

# Village of Scarsdale

## Adopted Budget

Fiscal Year 2019-2020



*Budget Officer*  
*Village Treasurer*

*Stephen M. Pappalardo*  
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**March 20, 2019**

**Honorable Dan Hochvert and Trustees**  
*Village of Scarsdale*  
**Westchester County**  
**Scarsdale, New York**

## **RE: FY 2019-2020 TENTATIVE VILLAGE BUDGET**

Dear Mayor Hochvert and Trustees:

Pursuant to section 5-504 of the New York State Village Law, the 2019-2020 Tentative Budget of the Village of Scarsdale was filed today and continues the ongoing efforts to stretch resources in order to adequately keep pace with rising costs to maintain the existing service levels residents have been accustomed to over the past decade. This tentative budget reflects a year-to-year increase in the tax levy of \$1,166,747, or 2.91%, for a total budget of \$58,025,449. The New York State property tax cap for 2019-2020 is set at 3.32%, which is comprised of a CPI increase of 2.00% and a growth factor of 1.32%. The levy increase is below the NYS Property Tax cap for 2019-2020 which is set at \$1,939,697 including the carryover of \$611,765 from 2018-2019 when the Village was also under the cap. In dollars, the 3.32% cap would have allowed for a maximum year-to-year increase in spending of \$1,327,932.

This is the eighth budget under the tax levy cap and the Governor is currently seeking approval of the NYS Legislature to adopt legislation making the cap permanent. The current cap legislation is set to expire next year. In response, the State Senate overwhelmingly adopted such a law last month and is awaiting action by the State Assembly, which is expected over the next few months prior to the State's annual budget adoption in April. I have spoken for years about the difficulty of small local governments such as Scarsdale to operate within the tax cap and be responsive to the needs of the community. And even though the Village Board has adopted cap compliant budgets for four of the eight years it's been in effect, the cap, coupled with adherence to the many unfunded mandates required of local governments by NYS and the Federal

government, continue to threaten our future ability to be self-sufficient. Examples of the unfunded mandates include: pension costs, which, although decreasing slightly in 2018-2019, have increased 96% since fiscal year 2009-2010 and are currently at \$4,296,619; collective bargaining laws with labor unions including Police and Fire binding arbitration; and health insurance costs, which have increased 28% over the past three years, with the 2019-2020 budget expense at \$9,081,562. Additionally, new means for raising revenue for local governments have been rejected by Albany, and in fact this year, the Governor has proposed to eliminate a long standing general revenue sharing program for Villages called Aid and Incentives for Municipalities, or AIM. This unrestricted State aid provides tax relief for local governments, offsetting State mandates, supporting municipal services and infrastructure, and fostering economic development. Statewide AIM funding for FY19/20 remains flat year-to-year at \$714,000,000 of which \$647,000,000 is provided to the cities leaving just \$67,000,000 for Towns and Villages. Under the Governor's proposal, AIM funding for Villages would be eliminated where the AIM funding provides less than 2% of the municipal budget. The Village falls under this category and stands to lose \$186,000 in non-property tax revenue for FY19/20 and going forward. By comparison, the Governor is proposing a 3.6% (\$956,000,000) increase in funding to school districts statewide for a total amount of \$27,000,000,000. School District Foundation Aid, their equivalent to municipal AIM funding, is increasing statewide by \$338,000,000.

Furthermore, Albany has failed to help local governments by increasing annual CHIPS funding for critical road resurfacing; and, reform of Gross Receipts Tax statutes to increase the percentage of utility gross revenues provided municipalities from 1% to 3%, while incorporating cellular phone revenue in the calculation which the State itself already collects as do the Cities of Buffalo, Rochester and Yonkers.

At the Federal level, two pending Federal Communication Commission orders threaten the ability of municipalities to control the public rights-of-way while ensuring public access to communication technologies at competitive rates. In Scarsdale these orders, if adopted, would eliminate the Village's ability to negotiate fair market value franchise agreements and lease agreements with cable and cellular companies respectively, threatening over \$1,000,000 in current non-property tax revenue. The Village has engaged professional legal services and joined a municipal coalition to fight these proposed orders in Washington.

An additional impediment when preparing the FY19/20 budget was the Federal government reforms to the Federal tax code capping the amount of State and Local property tax deductions for federal income tax purposes. The Village Board and administration are extremely cognizant of the potential adverse financial implications for Scarsdale residents. In addition to allowing resident homeowners the opportunity to pre-pay their estimated 2018 Village government taxes prior to the end of calendar year 2017, pursuant to NYS enabling legislation, the Board adopted a local law in June 2018 to create a Charitable Gift Reserve Fund. This action allowed property owners the opportunity to make contributions to the Fund and receive a tax credit of up to 95% of the contribution toward their Village property taxes.

