Vol Co #1	13,844	13,831	15,587	15,587	14,859
.402 Equip & Train Exp Vol Co #2	13,844	13,831	15,587	15,587	14,859
.403 Equip & Train Exp Vol Co #3	18,558	13,831	15,587	15,587	14,859
.412 Office Supplies	358	547	1,000	1,000	1,000
.413 Auto Supplies	-	176	500	500	500
.435 Prof Business Exp	-	-	750	750	1,000
.436 Radio Repairs	4,500	454	3,200	3,200	4,000
.449 Miscellaneous Supplies	2,181	3,564	3,500	3,500	4,000
.454 Travel	206	143	2,000	2,000	2,000
.460 Repairs to Equipment	-	121	500	500	-
.461 Repairs to Buildings	2,028	228	5,000	5,000	5,000
.469 Printing & Forms	110	260	600	600	500
.496 Professional Development	2,282	2,070	8,000	8,000	8,500
.499 Contractual Expense	8,724	6,083	12,000	12,000	11,000
Division Total	66,635	55,139	83,811	83,811	82,077

BUILDING DEPARTMENT

FY 2018 - 2019



BUILDING DEPARTMENT

FY 2018 - 2019

The Building Department (“Department”), along with the Engineering, Planning and Assessment Departments, coordinates community development. All applications pertaining to land use in the Village are submitted to the Department and forwarded to the appropriate Land Use Board or Committee, i.e. Board of Architectural Review, Board of Appeals, Planning Board or Committee on Historic Preservation, for consideration. The Department reviews plans for conformance with applicable provisions of the Village Code, 2015 International Code Council and 2017 New York State Uniform Code Supplement. The Department issues various building permits for new construction, alterations, additions and renovations, as well as Certificates of Use and Occupancy for these permits. The Department also issues plumbing, electrical, gas and oil heating system permits as mandated by the State of New York. The Department provides staff support to the Board of Architectural Review, Board of Appeals, and the Committee on Historic Preservation.

In calendar year 2017, 822 applications were submitted for review, of which 221 (27%) required Board of Architectural Review examination, 26 (3%) were referred to the Planning Board, 49 (6%) were reviewed by the Board of Appeals, 39 (5%) required action by the Historic Preservation Committee, and 487 (59%) were processed by the Department with no need for any land use board or committee review. Total applications for 2017 decreased 1% from 2016. In addition, the Department processed: 462 plumbing permits and 156 oil/gas heating or tank installation/removal permits. Additionally, 516 electrical permits and 608 Certificates of Use and Occupancy were issued to close-out open building permits.

Enforcement of both the Village Code and the New York State Building Code has increased as a result of greater State mandates. In addition, requests for access to public information have increased. The Department devotes approximately 20% of its work year responding to complaints related to adherence to approved plans, construction site conditions and construction activity without permits. The Department software allows for electronic data entry in the field, integration between New York State and Village building requirements and interface with the PAS property assessment software.

The Department is staffed by the Building Inspector, as Department Head, a Deputy Building Inspector, an Assistant Building Inspector, and a Plan Reviewer/Zoning Officer, all certified as NYS Code Enforcement Officers. In calendar year 2017, the Code Enforcement Officers and Building Department Staff completed over 360 investigations, of which 97 resulted in notices of violations, 24 stop work orders, and 18 appearance tickets.

The Department has expedited the plan review to 10 business days for applications that do not require land use board approval and a target period of 20 business days has been met to complete the review of applications with full construction drawings, subsequent to Board of Architectural Review approval. In addition, public access to Department documents has been made more readily accessible due to the installation of an additional computer terminal available for public use in the lobby. Documents are scanned and uploaded directly to laser fiche in house to better serve the public.

Department Summary

General Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Building & Safety Inspection	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	538,348	597,364	623,610	634,736	640,450
Department Total	<u>538,348</u>	<u>597,364</u>	<u>623,610</u>	<u>634,736</u>	<u>640,450</u>
Expenditure Categories					
Personal Services	566,088	576,599	600,110	609,986	614,450
Equipment	-	2,304	2,000	2,000	2,000
Other	(27,740)	18,461	21,500	22,750	24,000
Department Total	<u>538,348</u>	<u>597,364</u>	<u>623,610</u>	<u>634,736</u>	<u>640,450</u>

Position Summary

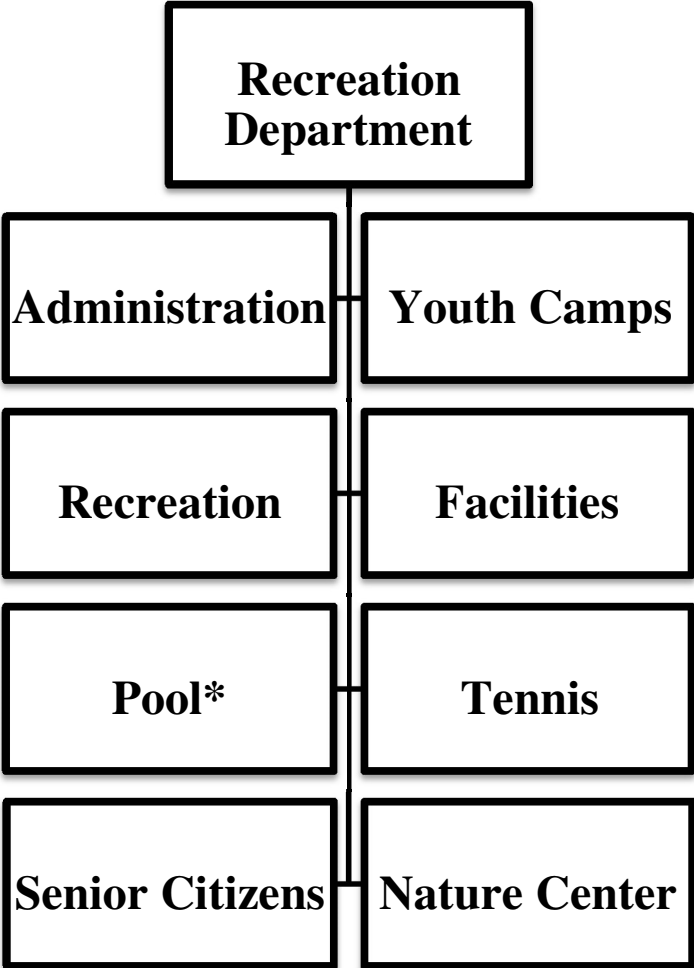
DEPARTMENT	Building & Safety Inspection				2018-19 Proposed Salaries			
	Authorized Positions	2017-18 Modified Salaries Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Building Inspector	1	128,369	1	128,369	1	128,369	1	128,369
Deputy Bldg Inspector	1	90,212	1	90,212	1	90,212	1	90,212
Asst Bldg Inspector	1	84,660	1	84,660	1	84,660	1	84,660
Plan Reviewer	1	87,720	1	87,720	1	87,720	1	87,720
Sr Office Asst Bldg	1	65,535	1	65,535	1	67,958	1	67,958
Senior Office Assistant	1	53,040	1	53,040	1	55,080	1	55,080
Junior Office Assistant	1	51,831	1	51,831	1	51,831	1	51,831
Unused Vac/Longevity				12,619				12,620
Temporaries/Overtime				36,000				36,000
Department Total	<u>7.0</u>		<u>7.0</u>	<u>609,986</u>	<u>7.0</u>		<u>7.0</u>	<u>614,450</u>

Division Summary

Building & Safety Inspection Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	149,764	169,915	158,855	162,264	162,870
Bd of Arch Review	75,122	69,571	111,142	111,494	113,630
Board of Appeals	16,295	16,632	16,569	16,963	16,963
Inspections	119,791	145,066	148,625	151,904	152,529
Plan Review	72,865	93,063	95,054	97,827	98,452
Permits	104,509	103,117	93,365	94,284	96,006
Division Total	<u>538,346</u>	<u>597,364</u>	<u>623,610</u>	<u>634,736</u>	<u>640,450</u>
Expenditure Categories					
.100 Personal Services	566,088	576,599	600,110	609,986	614,450
.200 Equipment	-	2,304	2,000	2,000	2,000
.400 Other	(27,740)	18,461	21,500	22,750	24,000
Division Total	<u>538,348</u>	<u>597,364</u>	<u>623,610</u>	<u>634,736</u>	<u>640,450</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	2,304	2,000	2,000	2,000
Division Total	<u>-</u>	<u>2,304</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	1,939	1,582	2,500	2,500	2,500
.435 Prof Business Exp	-	1,079	2,000	2,000	2,000
.454 Travel	-	-	1,500	1,500	1,500
.458 Supplemental Services	(32,337)	5,100	7,000	8,250	9,500
.469 Printing & Forms	475	9,140	4,000	4,000	4,000
.480 Dues & Subscriptions	-	-	1,500	1,500	1,500
.496 Professional Development	1,520	1,560	2,000	2,000	2,000
.499 Contractual Expense	663	-	1,000	1,000	1,000
Division Total	<u>(27,740)</u>	<u>18,461</u>	<u>21,500</u>	<u>22,750</u>	<u>24,000</u>

DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

FY 2018 - 2019



*Budget for this division displayed in Enterprise Fund Swim Complex

DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

FY 2018 - 2019

The Department of Parks, Recreation and Conservation (“Department”) mission is to advance parks, recreation and environment conservation efforts that enhance the quality of life for residents in the community. The Department manages 69 facilities and over 150 programs. Facilities include parks, playgrounds, athletic fields, tennis courts, platform tennis courts, swimming pools, the Weinberg Nature Center and trails. Indoor facilities are available through a cooperative arrangement with the Board of Education. The Department’s programming of leisure activities is designed to encourage creativity, physical wellness, and self discovery and is mindful of the particular needs of children, teens, adults, seniors, and people with disabilities.

The Department continues to be a model for the village-wide leaf mulching initiative through mulching all Village-owned open space and passive park properties. Additionally, the Department continues to streamline Neighborhood Athletic Association youth sport programs by administering the programs through a standardized fee and the bulk purchasing of uniforms and equipment for the approximate 2,556 youth participating in the basketball, soccer and softball leagues offered by the Department.

In 2017, Chase Park which is centrally located in the downtown village center received new trash and recycling containers which were installed at the perimeter of the park, this is inline with the Village’s ongoing sustainability efforts. Additionally, irrigation was installed with financial assistance from the Friends of Scarsdale Parks, which completes a three phase project. As part of the Village Center’s revitalization efforts the Department, in conjunction with the Scarsdale Arts Council, installed art exhibits in the park. The Department and the community worked collaboratively to successfully bring many of these exciting projects to fruition.

Participation continued to be the hallmark of the Department’s programs with approximately 1,068 children attending the day camp, 269 children attending soccer/sports camp, 80 teens attending travel camp, 446 participants in the Annual 15K/4M Road Races and Kids Fun Run, 95 teams totaling 850 participants in the youth basketball league, 524 participants in the youth basketball clinic, 433 participants in the girls softball league, 475 participants in the Little Dribblers Soccer program (ages 3 - 7), 116 participants in the youth soccer league (3rd –8th Grade), five teams totaling 96 participants in the youth football league, 164 participants in the K through 6th grade flag football program, 210 children participating in the Fall, Winter and Spring Cheerleading Programs, 291 entries in the Halloween Window Painting Contest, 150 participants in the holiday breakfast, 139 children took part in recreational trips, approximately 600 residents attending a total of four Party-in-the-Park events, approximately 500 residents attending the Youth Sports Jamboree, and 1018 residents purchasing a tennis permit for the year with approximately 895 residents taking tennis lessons throughout the year.

Department Summary

General Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	605,138	565,479	626,915	619,088	638,898
Youth Camps	749,074	690,423	767,595	711,620	773,390
Weinberg Nature Center	49,710	51,102	69,484	73,773	71,930
Facilities	487,524	429,727	497,127	538,344	502,648
Recreation	619,583	567,164	648,339	538,212	600,116
Senior Citizens	56,737	65,933	89,019	69,628	75,255
Tennis	345,329	288,489	350,445	278,070	297,275
Department Total	2,913,095	2,658,317	3,048,924	2,828,735	2,959,512
Expenditure Categories					
Personal Services	1,577,198	1,544,929	1,644,146	1,660,095	1,663,120
Equipment	5,417	3,088	7,000	6,962	6,750
Other	1,330,480	1,110,300	1,397,778	1,161,678	1,289,642
Department Total	2,913,095	2,658,317	3,048,924	2,828,735	2,959,512

Position Summary

DEPARTMENT Recreation		2017-18 Modified Salaries			2018-19 Proposed Salaries			Total Salary
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
Administration								
Recreation Superintendent	1	118,450	1	118,450	1	118,450	1	118,450
Assistant Superintendent	0.4	90,125	1	33,969	-	-	-	-
Assistant Superintendent	0.6			38,920	1	88,000	1	88,000
Recreation Supervisor	0.5	60,180	0.5	30,090	1	62,474	0.5	31,237
Recreation Assistant	1	59,160	1	59,160	1	59,160	1	59,160
Recreation Assistant	1	49,980	1	49,980	1	52,275	1	52,275
Intern Typist	1	55,080	1	55,080	1	57,120	1	57,120
Intern Account Clerk	1	53,040	1	53,040	-	-	-	-
Sr Office Asst Rec	-	-	-	-	1	57,120	1	57,120
Temporaries				20,527				12,000
Compensated Absences				5,000				-
Longevity/Overtime				13,900				15,000
Vacations				6,651				6,800
Sub-total	6.50		6.50	484,767	7.00		6.50	497,162
Youth Camps								
Temporaries				496,690				526,425
Sub-total				496,690				526,425
Weinberg Nature Center								
Naturalist	-	-	-	-	-	-	-	-
Temporaries				38,538				39,160
Sub-total				38,538				39,160

Position Summary

DEPARTMENT Recreation (Continued)		2017-18 Modified Salaries			2018-19 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Facilities								
Parks Foreman	1	83,751	1	83,751	1	83,751	1	83,751
Grounds Laborer	1	63,547	1	63,547	1	63,547	1	63,547
Grounds Laborer	1	40,800	1	40,800	1	40,800	1	40,800
Temporaries				30,000				30,000
Overtime				35,931				30,000
Compensated Absences				47,808				-
Longevity				3,900				2,500
Vacations				2,006				2,050
Sub-total	3		3	307,743	3		3	252,648
Recreation								
Temporaries				123,354				133,255
Overtime				1,191				1,200
Sub-total				124,545				134,455
Senior Citizens								
Senior Coordinator P/T	0.5	67,038	0.5	31,818	0.5	67,038	0.5	32,455
Temporaries				12,100				12,550
Sub-total	0.5		0.5	43,918	0.5		0.5	45,005
Tennis								
Temporaries				153,942				158,265
Overtime				9,952				10,000
Sub-total				163,894				168,265
Department Total	10.00		10.00	1,660,095	10.50		10.00	1,663,120

Revenue Summary

General Fund Recreation Fees	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
2001.1 Rec Fees Tennis	419,407	337,505	419,665	345,229	378,580
2001.2 Rec Fees Youth Camp	725,342	684,511	725,868	603,217	683,045
2001.3 Rec Fees Special Events	10,822	14,071	14,170	12,066	12,930
2001.4 Rec Fees Cultural Arts	-	-	-	-	-
2001.5 Rec Fees Platform Tennis	8,023	2,160	6,555	7,080	7,080
2001.6 Rec Fees Athletics	563,070	545,341	574,740	498,106	509,771
2001.7 Rec Fees Center Program	-	-	-	-	-
2001.8 Rec Fees Teen Travel Camp	99,955	99,204	100,128	100,296	108,000
2001.9 Rec Fees Nature Center	33,778	25,199	34,520	29,470	30,505
2001.10 Rec Fees ISO Field Use	84,479	59,415	65,000	69,645	69,645
2001.11 Rec Fees Seniors	11,411	14,007	30,220	8,058	11,645
2001.12 Rec Fees Other Programs	89,313	83,730	109,505	95,180	123,620
	2,045,600	1,865,143	2,080,371	1,768,347	1,934,821

Division Summary

Recreation Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	605,138	565,479	626,915	619,088	638,898
Division Total	<u>605,138</u>	<u>565,479</u>	<u>626,915</u>	<u>619,088</u>	<u>638,898</u>
Expenditure Categories					
.100 Personal Services	474,549	442,960	482,305	484,767	497,162
.200 Equipment	999	-	1,000	1,000	1,000
.400 Other	129,590	122,519	143,610	133,321	140,736
Division Total	<u>605,138</u>	<u>565,479</u>	<u>626,915</u>	<u>619,088</u>	<u>638,898</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	999	-	1,000	1,000	1,000
Division Total	<u>999</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	5,754	2,961	5,000	5,000	5,000
.425 Books & Periodicals	-	-	150	-	150
.435 Prof Business Exp	1,105	35	1,000	700	1,000
.451 Insurance	6,401	23,667	25,560	25,560	28,116
.453 Telephone	2,410	2,260	3,500	5,269	5,270
.454 Travel	2,188	-	1,000	700	1,000
.460 Repairs to Equipment	-	-	-	-	-
.469 Printing & Forms	13,079	11,156	13,500	12,725	13,500
.479 Transaction Fees	86,773	73,281	82,000	71,085	75,000
.480 Dues & Subscriptions	995	905	1,200	900	1,000
.485 Postage	2,500	4,518	4,500	4,500	4,500
.496 Professional Development	1,373	336	1,200	1,200	1,200
.499 Contractual Expense	7,012	3,400	5,000	5,682	5,000
Division Total	<u>129,590</u>	<u>122,519</u>	<u>143,610</u>	<u>133,321</u>	<u>140,736</u>

Division Summary

Recreation	2015-16	2016-17	2017-18	2017-18	2018-19
Youth Camps	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Day Camp	634,104	581,799	647,200	612,830	645,000
Soccer Camp	12,849	11,210	12,205	12,998	16,115
Sports Camp	18,830	14,767	16,590	15,160	15,425
Travel	83,291	82,647	91,600	70,632	96,850
Division Total	<u>749,074</u>	<u>690,423</u>	<u>767,595</u>	<u>711,620</u>	<u>773,390</u>
Expenditure Categories					
.100 Personal Services	506,663	482,667	526,290	496,690	526,425
.200 Equipment	496	-	2,500	2,225	2,000
.400 Other	241,915	207,756	238,805	212,705	244,965
Division Total	<u>749,074</u>	<u>690,423</u>	<u>767,595</u>	<u>711,620</u>	<u>773,390</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	496	-	2,500	2,225	2,000
Division Total	<u>496</u>	<u>-</u>	<u>2,500</u>	<u>2,225</u>	<u>2,000</u>
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	1,134	379	1,000	500	1,000
.415 Athletic Supplies	4,240	210	2,500	2,000	2,000
.417 Arts & Crafts Supplies	4,796	2,097	2,500	2,200	2,000
.421 Uniforms	11,309	12,120	13,000	10,500	13,000
.431 Food Supplies	8,616	7,524	9,500	10,913	10,750
.432 First Aid Supplies	3,946	2,691	4,900	4,289	4,900
.449 Miscellaneous Supplies	2,420	2,318	2,200	1,200	2,200
.463 Buses/Trips	29,830	21,988	23,000	23,025	25,000
.499 Contractual Expense	175,624	158,429	180,205	158,078	184,115
Division Total	<u>241,915</u>	<u>207,756</u>	<u>238,805</u>	<u>212,705</u>	<u>244,965</u>

Division Summary

Recreation Weinberg Nature Center	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Maintenance	8,001	7,533	15,700	20,936	15,700
Programs	41,709	43,569	53,784	52,837	56,230
Division Total	49,710	51,102	69,484	73,773	71,930
Expenditure Categories					
.100 Personal Services	32,358	33,700	36,740	38,538	39,160
.200 Equipment	-	-	-	-	-
.400 Other	17,352	17,402	32,744	35,235	32,770
Division Total	49,710	51,102	69,484	73,773	71,930
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	-	-	-	-	-
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	6,837	6,157	9,000	7,000	8,000
.412 Office Supplies	387	143	500	500	500
.414 Maint Supplies	294	265	400	400	400
.417 Arts & Crafts Supplies	-	-	600	500	500
.425 Books & Periodicals	-	-	25	-	-
.426 Special Dept Supplies	1,210	1,517	1,500	1,500	1,500
.431 Food Supplies	2,130	1,884	3,400	2,400	3,200
.449 Misc Supplies	-	2,055	775	575	1,175
.451 Insurance	2,055	-	2,219	2,219	2,440
.453 Telephone	-	-	150	-	150
.460 Repairs to Equipment	505	-	750	750	750
.461 Repairs to Buildings	-	-	1,000	11,586	5,000
.480 Dues & Subscriptions	21	-	-	-	-
.483 Care of Grounds	-	-	400	200	400
.485 Postage	-	-	200	-	-
.499 Contractual Expense	3,913	5,381	11,825	7,605	8,755
Division Total	17,352	17,402	32,744	35,235	32,770

Division Summary

Recreation Facilities	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Maintenance	487,524	429,727	497,127	538,344	502,648
Division Total	<u>487,524</u>	<u>429,727</u>	<u>497,127</u>	<u>538,344</u>	<u>502,648</u>
Expenditure Categories					
.100 Personal Services	211,645	234,457	247,127	307,743	252,648
.200 Equipment	3,858	2,116	3,000	3,000	3,000
.400 Other	272,021	193,154	247,000	227,601	247,000
Division Total	<u>487,524</u>	<u>429,727</u>	<u>497,127</u>	<u>538,344</u>	<u>502,648</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	3,858	2,116	3,000	3,000	3,000
Division Total	<u>3,858</u>	<u>2,116</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	3,915	4,118	5,500	4,025	5,500
.414 Maint Supplies	1,343	1,193	3,000	3,000	3,000
.449 Miscellaneous Supplies	2,681	5,096	2,500	2,576	2,500
.460 Repairs to Equipment	2,661	459	3,000	3,000	3,000
.461 Repairs to Buildings	11,789	7,705	18,000	18,000	18,000
.483 Care of Grounds	71,281	31,268	50,000	41,000	50,000
.483-1 Care of Trees	8,625	567	7,000	6,000	7,000
.499 Contractual Expense	169,726	142,748	158,000	150,000	158,000
Division Total	<u>272,021</u>	<u>193,154</u>	<u>247,000</u>	<u>227,601</u>	<u>247,000</u>

Division Summary

Recreation	2015-16	2016-17	2017-18	2017-18	2018-19
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Athletics	483,716	450,510	447,555	391,895	417,127
Cultural Activities	16,000	16,000	16,000	16,000	18,000
People With Disabilities	-	16,334	16,334	16,334	16,334
Other	68,274	40,496	110,925	66,492	93,975
Platform Tennis	15,183	11,711	15,570	14,173	15,700
Special	36,410	32,113	41,955	33,318	38,980
Division Total	619,583	567,164	648,339	538,212	600,116
Expenditure Categories					
.100 Personal Services	132,780	137,715	135,015	124,545	134,455
.200 Equipment	64	972	500	737	750
.400 Other	486,739	428,477	512,824	412,930	464,911
Division Total	619,583	567,164	648,339	538,212	600,116
<u>.200 A/C Breakdown</u>					
.20 Equipment	64	972	500	737	750
Division Total	64	972	500	737	750
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	4,363	2,997	4,900	3,373	4,900
.415 Athletic Supplies	36,141	14,575	17,080	18,370	22,275
.421 Uniforms	3,029	30,000	27,410	30,360	25,895
.427 Trophies	1,567	756	1,555	1,400	1,535
.449 Miscellaneous Supplies	5,679	6,019	7,385	4,852	7,340
.461 Repairs to Buildings	8,765	6,620	7,000	7,000	7,000
.469 Printing & Forms	770	-	695	-	550
.499 Contractual Expense	426,425	367,510	446,799	347,575	395,416
Division Total	486,739	428,477	512,824	412,930	464,911

Division Summary

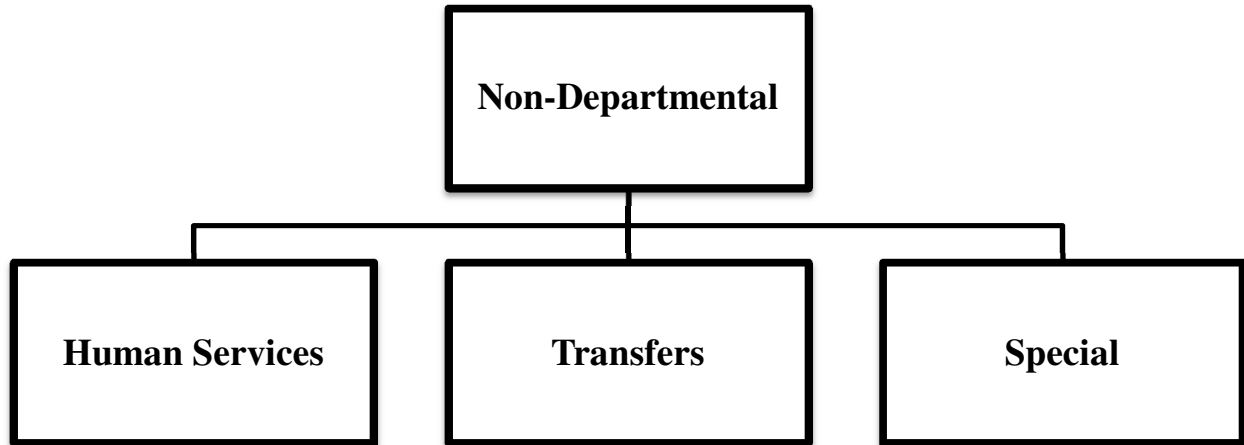
Recreation Senior Citizens	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Center	7,323	78	-	-	-
Programs	49,414	65,855	89,019	69,628	75,255
Division Total	56,737	65,933	89,019	69,628	75,255
Expenditure Categories					
.100 Personal Services	30,319	42,323	48,069	43,918	45,005
.400 Other	26,418	23,610	40,950	25,710	30,250
Division Total	56,737	65,933	89,019	69,628	75,255
.400 A/C Breakdown					
.431 Food Supplies	-	281	1,750	750	1,050
.435 Prof Business Exp	-	-	150	-	-
.449 Miscellaneous Supplies	70	603	2,000	1,000	1,500
.463 Buses/Trips	1,250	3,972	8,000	4,000	4,750
.485 Postage	1,498	886	1,000	1,000	1,000
.499 Contractual Expense	23,600	17,868	28,050	18,960	21,950
Division Total	26,418	23,610	40,950	25,710	30,250

Division Summary

Recreation	2015-16	2016-17	2017-18	2017-18	2018-19
Tennis	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Tennis	345,329	288,489	350,445	278,070	297,275
Division Total	<u>345,329</u>	<u>288,489</u>	<u>350,445</u>	<u>278,070</u>	<u>297,275</u>
Expenditure Categories					
.100 Personal Services	188,884	171,107	168,600	163,894	168,265
.200 Equipment	-	-	-	-	-
.400 Other	156,445	117,382	181,845	114,176	129,010
Division Total	<u>345,329</u>	<u>288,489</u>	<u>350,445</u>	<u>278,070</u>	<u>297,275</u>
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	9,769	10,169	12,500	10,840	12,500
.414 Maint Supplies	339	277	1,000	700	1,000
.415 Athletic Supplies	-	-	350	350	350
.421 Uniforms	-	-	2,000	2,500	2,500
.427 Trophies	-	-	350	350	700
.449 Miscellaneous Supplies	1,111	1,646	1,500	1,049	1,500
.483 Care of Grounds	12,376	10,556	8,000	10,880	10,000
.499 Contractual Expense	132,850	94,734	156,145	87,507	100,460
Division Total	<u>156,445</u>	<u>117,382</u>	<u>181,845</u>	<u>114,176</u>	<u>129,010</u>

NON-DEPARTMENTAL

FY 2018 - 2019



Charges to Non-departmental are those items which are not appropriately attributed to any particular department and are generally considered applicable to Village-wide operations. Non-departmental is comprised of three divisions: Human Services, Special, and Transfers. **Human Services** provides funding for the SFCS youth program, Meals on Wheels and the Scarsdale Volunteer Ambulance Corps. **Special** contains such items as retirement contributions, health insurance, social security, and insurance. **Transfers** are made primarily to the Library, Internal Service, and Capital Funds. Although the number of expenditure items is few, they are significant in cost. In the proposed fiscal year 2018-2019 General Fund Budget, the employee benefit package accounts for approximately 66% of payroll, and benefits and salaries together comprise approximately 71% of all General Fund expenditures. These proportions are consistent with prior years.

Department Summary

General Fund Non-Departmental Items	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Human Services	496,480	471,811	372,990	361,210	374,676
Special	16,440,253	24,236,814	19,432,767	18,636,387	19,560,563
Transfers	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
Department Total	25,705,531	33,469,117	26,784,179	26,949,419	26,689,837
Expenditure Categories					
Other	1,178,871	1,120,306	1,037,783	976,162	1,060,513
Special Items	425,949	600,998	903,117	841,548	982,558
Debt Service Principal	1,739,807	8,750,128	1,886,549	1,886,549	1,434,766
Debt Service Interest	510,726	538,044	447,134	447,134	414,226
Benefits	13,081,380	13,699,149	15,531,174	14,846,204	16,043,176
Transfers	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
Department Total	25,705,531	33,469,117	26,784,179	26,949,419	26,689,837

Division Summary

Non-Departmental Items	2015-16	2016-17	2017-18	2017-18	2018-19
Human Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Adult Services	53,010	44,652	46,800	46,800	47,684
Meals on Wheels	10,500	10,500	10,500	10,500	10,500
SVAC Operations	46,190	28,924	78,480	66,700	75,500
Teen Center	152,500	152,500	-	-	-
Youth Services	234,280	235,235	237,210	237,210	240,992
Division Total	496,480	471,811	372,990	361,210	374,676
Expenditure Categories					
.400 Other	496,480	471,811	372,990	361,210	374,676
Division Total	496,480	471,811	372,990	361,210	374,676
<u>.400 A/C Breakdown</u>					
.490 Senior Outreach	53,010	44,652	46,800	46,800	47,684
.493 Meals on Wheels	10,500	10,500	10,500	10,500	10,500
.400 SVAC	46,190	28,924	78,480	66,700	75,500
.499 Contr Exp (Youth)	386,780	387,735	237,210	237,210	240,992
Division Total	496,480	471,811	372,990	361,210	374,676

Division Summary

Non-Departmental Items	2015-16	2016-17	2017-18	2017-18	2018-19
Special	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Benefits	13,081,380	13,699,149	15,531,174	14,846,204	16,043,176
Community Events	-	-	500	500	15,000
Debt Service	2,250,533	9,288,172	2,333,683	2,333,683	1,848,992
Historian	-	-	600	600	600
Special	1,108,340	1,249,493	1,566,810	1,455,400	1,652,795
Division Total	16,440,253	24,236,814	19,432,767	18,636,387	19,560,563
Expenditure Categories					
.400 Other	682,391	648,495	664,793	614,952	685,837
.500 Special Items	425,949	600,998	903,117	841,548	982,558
.600 Debt Service Principal	1,739,807	8,750,128	1,886,549	1,886,549	1,434,766
.700 Debt Service Interest	510,726	538,044	447,134	447,134	414,226
.800 Benefits	13,081,380	13,699,149	15,531,174	14,846,204	16,043,176
Division Total	16,440,253	24,236,814	19,432,767	18,636,387	19,560,563
.400 A/C Breakdown					
.451 General Liability Insurance	639,905	607,781	613,693	563,852	620,237
.453 Telephone	42,486	40,714	40,000	40,000	40,000
.453 Emergency Notification System	-	-	10,000	10,000	10,000
.499 Contractual Expense	-	-	1,100	1,100	15,600
Division Total	682,391	648,495	664,793	614,952	685,837
.500 A/C Breakdown					
.1920 Municipal Assoc Dues	4,394	5,528	10,000	10,000	10,000
.1921 Unallocated	81,004	121,074	98,000	98,000	98,000
.1950 Taxes on Village Property	105,207	118,204	113,850	124,000	142,340
.1964 Refund Real Property Tax	21,151	191,466	200,000	220,000	200,000
.1980 Reserve for Uncoll Tax	136,503	86,733	150,000	160,000	175,000
.1980-.4 MTA Payroll Tax	77,690	77,993	81,267	79,548	82,218
.1990 Contingent Account	-	-	250,000	150,000	275,000
Division Total	425,949	600,998	903,117	841,548	982,558
.600 A/C Breakdown					
.9710 Serial Bonds	1,159,807	8,170,128	1,196,549	1,196,549	1,074,766
.9720 EFC Contractual Bonds	60,000	60,000	60,000	60,000	60,000
.9730 Bond Anticipation Note Principal	520,000	520,000	630,000	630,000	300,000
Division Total	1,739,807	8,750,128	1,886,549	1,886,549	1,434,766
.700 A/C Breakdown					
.9711 Interest on Serial Bonds	465,241	411,973	405,278	405,278	377,214
.1384 Issuance Cost	-	86,807	-	-	-
.9721 Interest on EFC Contractual Oblig	26,771	22,279	25,567	25,567	25,131
.9731 Interest on BANS	18,714	16,985	16,289	16,289	11,881
Division Total	510,726	538,044	447,134	447,134	414,226

Division Summary

Non-Departmental Items Special (Continued)	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
<u>.800 A/C Breakdown</u>					
.9010 State Retirement Employees	1,702,892	1,390,070	1,485,295	1,506,916	1,535,633
.9015 State Retirement Police/Fire	2,369,340	2,428,668	2,571,139	2,571,900	2,660,449
.9030 Social Security	1,585,969	1,660,220	1,828,511	1,789,826	1,849,905
.9040 Workers Compensation	669,474	622,550	658,282	571,514	622,950
.9040-.1 Workers Compensation Claims	146,635	297,561	265,000	220,000	265,000
.9045 Life Insurance	11,125	11,250	37,825	37,825	37,825
.9050 Unemployment Insurance	39,597	21,372	40,000	40,000	40,000
.9055 Dental Insurance	211,165	199,195	213,040	213,040	213,040
.9060 Health Insurance	6,345,183	7,068,263	8,232,082	7,695,183	8,593,374
.9070 Compensated Absences Prior Yrs	-	-	200,000	200,000	225,000
Division Total	<u>13,081,380</u>	<u>13,699,149</u>	<u>15,531,174</u>	<u>14,846,204</u>	<u>16,043,176</u>

Division Summary

Non-Departmental Items Transfers	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Transfers	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
Division Total	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
Expenditure Categories					
.950 Transfers	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
Division Total	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
<u>.950 A/C Breakdown</u>					
.9512 To Library Fund	3,730,964	3,790,544	3,594,325	3,594,325	3,594,325
.9511 To Enterprise Fund Swim Pool	-	-	-	-	-
.9514 To Internal Svce Cen/Gar	1,991,749	1,873,590	1,884,097	1,884,097	1,972,773
.9550 To Capital Fund	3,046,085	3,025,358	1,340,000	2,275,000	1,177,500
.9550-.1 To Library Capital Fund	-	71,000	160,000	198,400	10,000
Division Total	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598

Fund Summary

General Fund	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Departments					
Village Court	493,675	399,428	447,606	432,993	436,854
Village Manager	904,389	977,983	1,069,523	1,081,687	1,120,078
Treasurer	638,358	644,382	689,061	694,359	695,560
Assessor	529,817	652,011	569,111	596,012	614,489
Village Clerk	234,531	251,482	255,801	255,900	259,430
Village Attorney	460,761	527,174	513,713	522,289	520,305
Human Resources	259,466	265,493	287,083	284,344	292,378
Information Technology	617,220	571,816	657,926	660,617	709,913
Planning	228,250	191,602	225,856	227,534	227,534
Public Works	7,322,906	7,444,273	8,036,039	7,996,918	8,179,670
Police	6,415,558	6,796,144	7,070,244	6,796,565	7,148,111
Fire	5,539,169	6,281,079	6,154,130	5,913,740	6,080,592
Building & Safety Inspection	538,348	597,364	623,610	634,736	640,450
Recreation	2,913,095	2,658,317	3,048,924	2,828,735	2,959,512
Non-Departmental Items	25,705,531	33,469,117	26,784,179	26,949,419	26,689,837
Fund Total	52,801,074	61,727,665	56,432,806	55,875,848	56,574,713
Expenditure Categories					
Personal Services	22,146,466	23,344,266	23,839,143	23,357,132	24,102,787
Equipment	201,453	122,238	202,950	202,912	212,700
Other	5,926,495	5,912,350	6,644,317	6,342,847	6,629,902
Special Items	425,949	600,998	903,117	841,548	982,558
Debt Principal	1,739,807	8,750,128	1,886,549	1,886,549	1,434,766
Debt Interest	510,726	538,044	447,134	447,134	414,226
Employee Benefits	13,081,380	13,699,149	15,531,174	14,846,204	16,043,176
Transfers	8,768,798	8,760,492	6,978,422	7,951,822	6,754,598
Fund Total	52,801,074	61,727,665	56,432,806	55,876,148	56,574,713

NOTE: 2016-2017 includes bond refunding revenue & expense of \$7,094,588

Revenue Summary

General Fund	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Real Property Taxes					
1001.0 Real Property Taxes	37,070,092	38,438,962	39,297,482	39,278,844	40,052,403
1028.0 Special Assessments	-	-	-	107,520	43,855
1050.0 Delinquent Taxes	199,813	142,813	135,000	50,000	50,000
1081.0 PILOT Payment	2,497	11,707	23,413	24,290	36,438
Real Property Taxes	<u>37,272,402</u>	<u>38,593,482</u>	<u>39,455,895</u>	<u>39,460,654</u>	<u>40,182,696</u>
Real Property Tax Items					
1090.0 Interest & Penalties on Taxes	559,718	671,661	575,000	550,000	550,000
Real Property Tax Items	<u>559,718</u>	<u>671,661</u>	<u>575,000</u>	<u>550,000</u>	<u>550,000</u>
Non Property Tax Items					
1110.0 Sales Tax Distribution	2,496,514	2,572,487	2,500,000	2,575,000	2,550,000
1130.1 Public Utility Tax Elec	211,076	213,671	210,000	213,000	210,000
1130.2 Public Utility Tax Gas	131,714	128,643	135,000	135,000	135,000
1130.3 Public Utility Tax Phone	22,812	22,492	15,000	15,000	15,000
1170.0 Cable TV Franchise Fees	466,756	538,773	500,000	444,424	425,000
Non Property Tax Items	<u>3,328,872</u>	<u>3,476,066</u>	<u>3,360,000</u>	<u>3,382,424</u>	<u>3,335,000</u>
Departmental Income					
1255.1 Clerks Fees Hunt/Fish	-	-	-	-	-
1255.2 Clerks Notary Fees	661	1,069	1,000	550	1,000
1255.3 Clerks Fees Transcripts	3,990	5,900	4,100	4,100	4,100
1520.0 Police Department Fees	5,118	6,349	7,500	6,000	7,500
1540.0 Fire Department Fees	12,695	9,100	5,000	8,675	6,000
1560.0 Safety Inspect Fees COs	101,791	99,164	85,000	90,000	90,000
1710.0 Public Works Fees	14,200	15,050	14,000	14,000	14,000
1720.1 Parking Permits Christie	432,797	458,139	450,000	466,500	486,000
1720.2 Parking Permits Freightway	676,244	702,696	708,400	720,250	709,800
1720.3 Pkg Permits Open Lots (Res & Merchant	25,273	49,651	40,200	47,000	46,320
1740.1 Pkg Meter Fees - Street	979,936	944,840	955,297	935,297	944,840
1740.5 Valet Parking	161,020	169,068	177,521	177,521	181,116
2001.1 Rec Fees Tennis	419,407	337,505	419,665	345,229	378,580
2001.2 Rec Fees Youth Camp	725,342	684,511	725,868	603,217	683,045
2001.3 Rec Fees Special Events	10,822	14,071	14,170	12,066	12,930
2001.5 Rec Fees Platform Tennis	8,023	2,160	6,555	7,080	7,080
2001.6 Rec Fees Athletics	563,070	545,341	574,740	498,106	509,771
2001.7 Rec Fees Center Program	-	-	-	-	-
2001.8 Rec Fees Teen Travel Camp	99,955	99,204	100,128	100,296	108,000
2001.9 Rec Fees Nature Center	33,778	25,199	34,520	29,470	30,505
2001.10 Rec Fees ISO Field Use	84,479	59,415	65,000	69,645	69,645
2001.11 Rec Fees Seniors	11,411	14,007	30,220	8,058	11,645
2001.12 Rec Fees Other Programs	89,313	83,730	109,505	95,180	123,620
2110.0 Zoning, Appeals Board Fees	18,600	25,075	18,000	26,250	25,000
2115.0 Planning Board Fees	18,700	17,260	18,000	18,000	18,000
2130.0 Disposal Site Fees	14,651	33,355	17,000	30,000	20,000
2188.0 Land Use Notification	6,550	5,600	6,000	6,000	6,000
2189.0 Board of Architectural Review Fees	26,105	31,425	28,000	21,000	21,000
Departmental Income	<u>4,543,931</u>	<u>4,438,884</u>	<u>4,615,389</u>	<u>4,339,490</u>	<u>4,515,497</u>

Revenue Summary

General Fund (Continued)	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Intergovernmental Charges					
2302.1 Snow Removal Chgs Govts	75,623	29,994	32,000	32,000	32,000
Intergovernmental Charges	<u>75,623</u>	<u>29,994</u>	<u>32,000</u>	<u>32,000</u>	<u>32,000</u>
Use of Money and Property					
2401.0 Interest Earnings	59,567	57,135	60,000	150,000	220,000
2401.1 Interest Earnings from Town	60,000	-	-	-	-
2410.0 Rental of Real Property	659,249	678,999	693,386	693,800	727,280
2410.1 Rental - 307 Mamk Rd Property	40,000	40,000	45,000	45,000	45,000
5791 Advance Refunding of Bonds	-	-	-	-	-
Use of Money and Property	<u>818,816</u>	<u>776,134</u>	<u>798,386</u>	<u>888,800</u>	<u>992,280</u>
Licenses and Permits					
2501.4 Occupational Lic Peddler	1,135	2,475	1,200	1,200	1,200
2501.5 Occupational Lic Taxi	8,530	8,630	8,000	8,000	8,000
2544.0 Dog Licenses	9,072	8,783	8,800	8,800	8,800
2545.0 Marriage Licenses	2,628	2,935	3,000	3,000	3,000
2555.0 Building Permits	1,637,520	1,510,883	1,450,000	1,450,000	1,305,000
2555.1 Storm Wat/Erosion Ctrl Permits	105,000	91,850	100,000	100,000	90,000
2560.0 Street Opening Permits	19,948	153,553	50,000	150,000	150,000
2565.0 Plumbing Permits	71,450	79,015	70,000	70,000	70,000
2590.0 Alarm User Annual Permits	230,946	226,905	225,000	219,914	220,000
2590.1 Blasting Permits	-	250	-	-	-
2590.2 Oil Burner Permits	11,475	9,095	11,000	11,000	11,000
2590.3 Special Highway Permits	2,025	5,400	3,000	3,000	3,000
2590.4 Tree removal Permits	18,060	22,265	15,000	22,000	18,000
2590.5 Electrical Permits	29,100	39,675	40,000	40,000	45,000
Licenses and Permits	<u>2,146,889</u>	<u>2,161,714</u>	<u>1,985,000</u>	<u>2,086,914</u>	<u>1,933,000</u>
Fines and Forfeitures					
2610.0 Fines Justice Court	989,685	881,444	910,000	850,000	850,000
2610.2 False Alarm Fines	41,302	34,315	35,000	30,000	35,000
2148.0 Penalties on Arrears	2,904	2,112	3,000	3,000	3,000
Fines and Forfeitures	<u>1,033,891</u>	<u>917,871</u>	<u>948,000</u>	<u>883,000</u>	<u>888,000</u>
Sale of Property, Other					
2651.0 Sale of Aluminum & Glass	1,370	303	-	128	-
2655.0 Minor Sales	34,801	40,770	40,000	40,000	40,000
2660.0 Sale of Real Property	643,300	-	-	956,499	-
2665.0 Sale Equipt Truck & Cars	39,092	72,514	320,000	10,000	10,000
2680.0 Worker's Comp Ins Recovry	22,235	14,605	20,000	15,000	15,000
2680.1 Insurance Recoveries-Other	-	30,048	-	-	-
2690.0 Reimb Damage to Vill Prop	2,952	7,068	-	10,114	-
Sale of Property, Other	<u>743,750</u>	<u>165,308</u>	<u>380,000</u>	<u>1,031,741</u>	<u>65,000</u>
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	79,349	808	10,000	10,000	10,000
2705.0 Gifts & Donations	18,500	5,000	-	-	-
2770.0 Other Unclassified	238,385	220,840	30,000	20,000	20,000
2770.1 Employee Health Ins Contribution	232,850	306,348	220,000	310,000	310,000
2770.2 Health Ins-Retiree/Cobra	80,913	87,567	70,000	80,000	80,000
2798.0 Police O/T Reimb	195,237	425,377	200,000	390,000	200,000
Misc Local Sources	<u>845,234</u>	<u>1,045,940</u>	<u>530,000</u>	<u>810,000</u>	<u>620,000</u>

Revenue Summary

General Fund (Continued)	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Interfund Revenues					
2801.2 Pool - Municipal Service Charge	50,000	50,000	50,000	50,000	50,000
2801.3 Water - Municipal Service Charge	449,000	449,000	449,000	449,000	449,000
2801.4 Garage - Municipal Service Charge	26,500	26,500	26,500	26,500	26,500
2801.5 Capital - Municipal Service Charge	-	-	-	-	-
2801.6 Library - Municipal Service Charge	5,130	5,130	5,130	5,130	5,130
2801.12 Sewer - Municipal Service Charge	450,000	-	-	-	-
2838.8 Transfer in from Agency	-	-	-	-	-
5031.5 Transfer in from Capital	-	60,000	-	-	-
Interfund Revenues	980,630	590,630	530,630	530,630	530,630
State Aid					
3001.0 St Aid Rev Sharing Vill	204,860	204,907	204,906	203,110	203,110
3005.0 St Aid Mortgage Tax Vill	1,960,904	1,796,452	1,800,000	1,900,000	1,700,000
3089.1 St Aid Star Reimb	-	-	-	-	-
3089.3 St Aid LISWC	5,565	-	-	-	-
3389.1 St Aid Criminal Justice Grt	9,325	-	-	-	-
3389.2 St Aid Criminal E911 Grt	-	-	-	-	-
3785.0 Disaster Assist State	133,317	-	-	-	-
3820.0 St Aid Youth Programs	4,697	4,995	4,600	4,600	4,500
State Aid	2,318,668	2,006,354	2,009,506	2,107,710	1,907,610
Federal Aid					
4389.0 Grant Public Safety	-	-	-	-	-
4785.0 Disaster Assist Federal	-	-	-	-	-
Federal Aid	-	-	-	-	-
Advance Refunding of Bonds					
5791.0 Bond Refunding	-	7,094,558	-	-	-
Interfund Transfers	-	7,094,558	-	-	-
Interfund Transfers					
2801.9 Trans from Board of Ed	65,000	65,000	-	-	-
Interfund Transfers	65,000	65,000	-	-	-
General Fund Revenues	54,733,424	62,033,596	55,219,806	56,103,363	55,551,713
Other Financing Sources					
9999.0 Surplus (Earned) Used	(1,932,350)	(305,931)	-	(227,215)	-
9999.1 Designated Fund Balance - Contractual	-	-	-	-	-
9999.1 Designated Fund Balance - Pension	-	-	-	-	-
9999.1 Designated Fund Balance - Tax Relief	-	-	1,213,000	-	1,023,000
9999.1 Designated Fund Balance - Work. Comp	-	-	-	-	-
9999.1 Designated Fund Bal - Capital	-	-	-	-	-
Other Financing Sources	(1,932,350)	(305,931)	1,213,000	(227,215)	1,023,000
General Fund	52,801,074	61,727,665	56,432,806	55,876,148	56,574,713
General Fund Revenue Summary					
Real Property Taxes	37,070,092	38,438,962	39,297,482	39,278,844	40,052,403
Other Revenues	17,663,332	16,500,076	15,922,324	16,824,519	15,499,310
Use of Fund Balance	(1,932,350)	(305,931)	1,213,000	(227,215)	1,023,000
General Fund Revenues	52,801,074	61,727,665	56,432,806	55,876,148	56,574,713

POOL COMPLEX

FY 2018- 2019

The Scarsdale Municipal Pool (“Pool”), in its 49th year, continues to be the social center for Scarsdale residents during the summer months. For the 2017 season; 1,372 family, 346 individual, and 306 single use permits were purchased consisting of 6,108 residents. There were 52,607 member visits and 9,369 guest visits made to the Pool from May 27th through September 10th.

The Pool housed departmental aquatic programming for all ages including swimming lessons for 153 participants, lifeguard training and recertification courses for 79 participants, 50 participants for early morning swim, 39 children in swim camp, a swimming and diving team with a roster of 88 members, and a Senior Aqua Aerobic program. Additionally, the Pool hosts approximately 858 day campers over 25 days. As a summer community attraction, the Pool hosted numerous special events including the annual fireworks display on June 29th with approximately 4,000 spectators viewing the event.

The Village continues to make facility enhancements and improvements to the complex to maintain a safe and enjoyable community social center. When the Pool opens its doors on May 26, 2018, pool patrons will notice a new awning at the concession stand, new playground safety surfacing and a freshly painted basketball court.