All of these dynamics create a very difficult situation for Scarsdale in our effort to remain an independent community capable of supporting our own vision of “quality of life”.

The NYS property tax levy cap has severely limited the amount of revenue that can be raised by municipalities, while failing to address price and wage increases, and cost escalation for commodities, insurances and pension contributions. From 2008-2009, the adopted Village budgets have risen on average only 3.25% a year. The 2019-2020 tentative expenditures of \$58,025,449 represent a \$1,450,786 or 2.56% increase from the current year 2018-2019 adopted budget. Due to reductions or little growth in non-property tax revenues, including Village building permit fees, NYS state sales tax, mortgage tax and gross receipts tax, and the level or declining NYS aid, a tax rate of approximately \$4.637991 per thousand dollars of assessed valuation is recommended. Compared to the \$4.515415 rate established in 2018-2019, this represents a 2.71% rate increase year to year. A Village homeowner whose home is assessed at the average Village-wide assessed value of \$1,515,000 would pay roughly \$7,027 in Village taxes in FY 2019-2020 representing a \$256 year-to-year increase. Village government taxes represent 18.32% of a Scarsdale homeowner’s total property tax bill. The School District taxes comprise the majority of the tax bill at 63.65%, with the County of Westchester accounting for the balance of 18.04%.

The combination of lack of growth in non-property tax revenues and failure of the State Legislature to provide options for local governments to increase them has forced an overreliance on the property tax. This

overreliance on the property tax, in conjunction with State mandates and “non-controllable” expenses, such as debt service, property value updates, assessment appeals, health care, workers compensation, other insurances and pension costs, are factors that make it extremely difficult to operate the government and manage revenues and control expenditures. Thus, year-to-year tax rate increases are inevitable if the goal is to continue to provide existing levels of service.

It is important to emphasize that the total General Fund Budget for 2019-2020 will represent a ten year span (2009-2010 to 2019-2020) where the expenditures have only grown at an annual average of 3.25%. The increases and high costs for pension benefits, healthcare, wages and debt service cannot be sustained without reasonable increases in the Village non-property tax revenues, which unfortunately are increasing by \$295,701 or 1.91% in FY 2019-2020. Appropriations (gross expenditures and transfers) for the 2019-2020 fiscal year are projected to be \$58,025,449 compared to \$56,574,713 adopted in 2018-2019, representing an increase of \$1,450,736 or 2.56%, This increase is \$1,308,829 greater than the 2019-2020 expenditure increase of \$141,907, which was significantly less than most years due to single year decreases in debt service and general liability insurance premiums, a lower than normal increase in health insurance premiums, and decreases in transfers to the Library (reduced work force needed at temporary library) and Capital Funds (use of available capital reserves). While the Departmental year-to-year budget increase in 2019-20 was 0.85%, Non-Departmental expenses accounted for \$1,196,007 of the increase of \$1,450,786. The addition of \$452,248 in debt service related to the Library Addition and Renovation Project, health insurance increases of \$488,188, and General Fund transfers to the Library and Capital Funds (\$165,000) account for most of the increase.

The budget identifies two major categories of expenditures, Departmental, representing the costs to operate the 14 Village departments, and Non-Departmental, which consists of three separate expense classifications – Human Services, Special Items, including employee benefits, and Transfers. Of the aforementioned \$1,450,736 in total expenditure increases, the Department expenditures accounted for \$254,729, while the Non-Departmental expenditures increased \$1,196,007. -The Departmental increases were primarily reflected in the collective bargaining unit negotiated wage and in-grade step increases for unionized personnel. The average percentage increase for all departments is 0.85%, while the average of the four largest departments, Public Works, Police, Fire and Recreation,