Department Summary

Enterprise Fund Swim Pool	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Pool	773,405	784,609	906,787	909,049	955,230
Department Total	773,405	784,609	906,787	909,049	955,230
Expenditure Categories					
Personal Services	380,092	390,380	421,660	415,803	450,292
Equipment	-	-	9,000	13,742	12,000
Other	286,725	282,444	360,293	363,111	371,632
Special Items	8,781	10,970	10,466	11,514	12,131
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Benefits	43,157	46,165	50,718	50,229	54,525
Transfer	54,650	54,650	54,650	54,650	54,650
Department Total	773,405	784,609	906,787	909,049	955,230

Position Summary

DEPARTMENT Enterprise Fund Swim Pool		2017-18 Modified Salaries			2018-19 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
Pool								
Pool Administration (Recreation Assistant)	0.5	60,180	0.5	30,090	0.5	62,475	0.5	31,238
Pool Supervisors				40,603				46,500
Lifeguards				162,663				176,000
Cashiers/Maintenance				71,303				74,440
Instruction Staff				17,365				22,540
Swim Team Staff				17,000				16,600
Extended Season/Startup				23,019				24,000
Other Programs				49,760				54,974
P/T Office Staff				4,000				4,000
Overtime				-				-
Department Total	0.50		0.50	415,803	0.50			450,292

Division Summary

Enterprise Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Swim Pool	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Pool	666,817	672,825	790,953	792,656	833,924
Special	8,781	10,969	10,466	11,514	12,131
Debt Service	-	-	-	-	-
Benefits	43,157	46,165	50,718	50,229	54,525
Transfer	54,650	54,650	54,650	54,650	54,650
Division Total	<u>773,405</u>	<u>784,609</u>	<u>906,787</u>	<u>909,049</u>	<u>955,230</u>
Expenditure Categories					
.100 Personal Services	380,092	390,380	421,660	415,803	450,292
.200 Equipment	-	-	9,000	13,742	12,000
.400 Other	286,725	282,444	360,293	363,111	371,632
.500 Special Items	8,781	10,970	10,466	11,514	12,131
.600 Debt Service Principal	-	-	-	-	-
.700 Debt Service Interest	-	-	-	-	-
.800 Benefits	43,157	46,165	50,718	50,229	54,525
.950 Transfer	54,650	54,650	54,650	54,650	54,650
Division Total	<u>773,405</u>	<u>784,609</u>	<u>906,787</u>	<u>909,049</u>	<u>955,230</u>
.200 A/C Breakdown					
.20 Equipment	-	-	9,000	13,742	12,000
Division Total	<u>-</u>	<u>-</u>	<u>9,000</u>	<u>13,742</u>	<u>12,000</u>
.400 A/C Breakdown					
.411 Fuel, Light & Power	42,706	43,158	50,000	38,740	50,000
.412 Office Supplies	1,187	1,598	2,500	1,500	2,500
.414 Maint Supplies	1,485	846	3,500	3,000	3,000
.415 Athletic Supplies	321	72	700	500	1,650
.421 Uniforms	1,177	12,108	9,800	11,116	11,810
.427 Trophies	614	547	1,300	-	1,300
.428 Cleaning & Sanitary Supplies	1,967	4,422	5,000	5,000	5,000
.429 Purchase of Water	2,284	3,633	30,000	30,000	30,000
.432 First Aid Supplies	182	-	1,500	1,500	1,500
.433 Chemicals	16,768	16,578	18,000	13,622	18,000
.449 Miscellaneous Supplies	3,801	757	10,000	8,440	16,820
.451 General Liability Insurance	36,535	40,919	44,193	44,193	48,612
.460 Repairs to Equipment	23,795	25,000	12,000	25,000	15,000
.461 Repairs to Buildings	9,749	4,870	15,000	35,700	15,000
.479 Transaction Fees	29,769	27,421	32,000	31,348	32,000
.483 Care of Grounds	8,782	10,952	15,000	13,812	15,000
.499 Contractual Expense	105,603	89,563	109,800	99,640	104,440
Division Total	<u>286,725</u>	<u>282,444</u>	<u>360,293</u>	<u>363,111</u>	<u>371,632</u>

Division Summary

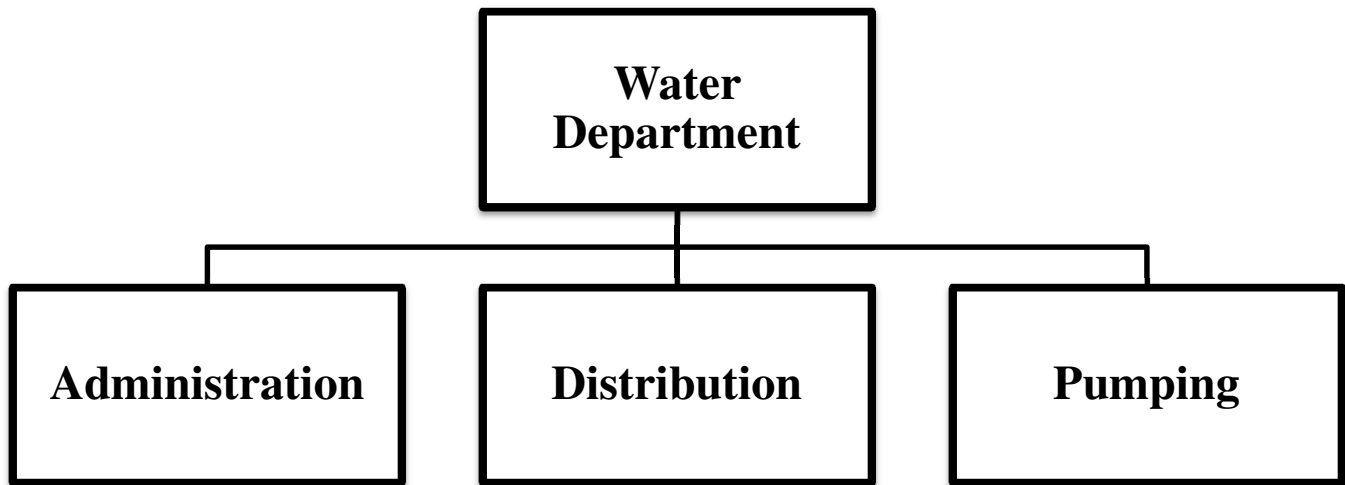
Enterprise Fund Swim Pool (Continued)	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
<u>.500 A/C Breakdown</u>					
.1950 County Sewer Tax on Village Property	7,468	9,601	9,000	10,100	10,600
.1980-.4 MTA Tax	1,313	1,369	1,466	1,414	1,531
.0050 Capital Improvements	-	-	-	-	-
Division Total	<u>8,781</u>	<u>10,970</u>	<u>10,466</u>	<u>11,514</u>	<u>12,131</u>
<u>.600 A/C Breakdown</u>					
.9710 Principal on Serial Bonds	-	-	-	-	-
.9730 Principal on BANS	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.700 A/C Breakdown</u>					
.9711 Interest on Serial Bonds	-	-	-	-	-
.9731 Interest on BANS	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>.800 A/C Breakdown</u>					
.9030 Social Security	28,982	29,864	32,298	31,809	34,447
.9040 Workers Compensation	14,175	16,301	18,420	18,420	20,078
Division Total	<u>43,157</u>	<u>46,165</u>	<u>50,718</u>	<u>50,229</u>	<u>54,525</u>
<u>.950 A/C Breakdown</u>					
.9901 Municipal Svc Chg Gen	50,000	50,000	50,000	50,000	50,000
.9902 Municipal Svc Chg Water	4,650	4,650	4,650	4,650	4,650
Division Total	<u>54,650</u>	<u>54,650</u>	<u>54,650</u>	<u>54,650</u>	<u>54,650</u>

Revenue Summary

Enterprise Fund Swim Pool	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Charges for Services					
2025.2 Daily Pool Admissions	89,940	112,976	85,000	90,955	85,000
2025.3 Pool Snack Bar Concess	14,000	14,000	14,000	14,000	14,000
2025.4 Misc Pool Fees Spec Pgms	122,776	100,264	118,190	95,646	120,000
2025.5 Pool Permits	623,109	620,652	645,000	622,543	700,000
2025.6 Guest Passes	-	2,893	2,000	2,000	2,000
Charges for Services	849,825	850,785	864,190	825,144	921,000
Use of Money and Property					
2401.0 Interest Earnings	454	501	500	3,225	4,500
Use of Money and Property	454	501	500	3,225	4,500
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	6,585	-	-	-	-
2770.0 Other Unclassified	-	-	6,500	-	-
Misc Local Sources	6,585	-	6,500	-	-
Interfund Transfers					
2810.0 From General Fund	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Proceeds of Obligations					
2731.0 Bond Anticipation Notes	-	-	-	-	-
Proceeds of Obligations	-	-	-	-	-
Enterprise Fund Pool Revenues	856,864	851,286	871,190	828,369	925,500
Other Financing Sources					
9999.0 Surplus (Earned) Used	(83,459)	(66,677)	35,597	80,680	29,730
Other Financing Sources	(83,459)	(66,677)	35,597	80,680	29,730
Enterprise Fund Swim Pool	773,405	784,609	906,787	909,049	955,230

WATER DEPARTMENT

FY 2018 - 2019



The Water Department receives, pumps, treats, and distributes potable water to Village residents and others. The Department maintains and operates the pumps, tanks, pipes, hydrants and lines necessary to deliver an adequate quantity of water to consumers. The Department's three divisions are Administration, Pumping and Distribution. **Administration** consists of all functions relating to the business management, including capital project planning and implementation, billing/collection, customer services, as well as repairing, installing and servicing water meters. The Water Department and Village Manager's Office are responsible for developing long range plans to improve the current water supply and distribution system and to recommend long range improvements that will allow the water system to serve the growing needs of the community for future decades. **Pumping** consists of all functions relating to pumping station operations, along with the purchase and purification of water. **Distribution** consists of all functions and infrastructure relating to the transmission of water and the reading of water meters. During fiscal year 2016-2017, 1.228 billion gallons of water were pumped, a 0.08% increase from the prior year. The daily average of water treated and pumped was 3.36 million gallons. The peak daily flow of water treated and pumped was 9.60 million gallons. The water system serves approximately 5,800 accounts, including Eastchester Water District #1. In fiscal year 2016-2017 the most water was purchased from Westchester County Water District No. 1(WCWD#1), which is supplied by the New York City water supply system. Since June 2011, the Village again began pumping water into the distribution system from the Ardsley Road Pumping Station which draws water from the NYC Catskill Aqueduct.

Fiscal Year 2016-2017, there was a rate increase from \$2.05 to \$2.50 to support much needed capital facilities improvement, such as upgrades to Ardsley Road water tank and the rehabilitation of the Boniface Water Storage Tank.

The Ardsley Road Water Tank upgrades include painting, roof replacement, rehabilitation of the manway entrances, installation of overflow piping and the replacement of the altitude valve/check valve piping. This project is in the final stages of work and is expected to be complete by the end of January of 2018.

WATER DEPARTMENT

FY 2018 - 2019

The Boniface Water Tank improvements include painting of the interior and exterior of the steel tank and access stairway, repair of the concrete capstones, improved ventilation and replacement of several valves. These enhancements are estimated to cost approximately \$1,500,000.

The Reeves Newsom Water Supply Station renovation was completed in December of 2015 at a cost of \$4.7 million. This project was funded primarily through the issuance of bonds, with approximately \$230,000 coming from the Water Enterprise Fund. The budgetary impact of the debt service for this project and Ardsley Road Pump Station appear in fiscal year 2018-2019 budget and is estimated to be \$382,826. Today, Reeves Newsom and Ardsley Road Pump Stations are state of the art and fully automated.

In fiscal year 2018-2019 a rate increase is planned to fund further investments in the water system by the Village which will be needed at an estimated cost of \$34 million over the next 10 years. Projects include, upgrading the Village's distribution facilities and infrastructure (cleaning and lining of the water lines, replacement of substandard water mains, valves and hydrants) as well as improvements to the Village's connection to the Catskill Aqueduct at Ardsley Road (the replacement of a 16 inch suction line).

There are two ultraviolet (UV) disinfection facilities which were contracted to be installed by WCWD#1 on the 48 inch pipe which feeds the Village water from the Kensico Reservoir at an estimated cost of \$10.5 million. One of the UV facilities (Orchard Street) is completed and in full operation. The second (Central Avenue) is expected to be fully operational by March 2018. This project will bring WCWD#1 in compliance with The Safe Drinking Water Act (SDWA) and the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR). Additionally, potential future projects, if filtration of our water is required, would be the construction of a filtration plant in Valhalla by NYCDEP (at their expense) and installation of a 48-inch pipe to the filtration plant, a WCWD #1 expense, which is estimated to cost \$4 billion and \$100 million respectively.

These projects (the Ultraviolet light disinfection facilities and a possible connection to the NYCDEP filtration Plant) will be paid for by Westchester County, through the WCWD#1 tax, which are paid by property tax owners who are located in WCWD #1 which include residents of Scarsdale, White Plains, Mount Vernon and Yonkers. These projects will not be paid as part of the Scarsdale water rates or property taxes.

Department Summary

Enterprise Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Water Department	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	2,133,637	2,231,555	2,248,920	2,232,249	2,293,175
Distribution	941,539	1,014,458	1,275,630	3,357,826	3,012,256
Pumping	3,758,442	3,712,206	4,338,841	3,768,200	3,934,026
Department Total	<u>6,833,618</u>	<u>6,958,219</u>	<u>7,863,391</u>	<u>9,358,275</u>	<u>9,239,457</u>
Expenditure Categories					
Personal Services	1,012,218	959,078	990,761	996,314	1,019,774
Equipment	-	-	11,100	11,100	11,100
Other	4,095,142	4,114,801	4,590,903	4,022,290	4,212,846
Special Items	52,711	107,293	558,350	2,638,387	2,266,967
Debt	183,622	178,593	381,120	381,120	404,978
Benefits	758,245	871,774	604,477	582,384	597,112
Transfer	731,680	726,680	726,680	726,680	726,680
Department Total	<u>6,833,618</u>	<u>6,958,219</u>	<u>7,863,391</u>	<u>9,358,275</u>	<u>9,239,457</u>

Position Summary

DEPARTMENT		Water Department						
DIVISIONS	2017-18 Modified Salaries			2018-19 Proposed Salaries				
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Administration								
Water Superintendent	1	143,575	1	143,575	1	143,575	1	143,575
Assistant Water Superintendent	0.5	105,060	0.5	52,530	0.5	105,060	0.5	52,530
Administrative Assistant	1	52,530	1	52,530	1	54,060	1	54,060
Transitional Asst/Temporaries	-	-	-	15,000	-	-	-	16,000
Unused Vac/Longevity				1,940				1,940
Sub-total	2.5		2.5	<u>265,575</u>	2.5		2.5	<u>268,105</u>
Distribution								
Assistant Water Superintendent	0.5	105,060	0.5	52,530	0.5	105,060	0.5	52,530
Foreman	1	95,863	1	95,862	1	95,863	1	95,863
Maint Worker Grade 1	1	82,671	1	82,671	2	84,326	2	168,652
Maint Worker Grade 2	1	78,237	1	78,237	1	79,802	1	79,802
MEO 1	2	78,237	2	156,474	1	79,802	1	79,802
Laborer	1	44,351	1	44,351	1	53,621	1	53,621
Overtime				40,000				40,000
Temporaries				12,000				14,000
Shoe and Tool Allowance				2,450				2,450
Unused Vac/Longevity				9,051				7,836
Sub-total	6.5		6.5	<u>573,626</u>	6.5		6.5	<u>594,556</u>
Pumping								
Water Operator	1	95,863	1	95,863	1	95,863	1	95,863
Overtime				60,000				60,000
Shoe and Tool Allowance				350				350
Longevity/Vacation Buy back				900				900
Sub-total	1		1	<u>157,113</u>	1		1	<u>157,113</u>
Department Total	10		10	<u>996,314</u>	10		10	<u>1,019,774</u>

Division Summary

Water Department Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	249,590	246,844	279,490	282,875	285,405
Benefits	758,245	871,774	604,477	582,384	597,112
Billing	29,593	26,220	25,500	27,500	28,000
Debt	183,622	178,593	381,120	381,120	404,978
Water Meter Reading	-	-	1,000	1,000	1,000
Special	180,907	181,444	230,653	230,690	250,000
Transfer	731,680	726,680	726,680	726,680	726,680
Division Total	2,133,637	2,231,555	2,248,920	2,232,249	2,293,175
Expenditure Categories					
.100 Personal Services	240,798	238,990	262,190	265,575	268,105
.200 Equipment	-	-	600	600	600
.400 Other	157,430	161,206	185,503	187,503	207,233
.500 Special Items	61,862	54,312	88,350	88,387	88,467
.600 Serial Bonds	-	-	208,451	208,451	217,195
.700 Interest on Serial Bonds	183,622	178,593	172,669	172,669	187,783
.800 Benefits	758,245	871,774	604,477	582,384	597,112
.950 Transfer	731,680	726,680	726,680	726,680	726,680
Division Total	2,133,637	2,231,555	2,248,920	2,232,249	2,293,175
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	600	600	600
Division Total	-	-	600	600	600
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	4,295	6,603	6,500	6,500	7,000
.431 Food Supplies	91	238	1,000	1,000	1,000
.435 Prof Business Exp	4,704	3,097	4,200	4,200	4,200
.451 General Liability Insurance	119,046	127,132	142,303	142,303	161,533
.453 Telephone	1,869	2,805	3,000	3,000	3,000
.454 Travel	1,272	-	4,000	4,000	4,000
.475 Bank Fees	12,224	4,198	5,000	7,000	7,000
.485 Postage	10,938	6,382	11,000	11,000	11,000
.496 Professional Development	66	135	500	500	500
.499 Contractual Expense	2,925	10,616	8,000	8,000	8,000
Division Total	157,430	161,206	185,503	187,503	207,233
<u>.500 A/C Breakdown</u>					
.1950 Taxes on Village Property	58,108	51,157	65,000	65,000	65,000
.1980-.4 MTA Tax	3,754	3,155	3,350	3,387	3,467
.1990 Contingent Account	-	-	20,000	20,000	20,000
Division Total	61,862	54,312	88,350	88,387	88,467

Division Summary

Water Department Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
<u>.600 A/C Breakdown</u>					
.9710 Serial Bonds	-	-	208,451	208,451	217,195
	-	-	208,451	208,451	217,195
<u>.700 A/C Breakdown</u>					
.1380 Issuance Cost	-	-	-	-	-
.9711 Interest on Serial Bonds	183,622	178,593	172,669	172,669	187,783
	183,622	178,593	172,669	172,669	187,783
<u>.800 A/C Breakdown</u>					
.9010 State Retirement (ERS)	181,745	325,507	117,627	117,627	105,559
.9030 Social Security	80,895	69,538	75,329	76,218	78,012
.9040 Workers Compensation	54,321	70,834	80,042	80,042	87,246
.9045 Life Insurance	-	-	-	2,500	2,500
.9055 Dental Insurance	7,825	3,125	10,500	10,500	10,500
.9060 Health Insurance	242,704	242,704	320,979	295,497	313,295
.9070 Compensated Absences Prior Yrs	-	-	-	-	-
.9089 OPEB Expense	190,755	160,066	-	-	-
Division Total	758,245	871,774	604,477	582,384	597,112
<u>.950 A/C Breakdown</u>					
.9514 To Internal Svce Central Garage	111,680	106,680	106,680	106,680	106,680
.9550 To Capital Fund	171,000	171,000	171,000	171,000	171,000
.9901 Municipal Svc Chg General	449,000	449,000	449,000	449,000	449,000
Division Total	731,680	726,680	726,680	726,680	726,680

Division Summary

Water Department Distribution	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Capital	184,838	189,611	470,000	2,550,000	2,478,500
Equipment	273	6,000	6,000	6,000	6,000
Road Restorations	27,489	101,665	45,000	45,000	50,000
Facilities Maintenance	4,704	4,000	15,900	15,900	15,900
Operations & Maintenance	724,235	713,182	738,730	740,926	761,856
Division Total	941,539	1,014,458	1,275,630	3,357,826	3,312,256
Expenditure Categories					
.100 Personal Services	603,533	561,855	571,430	573,626	594,556
.400 Other	153,168	262,992	234,200	234,200	239,200
.500 Special Items	184,838	189,611	470,000	2,550,000	2,178,500
Division Total	941,539	1,014,458	1,275,630	3,357,826	3,012,256
<u>.400 A/C Breakdown</u>					
.413 Auto Supplies	475	-	2,000	2,000	2,000
.414 Maint Supplies	18,560	14,817	15,000	15,000	15,000
.416 Restoration Supplies	27,489	101,665	45,000	45,000	50,000
.423 Pipe & Fittings	35,664	54,846	57,600	57,600	57,600
.424 Meters & Meter Maint	55,944	75,117	67,700	67,700	67,700
.460 Repairs to Equipment	273	6,000	6,000	6,000	6,000
.461 Repairs to Buildings	4,704	372	9,300	9,300	9,300
.499 Contractual	10,059	10,175	31,600	31,600	31,600
Division Total	153,168	262,992	234,200	234,200	239,200
<u>.500 A/C Breakdown</u>					
.50 Capital Improvements	184,838	178,269	470,000	450,000	583,500
.51 Ardsley Rd/Boniface Tanks	-	11,342	-	2,100,000	1,595,000
Division Total	184,838	189,611	470,000	2,550,000	2,178,500

Division Summary

Water Department Pumping	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Capital	(193,989)	(136,630)	-	-	-
Operations & Maintenance	320,648	338,392	401,441	399,413	401,413
Purification	53,363	62,003	65,000	80,000	80,000
Water Purchase	3,578,420	3,448,441	3,872,400	3,288,787	3,452,613
Division Total	3,758,442	3,712,206	4,338,841	3,768,200	3,934,026
Expenditure Categories					
.100 Personal Services	167,887	158,233	157,141	157,113	157,113
.200 Equipment	-	-	10,500	10,500	10,500
.400 Other	3,784,544	3,690,603	4,171,200	3,600,587	3,766,413
.500 Special Items	(193,989)	(136,630)	-	-	-
Division Total	3,758,442	3,712,206	4,338,841	3,768,200	3,934,026
.200 A/C Breakdown					
.20 Equipment	-	-	10,500	10,500	10,500
Division Total	-	-	10,500	10,500	10,500
.400 A/C Breakdown					
.410 Elec Power for Pumping	133,508	134,314	150,000	150,000	150,000
.433 Chemicals	15,889	29,075	30,000	45,000	45,000
.438 Fuel, Heating	-	-	5,000	5,000	5,000
.446 Construction Supplies	443	-	10,000	8,000	10,000
.453 Telephone	-	-	2,000	2,000	2,000
.461 Repairs to Buildings	-	8,111	10,000	10,000	10,000
.466 Purchase of Water NYC-Ardsley	192,281	493,682	492,450	492,762	511,954
.467 West Cty Entitlemnt Wtr Purchase	2,129,388	1,517,364	1,797,600	1,547,762	1,659,312
.468 Purch Excess Wtr NYC	1,256,751	1,437,395	1,582,350	1,248,263	1,281,347
.499 Contractual Expense	56,284	70,662	91,800	91,800	91,800
Division Total	3,784,544	3,690,603	4,171,200	3,600,587	3,766,413
.500 A/C Breakdown					
.50 Capital Improvements	(193,989)	(136,630)	-	-	-
Division Total	(193,989)	(136,630)	-	-	-

Revenue Summary

Enterprise Fund Water	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Charges for Services					
2140.0 Metered Sales - Non-Village	88,083	98,629	100,000	100,000	110,000
2140.1 Metered Sales - Residential	4,542,147	5,796,360	6,064,343	6,000,000	6,220,000
2140.2 Metered Sales - Commercl	316,812	405,519	405,000	405,000	422,000
2142.1 Metered Sale - Public Auth	330,525	249,168	405,000	405,000	418,000
2144.0 Ready to Serve Fee	-	(167)	332,676	304,676	304,676
2148.0 Penalties on Arrears	95,005	115,557	100,000	100,000	100,000
Charges for Services	5,372,572	6,665,066	7,407,019	7,314,676	7,574,676
Intergovernmental Charges					
2378.0 Eastchester Water Charges	479,129	544,401	625,000	600,000	630,000
Intergovernmental Charges	479,129	544,401	625,000	600,000	630,000
Use of Money and Property					
2401.0 Interest Earnings	816	297	-	562	1,000
Use of Money and Property	816	297	-	562	1,000
Sale of Property, Other					
2650.0 Sale Scrap Excess Mtls	3,522	2,446	2,000	2,000	2,000
2655.0 Minor Sales	39,765	37,140	35,000	35,000	35,000
2665.0 Sale Trucks/Cars	76,100	-	-	-	-
2680.0 Work Comp Ins Recovery	-	-	-	-	-
2690.0 Reimb Damage to Vill Prop	(2,895)	36,265	5,000	7,000	5,000
Sale of Property, Other	116,492	75,851	42,000	44,000	42,000
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	-	-	-	-	-
2770.0 Other Unclassified	67,559	67,699	30,000	30,000	420,000
Misc Local Sources	67,559	67,699	30,000	30,000	420,000
Interfund Transfers					
2810.03 Trans from East. Water	-	300,000	-	-	-
2810.14 Trans from Pool	4,650	4,650	4,650	4,650	4,650
Interfund Transfers	4,650	304,650	4,650	4,650	4,650
Enterprise Fund Water Revenues	6,041,218	7,657,964	8,108,669	7,993,888	8,672,326
Other Financing Sources					
9999.0 Surplus (Earned) Used for Capital	-	-	-	1,500,000	1,595,000
9999.0 Surplus (Earned) Used	792,400	(699,745)	(245,278)	(135,613)	(1,027,869)
Other Financing Sources	792,400	(699,745)	(245,278)	1,364,387	567,131
Enterprise Fund Water	6,833,618	6,958,219	7,863,391	9,358,275	9,239,457
Preliminary Capital Financing Plan					
Bonds (\$1.0 authorized but unissued)				1,500,000	1,595,000
Use of Fund Balance				-	-
Total Funding				1,500,000	1,595,000

CAPITAL PROJECTS FUND

FY 2018 - 2019

Department Summary

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 PROPOSED
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Division Summary

Capital Projects	3,719,812	3,640,646	7,051,500	5,646,848	11,145,025
Division Total	3,719,812	3,640,646	7,051,500	5,646,848	11,145,025

Cost Centers

Recreation	288,026	34,078	186,000	253,723	245,000
Administration & Equipment	517,165	393,026	1,195,000	1,198,975	2,543,025
Public Buildings	783,593	879,680	1,085,000	344,200	2,672,000
Highway Improvement	1,489,400	1,393,598	770,500	1,834,350	2,540,000
Storm Drainage	216,528	354,386	3,165,000	1,365,000	2,065,000
Traffic & Parking	25,383	18,318	105,000	67,600	505,000
Land Improvements	287,440	504,423	15,000	15,000	15,000
Sanitary Sewers	112,277	63,137	530,000	568,000	560,000
Municipal Service Charge	0	0	0	0	0
Department Total	3,719,812	3,640,646	7,051,500	5,646,848	11,145,025

Revenue Summary

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 PROPOSED
Capital Projects Fund					
Current Revenues					
5031.1 From General Fund	3,036,085	3,025,358	1,340,000	3,035,358	1,177,500
Current Revenues Total	3,036,085	3,025,358	1,340,000	3,035,358	1,177,500
Borrowing					
5710.0 Serial Bonds	-	-	620,000	4,666,000	2,520,025
5710.1 EFC Note Proceeds	-	-	-	-	-
5731.0 Bond Anticipation Notes	-	-	-	-	-
Borrowing Total	-	-	620,000	4,666,000	2,520,025
Capital Fund Balance					
2401.0 Interest Earnings	2,131	2,906	-	2,500	-
2660.0 Sale of Village Property	-	-	-	-	-
2701.1 Rfd Pr Yr Appr Exp / Reprogram	434	-	-	-	-
2770.0 Miscellaneous	-	240	-	-	-
2832.2 From Ent Fund Water	171,000	171,000	171,000	171,000	171,000
3501.0 St Aid CHIPS	-	-	-	-	-
999.0 Surplus (Earned) Used	-	-	-	-	1,709,000
Use of Capital Surplus Total	173,565	174,146	171,000	173,500	1,880,000
Special Reserves					
1170.1 Peg Access-CATV	-	-	50,000	-	-
2838-01 From Land Trust	265,348	2,795	131,000	-	150,000
2838-02 Forefeiture Fund	-	-	-	-	-
2840-01 From Parking Reserve Fund	10,056	-	315,000	81,898	-
Special Reserves Total	275,404	2,795	496,000	81,898	150,000
Grants					
2760 West Lib Sys Grt	-	-	-	-	-
2797-02 West Co Legacy Grt	-	-	-	-	-
2797-03 West Co Flooding Grant	247,821	65,625	-	-	500,000
3501.0 St Aid CHIPS	474,903	511,842	412,000	687,084	500,000
3503 St Grants	-	-	100,000	-	322,500
3503.1 St Grants - Sewers	4,392	46,622	2,400,000	50,000	900,000
3503.2 St Grants - Bridges	-	(1,739)	-	-	-
3503-03 St Grants - Public Buildings	-	-	805,000	-	2,305,000
3503.7 St Grants - Invs. Spcs. Rmvl.	-	-	20,000	-	-
3897-0 St Grants - Library Cap Proj.	-	-	-	-	-
4397-0 Fed Grant	-	165,716	-	177,000	-
Grants Total	727,116	788,066	3,737,000	914,084	4,527,500
Gift Funds					
2705.0 Gifts & Donations	3,500	-	5,000	20,805	-
Gift Funds Total	3,500	-	5,000	20,805	-
Intra-agency Transfers					
Transfers	-	-	7,500	41,747	115,000
Intra-agency Transfers Total	-	-	7,500	41,747	115,000
Sanitary Sewer Rent					
Sanitary Sewer Rent	-	675,000	675,000	675,000	775,000
Sanitary Sewer Rent	-	675,000	675,000	675,000	775,000
Capital Projects Fund	4,215,670	4,665,365	7,051,500	9,608,392	11,145,025

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

PROGRAM SUMMARY

Recreation	\$428,424		\$186,000	\$253,723	\$275,000	\$245,000	\$91,000	\$325,000	\$0	\$0
Administration & Equipment	\$3,760,596		\$1,195,000	\$1,198,975	\$3,608,825	\$2,543,025	\$1,630,600	\$1,673,800	\$2,500,900	\$2,163,400
Public Buildings	\$5,454,085		\$1,085,000	\$344,200	\$4,704,250	\$2,672,000	\$2,396,500	\$708,400	\$1,992,720	\$742,720
Highway Improvements	\$4,450,870		\$770,500	\$1,834,350	\$3,840,000	\$2,540,000	\$2,015,000	\$1,875,000	\$1,675,000	\$0
Drainage	\$1,082,178		\$3,165,000	\$1,365,000	\$2,290,000	\$2,065,000	\$420,000	\$420,000	\$420,000	\$320,000
Traffic & Parking	\$40,000		\$105,000	\$67,600	\$591,000	\$505,000	\$2,341,000	\$2,175,000	\$75,000	\$75,000
Land Improvements	\$131,000		\$15,000	\$15,000	\$344,000	\$15,000	\$344,000	\$25,000	\$25,000	\$25,000
Sanitary Sewers	\$576,521		\$530,000	\$568,000	\$610,000	\$560,000	\$1,015,000	\$1,015,000	\$515,000	\$515,000
Municipal Service Charges	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$15,923,674		\$7,051,500	\$5,646,848	\$16,263,075	\$11,145,025	\$10,253,100	\$8,217,200	\$7,203,620	\$3,841,120

FUNDING SUMMARY

1 Current Revenues	\$4,483,478	1	\$1,135,000	\$1,625,266	\$5,049,300	\$1,177,500	\$4,290,600	\$2,113,800	\$2,295,900	\$2,008,400
2 Borrowing	\$4,997,580	2	\$620,000	\$170,000	\$3,002,275	\$2,520,025	\$939,500	\$518,400	\$1,855,220	\$605,220
3 Use of Capital Surplus	\$3,202,991	3	\$691,000	\$916,000	\$2,369,000	\$1,880,000	\$1,388,000	\$1,175,000	\$1,567,500	\$1,567,500
4 Special Reserves	\$343,867	4	\$181,000	\$236,723	\$150,000	\$150,000	\$100,000	\$325,000	\$50,000	\$0
5 Grants	\$1,860,242	5	\$3,737,000	\$1,662,154	\$4,527,500	\$4,527,500	\$2,100,000	\$2,600,000	\$500,000	\$500,000
6 Gift Funds	\$44,196	6	\$5,000	\$3,000	\$0	\$0	\$0	\$50,000	\$0	\$0
7 Intra-agency Transfer	\$191,244	7	\$7,500	\$320,705	\$115,000	\$115,000	\$0	\$0	\$0	\$0
10 Sanitary Sewer Rent	\$800,076	10	\$675,000	\$713,000	\$1,050,000	\$775,000	\$1,435,000	\$1,435,000	\$935,000	\$835,000
TOTAL	\$15,923,674		\$7,051,500	\$5,646,848	\$16,263,075	\$11,145,025	\$10,253,100	\$8,217,200	\$7,203,620	\$5,516,120

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

RECREATION										
<u>Administration</u>										
Parks & Recreation Master Plan - Program/Facilities (1)		1			\$100,000	\$100,000				
Recreation Registration Software Upgrade		1	\$30,000	\$30,000						
<u>Playground Improvements</u>										
Hyatt Field - Basketball Court, Playground, & Drainage	\$279,845	4								
Hyatt Field - Restroom Structure (2)	\$18,015	6								
Crossway Playground Renovation & Comfort Station (3)		6					\$50,000			
Crossway Playground Renovation and Comfort Station		4					\$200,000			
(1) Total cost \$140,000; \$40,000 budgeted in the Pool Enterprise Fund.										
(2) 10/13/15 Village Board resolution accepting two gifts totaling \$17,000, with the balance funded by the Village.										
(3) Gift of \$50,000 anticipated from Independent Sports Organization facility users										
<u>Athletic Improvements</u>										
Paddle Tennis Courts Rehabilitation (4)		4	\$25,000	\$33,000						
Winston Field Drainage	\$35,000	3								
Winston Field Drainage	\$30,000	4			\$60,000	\$60,000				

(4) Paddle Tennis Project to begin in winter 2018, at cost of \$33,000, of which \$25,000 is from Capital Budget; \$1,000 from Parkland Deposit Account TE93-.46 and \$7,000 from A.7020.REC.PLTN.400.461

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

RECREATION (Continued)

Park Improvements

Chase Park Irrigation (5)	\$7,275	4	\$5,000	\$2,780						
Chase Park Irrigation (6)	\$5,375	6	\$5,000	\$3,000						
Chase Park Stone Wall Replacement		4					\$50,000			
Harcourt Woods/Brewster Road Invasives Removal		5	\$20,000	\$24,000						
Harcourt Woods/Brewster Road Invasives Removal (7)		4	\$10,000	\$10,000						
Harcourt Woods/Brewster Road Invasives Removal		7	\$0	\$10,000						
Wynmor Park Renovation - Tot Lot		4			\$40,000	\$40,000				
Wynmor Park - Tennis Court Resurface, Fence, Irrigation		4	\$75,000	\$110,361						

(5) Includes \$4689.00 transfer from Chase Park Renovation Plan Balance

(6) Includes \$2788.00 from Delima FOSP donation balance and \$2585.00 from new FOSP donation, as per 01/26/16 Village Board resolution.

(7) Additionally, the Village of Scarsdale is contributing \$4,000 through in-kind services associated with grant oversight and management.

Buildings & Equipment

Weinberg Nature Center Interior Renovations		4					\$75,000			
Superintendent Vehicle		1			\$30,000	\$0	\$30,000			
Department Vehicle (Van)	\$30,914	1								
Middle School Comfort Station (8)		1			\$15,000	\$15,000				
Middle School Comfort Station		7			\$30,000	\$30,000				
Color Copier		1					\$11,000			
Replacement Park Trash & Recycling Receptacles/Signage	\$22,000	4	\$16,000	\$30,582						
Total Recreation	\$428,424		\$186,000	\$253,723	\$275,000	\$245,000	\$91,000	\$325,000	\$0	\$0

(8) Joint Village/Scarsdale School project, contingent on School appropriation. In addition to identified funding, the Village is contributing \$15,000 through in-kind construction services.

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

ADMINISTRATION										
Property Taxes										
Revaluation Project - 2014	\$1,035,000	2								
Revaluation Project - 2016 Update	\$95,000	1								
Revaluation Project - 2016 Update	\$65,000	2								
Revaluation Project - Future Expense Sinking Fund		1					\$250,000	\$400,000	\$400,000	
Historic Preservation										
Land Use Analysis		1	\$50,000	\$0						
Land Use Analysis (9)	\$53,812	3								
Historic Preservation Study		1	\$0	\$50,000	\$100,000	\$100,000				
Historic Preservation Study		5	\$100,000	\$0	\$100,000	\$100,000				
(9) FY 16/17 funding for preliminary Freightway Open Lot Development Analysis										
Information Technology										
Computer Equipment	\$70,000	1	\$20,000	\$20,000	\$60,000	\$20,000	\$60,000	\$60,000	\$60,000	\$60,000
Server Upgrades	\$80,000	1							\$80,000	
Planning and Zoning Files Digitization		1			\$25,000	\$10,000	\$15,000			
Cyber-Security Upgrades		1	\$45,000	\$45,000						
Backup System Upgrade - Village Hall/Public Safety	\$50,000	1			\$32,500	\$32,500			\$32,500	
Police Department										
Police Cruisers	\$67,000	1	\$32,000	\$32,000	\$93,800	\$32,000	\$62,600	\$93,800	\$98,400	\$98,400

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

ADMINISTRATION (Continued)

Police Department (Continued)

Police Cruisers (10)	\$92,699	3								
Mobile Computers for Patrol Vehicles (11)	\$21,000	1	\$21,000	\$0	\$21,000	\$21,000				
Chief Vehicle	\$33,831	1					\$40,000			
Mobil Automatic License Plate Readers		1								
Mobil Automatic License Plate Readers	\$19,000	6								
Livescan Fingerprinting System		5			\$27,500	\$27,500				
Uninterrupted Power Supply - Pub Safety Building		1			\$15,000	\$0				
Additional Radio Transmitter & Receiver (QR Location) (12)	\$4,900	1								
Additional Radio Transmitter and Receiver (QR Loc) (12)	\$1,806	6								
Additional Radio Transmitter and Receiver (QR Loc) (12)	\$4,747	4								

(10) FY 16/17 funding is reallocated from existing FY 15/16 Crane Berkeley Project funds and includes a \$22,714 insurance reimbursement.

(11) \$21,000 is 1/2 the cost of a the units needed, so FY 17/18 funds combine with FY 18/19 to make the purchase.

(12) \$10,000 - Fenway Golf Club Gift; \$4,900 confiscated federal narcotics monies.

EQUIPMENT

Fire Department

Chief Vehicle - 2431	\$34,449	1					\$40,000			
Utility Vehicle - 2433		1							\$45,000	
Tour Command Vehicle - 2432		1			\$75,000	\$0	\$75,000			
Support Vehicle - 2434		1					\$150,000			
Insepector Vehicle - 2436		1						\$20,000		
Utility Car 2437 (replaces Utility Van U37)		1							\$40,000	
Replace Engine 54 (Pumper)	\$440,000	1	\$160,000	\$160,000						
Replace Engine 56 (Pumper)		1							\$390,000	\$300,000
Replace Ladder Tower 28 (13)		1	\$300,000	\$199,975	\$200,000	\$200,000				
Replace Ladder Tower 28 (13)		3	\$250,000	\$375,000						
Replace Ladder Tower 28 (13)		2			\$450,025	\$450,025				

(13) Total cost is \$1,225,000, funded as follows: \$199,975 net cash from Ladder 28 sale; \$250K from FY16/17 closeout (08/08/17 Resolution); \$125K FY 17/18 GF Transfer (requires Board action); \$200K FY18/19 Capital Appropriation; and, \$450K FY18/19 Bond Anticipation Note.

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ 2018/19	ADOPTED 2018/19	2019/20	2020/21	2021/22	2022/23
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EQUIPMENT (Continued)

Fire Department (Continued)

Fire Hose and Nozzles	\$10,000	1					\$10,000	\$10,000		
Self Contained Breathing Apparatus (AFG Grant)	\$177,000	5								
Vehicle Extrication Equipment		1			\$30,000	\$0		\$30,000		
Self Contained Breathing Apparatus (Grant Match)	\$10,000	1								

Department of Public Works

Highway Equipment & Vehicles (14)	\$760,739	3	\$100,000	\$200,000	\$1,364,000	\$905,000	\$653,000	\$440,000	\$830,000	\$830,000
Anti-Icing Brine Equipment		1			\$245,000	\$0		\$245,000		
Sanitation Refuse Packer (15)	\$480,000	3			\$265,000	\$265,000	\$300,000	\$300,000	\$300,000	\$300,000
Sanitation Refuse Scooters (15)	\$80,000	3			\$125,000	\$100,000	\$125,000	\$125,000	\$125,000	\$125,000
Digitizing Engineering Maps & GIS Equipment	\$24,613	1								
Hydroexcavator / Sewer Cleaner (16)		3			\$180,000	\$180,000				
Garage Pool Vehicles (15)	\$50,000	3	\$50,000	\$50,000	\$150,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

(14) Additional \$100,000 derived from 08/08/17 Village Board Year-End Closeout Resolution transferring funding from General Fund Balance.

(15) Reappropriation of \$1,500,000 of assigned fund balance from FY 16/17 Closeout for Heatchote Bridge Rehabilitation. Bridge project to be funded through mutli-project bond issue in fall 2018.

(16) Appropriation reflects 50% of equipment cost, with the balance identified in the Water Department Capital Budget.

Village Hall

CATV Studio		4	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
CATV Franchise Negotiations Needs Assessment		1	\$17,000	\$17,000						
Total Administration & Equipment	\$3,760,596		\$1,195,000	\$1,198,975	\$3,608,825	\$2,543,025	\$1,630,600	\$1,673,800	\$2,500,900	\$2,163,400

2018/19
CAPITAL BUDGET
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SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
					2018/19	2018/19				

PUBLIC BUILDINGS

General

Project Planning (17)	\$54,831	3	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Facilities Maintenance (17)	\$82,973	3	\$30,000	\$30,000	\$40,000	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
Roof Inspections/Gutter Cleaning/Upgrades (17)	\$958	3			\$20,000	\$10,000	\$20,000	\$20,000	\$22,500	\$22,500

(17) Existing Capital Fund Balances in these annual items, which will be fund these FY 18/19 expenses.

Village Hall

Third Floor Renovation		1			\$380,000	\$0	\$380,000			
HVAC Repairs/Replacement (18)	\$16,393	1	\$0	\$50,000	\$55,000	\$0	\$55,000			
Air Handler #2 Replacement - Design		1			\$12,000	\$12,000				
Air Handler #2 Controls Upgrade	\$19,965	3								
Air Handler #2 Replacement - Construction		1					\$85,000			
Village Hall Electric Upgrade and Generator (Design)		1			\$25,000	\$0	\$25,000			
Village Hall Electric Upgrade and Generator (Const)		1			\$475,000	\$0	\$475,000			
Underground Fuel Tank Removal & Replacement (Design)	\$18,881	3								
Underground Fuel Tank Removal and Replacement (Const)	\$175,000	2								
Village Hall 2nd Floor Carpet Replacement		1	\$10,000	\$10,000						
Rutherford Hall Security (Design)		5	\$180,000	\$0	\$180,000	\$180,000				
Rutherford Hall Security (Construction)		5			\$1,500,000	\$1,500,000				
Rutherford Hall - Wood Panel Restoration (19)		1	\$10,000	\$25,000						
Copier/Printers - VMO and Coordinating Office		1	\$35,000	\$17,000						
Village Hall Front Canopy Roof Replacement (20)		1	\$10,000	\$20,000						

(18) Amount increased to \$50,000 through BOT Year-End Closeout Resolution dated August 08, 2017.

(19) Amount increased to \$25,000 through BOT Year-End Closeout Resolution dated August 08, 2017.

(20) Amount increased to \$20,000 through BOT Year-End Closeout Resolution dated August 08, 2017.

2018/19
CAPITAL BUDGET
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SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				
PUBLIC BUILDINGS (Continued)										
Public Safety										
Station #1 Renovation (Preliminary Plan)	\$32,400	1								
Station #1 Renovation (Design)(21)	\$476,580	2								
Station #1 Renovation (Construction) (21)	\$2,991,000	2								
Station #1 Renovation (Construction) (21)	\$820,000	3								
Station #1 Reno (Village Hall Electric Upgrade/Generator)		1			\$475,000	\$0	\$475,000			
Station #3 Kitchen Remodel/Window Replacement		1	\$50,000	\$50,000						
Station #3 Vertical Clearance (Design)		2					\$150,000			
Station #3 Vertical Clearance (Construction)		2							\$1,200,000	
Station #3 Electric and HVAC Upgrade		1			\$85,000	\$30,000	\$55,000			
Structural Repairs for Fire Training Bldg (Design)		5								
Structural Repairs for Fire Training Bldg (Construction) (Phase I)	\$172,500	5								
Structural Repairs for Fire Training Bldg (Const) (Phs I)	\$95,000	1								
Public Safety Building - Fire Aparatus Floor Repair		1			\$40,000	\$40,000				
Fire Training Building Burn Rooms (Design) (Phase II)		5	\$0	\$0	\$15,000	\$15,000				
Fire Training Building Burn Rooms (Construction) (Phase II)		5	\$200,000	\$0	\$185,000	\$185,000				
(21) 11/12/13 Village Board resolution stipulates a portion of the \$3.5 million bond proceeds for Fire Station #1 will be applied to the design of the generator and conduit work. Project is funded through \$3.5M bond and \$820,000 transfer from General Fund Balance by way of BOT resolution dated 01/10/17.										
Public Works										
Central Garage - Flat Roof Repair	\$26,080	1								
Sanitation - Flat Roof, North Section	\$27,030	1								
Sanitation - Flat Roof, South Section	\$25,000	1								
Recycling Yard - Retaining Wall	\$10,000	1	\$10,000	\$10,000						
Salt Shed Improvements	\$254,194	1								
Central Garage Heating Units (22)		1	\$10,000	\$20,000						
Central Garage - HVAC Ductwork (23)		7			\$75,000	\$75,000				
Central Garage - HVAC Ductwork		1			\$75,000	\$75,000				
DPW and Sanitation Facilities Cameras		1			\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000

(22) Budget increased by Village Board Year-End Closeout Resolution dated 08/08/17

(23) Scarsdale School District contribution per cooperative agreement.

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CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ 2018/19	ADOPTED 2018/19	2019/20	2020/21	2021/22	2022/23
PUBLIC BUILDINGS (Continued)										
Freightway Garage										
Security Camera upgrade Phase I	\$35,000	3								
Security Camera upgrade Phase II		1			\$45,000	\$0	\$45,000			
Freightway Renovation - Design		1	\$25,000	\$25,000						
Freightway Renovation - Design/Bid		2			\$100,000	\$0	\$100,000	\$100,000	\$50,000	
Freightway Membrane Short-term Repairs	\$32,500	1	\$50,000	\$50,000	\$0	\$50,000				
Freightway Renovation - Construction		2			\$382,250	\$0	\$399,500	\$268,400	\$605,220	\$605,220
Freightway Garage Mechanical Room Split Air System		1			\$10,000	\$0				
Christie Place Garage										
Security System - Cameras CCTV (Design)		1			\$10,000	\$0	\$10,000			
Security System - Cameras CCTV (Install)		1						\$55,000		
Carbon Monoxide Detectors	\$16,000	1					\$22,000			
Generator Design		1					\$15,000			
Generator		1					\$90,000			
Uninterrupted Power Supply Batteries	\$29,900	1					\$30,000			
Other Buildings										
Wayside Cottage Interior Restoration Phase II (Design)		5	\$55,000	\$0	\$55,000	\$55,000				
Wayside Cottage Interior Restoration Phase II (Const)		5	\$370,000	\$0	\$370,000	\$370,000				
Wayside Cottage Wood Floors Refinishing	\$4,900	1								
Wayside Cottage Landscape Buffer Design and Phase I	\$5,000	1								
Girl Scout House Boiler		1	\$7,500	\$6,100						
Girl Scout House Boiler		7	\$7,500	\$6,100						
Girl Scout House Exterior Painting		1			\$10,000	\$10,000				
Girl Scout House Exterior Painting		7			\$10,000	\$10,000				
Girl Scout House - Siding and Trim (24)	\$16,000	3								
Girl Scout House - Siding and Trim (24)(a)	\$16,000	7								
Total Public Buildings	\$5,454,085		\$1,085,000	\$344,200	\$4,704,250	\$2,672,000	\$2,396,500	\$708,400	\$1,992,720	\$742,720

(24) FY 16/17 funding reallocated from existing FY 15/16 Crane Berkley Pond Project funds; (24)(a) on next line is Westchester/Putnam Girl Scouts 50% cost share per operating agreement.