is 0.24%. These four departments represent 81.2% of total departmental expenditures. Departmental expenses for 2019-20 represent 51.9% of total General Fund budget expenses. Non-Departmental items increased a net of \$1,196,007 and now represent 48.1% of the total budget. Increases in the Non-Departmental items include a net of \$134,481 (1.99%) in transfers to the Library, Central Garage Internal Service Fund and Capital Budget, and an increase of \$488,188 (5.68%) for health insurance, an increase in social security of \$71,773 or 3.88% an increase in debt service \$452,248 (24.47%) with a small decrease in workers compensation insurance and claims (\$26,220). Health Insurance and debt service together account for \$940,436 of the total budget expenditure increase of \$1,450,736. It should be noted that the General Fund pension contribution of \$4,296,736 for 2019-2020 is up \$100,537 or 2.40% from 2018-2019. Over the nine year period beginning 2010-2011, the Village pension contribution has grown in adopted budgets from \$2,139,424 to \$4,296,736 or 100.83%. Pension costs are a burdensome obligation for the Village representing 17.62% of the payroll for all general government employees and 21.93% of the Police and Fire payrolls. Future pension contributions and the management of the state pension fund are of great concern to the Village. The Village budget is largely driven by the expense of salaries, health care, pensions, and other employee benefits which amount to approximately 70.6% of total expenditures. Summaries of budgets for all funds of the Village appear in Appendices A1, A2 and A3.

As previously stated, if the Board of Trustees adopts this tentative budget as filed, a homeowner in Scarsdale, with an average assessed home value of \$1,515,000 will pay an additional \$256 in 2019-2020 for Village government services. The Village tax bill will account for approximately 18.32% of the total property taxes paid by a resident in Scarsdale during calendar year 2018.

A public hearing on the Tentative Village Budget will be held at the regular Board of Trustees meeting on April 9, 2019, at 8:00 p.m. Pursuant to New York State Village Law, the Final Budget must be adopted by May 1, 2019.

## **BUDGET PROCESS & FORMAT**

The Village Fiscal Year is June 1 to May 31 annually. There are statutory deadlines which must be met to adopt a balanced budget each year. The longstanding budget process established in Scarsdale to arrive at this balanced budget takes roughly five months to complete. The Village

Manager meets with the department heads by December 1 to provide guidance on how to approach their budgets and the overarching fiscal policy of the Village Board in this regard. For the past decade and especially since the institution of the NYS tax cap eight years ago, department heads have been asked to hold the line on all controllable expenses while maintaining existing services. No new positions would be considered unless they were revenue supported. Department Heads are also asked to identify opportunities for cost savings and any efficiencies to maintain services and reduce costs. There have been many meetings and numerous hours within the Administration to get to this point in the budget process. Five separate public meetings with the Village Board Finance Committee and two public briefing sessions have culminated in this Tentative Budget, which must be balanced and filed with the Village Clerk by March 20th.

The overarching goal of this budget is to use the barest of resources with the maximum effort to maintain current departmental service levels. In order to meet the service requests and community expectations a consistently high performance from all employees is necessary. All efforts are concentrated in maintaining and delivering essential services to residents, such as police, fire, public works, recreation, building regulation, justice court, project management, assessment of property and the treatment and distribution of water. Support services are primarily focused on aiding the “line departments” and advancing the policy initiatives of the elected officials. Everyone in the organization is a “hands-on” person, where all efforts are focused on maintaining the current level of services despite the decrease in the number of work years that has occurred in the last three decades. We are working more efficiently and using modern technology and equipment to operate both smarter and leaner.

The budget document was created to be easy to navigate and generally user friendly. Each departmental section includes a title page with quantitative and organizational data and certain milestones. Also included in the budget document are department summaries by expenditure category, number of positions, division and cost center expenditure breakdowns, prior year expenditure history, a debt service presentation and a benefit synopsis. The main funds are the General, Capital, Library, Central Maintenance Facility Internal Service, Water Enterprise and Pool Enterprise, which are presented separately in the document with a wide range of supplemental information contained in the Appendices A-1 through A-22.

## OVERVIEW

### 1. Expenditures and Transfers

a) **Personal Services salaries** are the largest category of expense, representing 42.0% of total expenditures and include salaries of all full-time, part-time and temporary employees, overtime and longevity payments pursuant to employee contract agreements and policies. Salaries combined with employee fringe benefits account for approximately 70.6% of the entire budget. The total General Fund appropriation for salaries in the 2019-2020 tentative budget is \$24,382,163 representing an increase of \$279,376, or 1.16% from the current year adopted amount of \$24,102,787. Salaries throughout the budget document are shown at current rates and, if a collective bargaining unit has settled a contract, at the negotiated amount for 2019-2020. Two of the seven labor unions have settled contracts for the fiscal year 2019-2020. The Uniformed Fire Fighters Association (UFFA) contract expired at the end of the last fiscal year on May 31, 2017, and as such, absent any in-service step increases, current salaries are carried over in the 2019-20 budget. Additionally, the contract for the CSEA Village Hall unit (Clerical & Technical) expired on May 31, 2018. Negotiations are ongoing with this unit, however at the date of this budget filing the existing contract remains in place and as such, current salaries, absent in-service step increases, are carried over to the 2019-2020 budget. The PBA, CSEA Library and Teamsters Crossing Guards contracts all expire May 31, 2019. This Village annually sets aside some funds to recognize this pending liability and makes every effort to fund a portion of these increased costs through prudent vacancy management. Non Union employee salaries are not decided for 2019-2020.