2018/19
CAPITAL BUDGET
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SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

HIGHWAY IMPROVEMENTS

Road/Pedestrian/Traffic Improvements

Road Patchwork		3			\$200,000	\$200,000	\$175,000	\$175,000	\$175,000	\$175,000
Road Milling and Paving (25)	\$2,218,879	1	\$167,500	\$660,591	\$850,000	\$100,000	\$800,000	\$800,000	\$800,000	\$800,000
Highway Improvements - Curbing		1			\$300,000	\$50,000	\$300,000	\$200,000	\$100,000	\$100,000
Road Milling and Paving (CHIPs)	\$1,510,742	5	\$412,000	\$588,154	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Road Resurfacing (Utility Reimbursements) (26)	\$175,244	7		\$304,605						
Curbing - Priority B, C, and D Locations	\$65,000	1			\$105,000	\$20,000	\$100,000	\$100,000		
Walworth Avenue - Curbing (27)		1	\$0	\$90,000						
Bikepaths & Walkways	\$0	1	\$20,000	\$20,000	\$225,000	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000
Garth Rd. Widening/Parking Imp. (Design)		5								
Garth Rd. Widening/Parking Imp. (Construction)		5								
Heathcote Road Bridge Repair (Design Temp Supports)	\$64,720	1								
Heathcote Bridge Repair (Plans,Specs,Bid)	\$75,000	2								
Heathcote Bridge Repair (CA and Inspection)		2			\$120,000	\$120,000				
Heathcote Road Bridge Repair (Construction)(28)		2			\$1,500,000	\$1,500,000				
Heathcote Road Bridge Repair (Interim Repair Construction)	\$0	3	\$171,000	\$171,000						
East Parkway Stair Replacement (29)	\$275,000	1								
Mamaroneck Road Bridge Maintenance		1			\$40,000	\$0	\$40,000			
Village Center Cobblestone Replacement	\$66,285	3								
Total Highway Improvements	\$4,450,870		\$770,500	\$1,834,350	\$3,840,000	\$2,540,000	\$2,015,000	\$1,875,000	\$1,675,000	\$1,675,000

(25) Additional \$500K in FY 17/18 derived from Village Board Year-End Closeout Resolution dated 08/08/17.

(26) Village Board Resolution of 12/13/16 appropriating \$175,244 from Con Ed reimbursements to compensate Scarsdale for roadway restoration work performed on their behalf.

(27) FY 17/18 funding reappropriated from "Village Hall Lower Parking Lot" resurfacing project.

(28) Village seeking NYSDOT grant to fund project. Spring 2018 application process is pending. Westchester County denied a \$2,000,000 FY 15/16 grant request, as did New York State in FY 16/17.

(29) 08/11/15 Village Board resolution appropriated \$215,00 from General Fund Balance; \$33,715 from Downtown Cobblestone Replacement; \$26,285 Capital Project Planning account transfer.

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CAPITAL BUDGET
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SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
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STORM DRAINAGE										
<u>Storm Drainage</u>										
Drainage Improvements		1								
Drainage Improvements		10	\$20,000	\$20,000	\$100,000	\$30,000	\$100,000	\$100,000	\$100,000	
Cleaning & TV Inspection		1								
Cleaning & TV Inspection	\$54,625	10	\$30,000	\$30,000	\$40,000	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
Pipe Lining Program		1								
Pipe Lining Program	\$90,338	10	\$40,000	\$40,000	\$130,000	\$90,000	\$130,000	\$130,000	\$130,000	\$130,000
Watercourse Maintenance	\$0	10	\$10,000	\$10,000	\$100,000	\$20,000	\$100,000	\$100,000	\$100,000	\$100,000
Catch Basin Cleaning		1								
Catch Basin Cleaning	\$13,592	10	\$30,000	\$30,000	\$45,000	\$30,000	\$35,000	\$35,000	\$35,000	\$35,000
NPDES Phase II Compliance program		1								
NPDES Phase II Compliance program	\$65,000	10	\$15,000	\$15,000	\$25,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Catherine Road North and South Culvert Rehabilitation		5	\$900,000	\$0	\$900,000	\$900,000				
<u>Hutchinson River Drainage Project</u>										
Hutchinson River Flood Mitigation (Design)		5			\$50,000	\$50,000				
Hutchinson River Flood Mitigation (Design)	\$50,000	1								
Hutchinson River Flood Mitigation (Const.)		5	\$450,000	\$0	\$450,000	\$450,000				
Hutchinson River Flood Mitigation (Const.) Local Share		2	\$450,000	\$0	\$450,000	\$450,000				

2018/19
CAPITAL BUDGET
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ 2018/19	ADOPTED 2018/19	2019/20	2020/21	2021/22	2022/23
STORM DRAINAGE (Continued)										
<u>Sheldrake River Drainage Basin Improvements</u>										
Sheldrake - Cayuga Pond Detention & Forebay (Const) (30)		5	\$1,050,000	\$1,050,000						
Sheldrake - Cayuga Pond Detention & Forebay (Design/Bidding/Const Mgmt) (30)	\$180,000	2								
Sheldrake - Cayuga Pond Detention & Forebay (Const) (30)		2	\$170,000	\$170,000						
(30) \$1,400,000 NYS Water Quality Improvement Program (WQIP) grant, which includes a 25% (\$350,000) local share to be funded through debt issuance pursuant to a March 22, 2010, Village Board bond authorization resolution.										
<u>Other Drainage Projects (cont'd)</u>										
Crane Berkley Pond Sediment Removal (Design & Cons Mgmt) (31)	\$107,775	1								
Crane Berkley Pond Sediment Removal (Cons) (31)	\$520,848	3								
Total Drainage	\$1,082,178		\$3,165,000	\$1,365,000	\$2,290,000	\$2,065,000	\$420,000	\$420,000	\$420,000	\$320,000

(31) Funded through the combination of a 09/08/15 Village Board FY2014/15 closeout resolution appropriating \$425,000 from General Fund and a 05/24/16 Village Board resolution appropriating an additional \$199,871 from the General Fund. Importantly, a Crane Berkley Special Improvement District created by Village Board resolution dated 01/27/15 will reimburse approximately 55% of project costs through property taxes over a seven-year period.

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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

TRAFFIC & PARKING IMPROVEMENTS

Parking

Village Center Parking Meters (Pilot Program) (32)		1	\$15,000	\$2,600						
Village Center Parking Meters (Design) (32)	\$15,000	3								
Village Center Parking Meters (Const)		2					\$440,000			
Replace Six Multispace Meters		1			\$70,000	\$70,000				
Automatic License Plate Readers (Parking Enforcement)		1			\$26,000	\$0	\$26,000			
Traffic Safety Investments		1			\$25,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000
Scarsdale Ave. - Streetscape Improvements (Design)		5			\$195,000	\$195,000				
Scarsdale Ave. - Streetscape Improvements (Construction)		5					\$1,600,000			

(32) Consultant Study of \$17,600 plus associated vendor pilot project costs, totaling \$30,000 for Pilot Project and Design. Report due February 2018.

Traffic Calming & Pedestrian Improvements

Heathcote 5 Corners Roundabout (Feasibility Study)		1								
Heathcote 5 Corners Roundabout (Design/Const.)		5					\$2,100,000			
Downtown Streetscape Materials		1	\$25,000		\$75,000	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000
LED Street lights - Demonstration	\$25,000	1								
LED Street Lights Implementation (33)		3	\$65,000	\$65,000	\$0	\$115,000				
LED Street Lights - Implementation		1			\$200,000	\$85,000	\$200,000			
Total Traffic & Parking Improvement	\$40,000		\$105,000	\$67,600	\$591,000	\$505,000	\$2,341,000	\$2,175,000	\$75,000	\$75,000

LAND IMPROVEMENTS

Tree Planting Program	\$41,000	1	\$15,000	\$15,000	\$25,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000
Depot Place Open Space Improvement		1			\$215,000	\$0	\$215,000			
Paving Village Hall Lower Parking Lot (34)	\$90,000	1			\$104,000	\$0	\$104,000			
Total Land Improvements	\$131,000		\$15,000	\$15,000	\$344,000	\$15,000	\$344,000	\$25,000	\$25,000	\$25,000

(33) Project balances from previous year appropriations available to utilize for LED street light installations planned for FY 18/19.

(34) Prior three years \$90,000 transferred to Walworth Avenue Curbing.

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CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				

SANITARY SEWERS										
Cleaning & TV Program	\$44,716	10	\$20,000	\$20,000	\$70,000	\$20,000	\$75,000	\$75,000	\$75,000	\$75,000
Sewer System Rehabilitation	\$51,296	10	\$40,000	\$40,000						
Sanitary Sewer Evaluation Study & CMOM Program (35)	\$350,000	10	\$350,000	\$388,000			\$400,000	\$400,000	\$200,000	\$200,000
Sanitary Sewer Evaluation Study Repair Work (35)		10			\$500,000	\$500,000	\$500,000	\$500,000	\$200,000	\$200,000
Pipe Lining	\$58,559	10	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Brewster Road Sanitary Rehabilitation	\$71,950	10	\$80,000	\$80,000						
Total Sanitary Sewers	\$576,521		\$530,000	\$568,000	\$610,000	\$560,000	\$1,015,000	\$1,015,000	\$515,000	\$515,000

(35) Final SSES report is due in February/March 2018 and will identify recommended multi-year capital program for needed repairs. It is expected that debt will be issued to complete this work, with annual payments funded through Sewer Rent proceeds.

MUNICIPAL SERVICE CHARGES										
		3	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Total Municipal Service Charge (36)	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(36) Municipal Service Charge to the General Fund eliminated due to lack of funds.

2018/19
**CAPITAL BUDGET
 AND PLAN**

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				
POOL ENTERPRISE FUND										
Playground Resurfacing		8	\$50,000	\$50,000						
Pool Master Plan (1)		8			\$40,000	\$40,000				
Replacement of Back Wash Valves (50 HP and 40 HP)	\$29,156	8								
Pool Complex Mechanical Equip Upgrade (Design) (2)		8.2					\$150,000			
Pool Complex Mechanical Equip Upgrade (Const)		8.2						\$2,500,000		
Total Pool Fund	\$29,156		\$50,000	\$50,000	\$40,000	\$40,000	\$150,000	\$2,500,000	\$0	\$0

(1) Total cost \$140,000; \$100,000 to come from "4," Parks Special Reserve

(2) Equipment upgrade construction pool filters, rehabilitation of main pool, filter building/boiler

2018/19
CAPITAL BUDGET
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED	EST / MOD	REQ	ADOPTED	2019/20	2020/21	2021/22	2022/23
			2017/18	2017/18	2018/19	2018/19				
WATER ENTERPRISE FUND										
Improvements/Equipment										
Equipment & Vehicles/Backhoe		9.0	\$110,000	\$110,000	\$3,500	\$3,500	\$155,000	\$72,000	\$3,000	\$120,000
Pipe Lining / Valve Replacement - Study and Model		9.0	\$90,000	\$90,000						
Pipe Cement Lining/Valve Repl (Design, Bid Docs, CA)		9.2			\$300,000	\$0	\$300,000		\$300,000	
Pipe Cement Lining/Valve Replacement (Const.)		9.2					\$2,000,000		\$2,000,000	
Computer Meter Reading System (Install)		9.0	\$150,000	\$150,000						
Computer Meter Reading System (Install)		9.5			\$190,000	\$190,000				
Ardley Tank Rehabilitation (Design & Const. Mgmt.) (1)	\$110,000	9.0								
Ardley Tank Rehabilitation (Const.) (1)	\$1,500,000	9.2								
Ardley Tank Rehabilitation (Const) - Eastchester (1)	\$300,000	9.3								
Ardley Tank Rehabilitation (Const) - Scarsdale (1)	\$172,200	9.3								
Boniface Tank Rehabilitation (Design, Bid Docs, CA)		9.2	\$90,000	\$130,000	\$95,000	\$95,000				
Boniface Tank Rehabilitation (const.)		9.2			\$1,500,000	\$1,500,000				
Catskill Aqueduct Connection (Design, Bid Docs, CA)		9.2					\$300,000			
Catskill Aqueduct Connection (Construction)		9.2						\$2,000,000		
Boiler - Ramsey Road	\$32,000	9.0								
Hydroexcavator / Sewer Cleaner (2)		9.0			\$180,000	\$180,000				
Water Department Garage Roof - Annual Repairs	\$10,000	9.0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Water Department Garage Roof Repair Phase I	\$54,000	9.0								
Water Department Garage Roof Repair Phase II		9.0					\$110,000			
Reeves Newsom Water Supply Station										
RNWSS Equipment and Design (3)	\$549,000	9.0								
RNWSS Renovation (construction) (3)	\$4,046,000	9.2								
RNWSS Renovation (Construction Management) (3)	\$715,000	9.2								
RNWSS Flouridation UST Condition Report		9.5	\$20,000	\$20,000						
RNWSS Flouridation UST Rehabilitation		9.5			\$200,000	\$200,000				
Total Water Fund	\$7,488,200		\$470,000	\$510,000	\$2,478,500	\$2,178,500	\$2,765,000	\$2,192,000	\$2,313,000	\$130,000

(1) Ardsley Road Water Tank bond authorization approved by resolution of 12/13/16; and, combination of Eastchester Water District & Scarsdale Water Fund Balance.

(2) Appropriation represents 50% of equipment cost, with the balance funded in the Highway Equipment Capital Account.

(3) \$454,000 paid through Reeves Newsom bond authorization adopted 3/13/12.

Department Summary

Scarsdale Public Library Capital Projects Fund	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
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Division Summary

Library Capital Projects	1,797,514	16,365,000	10,000	16,365,000
Division Total	1,797,514	16,365,000	10,000	16,365,000

Cost Centers

Administration	1,787,514	16,355,000	0	16,355,000
Equipment	10,000	10,000	10,000	10,000
Public Buildings	0	0		0
Storm Drainage	0	0		0
Land Improvements	0	0		0
Department Total	1,797,514	16,365,000	10,000	16,365,000

Revenue Summary

Scarsdale Public Library Capital Projects Fund	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Current Revenues				
2831.1 From General Fund	71,000	160,000	160,000	160,000
Current Revenues Total	71,000	160,000	160,000	160,000
Borrowing				
5710.0 Serial Bonds	-	9,900,000	-	9,900,000
5731.0 Bond Anticipation Notes	-	-	-	-
Borrowing Total	-	9,900,000	-	9,900,000
Capital Fund Balance				
2401.0 Interest Earnings	940	-	20,000	-
2660.0 Sale of Village Property	-	-	-	-
2701.1 Rfd Pr Yr Appr Exp / Reprogram	-	-	-	-
2770.0 Miscellaneous	-	-	-	-
2832.2 From Ent Fund Water	-	-	-	-
3501.0 St Aid CHIPS	-	-	-	-
999.0 Surplus (Earned) Used	-	-	-	-
Use of Capital Surplus Total	940	-	20,000	-
Special Reserves				
1170.1 Peg Access-CATV	-	-	-	-
2838-01 From Land Trust	-	-	-	-
2838-02 Forefeiture Fund	-	-	-	-
2840-01 From Parking Reserve Fund	-	-	-	-
Special Reserves Total	-	-	-	-
Grants				
2760 West Lib Sys Grt	-	-	-	-
2797-03 West Co Flooding Grant	-	-	-	-
3503 St Grants	-	-	-	-
3897-0 St Grants - Library Cap Proj.	-	500,000	-	500,000
4397-0 Fed Grant	-	-	-	-
Grants Total	-	500,000	-	500,000
Gift Funds				
2705.0 Gifts & Donations	1,864,898	5,750,000	2,773,734	5,750,000
Gist Funds Total	1,864,898	5,750,000	2,773,734	5,750,000
Intra-agency Transfers				
Transfers	45,000	-	-	-
Intra-agency Transfers Total	45,000	-	-	-
Library Fund Balance				
From Library Fund Balance	-	55,000	-	55,000
Intra-agency Transfers Total	-	55,000	-	55,000
Library Capital Projects Fund	1,981,838	16,365,000	2,953,734	16,365,000

2018/2019
SCARSDALE PUBLIC LIBRARY
CAPITAL PLAN

SOURCE OF FUNDING

1 Village General Fund Operating Budget 2 Borrowing 3 Village Capital Fund Balance 4 Special Reserves 5 Grants
 6 Gift/Capital Campaign 7 Intra-agency Transfer 8 Pool Enterprise 9 Water Enterprise 10 Library Fund Balance

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ		ADOPTED 2018/19	2019/20	2020/21	2021/22	2022/23
					2018/19	2018/19					

PROGRAM SUMMARY

Administration	\$2,102,300	\$0	\$16,445,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$41,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Public Buildings	\$333,185	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Drainage	\$227,046	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Improvements	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,803,531	\$10,000	\$16,455,100	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

FUNDING SUMMARY

1 Village General Fund Operating Budget	\$173,104	1	\$160,000	\$198,400	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
2 Borrowing	\$0	2	\$9,900,000	\$9,900,000	\$0	\$0	\$0	\$0	\$0	\$0
3 Village Capital Fund Balance	\$193,742	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4 Special Reserves	\$35,000	4	\$135,000	\$135,000	\$0	\$0	\$0	\$0	\$0	\$0
5 Grants	\$293,885	5	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
6 Gift/Capital Campaign	\$1,833,300	6	\$5,615,000	\$5,666,700	\$0	\$0	\$0	\$0	\$0	\$0
7 Intra-agency Transfer	\$0	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8 Pool Enterprise	\$0	8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9 Water Enterprise	\$0	9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10 Library Fund Balance	\$274,500	10	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,803,531		\$16,365,000	\$16,455,100	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

2018/2019
SCARSDALE PUBLIC LIBRARY
CAPITAL PLAN

SOURCE OF FUNDING

1 Village General Fund Operating Budget 2 Borrowing 3 Village Capital Fund Balance 4 Special Reserves 5 Grants
 6 Gift/Capital Campaign 7 Intra-agency Transfer 8 Pool Enterprise 9 Water Enterprise 10 Library Fund Balance

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ 2018/19	ADOPTED 2018/19	2019/20	2020/21	2021/22	2022/23
Library Master Plan (Conceptual Design)	\$20,000	10								
Library Addition & Renovation Fundraising Consultant - Plan A	\$180,000	10								
Library Addition & Renovation Fundraising Consultant - Plan A	\$180,000	6								
Library Addition & Renovation Fundraising Campaign Assistance	\$115,000	6								
Library Addition & Renovation (Prelim Design /Schematic) - Dattner	\$310,000	6								
Library Addition & Renovation (Final Design, Bid Docs) - Dattner	\$840,000	6								
Library Addition & Renovation Additional Design Services (1)	\$157,000	6								
Library Addition & Renovation - Survey	\$8,000	6								
Library Addition & Renovation - Abatement Design	\$12,000	6								
Library Addition & Renovation - ICC Plan Review		6	\$0	\$10,000						
Library Addition & Renovation Construction		6	\$4,265,000	\$4,365,000						
Library Addition & Reno Construction (2)		2	\$9,900,000	\$9,900,000						
Library Addition & Renovation (Const - Children's Room) (3)		4	\$135,000	\$135,000						
Library Addition & Renovation (Const)		10	\$55,000	\$55,000						
Library Addition & Renovation Subsurface and Structural Investigation	\$74,500	6								
Library Addition & Renovation - Binding Expenses		6	\$0	\$75,700						
Library Addition & Renovation (Construction Admin/ Architect)		6	\$570,000	\$574,000						
Library Addition & Renovation (Const Mgmt)	\$116,000	6	\$700,000	\$467,000						
Library Addition & Renovation (Special Insp & Monitor, Steel and Concrete)	\$20,800	6	\$80,000	\$80,000						
Supply Field - 2nd floor (Prelim Design)	\$9,500	10								
Supply Field - 2nd Floor (Final Design/Const Admin)	\$59,500	1								
Supply Field - 2nd Floor (Const)		1	\$150,000	\$188,400						
Supply Field - 2nd Floor (Const)		5	\$500,000	\$500,000						
Library Addition & Renovation - Moving Svcs		6	\$0	\$95,000						
Total Administration	\$2,102,300		\$16,355,000	\$16,445,100	\$0	\$0	\$0	\$0	\$0	\$0

(1) Estimate for additional design services to be negotiated

(2) No Village funding to be spent unless Library funding provided consistent with terms and conditions of the 12/13/16 bond authorization resolution.

(3) Library Children's Fund Endowment

2018/2019
SCARSDALE PUBLIC LIBRARY
CAPITAL PLAN

SOURCE OF FUNDING

1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Balance	4 Special Reserves	5 Grants
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 14/15, 15/16, & 16/17	SOURCE OF FUNDING 2018/19	ADOPTED 2017/18	EST / MOD 2017/18	REQ 2018/19	ADOPTED 2018/19	2019/20	2020/21	2021/22	2022/23
Westlynx System Upgrade	\$41,000	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Equipment	\$41,000		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

PUBLIC BUILDINGS										
Rooftop Heating & Cooling Unit (design)	\$19,500	1								
Rooftop Heating & Cooling Unit (Const.)	\$103,293	5								
Rooftop Heating & Cooling Unit (Const.)	\$109,642	3								
Rooftop Chiller Sound Partition	\$2,500	5								
Rooftop Chiller Sound Partition	\$5,100	3								
Library Roof Replacement Phase I (Preliminary Plan)	\$14,150	1								
Library Roof Replacement Phase I	\$79,000	3								
Total Public Buildings	\$333,185		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

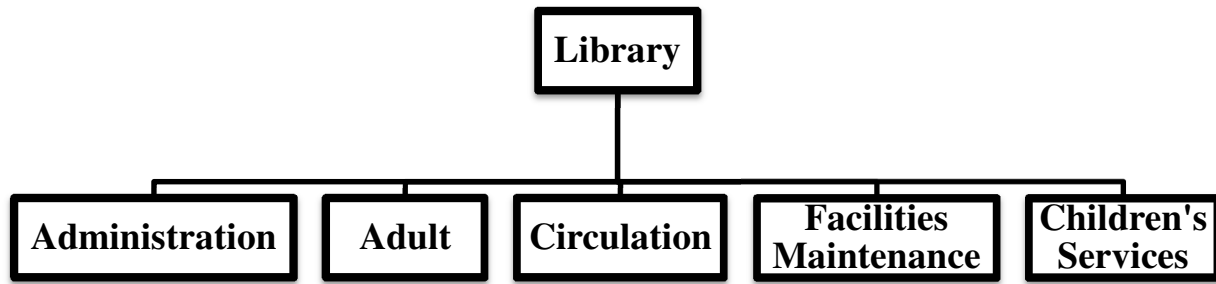
STORM DRAINAGE										
Library Roof Retention/Rain Gardens (Design & Construction Management)	\$27,910	5								
Library Roof Retention/Rain Gardens Const. (Village Share) (1)	\$38,954	1								
Library Roof Retention/Rain Gardens (Const)	\$160,182	5								
Total Storm Drainage	\$227,046		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

LAND IMPROVEMENTS										
Parking Lot Repaving	\$65,000	10								
Library Pond Park Improve Phase III	\$35,000	4								
Total Land Improvements	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(1) Village Share \$26,100 cash and \$32,500 in-kind services

LIBRARY

FY 2018-2019



The Scarsdale Public Library's mission is to serve a central role in the cultural and intellectual life of the community and to encourage the joy of reading, the exploration of ideas and the pursuit of lifelong learning for children and adults. This is accomplished by purchasing print and electronic books, magazines, music, films, audio books and online resources; providing accurate and timely information in person, by telephone and email; gathering and preserving local history information; presenting programs that appeal to all ages and interests. The Library sponsors a wide variety of cultural events throughout the year including book discussions, films, lectures, concerts, and author appearances. The Library collaborates with local organizations and institutions such as the Scarsdale Historical Society, the Scarsdale Adult School, the League of Women Voters, the Scarsdale Chinese Association, Hoff-Barthelson Music School, JCC of Mid-Westchester, C.H.I.L.D., Scarsdale Schools and PT Council to better serve the community. Last year, there were nearly 266,000 visits to the library; library users borrowed over 413,000 items, and once again, we had the highest per capita circulation in the county. Last year, Scarsdale residents downloaded over 19,000 ebooks. The Library consistently achieves a high level of service while maintaining a low per hour operating expense when compared to other libraries. The Library is a destination for computer use; in the last fiscal year, the public access computers were used nearly 22,500 times and the WiFi network supported over 47,000 sessions from users of laptops and other wireless devices. Use of the Friends of the Scarsdale Library-funded Museum Pass Program increased from the previous year. The Library launched and expanded several innovative programs and services in calendar year 2017, including expanding our e-book collection, adding several databases and Kanopy, for streaming documentaries, classic and indie films, increasing popular one-on-one technology sessions, holding new art-related programs, and tailoring program series specifically for the Scarsdale Seniors. Exam Nights, when the Library stays open until 11 p.m. just for students studying for mid-term and final exams, continue to grow in popularity. The Scarsdale Inquirer and other historical materials were digitized and are accessible from the Library website. In preparation for the Library Expansion and Renovation Project, members of the Library Board, Village staff and professional consultants completed design development in Fall 2017, and are currently finalizing construction documents. A robust capital campaign, coupled with the projected issuance of the Bonds approved by resolution of the Village Board of Trustees on December 13, 2016, will allow commencement of this critical project at 54 Olmsted Road. Work has begun on the temporary location at Supply Field, to be completed in March 2018, which will allow the Library to offer basic services during construction. Exploration of locations for programs for all ages is in progress, and will be confirmed prior to the Library's move to the temporary location.

Department Summary

Library Fund	2015-16	2016-17	2017-18	2017-18	2018-19
Library Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	1,477,460	1,252,114	1,388,489	1,236,602	1,952,923
Adult	872,974	740,798	845,413	753,198	491,942
Children's Services	450,799	463,357	498,804	482,577	416,219
Circulation	601,085	614,235	596,087	596,087	467,121
Facilities Maintenance	369,374	357,754	383,032	379,032	310,120
Department Total	3,771,692	3,428,258	3,711,825	3,447,496	3,638,325
Expenditure Categories					
Personal Services	2,179,051	1,913,279	2,088,826	1,940,266	1,578,604
Equipment	2,112	3,475	7,000	3,000	2,000
Books & Periodicals	271,927	257,425	280,000	250,000	150,000
Other	318,953	309,974	319,599	307,599	233,269
Special	1,105	6,401	27,603	6,597	732,390
Benefits	993,414	932,574	983,667	934,904	936,932
Transfer	5,130	5,130	5,130	5,130	5,130
Department Total	3,771,692	3,428,258	3,711,825	3,447,496	3,638,325

Position Summary

DEPARTMENT		2017-18 Modified Salaries				2018-19 Proposed Salaries			
DIVISIONS	Library Services	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions	Salary	Total Salary
Administration									
Library Director		1	143,370	1	143,370	1	1	143,370	143,370
Asst Library Director		1	100,000	1	-	1	1	100,000	-
Administrative Assistant		1	105,628	1	105,628	1	1	105,628	105,628
Staff Assistant		1	70,000	-	-	1	1	70,000	-
Temporary Admin		-	-	-	5,000	-	-	-	5,000
Unused Vac/Longevity		-	-	-	3,973	-	-	-	3,973
Sub-total		4		3	257,971	4	4		257,971
Adult									
Librarian III		1	96,139	1	96,139	1	1	102,348	102,348
Librarian II		1	89,490	1	89,490	1	1	91,279	91,279
Librarian II		1	87,735	1	87,735	1	1	91,279	91,279
Librarian II		1	66,685	1	-	1	1	68,019	-
Librarian I		1	78,564	1	78,564	1	1	80,136	80,136
Librarian I		1	57,946	1	-	1	1	59,105	-
Temporaries		-	-	-	187,068	-	-	-	2,000
Unused Vac/Longevity		-	-	-	3,802	-	-	-	2,500
Sub-total		6		6	542,798	6	6		369,542
Children's Services									
Librarian III		1	103,599	1	103,599	1	1	105,671	105,671
Librarian II		2	89,490	2	178,980	2	2	91,279	182,558
Librarian I		1	72,397	1	72,397	1	1	76,750	76,750
Temporaries		-	-	-	59,361	-	-	-	2,000
Unused Vac/Longevity		-	-	-	7,240	-	-	-	7,240
Sub-total		4		4	421,577	4	4		374,219

Position Summary

DEPARTMENT Library Services (Continued)

DIVISIONS	2017-18 Modified Salaries				2018-19 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
Circulation								
Principal Clerk	1	69,944	1	69,944	1	71,343	1	71,343
Senior Library Clerk	5	62,072	5	310,360	5	63,314	5	316,570
Library Clerk	1	54,032	1	54,032	1	55,113	1	55,113
Overtime				18,951				-
Temporaries				109,660				-
Unused Vac/Longevity				17,640				15,595
Sub-total	7		7	580,587	7		7	458,621
Facilities Maintenance								
Caretaker	1	59,807	1	59,807	1	61,242	1	61,242
Temporaries	-	-	-	54,032	-	-	-	55,110
Overtime				21,595				-
Unused Vac/Longevity				1,899				1,899
Sub-total	1		1	137,333	1		1	118,251
Department Total	22		21	1,940,266	22		22	1,578,604

Division Summary

Library Services Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	295,237	173,163	232,132	177,943	166,443
Benefits	993,414	932,573	983,667	934,904	936,932
Finance	82,779	28,905	35,000	5,000	5,000
Personnel	99,795	105,942	104,957	107,028	107,028
Contingent/MTA Tax	1,105	6,401	27,603	6,597	732,390
Transfer	5,130	5,130	5,130	5,130	5,130
Division Total	1,477,460	1,252,114	1,388,489	1,236,602	1,952,923
Expenditure Categories					
.100 Personal Services	438,225	276,131	333,089	257,971	257,971
.200 Equipment	2,112	3,475	7,000	3,000	2,000
.400 Other	37,474	28,403	32,000	29,000	18,500
.500 Special	1,105	6,401	27,603	6,597	732,390
.800 Benefits	993,414	932,574	983,667	934,904	936,932
.950 Transfer	5,130	5,130	5,130	5,130	5,130
Division Total	1,477,460	1,252,114	1,388,489	1,236,602	1,952,923
<u>.200 A/C Breakdown</u>					
.20 Equipment	2,112	3,475	7,000	3,000	2,000
Division Total	2,112	3,475	7,000	3,000	2,000
<u>.400 A/C Breakdown</u>					
.435 Prof Business Exp	2,584	2,819	5,000	5,000	5,000
.454 Travel	3,235	78	3,000	3,000	3,000
.456 Equipment Rental	275	200	1,000	1,000	500
.485 Postage	-	18	-	-	-
.499 Contractual Expense	31,380	25,288	23,000	20,000	10,000
Division Total	37,474	28,403	32,000	29,000	18,500
<u>.500 A/C Breakdown</u>					
.1980.4 MTA Tax	1,105	6,401	7,603	6,597	5,367
.1990 Contingent Account	-	-	20,000	-	10,000
.1991 Contingent Account	-	-	-	-	717,023
Division Total	1,105	6,401	27,603	6,597	732,390
<u>.800 A/C Breakdown</u>					
.9010 State Retirement ERS	320,619	278,313	265,581	265,581	256,095
.9030 Social Security	162,543	144,141	171,065	148,430	120,763
.9040 Workers Compensation	14,430	18,551	20,963	20,963	22,850
.9045 Life Insurance	-	-	3,000	3,000	3,000
.9055 Dental Insurance	24,000	13,300	26,000	26,000	26,000
.9060 Health Insurance	471,822	478,269	497,058	470,930	508,224
Division Total	993,414	932,574	983,667	934,904	936,932
<u>.950 A/C Breakdown</u>					
.9550 Transfer to Capital	5,130	5,130	5,130	5,130	5,130
.9901 Municipal Svc Chg General	5,130	5,130	5,130	5,130	5,130
Division Total	10,260	10,260	10,260	10,260	10,260

Division Summary

Library Services Adult	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Inventory Maintenance	20,996	20,545	23,000	23,000	-
Programs	5,458	9,487	19,000	7,000	5,000
Reference	846,520	710,766	803,413	723,198	486,942
Division Total	872,974	740,798	845,413	753,198	491,942
Expenditure Categories					
.100 Personal Services	642,357	520,338	616,013	542,798	369,542
.400 Other	230,617	220,460	229,400	210,400	122,400
Division Total	872,974	740,798	845,413	753,198	491,942
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	3,046	2,038	3,000	2,000	1,000
.425 Books & Periodicals	217,602	203,472	215,000	200,000	115,000
.434 Library Supplies	3,879	5,028	4,000	1,000	1,000
.459 Program Expenses	5,459	9,486	7,000	7,000	5,000
.482 Binding	631	436	400	400	400
Division Total	230,617	220,460	229,400	210,400	122,400

Division Summary

Library Services	2015-16	2016-17	2017-18	2017-18	2018-19
Children's Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Inventory Maintenance	23,122	23,614	25,000	25,000	-
Programs	7,626	9,545	7,000	7,000	5,000
Reference	420,051	430,198	466,804	450,577	411,219
Division Total	450,799	463,357	498,804	482,577	416,219
Expenditure Categories					
.100 Personal Services	384,667	397,596	421,804	421,577	374,219
.400 Other	66,132	65,761	77,000	61,000	42,000
Division Total	450,799	463,357	498,804	482,577	416,219
<u>.400 A/C Breakdown</u>					
.412 Office Supplies	868	736	2,000	2,000	1,000
.425 Books & Periodicals	54,325	53,953	65,000	50,000	35,000
.434 Library Supplies	3,313	1,527	3,000	2,000	1,000
.459 Program Expenses	7,626	9,545	7,000	7,000	5,000
Division Total	66,132	65,761	77,000	61,000	42,000

Division Summary

Library Services	2015-16	2016-17	2017-18	2017-18	2018-19
Circulation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Bibliographic Maintenance	46,265	50,240	49,151	49,151	-
Charge/Return Materials	554,820	563,995	546,936	546,936	467,121
Division Total	601,085	614,235	596,087	596,087	467,121
Expenditure Categories					
.100 Personal Services	585,482	597,576	580,587	580,587	458,621
.400 Other	15,603	16,659	15,500	15,500	8,500
Division Total	601,085	614,235	596,087	596,087	467,121
.400 A/C Breakdown					
.412 Office Supplies	1,959	3,168	2,000	2,000	1,000
.434 Library Supplies	9,417	7,980	9,000	9,000	5,000
.449 Miscellaneous Supplies	3,047	4,119	3,000	3,000	1,000
.485 Postage	1,180	1,392	1,500	1,500	1,500
Division Total	15,603	16,659	15,500	15,500	8,500

Division Summary

Library Services Facilities Maintenance	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Building Operation	317,374	309,067	323,101	319,101	253,111
Cleaning	50,093	46,100	55,931	55,931	57,009
Grounds Maintenance	1,907	2,587	4,000	4,000	-
Division Total	369,374	357,754	383,032	379,032	310,120
Expenditure Categories					
.100 Personal Services	128,320	121,638	137,333	137,333	118,251
.400 Other	241,054	236,116	245,699	241,699	191,869
Division Total	369,374	357,754	383,032	379,032	310,120
<u>.400 A/C Breakdown</u>					
.411 Fuel, Light & Power	63,987	76,136	75,000	75,000	60,000
.414 Maint Supplies	9,090	8,181	9,000	7,000	4,000
.451 General Liability Insurance	9,671	10,832	11,699	11,699	12,869
.460 Repairs to Equipment	3,277	188	5,000	5,000	2,000
.461 Repairs to Buildings	27,210	7,897	14,000	14,000	1,000
.483 Care of Grounds	1,907	2,587	4,000	4,000	-
.484 System Maint Westlynx	106,436	107,079	107,000	105,000	102,000
.499 Contractual Expense	19,476	23,216	20,000	20,000	10,000
Division Total	241,054	236,116	245,699	241,699	191,869

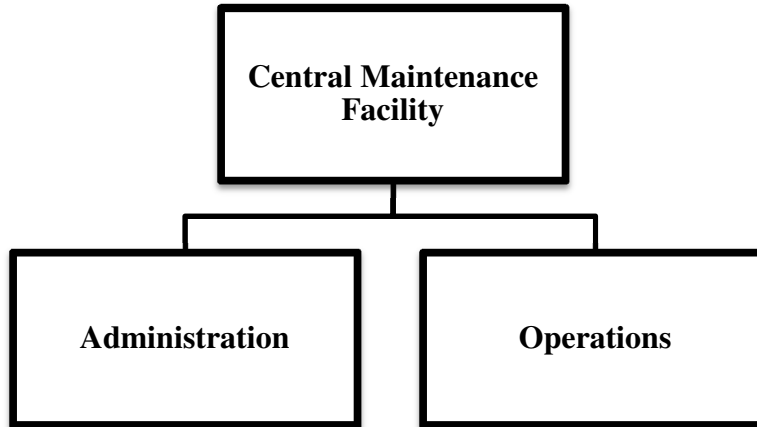
Revenue Summary

Library Fund	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Departmental Income					
2082.0 Library Charges & Fines	41,130	41,100	45,000	40,000	20,000
Departmental Income	<u>41,130</u>	<u>41,100</u>	<u>45,000</u>	<u>40,000</u>	<u>20,000</u>
Use of Money and Property					
2401.0 Interest Earnings	523	598	1,000	2,060	2,000
2410.0 Rental of Real Property	6,250	10,432	7,000	8,000	-
Use of Money and Property	<u>6,773</u>	<u>11,030</u>	<u>8,000</u>	<u>10,060</u>	<u>2,000</u>
Sale of Property, Other					
2655.0 Minor Sales	1,026	215	500	200	-
Sale of Property, Other	<u>1,026</u>	<u>215</u>	<u>500</u>	<u>200</u>	<u>-</u>
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	6	5	-	2	-
2760.2 West Lib Sys Direct Use	-	-	-	-	-
2770.0 Other Unclassified	7,674	14,168	15,000	8,000	5,000
2770.01 Health Ins Reimbursement	10,633	12,604	11,000	11,000	11,000
Misc Local Sources	<u>18,313</u>	<u>26,777</u>	<u>26,000</u>	<u>19,002</u>	<u>16,000</u>
State Aid					
2760.1 West Lib Sys State Aid	6,714	7,003	5,000	6,306	6,000
3840.10 State Aid Library	-	-	-	-	-
4840.0 Federal Aid Library	-	-	-	-	-
State Aid	<u>6,714</u>	<u>7,003</u>	<u>5,000</u>	<u>6,306</u>	<u>6,000</u>
Interfund Transfers					
2810.0 From General Fund	3,730,964	3,790,544	3,594,325	3,594,325	3,594,325
2838.0 From Gift Fund	-	-	-	-	-
Interfund Transfers	<u>3,730,964</u>	<u>3,790,544</u>	<u>3,594,325</u>	<u>3,594,325</u>	<u>3,594,325</u>
Library Fund Revenues	<u><u>3,804,920</u></u>	<u><u>3,876,669</u></u>	<u><u>3,678,825</u></u>	<u><u>3,669,893</u></u>	<u><u>3,638,325</u></u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(33,228)	(448,411)	33,000	(222,397)	-
Other Financing Sources	<u>(33,228)</u>	<u>(448,411)</u>	<u>33,000</u>	<u>(222,397)</u>	<u>-</u>
Library Fund	<u><u>3,771,692</u></u>	<u><u>3,428,258</u></u>	<u><u>3,711,825</u></u>	<u><u>3,447,496</u></u>	<u><u>3,638,325</u></u>

INTERNAL SERVICE FUND

CENTRAL MAINTENANCE FACILITY

FY 2018 - 2019



The Central Maintenance Garage (“Garage”) provides preventive maintenance and repairs for all vehicles and equipment owned by the Village and the Scarsdale Union Free School District. The personnel at the Garage maintains and updates the fleet management plan which includes all vehicles and equipment from all departments. Surplus vehicles are auctioned annually as a key element in maintaining a reliable and stable fleet. Also, automotive parts purchases are managed prudently and currently purchased from State and County contracts and US purchasing alliances. In addition, when applicable, certain mechanical repairs are completed in-house rather than sent to outside contractors resulting in savings as well. Replacing the rolling stock according to a pre-determined schedule is an important component of the Garage operation. Deferring the replacement schedule increases the resources (parts & labor) necessary to maintain the fleet. The Village has been successful in maintaining the aging fleet while maintaining current staffing levels.

The inventory consists of the Village fleet of trucks, vehicles and all construction and ancillary equipment, totaling 211 pieces of rolling stock. The inventory also includes the School District buses and ancillary equipment totaling approximately 170 pieces of rolling stock. This year, the Department of Transportation pass rate for bus inspections was 98.8% (99.4% in 2016). There are a total of 12 full time equivalents of which 5.3 are assigned and payed for by the Scarsdale Union Free School District.

Department Summary

Internal Service Fund Central Garage	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Division Summary					
Administration	1,396,794	1,462,989	1,514,892	1,475,802	1,543,016
Operations	1,679,787	1,775,817	1,701,635	1,739,897	1,764,437
Department Total	3,076,581	3,238,806	3,216,527	3,215,699	3,307,453
Expenditure Categories					
Personal Services	1,044,003	1,050,772	1,118,722	1,122,324	1,139,350
Equipment	-	-	15,000	15,000	15,000
Other	1,174,555	1,288,567	1,323,176	1,357,707	1,382,244
Special	3,580	3,426	3,701	3,701	3,874
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Benefits	827,943	869,541	729,428	690,467	740,485
Transfer	26,500	26,500	26,500	26,500	26,500
Department Total	3,076,581	3,238,806	3,216,527	3,215,699	3,307,453

Position Summary

DEPARTMENT Central Garage		2017-18 Modified Salaries			2018-19 Proposed Salaries			Total Salary
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
Administration								
Sr. Office Manager PW	1	57,120	1	57,120	1	59,543	1	59,543
Temporaries/Unused Vacation				3,658				3,658
Longevity/Uniform&Tool Allowance				18,275				19,475
Perfect Attendance				7,905				7,237
Sub-total	1		1	86,958	1		1	89,913
Operations								
Lead Mechanic Foreman (Gar:	1	97,781	1	97,781	1	97,781	1	97,781
Lead Mechanic Foreman (BOE	1	92,460	1	92,460	1	92,460	1	92,460
Auto Mechanic (Sr.)	1	87,605	1	87,605	1	88,806	1	88,806
Auto Mechanic	3	83,855	3	251,565	3	85,532	3	256,596
Asst Auto Mechanic	5	78,391	5	391,955	5	79,959	5	399,794
Temporaries				14,000				14,000
Overtime				100,000				100,000
Sub-total	11		11	1,035,366	11		11	1,049,437
Department Total	12		12	1,122,324	12		12	1,139,350

Division Summary

Central Garage Administration	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Administration	136,073	123,851	209,587	209,458	197,413
Benefits	827,944	869,541	729,428	690,467	740,485
Fuel	369,069	402,009	505,000	505,000	530,000
Special	37,208	41,088	44,377	44,377	48,618
Transfer	26,500	26,500	26,500	26,500	26,500
Division Total	1,396,794	1,462,989	1,514,892	1,475,802	1,543,016
Expenditure Categories					
.100 Personal Services	69,105	65,358	87,087	86,958	89,913
.400 Other	469,666	498,164	668,176	668,176	682,244
.500 Contingent	3,580	3,426	3,701	3,701	3,874
.600 Debt Service Principal	-	-	-	-	-
.700 Debt Service Interest	-	-	-	-	-
.800 Benefits	827,943	869,541	729,428	690,467	740,485
.950 Transfer	26,500	26,500	26,500	26,500	26,500
Division Total	1,396,794	1,462,989	1,514,892	1,475,802	1,543,016
.400 A/C Breakdown					
.411 Fuel, Light & Power	39,192	35,616	65,000	65,000	50,000
.412 Office Supplies	4,880	4,060	3,000	3,000	3,000
.421 Uniforms	3,401	3,367	4,000	4,000	4,000
.439 Fuel, Gasoline	207,662	220,052	280,000	280,000	280,000
.440 Fuel, Diesel	161,407	181,957	225,000	225,000	250,000
.451 Insurance	33,628	37,663	40,676	40,676	44,744
.453 Telephone	-	-	2,000	2,000	2,000
.454 Travel	340	425	2,500	2,500	2,500
.455 Travel (Local)	-	-	500	500	500
.461 Repairs to Buildings	4,349	3,626	20,000	20,000	20,000
.469 Printing & Forms	1,183	1,021	2,000	2,000	2,000
.496 Professional Development	-	-	3,500	3,500	3,500
.499 Contractual Expense	13,624	10,377	20,000	20,000	20,000
Division Total	469,666	498,164	668,176	668,176	682,244
.500 A/C Breakdown					
.1980.4 MTA Tax	3,580	3,426	3,701	3,701	3,874
.1990 Contingent Account	-	-	-	-	-
Division Total	3,580	3,426	3,701	3,701	3,874
.600 A/C Breakdown					
.9710 Serial Bonds	-	-	-	-	-
Division Total	-	-	-	-	-
.700 A/C Breakdown					
.9711 Interest on Serial Bonds	-	-	-	-	-
Division Total	-	-	-	-	-
.800 A/C Breakdown					
.9010 State Retirement-ERS	196,308	196,103	151,746	151,746	174,334
.9030 Social Security	77,833	77,649	83,282	83,282	87,160
.9040 Workers Compensation	54,550	68,713	80,042	77,646	84,634
.9045 Life Insurance	-	-	-	-	-
.9055 Dental Insurance	8,625	5,625	13,100	13,100	13,100
.9060 Health Insurance	306,991	306,991	401,258	364,693	381,257
.9070 Compensated absences	-	-	-	-	-
.9089 OPEB Expense	183,636	214,460	-	-	-
Division Total	827,943	869,541	729,428	690,467	740,485
.950 A/C Breakdown					
.9901 Municipal Svc Chg Gen	26,500	26,500	26,500	26,500	26,500
Division Total	26,500	26,500	26,500	26,500	26,500

Division Summary

Central Garage Operations	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Cost Center Summary					
Equipment	-	-	15,000	15,000	15,000
Preventive Maintenance	642,077	619,317	664,102	665,035	673,783
Emergency Repairs	739,706	829,607	672,496	707,960	720,616
Support	298,004	326,893	350,037	351,902	355,038
Division Total	1,679,787	1,775,817	1,701,635	1,739,897	1,764,437
Expenditure Categories					
.100 Personal Services	974,898	985,414	1,031,635	1,035,366	1,049,437
.200 Equipment	-	-	15,000	15,000	15,000
.400 Other	704,889	790,403	655,000	689,531	700,000
Division Total	1,679,787	1,775,817	1,701,635	1,739,897	1,764,437
<u>.200 A/C Breakdown</u>					
.20 Equipment	-	-	15,000	15,000	15,000
Division Total	-	-	15,000	15,000	15,000
<u>.400 A/C Breakdown</u>					
.413 Auto Supplies	283,104	269,359	270,000	270,000	270,000
.414 Maint Supplies	33,312	37,941	24,000	24,000	24,000
.436 Radio Repairs	10,300	6,157	7,000	8,949	7,000
.441 Tires & Repairs	116,504	120,090	125,000	125,000	125,000
.442 Oil, Lubricants	22,390	23,095	24,000	24,000	24,000
.460-0 Repairs to Apparatus	-	-	-	32,582	45,000
.460 Repairs to Equipment	50,320	33,510	60,000	60,000	60,000
.462 Equipment Supplies	40,441	76,169	30,000	30,000	30,000
.464 Repairs to Cars, Trucks	148,518	224,082	115,000	115,000	115,000
Division Total	704,889	790,403	655,000	689,531	700,000

Revenue Summary

Internal Svce Cen Garage	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 EST/MOD	2018-19 ADOPTED
Use of Money and Property					
2401.0 Interest Earnings	562	831	750	4,740	6,000
Use of Money and Property	<u>562</u>	<u>831</u>	<u>750</u>	<u>4,740</u>	<u>6,000</u>
Misc Local Sources					
2680.1 Ins Recoveries Other	-	-	-	-	-
2701.1 Refund Prior Yr Appr Exp	500	611	-	-	-
2770.0 Other Unclassified	-	-	-	-	-
Misc Local Sources	<u>500</u>	<u>611</u>	<u>-</u>	<u>-</u>	<u>-</u>
Federal Aid					
4785.0 Disaster Assist Federal	-	-	-	-	-
Federal Aid	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Interfund Transfers					
2801.1 From General Fund	1,991,749	1,873,590	1,884,097	1,884,097	1,972,773
2801.3 From Water Fund	111,680	106,680	106,680	106,680	106,680
2801.9 From Board of Education	1,188,765	1,271,512	1,225,000	1,225,000	1,222,000
Interfund Transfers	<u>3,292,194</u>	<u>3,251,782</u>	<u>3,215,777</u>	<u>3,215,777</u>	<u>3,301,453</u>
Internal Service Fund Revenues	<u>3,293,256</u>	<u>3,253,224</u>	<u>3,216,527</u>	<u>3,220,517</u>	<u>3,307,453</u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(216,675)	(14,418)	-	(4,818)	-
Other Financing Sources	<u>(216,675)</u>	<u>(14,418)</u>	<u>-</u>	<u>(4,818)</u>	<u>-</u>
Internal Service Fund	<u>3,076,581</u>	<u>3,238,806</u>	<u>3,216,527</u>	<u>3,215,699</u>	<u>3,307,453</u>

APPENDIX A1

SUMMARY OF 2018-19 BUDGET BY FUNDS

	TOTAL	GENERAL FUND	CAPITAL PROJECTS	CAPITAL LIBRARY	PUBLIC LIBRARY	INT SVCE CEN GAR	ENTERPRISE POOL WATER		
APPROPRIATIONS	84,870,203	56,574,713 (1)	11,145,025	10,000	3,638,325	3,307,453	955,230	9,239,457	
Less:									
Non Prop Tax Revenue	41,317,939 (2)	15,499,310 (2)	9,265,025 (2)	10,000	3,638,325 (2)	3,307,453 (2)	925,500 (2)	8,672,326	
Approp Fund Balance	3,499,861	1,023,000	1,880,000	0	0	0	29,730	567,131	
Amount To Be									
Raised By Taxes	40,052,403	40,052,403	0	0	0	0	0	0	

Assessed Valuation (000) **8,864,004 (3)**

Property Tax Rate **\$4.5185**

(1) Includes provision for estimated uncollectible taxes of \$200,000 (See Non-Departmental Special Items).

(2) Includes Interfund Transfers In.

(3) Assessed Value is subject to change which may affect the final property tax rate.

APPENDIX A2

2017-18 NET BUDGETS BY TRANSFERS AND TAXES (WITH ANALYSIS OF INTERFUND TRANSFERS)

<u>Fund</u>	<u>Expenditures</u>	<u>Trans Out</u>	<u>Trans In</u>	<u>Net Exp</u>	⁽¹⁾ <u>Non Tx Rev</u>	<u>Net Taxes</u>	<u>Surplus</u>	<u>Total</u>
General	49,820,115	6,754,598	530,630	56,044,083	14,968,680	40,052,403	1,023,000	56,044,083
Capital Projects	11,145,025	0	1,177,500	9,967,525	5,417,500	4,550,025	0	9,967,525
Library Capital	10,000	0	10,000	0	(10,000)	10,000	0	0
Library	3,633,195	5,130	3,594,325	44,000	44,000	0	0	44,000
Swim Pool	900,580	54,650	0	955,230	955,230	(29,730)	29,730	955,230
Water	8,512,777	726,680	4,650	9,234,807	8,667,676	0	567,131	9,234,807
Central Garage	<u>3,280,953</u>	<u>26,500</u>	<u>3,301,453</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>
Total	<u>77,302,645</u>	<u>7,567,558</u>	<u>8,618,558</u>	<u>76,251,645</u>	<u>30,043,086</u>	<u>44,588,698</u>	<u>1,619,861</u>	<u>76,251,645</u>

(1) This figure anticipates non-local property tax revenue

APPENDIX A3

ESTIMATED YEAR-END FUND BALANCES FOR BUDGET PURPOSES

FUND	Balance 6/1/2017	Est Rev 2017-18	Est Exp 2017-18	Est Bal 5/31/2018	Approp 2018-19
General	8,045,298	56,103,363	55,876,148	8,272,513	1,023,000
Capital Projects	211,486	9,265,025			
	<u>1,668,514</u> (1)	<u>500,000</u> (2)	11,645,025	0	1,880,000
Library Capital	10,000	835,460	443,055	402,405	0
Public Library	1,103,894	3,669,893	3,447,496	1,326,291	0
Enterprise - Swim Pool	495,976 (3)	925,500	955,230	466,246	29,730
Enterprise - Water	(1,218,184) (3)	9,239,457	9,239,457	(1,218,184)	0
Internal Service (Gen Gar)	(285,061) (3)	3,220,517	3,215,699	(280,243)	0
	<u>10,031,923</u>	<u>83,759,215</u>	<u>84,822,110</u>	<u>8,969,028</u>	<u>2,932,730</u>

(1) Amount represents portion of 5/31/17 Capital Fund fund equity designated for 2018-19 fiscal year projects.

(2) A supplemental appropriation of up to \$500,000 will be appropriated from the year-end closeout if available in the form of a transfer from the General Fund to the Capital Fund. Additionally funds from the sale of foreclosed properties may become available during 2018-2019 fiscal year.

(3) Amounts shown represent available cash surpluses; figures do not reflect retained earnings which includes fixed assets, depreciation, etc. recorded in Enterprise Fund and Internal Service Funds.

APPENDIX A4

SCHEDULE OF RESERVE BALANCES

	Balance 6/1/2017	Est Rev 2017-18	Est Exp 2018-19	Est Bal 5/31/2018	Approp 2015-16
1. Park Land Deposits (1)	726,342	96,327	245,000	577,669	0
2. Parking Fund Deposits (2)	38,952	0	0	38,952	0
3. Town of Scarsdale (3) as of 12/31/17	<u>1,024,356</u>	<u>378,000</u>	<u>378,000</u>	<u>1,024,356</u>	<u>0</u>
	<u>1,789,650</u>	<u>474,327</u>	<u>623,000</u>	<u>1,640,977</u>	<u>0</u>

1. The Park Land Deposit Fund was established pursuant to Section 7-730 of the Village Law and must be used exclusively for park, playground or recreation purposes including the acquisition of land.
2. The Parking Fund was established to account for the funds contributed primarily by commercial property owners in lieu of providing the necessary parking space required by the Planning Board.
3. The Town of Scarsdale maintains a fund balance which is segregated from the General Fund. Town funds have been transferred annually to the General Fund and the Capital Projects Fund to minimize real property tax increases. Estimated expenses include tax write offs re: the foreclosure list.

APPENDIX A5

ASSESSED VALUATION

HISTORICAL DATA FOR TEN YEARS

FISCAL YEAR	ASSESSED VALUE	\$ Incr Yr/Yr	% Incr Yr/Yr
2008-09	\$142,499,411	\$1,240,849	0.88%
2009-10	\$143,033,701	\$534,290	0.37%
2010-2011	\$141,497,400	(\$1,536,301)	-1.07%
2011-2012	\$139,268,890	(\$2,228,510)	-1.57%
2012-2013	\$138,806,033	(\$462,857)	-0.33%
2013-2014	\$139,100,543	\$294,510	0.21%
2014-2015	\$139,882,165 \$8,096,242,081 *	\$781,622 N/A	0.56%
2015-2016	\$8,218,000,523 ** \$9,012,778,594 ***	\$121,758,442	1.50%
2016-2017	\$9,012,778,594 \$9,033,202,794 ***	\$794,778,071 \$20,424,200	0.23%
2017-2018	\$8,898,140,450	(\$114,638,144)	-1.27%
2018-2019	\$8,864,004,464	(\$34,135,986)	-0.38%

* Mathematical calculation using the 2013 New York State Equalization Rate of 1.73%

** Subject to change from pending tax certioraris and small claims determinations.

*** Assessed Value at time of tax billing.

Exemption Impact Report

Assessment Year: 2017

APPENDIX A6

County: WESTCHESTER
SWIS Code: 555000

Village Value Report

Town: SCARSDALE
Gross Assessed Val: 9,809,490,762
Uniform Percent of Value: 90.50

2017 Equalized Total Gross Assessed Value as of September 15, 2017 = 10,839,216,311

Exempt Code	Exempt Name/Description	Statute/Authority	# of Exempts	Total Equalized Value of Exempts	% of Value Exempted
12100	N.Y.S.	RPTL 404(1)	4	4,201,988	0.04
13100	CNTY OWNED	RPTL 406(1)	8	142,675,138	1.32
13350	MUNI GOVT	RPTL 406(1)	2	55,248	0.00
13510	TOWN CEMET	RPTL 446	1	1,049,723	0.01
13650	VIL W/CORP	RPTL 406(1)	124	251,270,607	2.32
13740	VILL PROP	RPTL 406(3)	1	3,314	0.00
13800	SCHOOL DIS	RPTL 408	9	321,878,453	2.97
14110	U S A	State L 54	1	5,966,850	0.06
14200	RPTL418	RPTL 418	9	23,204,419	0.21
18020	MIDA	RPTL 412-a & Gen Muny L 874	1	9,116,022	0.08
21600	RLG-CO.PRP	RPTL 462	9	18,112,486	0.17
25110	N/P RELIG	RPTL 420-a	28	145,127,071	1.34
25120	N/P EDUC	RPTL 420-a	1	13,922,651	0.13
25130	N/P CHARTY	RPTL 420-a	1	4,834,254	0.04
25230	N/P IMPROV	RPTL 420-a	2	3,204,419	0.03
25300	NP ORGNS	RPTL 420-b	2	16,906,077	0.16
26250	HIST SOC	RPTL 444 & NPCL 1408	1	1,077,348	0.01
41001	CHANGE IN LEVEL VET	RPTL 458	78	26,464,475	0.24
41120	WAR VET	RPTL 458-a	117	6,237,932	0.06
41130	COMBAT VET	RPTL 458-a	58	5,029,657	0.05
41140	DISABL VET	RPTL 458-a	11	1,629,801	0.02
41161	COLD WAR VET	RPTL 458-b	29	1,508,897	0.01
41400	CLERGY	RPTL 460	1	1,657	0.00
41730	AG DIS IND	Ag-Mkts L 306	9	5,034,640	0.05
41800	AGED-CTS	RPTL 467	26	10,811,959	0.10
	Total Exemptions		533	1,019,325,086	9.40

Exempt values have been equalized using the Uniform Percentage of Value.
The Exempt amounts do not take in to consideration payments in lieu of taxes or other payments for municipal services.

Exempt amount, if any, attributable to payments in lieu of taxes (PILOTS): _____

APPENDIX A7

CALCULATION OF TAX RATE

	(1) 2017-18 ADOPTED	(2) 2018-19 PROPOSED	(3) \$ Change COL 1 to 2	(4) % Change COL 1 to 2
<u>Appropriations</u>				
Expenditures	49,454,384	49,820,115	365,731	0.74%
Transfers	6,978,422	6,754,598	(223,824)	-3.21%
Total Appropriations	<u>56,432,806</u>	<u>56,574,713</u>	<u>141,907</u>	0.25%
<u>Revenues & Surplus</u>				
Real Property Taxes	39,297,482	40,052,403	754,921	1.92%
Other Revenues	15,922,324	15,499,310	(423,014)	-2.66%
Use of Surplus	1,213,000	1,023,000	(190,000)	-15.66%
Total Revenues & Surplus	<u>56,432,806</u>	<u>56,574,713</u>	<u>141,907</u>	0.25%
Full Value	8,898,140,450	8,864,004,464	(34,135,986)	-0.38%
Tax Rate (Per M AV)	4.416370	4.518545	0.1022	2.31%
	4.4164	4.518545	0.1021	2.31%
Village Taxes on \$1,499,000 A ¹	6,646.68	6,773.30	126.62	1.91%

APPENDIX A8

TAX RATE VS CONSUMER PRICE INDEX - TEN YEAR ANALYSIS

Fiscal Year	Village Tax Rate	Tax % Incr Yr to Yr	Tax \$ Incr Yr to Yr	CPI Index (1)	CPI % Incr Yr to Yr	Tax \$ Incr For Average AV/\$1000 (2)	CPI \$ Incr For Average AV/\$1000 (2)
2005-06	\$167.36	4.38%	\$7.02	206.8	3.76%	\$174.80	\$150.12
2006-07	\$173.86	3.88%	\$6.50	214.2	3.58%	\$161.85	\$149.19
2007-08	\$180.62	3.89%	\$6.76	220.7	3.03%	\$164.61	\$128.27
2008-09	\$190.36	5.39%	\$9.74	226.9	2.81%	\$237.17	\$123.59
2009-10	\$204.92	7.65%	\$14.56	235.8	3.92%	\$354.54	\$181.70
2010-11	\$217.11	5.95%	\$12.19	236.8	0.42%	\$296.83	\$20.96
2011-12	\$229.09	5.52%	\$11.98	240.9	1.73%	\$287.22	\$91.46
2012-13	\$238.42	4.07%	\$9.33	247.7	2.82%	\$222.05	\$157.31
2013-14	\$249.86	4.80%	\$11.44	252.6	1.98%	\$271.70	\$114.95
2014-15	\$258.19	3.33%	\$8.33	256.8	1.66%	\$199.09	\$101.00
2014-15	\$4.4667			256.8			
2015-16	\$4.5124 \$4.1147	1.02%	\$0.0457	260.2	1.32%	\$63.93	\$82.47
2016-17	\$4.2570	3.46%	\$0.1423	260.6	0.15%	\$215.58	\$9.35
2017-18	\$4.4164	3.74%	\$0.1594	263.4	1.07%	\$239.90	\$69.01
2018-19	\$4.5185	2.31%	\$0.1021	269.6	2.35%	\$153.05	\$157.23

(1) CPI = Consumer Price Index for the New York - Northeastern New Jersey Area for All Urban Consumers (1982-84 = 100). Westchester County is included in this area.

2014 Taxable AV (9/15/13)= \$1,398,800 is the approx. avg. assessed valuation of a residential home in Scarsdale.
 2015 Taxable AV (9/15/14)= \$1,515,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.
 2016 Taxable AV (9/15/15)= \$1,505,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.
 2017 Taxable AV (9/15/16)= \$1,499,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.

APPENDIX A9

GENERAL FUND APPROPRIATIONS SUMMARY - PERCENTAGE OF BUDGET ANALYSIS

BUDGET CATEGORY	2017-18	2018-19	% Total	% Total
	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
VILLAGE COURT	447,606	436,854	0.79%	0.77%
VILLAGE MANAGER	1,069,523	1,120,078	1.90%	1.98%
TREASURER	689,061	695,560	1.22%	1.23%
ASSESSOR	569,111	614,489	1.01%	1.09%
VILLAGE CLERK	255,801	259,430	0.45%	0.46%
VILLAGE ATTORNEY	513,713	520,305	0.91%	0.92%
HUMAN RESOURCES	287,083	292,378	0.51%	0.52%
INFORMATION TECHNOLOGY	657,926	709,913	1.17%	1.25%
PLANNING	225,856	227,534	0.40%	0.40%
PUBLIC WORKS	8,036,039	8,179,670	14.24%	14.46%
POLICE	7,070,244	7,148,111	12.53%	12.63%
FIRE	6,154,130	6,080,592	10.91%	10.75%
BUILDING & SAFETY INSPECTION	623,610	640,450	1.11%	1.13%
RECREATION	3,048,924	2,959,512	5.40%	5.23%
NON-DEPARTMENTAL	<u>26,784,179</u>	<u>26,689,837</u>	<u>47.46%</u>	<u>47.18%</u>
TOTAL APPROPRIATIONS	<u>56,432,806</u>	<u>56,574,713</u>	<u>100.00%</u>	<u>100.00%</u>

APPENDIX A10

SUMMARY - ALLOCATION OF EMPLOYEE BENEFITS - GENERAL FUND DEPARTMENTS (MEMO)

	2015-16 Actual	2016-17 Actual	2017-18 Adopted	2017-18 Estimated	2018-19 Proposed
RETIREMENT					
Police Department	1,192,902	1,229,507	1,311,281	1,311,669	1,356,829
Fire Department	1,146,121	1,181,291	1,259,858	1,260,231	1,303,620
Other Departments	1,678,571	1,457,072	1,485,295	1,506,916	1,535,633
Total Retirement	4,017,594	3,867,870	4,056,434	4,078,816	4,196,082
SOCIAL SECURITY					
Police Department	476,466	501,475	518,355	497,418	493,793
Fire Department	398,879	456,506	439,249	420,859	437,551
Highway Division	152,748	144,694	168,623	166,476	171,849
Sanitation Division	143,781	150,306	159,136	153,147	160,097
Other Depts/Divisions	414,095	407,239	543,148	551,726	586,615
Total Social Security	1,585,969	1,660,220	1,828,511	1,789,626	1,849,905
WORKERS' COMPENSATION					
Police Department	193,139	217,752	218,484	187,319	210,141
Fire Department	185,566	209,213	209,916	179,973	201,901
Highway Division	83,315	93,932	94,248	80,804	90,649
Sanitation Depivision	98,463	111,011	111,384	95,496	107,131
Other Depts/Divisions	255,626	288,202	289,170	247,922	278,128
Total Worker's Comp	816,109	920,110	923,202	791,514	887,950
HEALTH INSURANCE					
Police Department	1,507,591	1,679,392	1,948,196	1,821,134	2,033,699
Fire Department	1,448,469	1,613,533	1,871,796	1,749,717	1,953,946
Highway Depivision	650,333	724,443	840,398	785,587	877,282
Sanitation Division	768,576	856,160	993,198	928,421	1,036,788
Other Depts/Divisions	1,970,214	2,194,734	2,578,494	2,410,324	2,691,660
Total Health Insurance	6,345,183	7,068,262	8,232,082	7,695,183	8,593,375

APPENDIX A11

CALCULATION OF MUNICIPAL SERVICE CHARGES

Fund Charged	Fund Credited	Department Rendering Service	Salary/Other Amount	Benefits Amount	Total
Enterprise Swim Pool	General	Engineering	6,499	1,457	7,956
Enterprise Swim Pool	General	Facilities Maint	6,828	1,532	8,360
Enterprise Swim Pool	General	Highway	6,785	1,561	8,346
Enterprise Swim Pool	General	Recreation	6,146	1,371	7,517
Enterprise Swim Pool	General	Sanitation	<u>14,553</u>	<u>3,268</u>	<u>17,821</u>
			40,811	9,189	50,000
Enterprise Swim Pool	Water	Water	<u>3,720</u>	<u>930</u>	<u>4,650</u>
			<u>44,531</u>	<u>10,119</u>	<u>54,650</u>
Enterprise Water	General	Village Manager	69,600	21,558	91,158
Enterprise Water	General	Village Manager	57,600	19,007	76,607
Enterprise Water	General	Village Attorney	60,000	18,600	78,600
Enterprise Water	General	Attorney fees water rates	100,000	0	100,000
Enterprise Water	General	Village Treasurer	86,371	21,460	107,831
Enterprise Water	General	Public Works Admin	37,805	11,720	49,525
Enterprise Water	General	Info Technology	<u>19,800</u>	<u>6,138</u>	<u>25,938</u>
			431,176	98,483	529,659
General	Water	Highway	-56,356	-17,470	-73,826
General	Water	Village Treas (Town)	<u>-5,216</u>	-1,617	<u>-6,833</u>
			<u>-61,572</u>	<u>-19,087</u>	<u>-80,659</u>
		Net Charges To Water Fund	<u>369,604</u>	<u>79,396</u>	<u>449,000</u>
Int Svce (Cen Gar)	General	Village Manager	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Village Treasurer	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Public Works Admin	9,481	2,864	12,345
Int Svce (Cen Gar)	General	Info Technology	<u>3,268</u>	<u>927</u>	<u>4,195</u>
			<u>20,409</u>	<u>6,091</u>	<u>26,500</u>
Capital Projects	General	Village Manager	19,834	5,951	0
Capital Projects	General	Engineering	39,395	11,820	0
Capital Projects	General	Facilities Maint	0	0	0
Capital Projects	General	Highway	<u>0</u>	<u>0</u>	<u>0</u>
			<u>59,229</u>	<u>17,771</u>	<u>0</u>
Public Library	General	Sanitation	<u>3,947</u>	<u>1,183</u>	<u>5,130</u>

APPENDIX A12

VILLAGE OF SCARSDALE STAFFING LEVELS FULL - TIME BUDGETED POSITIONS

<u>DEPARTMENT</u>	<u>2014-15 BUDGET</u>	<u>2015-16 BUDGET</u>	<u>2016-17 BUDGET</u>	<u>2017-18 BUDGET</u>	<u>2018-19 BUDGET</u>
Village Justice	4.0	4.0	4.0	4.0	4.0
Village Manager	8.0	8.0	7.0	7.0	7.0
Village Treasurer	6.0	6.0	6.0	6.0	6.0
Assessor	4.0	4.0	4.0	4.0	4.0
Village Clerk	2.5	2.5	2.5	2.5	2.5
Village Attorney	2.0	2.0	2.0	2.0	2.0
Human Resources	2.0	2.0	2.0	2.0	2.0
Information Technology	2.0	2.0	2.0	2.0	2.0
Planning	2.0	2.0	2.0	2.0	2.0
Public Works	66.0	66.0	67.0	67.0	67.0
Police Department	51.0	51.0	51.0	51.0	51.0
Fire Department	49.0	49.0	49.0	49.0	49.0
Building Inspection	7.0	7.0	7.0	7.0	7.0
Recreation Department	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>
Total General Fund	215.5	215.5	215.5	215.5	215.5
Swim Pool	0.5	0.5	0.5	0.5	0.5
Water Department	11.0	11.0	10.0	10.0	10.0
Central Garage	<u>8.0</u> *	<u>6.7</u> *	<u>6.5</u> *	<u>6.7</u> *	<u>6.7</u> *
	<u>235.0</u>	<u>233.7</u>	<u>232.5</u>	<u>232.7</u>	<u>232.7</u>

* Number of employees assigned to Village operation.

APPENDIX A13 - Page 1

Summary Schedule of Debt Service

General Fund (Existing Debt)				BAN & EFC Debt Proposed			Total Existing	Crane Berk-	Net Debt
Fiscal Yr	Principal	Interest	Total	EFC Bond Library			& Proposed	ley District	Service
				BAN P&I Est	P&I Est	Bonds			
2018-19	1,112,805	341,100	1,453,905	307,500	85,131	0	1,846,536	0	1,846,536
2019-20	1,165,472	292,786	1,458,258	304,500	89,591	317,500	2,169,849	0	2,169,849
2020-21	1,203,209	256,462	1,459,671	0	88,924	772,499	2,321,094	0	2,321,094
2021-22	1,232,356	222,721	1,455,077	0	88,168	770,488	2,313,733	0	2,313,733
2022-23	1,280,092	179,487	1,459,579	0	87,340	772,839	2,319,758	0	2,319,758
2023-24	1,284,309	134,476	1,418,785	0	86,452	774,448	2,279,685	0	2,279,685
2024-25	1,227,046	107,368	1,334,414	0	90,512	770,290	2,195,216	0	2,195,216
2025-26	346,820	98,569	445,389	0	89,405	770,494	1,305,288	0	1,305,288
2026-27	349,627	89,303	438,930	0	88,199	774,894	1,302,023	0	1,302,023
2027-28	364,402	79,756	444,158	0	86,922	773,316	1,304,396	0	1,304,396
2028-29	229,949	71,710	301,659	0	90,556	770,889	1,163,104	0	1,163,104
2029-30	151,807	66,289	218,096	0	89,052	772,592	1,079,740	0	1,079,740
2030-31	156,024	61,735	217,759	0	87,504	773,358	1,078,621	0	1,078,621
2031-32	160,241	56,664	216,905	0	90,904	773,167	1,080,976	0	1,080,976
2032-33	166,566	51,456	218,022	0	89,174	771,999	1,079,195	0	1,079,195
2033-34	172,892	45,626	218,518	0	87,411	774,834	1,080,763	0	1,080,763
2034-35	179,217	38,711	217,928	0	90,777	771,479	1,080,184	0	1,080,184
2036-36	185,542	31,542	217,084	0	88,852	772,085	1,078,021	0	1,078,021
2036-37	193,976	24,120	218,096	0	91,891	771,596	1,081,583	0	1,081,583
2037-38	200,301	16,361	216,662	0	0	0	216,662	0	216,662
2038-39	208,734	8,349	217,083	0	0	0	217,083	0	217,083
	<u>11,571,387</u>	<u>2,274,591</u>	<u>13,845,978</u>	<u>612,000</u>	<u>1,686,765</u>	<u>13,448,767</u>	<u>29,593,510</u>	<u>0</u>	<u>29,593,510</u>
(1) Debt (BANs)				(2) EFC Financing			(3) Bonds		
Popham Road Bridge Final Pmt 600,000				South Fox Meadow Drainage Project 1,390,000			Library Addition & Rehabilitation 9,900,000		
0				0			0		
0				1,390,000					
600,000				Note: Payments on a 22 year EFC bond for the S. Fox Meadow Drainage Project with rates from 0.18% to 4.2025% from 2014-2015 to 5/1/2037			Assumes 18 year maturity @ 2.64% to 3.57% over 18 years based on combination with Water bond		
Note: Payments at rates of 2% to 3% over time. Note 2: Popham Rd BAN at rates of 1% to 1.5%									
Internal Service Fund				Enterprise Fund					
Central Maint Facility Bonds				Swim Pool Bonds					
Fiscal Yr	Principal	Interest	Total	Principal	Interest	Total			
2013-14	0	0	0	0	0	0			
	0	0	0	0	0	0			

APPENDIX A13 - page 2

Summary Schedule of Debt Service

Water Enterprise Fund Summary

Water Fund (Existing Debt)				Proposed Debt (1) and (2)		Total Existing & Proposed
Fiscal Yr	Principal	Interest	Total	BAN P&I Est	Bond P&I Est	
2018-19	217,195	165,631	382,826	1,522,217	0	1,905,043
2019-20	224,528	159,071	383,599	0	112,209	495,808
2020-21	231,791	153,120	384,911	0	110,545	495,456
2021-22	237,644	146,950	384,594	0	108,829	493,423
2022-23	244,908	140,650	385,558	0	112,061	497,619
2023-24	250,691	134,162	384,853	0	110,108	494,961
2024-25	257,954	127,376	385,330	0	113,106	498,436
2025-26	268,180	120,128	388,308	0	110,909	499,217
2026-27	275,373	112,560	387,933	0	108,658	496,591
2027-28	285,598	104,694	390,292	0	111,356	501,648
2028-29	235,051	97,341	332,392	0	108,844	441,236
2029-30	208,193	90,911	299,104	0	111,276	410,380
2030-31	213,976	84,665	298,641	0	113,505	412,146
2031-32	219,759	77,711	297,470	0	110,526	407,996
2032-33	228,434	70,569	299,003	0	112,502	411,505
2033-34	237,108	62,574	299,682	0	109,263	408,945
2034-35	245,783	53,089	298,872	0	110,975	409,847
2035-36	254,458	43,258	297,716	0	112,466	410,182
2036-37	266,024	33,080	299,104	0	108,748	407,852
2037-38	274,699	22,439	297,138	0	0	297,138
2038-39	286,266	11,451	297,717	0	0	297,717
TOTAL	<u>5,163,613</u>	<u>2,011,430</u>	<u>7,175,043</u>	<u>1,522,217</u>	<u>1,995,886</u>	<u>10,693,146</u>

(1) Proposed Debt (BANs)	(2) Proposed Debt (Bonds)
0	Ardsley Road Tank Roof Replacement @ 1,485,000
0	rates pf 2.64% to 3.57% 0
0	1,485,000
	Note: Assumes \$15,000 principal payment on BAN in December 2,018

APPENDIX A14

VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST PUBLIC IMPROVEMENT (SERIAL) BONDS, 2011 - \$1,000,000 FOR PUBLIC SAFETY BLDG IMPRV & EXP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2012-13	Sept 15	0	16,896.20			
	Mar 15	0	8,615.63		25,511.83	1,000,000
2013-14	Sept 15	80,000	8,615.62	1.000%		
	Mar 15	0	8,215.63		96,831.25	920,000
2014-15	Sept 15	85,000	8,215.62	1.000%		
	Mar 15	0	7,790.63		101,006.25	835,000
2015-16	Sept 15	85,000	7,790.62	1.000%		
	Mar 15	0	7,365.63		100,156.25	750,000
2016-17	Sept 15	85,000	7,365.62	1.250%		
	Mar 15	0	6,834.38		99,200.00	665,000
2017-18	Sept 15	90,000	6,834.37	1.500%		
	Mar 15	0	6,159.38		102,993.75	575,000
2018-19	Sept 15	90,000	6,159.37	2.000%		
	Mar 15	0	5,259.38		101,418.75	485,000
2019-20	Sept 15	95,000	5,259.37	2.000%		
	Mar 15	0	4,309.38		104,568.75	390,000
2020-21	Sept 15	95,000	4,309.37	2.000%		
	Mar 15	0	3,359.38		102,668.75	295,000
2021-22	Sept 15	95,000	3,359.37	2.125%		
	Mar 15	0	2,350.00		100,709.37	200,000
2022-23	Sept 15	100,000	2,350.00	2.250%		
	Mar 15	0	1,225.00		103,575.00	100,000
2023-24	Sept 15	100,000	1,225.00	2.450%		
		1,000,000	139,864.95		1,038,639.95	

APPENDIX A15

VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

PUBLIC IMPROVEMENT (SERIAL) BONDS, 2014 - \$8,300,000 FOR FIRE STN #1 & REEVES NEWSOM PUMP STN

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2014-15	Jan 15	225,000	272,902.50	3.000%		
	July 15	0	136,575.00		497,902.50	8,075,000
2015-16	Jan 15	225,000	136,575.00	3.000%		
	July 15	0	133,200.00		498,150.00	7,850,000
2016-17	Jan 15	230,000	133,200.00	3.000%		
	July 15	0	129,750.00		496,400.00	7,620,000
2017-18	Jan 15	235,000	129,750.00	3.000%		
	July 15	0	126,225.00		494,500.00	7,385,000
2018-19	Jan 15	245,000	126,225.00	3.000%		
	July 15	0	122,550.00		497,450.00	7,140,000
2019-20	Jan 15	250,000	122,550.00	3.000%		
	July 15	0	118,800.00		495,100.00	6,890,000
2020-21	Jan 15	260,000	118,800.00	3.000%		
	July 15	0	114,900.00		497,600.00	6,630,000
2021-22	Jan 15	265,000	114,900.00	3.000%		
	July 15	0	110,925.00		494,800.00	6,365,000
2022-23	Jan 15	275,000	110,925.00	3.000%		
	July 15	0	106,800.00		496,850.00	6,090,000
2023-24	Jan 15	285,000	106,800.00	3.000%		
	July 15	0	102,525.00		498,600.00	5,805,000
2024-25	Jan 15	295,000	102,525.00	3.000%		
	July 15	0	98,100.00		500,050.00	5,510,000
2025-26	Jan 15	305,000	98,100.00	3.000%		
	July 15	0	93,525.00		501,200.00	5,205,000
2026-27	Jan 15	320,000	93,525.00	3.000%		
	July 15	0	88,725.00		507,050.00	4,885,000
2027-28	Jan 15	330,000	88,725.00	3.000%		
	July 15	0	83,775.00		507,450.00	4,555,000
2028-29	Jan 15	345,000	83,775.00	3.000%		
	July 15	0	78,600.00		512,550.00	4,210,000
2029-30	Jan 15	360,000	78,600.00	3.000%		
	July 15	0	73,200.00		517,200.00	3,850,000
2030-31	Jan 15	370,000	73,200.00	3.250%		
	July 15	0	67,187.50		516,400.00	3,480,000
2031-32	Jan 15	380,000	67,187.50	3.250%		
	July 15	0	61,012.50		514,375.00	3,100,000
2032-33	Jan 15	395,000	61,012.50	3.500%		
	July 15	0	54,100.00		517,025.00	2,705,000
2033-34	Jan 15	410,000	54,100.00	4.000%		
	July 15		45,900.00		518,200.00	2,295,000
2034-35	Jan 15	425,000	45,900.00	4.000%		
	July 15		37,400.00		516,800.00	1,870,000
2035-36	Jan 15	440,000	37,400.00	4.000%		
	July 15		28,600.00		514,800.00	1,430,000
2036-37	Jan 15	460,000	28,600.00	4.000%		
	July 15		19,400.00		517,200.00	970,000
2037-38	Jan 15	475,000	19,400.00	4.000%		
	July 15		9,900.00		513,800.00	495,000
2038-39	Jan 15	495,000	9,900.00	4.000%		
					514,800.00	
		8,300,000	4,356,252.50			0

APPENDIX A16

VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

PUBLIC IMPROVEMENT REFUNDING (SERIAL) BONDS, 2015 - \$3,470,000 - SUPPLY FLD BLDG, ARDSLEY RD PUMP STATION

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2015-16	Sept 15	110,000	27,167.36	1.000%	137,167.36	3,360,000
	Mar 15	0	41,606.25			
2016-17	Sept 15	100,000	41,606.25	2.000%	141,606.25	3,260,000
	Mar 15	0	40,606.25			
2017-18	Sept 15	245,000	40,606.25	4.000%	285,606.25	3,015,000
	Mar 15	0	35,706.25			
2018-19	Sept 15	255,000	35,706.25	4.000%	290,706.25	2,760,000
	Mar 15	0	30,606.25			
2019-20	Sept 15	270,000	30,606.25	2.000%	300,606.25	2,490,000
	Mar 15	0	27,906.25			
2020-21	Sept 15	275,000	27,906.25	2.000%	302,906.25	2,215,000
	Mar 15	0	25,156.25			
2021-22	Sept 15	285,000	25,156.25	2.000%	310,156.25	1,930,000
	Mar 15	0	22,306.25			
2022-23	Sept 15	290,000	22,306.25	2.000%	312,306.25	1,640,000
	Mar 15	0	19,406.25			
2023-24	Sept 15	290,000	19,406.25	2.000%	309,406.25	1,350,000
	Mar 15	0	16,506.25			
2024-25	Sept 15	295,000	16,506.25	2.250%	311,506.25	1,055,000
	Mar 15	0	13,187.50			
2025-26	Sept 15	310,000	13,187.50	2.500%	323,187.50	745,000
	Mar 15	0	9,312.50			
2026-27	Sept 15	305,000	9,312.50	2.500%	314,312.50	440,000
	Mar 15	0	5,500.00			
2027-28	Sept 15	320,000	5,500.00	2.500%	325,500.00	120,000
	Mar 15	0	1,500.00			
2028-29	Sept 15	120,000	1,500.00	2.500%	121,500.00	0
		3,470,000	605,779.86	4,075,779.86		

APPENDIX A17

VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

PUBLIC IMPROVEMENT REFUNDING (SERIAL) BONDS, 2016 - \$6,295,000 - PUBLIC SAFETY BUILDING

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2016-17	Dec 15	0	84,333.33	2.000%	84,333.33	
2017-18	June 15	690,000	115,000.00		805,000.00	5,605,000
	Dec 15	0	108,100.00	3.000%	108,100.00	
2018-19	June 15	705,000	108,100.00		802,525.00	4,900,000
	Dec 15	0	97,525.00	5.000%	97,525.00	
2019-20	June 15	740,000	97,525.00		819,025.00	4,160,000
	Dec 15	0	79,025.00	5.000%	79,025.00	
2020-21	June 15	775,000	79,025.00		834,650.00	3,385,000
	Dec 15	0	59,650.00	2.000%	59,650.00	
2021-22	June 15	805,000	59,650.00		856,600.00	2,580,000
	Dec 15	0	51,600.00	4.000%	51,600.00	
2022-23	June 15	825,000	51,600.00		860,100.00	1,755,000
	Dec 15	0	35,100.00	4.000%	35,100.00	
2023-24	June 15	860,000	35,100.00		877,900.00	895,000
	Dec 15	0	17,900.00	4.000%	17,900.00	
2024-25	June 15	895,000	17,900.00		912,900.00	0
		6,295,000	1,097,133.33		7,301,933.33	

APPENDIX A18

VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

NYS Environmental Facilities Corp. for South Fox Meadow Drainage Project \$1,640,000 long term financing dated July 2014

Fiscal Year	Due Date	Principal Amount	Coupon	Interest Amount	Gross Debt Service	Less Subsidy Credit	Annual Admin Fee	Semi-annual Net Debt service	Bonds O/S Fiscal Year End
2014-15	Nov 1	0		16,582.14	16,582.14	8,291.07	0.00	8,291.07	
	May 1	70,000	0.1815%	22,442.00	92,442.00	11,221.00	4,392.00	85,613.00	
2015-16	Nov 1	0		22,378.48	22,378.48	11,189.24		11,189.24	1,570,000
	May 1	60,000	0.3315%	22,378.48	82,378.48	11,189.24	3,774.00	74,963.24	
2016-17	Nov 1	0		22,279.02	22,279.02	11,139.51		11,139.51	1,510,000
	May 1	60,000	0.6215%	22,279.02	82,279.02	11,139.51	3,624.00	74,763.51	
2017-18	Nov 1	0		22,092.58	22,092.58	11,046.29		11,046.29	1,450,000
	May 1	60,000	0.9515%	22,092.58	82,092.58	11,046.29	3,474.00	74,520.29	
2018-19	Nov 1	0		21,807.12	21,807.12	10,903.56		10,903.56	1,390,000
	May 1	60,000	1.2615%	21,807.12	81,807.12	10,903.56	3,324.00	74,227.56	
2019-20	Nov 1	0		21,428.68	21,428.68	10,714.34		10,714.34	1,330,000
	May 1	65,000	1.5515%	21,428.68	86,428.68	10,714.34	3,162.00	78,876.34	
2020-21	Nov 1	0		20,924.44	20,924.44	10,462.22		10,462.22	1,265,000
	May 1	65,000	1.8215%	20,924.44	85,924.44	10,462.22	3,000.00	78,462.22	
2021-22	Nov 1	0		20,332.46	20,332.46	10,166.23		10,166.23	1,200,000
	May 1	65,000	2.0515%	20,332.46	85,332.46	10,166.23	2,836.00	78,002.23	
2022-23	Nov 1	0		19,665.72	19,665.72	9,832.86		9,832.86	1,135,000
	May 1	65,000	2.2315%	19,665.72	84,665.72	9,832.86	2,674.00	77,506.86	
2023-24	Nov 1	0		18,940.48	18,940.48	9,470.24		9,470.24	1,070,000
	May 1	65,000	2.3515%	18,940.48	83,940.48	9,470.24	2,512.00	76,982.24	
2024-25	Nov 1	0		18,176.24	18,176.24	9,088.12		9,088.12	1,005,000
	May 1	70,000	2.6665%	18,176.24	88,176.24	9,088.12	2,336.00	81,424.12	
2025-26	Nov 1	0		17,242.96	17,242.96	8,621.48		8,621.48	935,000
	May 1	70,000	2.9415%	17,242.96	87,242.96	8,621.48	2,162.00	80,783.48	
2026-27	Nov 1	0		16,213.44	16,213.44	8,106.72		8,106.72	865,000
	May 1	70,000	3.1535%	16,213.44	86,213.44	8,106.72	1,986.00	80,092.72	
2027-28	Nov 1	0		15,109.72	15,109.72	7,554.86		7,554.86	795,000
	May 1	70,000	3.3655%	15,109.72	85,109.72	7,554.86	1,812.00	79,366.86	
2028-29	Nov 1	0		13,931.78	13,931.78	6,965.89		6,965.89	725,000
	May 1	75,000	3.5075%	13,931.78	88,931.78	6,965.89	1,624.00	83,589.89	
2029-30	Nov 1	0		12,616.48	12,616.48	6,308.24		6,308.24	650,000
	May 1	75,000	3.6335%	12,616.48	87,616.48	6,308.24	1,436.00	82,744.24	
2030-31	May 1	0		11,253.92	11,253.92	5,626.96		5,626.96	575,000
	Nov 1	75,000	3.7335%	11,253.92	86,253.92	5,626.96	1,250.00	81,876.96	
2031-32	May 1	0		9,853.86	9,853.86	4,926.93		4,926.93	500,000
	Nov 1	80,000	3.8245%	9,853.86	89,853.86	4,926.93	1,050.00	85,976.93	
2032-33	May 1	0		8,324.06	8,324.06	4,162.03		4,162.03	420,000
	Nov 1	80,000	3.9075%	8,324.06	88,324.06	4,162.03	850.00	85,012.03	
2033-34	May 1	0		6,761.06	6,761.06	3,380.53		3,380.53	340,000
	Nov 1	80,000	3.5505%	6,761.06	86,761.06	3,380.53	650.00	84,030.53	
2034-35	May 1	0		5,340.86	5,340.86	2,670.43		2,670.43	260,000
	Nov 1	85,000	4.0315%	5,340.86	90,340.86	2,670.43	436.00	88,106.43	
2035-36	May 1	0		3,627.46	3,627.46	1,813.73		1,813.73	175,000
	Nov 1	85,000	4.0855%	3,627.46	88,627.46	1,813.73	224.00	87,037.73	
2036-37	May 1	0		1,891.12	1,891.12	945.56		945.56	90,000
	Nov 1	90,000	4.2025%	1,891.12	91,891.12	945.56		90,945.56	
		1,640,000		699,408.02	2,339,408.02	349,704.01	48,588.00	2,038,292.01	

Assumes full draw down of available funds

APPENDIX A19

Leaf Collection and Disposal Program Cost Analysis

	<u>2017-18</u> <u>Budget</u>	<u>2017-18</u> <u>Estimate</u>	<u>2018-19</u> <u>Proposed</u>
Personal Services			
Full-time employees (1)	313,028	306,622	306,309
Temporary employees (2)	107,000	99,963	107,000
Overtime (3)	<u>65,000</u>	<u>46,760</u>	<u>65,000</u>
	485,028	453,345	478,309
Equipment			
Leaf vacuum parts (4)	55,000	55,000	55,000
Leaf machine (5)	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	85,000	85,000	85,000
Supplemental Services			
Hauling contract (6)	105,000	94,624	120,000
Other services (7)	<u>10,000</u>	<u>2,553</u>	<u>5,000</u>
	<u>115,000</u>	<u>97,177</u>	<u>125,000</u>
	<u><u>685,028</u></u>	<u><u>635,522</u></u>	<u><u>688,309</u></u>

(1) Highway employees are assigned to this program from approx. October 6 to December 19

(2) Temporaries are hired for the period October 14 to December 19.

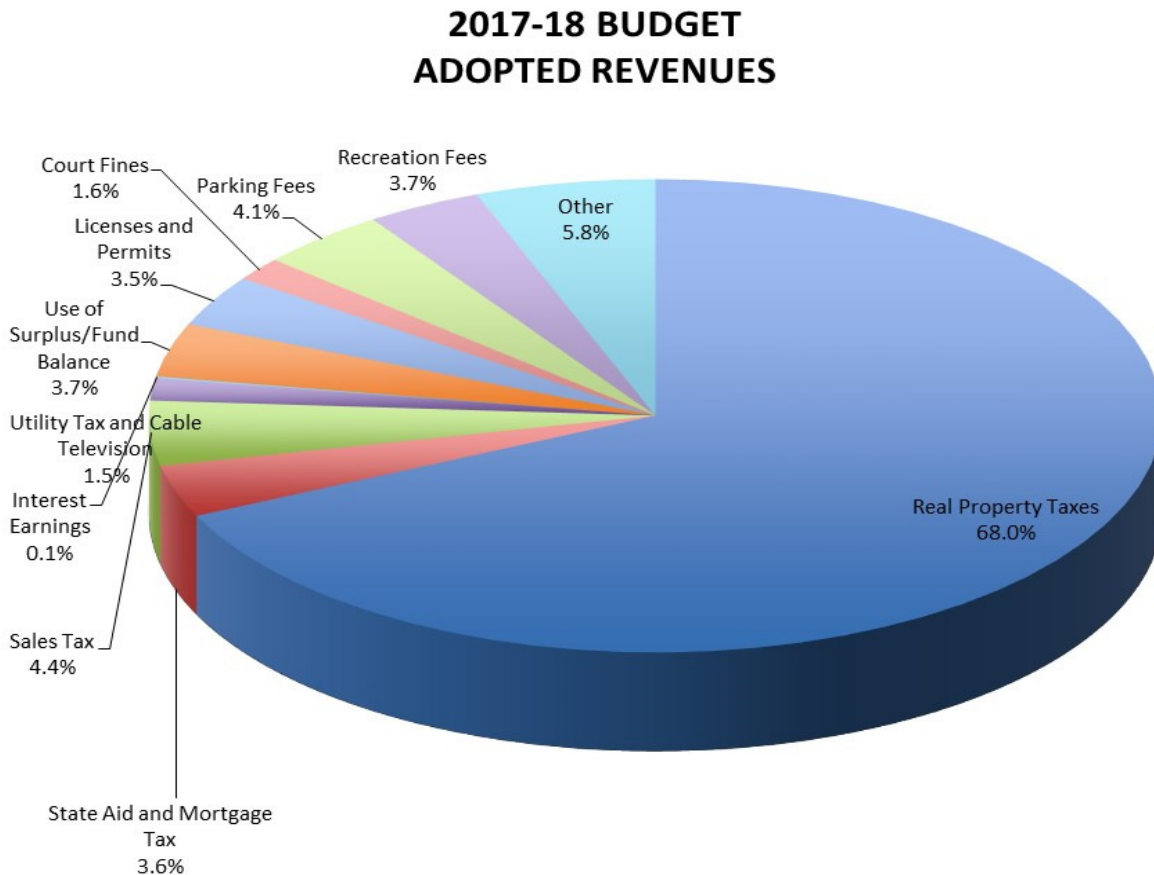
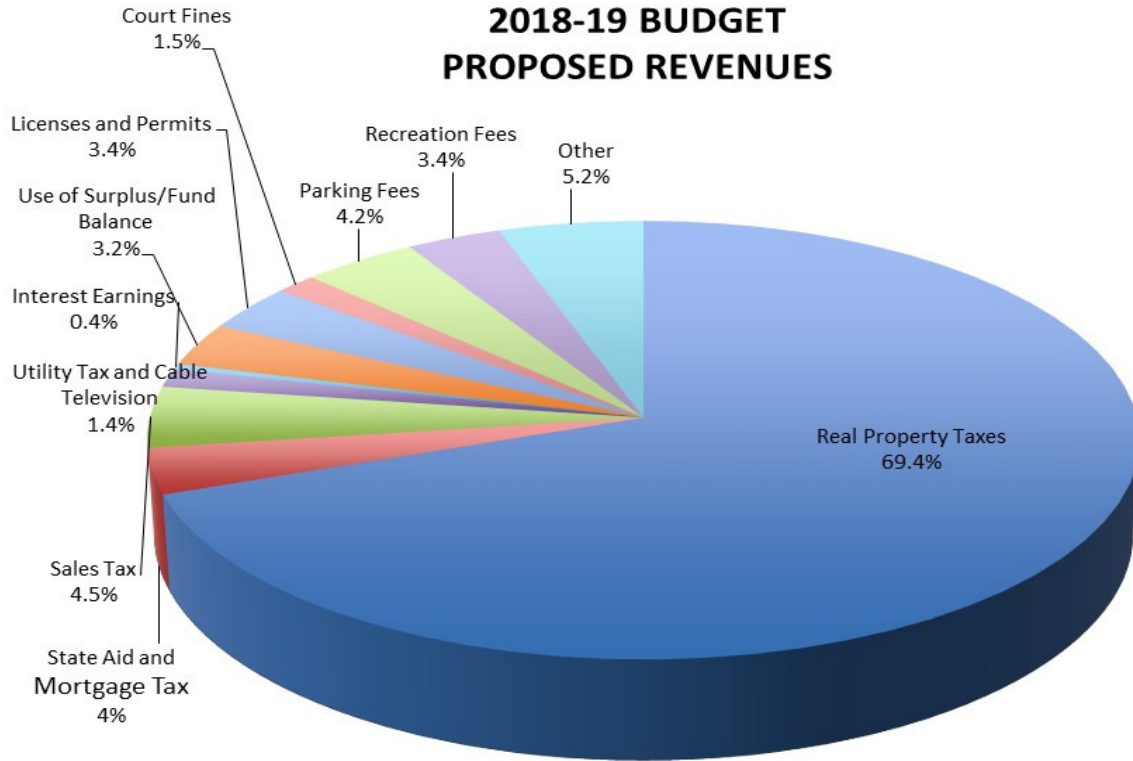
(3) In fiscal year 17/17 - 3 Saturdays and Veteran's Day were worked. Typically only 4 overtime days are budgeted.

(4) Replacement parts for leaf vacuum machines.

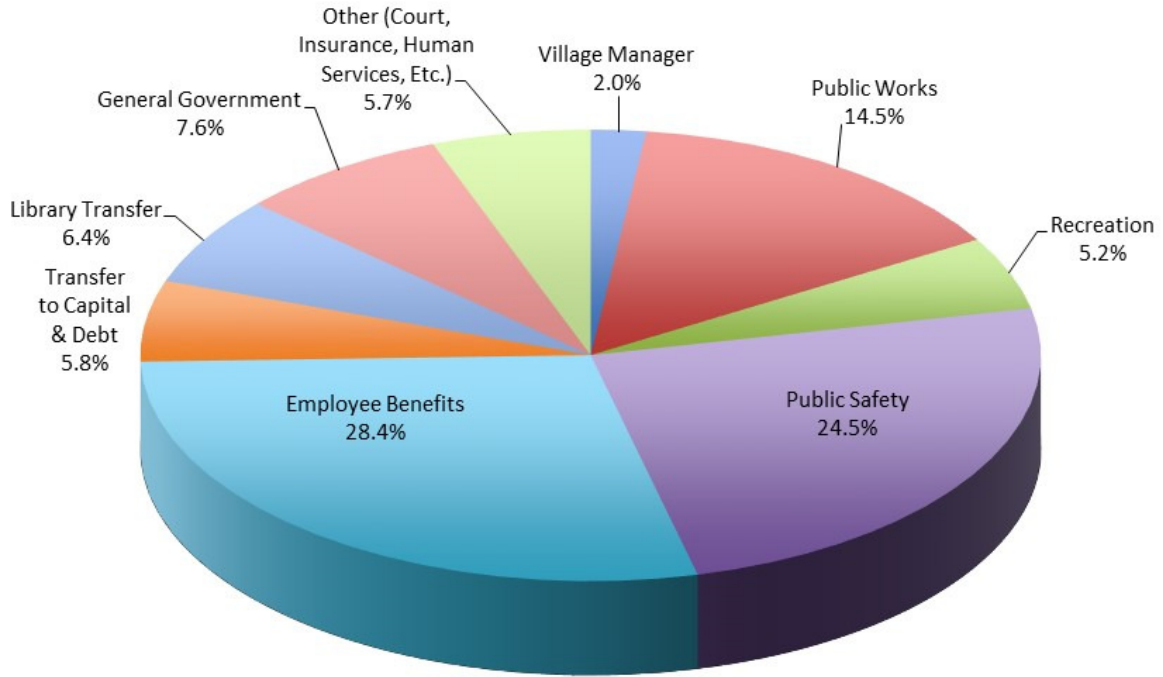
(5) Annual purchase of one leaf vacuum machine or 4-5 metal leaf boxes.

(6) Intermunicipal agreement with Westchester County for hauling an estimated 5,000 tons @ \$17.08/ton. For fiscal Year 2018-2019 the tipping fee is anticipated to increase by 3-4% and rental of 6 dump trucks. FY 17/18 Rental & Misc. \$24,100 spent. Disposal 4,133 tons x \$17.08/ton = \$70,592.

(7) Includes materials for leaf boxes, drug screening of temporary employees, tools and hardware, and rental of 4 dump trucks.



2018-19 BUDGET PROPOSED APPROPRIATIONS



2017-18 BUDGET ADOPTED APPROPRIATIONS