Wage increases in the tentative budget are in the approximate range of 2.00% -2.50% for all local government employees, which is comparable to other Westchester municipalities and certain indices for state and local government employees. It is difficult to make salary comparisons with other local governments strictly based on wage settlements, as other factors affect the costs for a community including magnitude of benefits, work hours, number of holidays, the amount of contribution to health care, the quality of the work place, longevity payments and the number of sick and vacation days.

The following is a summary of the current status of employee contracts:

<b><u>BARGAINING UNIT</u></b>	<b><u>EXPIRES</u></b>	<b><u>STATUS</u></b>
Teamsters (School Guards)	5/31/19	In Effect
Teamsters (Public Works)	5/31/20	In Effect
Teamsters (Trades)	5/31/20	In Effect
UFFA (Firefighters)	5/31/17	In Negotiation (Arbitration)
CSEA (Library Staff)	5/31/19	In Effect
CSEA (Clerical & Technical)	5/31/18	In Negotiation
PBA (Police Officers)	5/31/19	In Effect

In the 2019-2020 tentative all funds budget (excluding the Library whose staffing levels are determined by an independent Library Board), a total of 232.7 funded positions or FTE's (full time equivalents) are identified. This represents the same number employed by the Village in FY 2005-2006. Besides the myriad of Federal, State and County regulations emerging over this time period requiring significant staff time to achieve compliance, we are providing significantly more services today than 13 years ago. These can be seen in the areas of athletic programs; parks and grounds maintenance; distribution of potable water; building inspection, code enforcement and land use regulation in general; information technology and public communication; stormwater management; vehicle and school bus maintenance and repairs; sanitary sewers; tree regulation and sustainability initiatives; historic preservation and parking and traffic management. A five year presentation of full-time funded positions is shown in Appendix A-12.

b) **Minor equipment and other expenses** in the Departmental expenditures are budgeted at \$6,816,004 representing a year-to-year decrease of \$26,598. Included in this broad category of expense are small equipment items such as operational tools, as well as supplies, utilities, salt and sand for snow & ice control, maintenance of Village parks and playing fields, recreation costs, maintenance of buildings and equipment, solid waste disposal fees, leaf disposal costs, and other contractual services for assessment, auditing, legal and telecommunication services.

c) **Employee benefits** for most full-time Village personnel (excluding Water, Library, Pool and Central Maintenance) are accounted for in the General Fund Non-Departmental section of the budget document (pg. 76). Costs associated with health insurance, pension, compensated absences and social security, have increased year to year while general liability insurance, dental insurance, workers compensation, life and unemployment insurances have either decreased or remained flat. The

most significant employee benefit increase is in health insurance premiums which rose 5.68% or \$488,188. This increase alone is 41.8% of the total General Fund budget gap of \$1,166,747 and represents the single largest expense driver in the 2019-2020 budget and one that the Village does not control. Health Insurance for Village employees is provided through the NYS Health Insurance Program's Empire Plan or NYSHIP. NYSHIP is currently self-insured and managed by a third party administrator through the NYS Department of Civil Service. Plan benefits and rates are negotiated by NYS and its labor unions. The rates have been volatile over the years with double-digit increases not uncommon. Under the NYS Taylor law, health insurance benefits are considered a mandatory subject of collective bargaining, so the Village is not free to simply change health plans. The collective bargaining agreements in place contain language relative to comparability with the current Empire Plan. In order to offset these annual plan premium increases, the Village negotiates contributions from six of our seven labor unions, as members of one unit do not receive health insurance benefits. Most unionized employees are paying between 5-20% of premium costs annually.

Health Insurance increases are somewhat moderated in FY 2019-2020 by Workers Compensation and General Liability Insurance Premiums and claims which are decreasing roughly 3.4% in the aggregate year to year. This positive trend is a direct result of seeking competitive bids on the General Liability policy and working with our Workers Compensation insurance carrier on enhancing our risk management program. This includes enhanced employee safety training programs, accident investigation, and aggressive case management and employee discipline when warranted. We hope to see these efforts result in the continued lowering or steadying of premium costs in the near future. The pension contribution for 2019-2020 is \$4,296,619 representing a year-to-year increase of \$100,537 or 2.40%. The New York State and Local Retirement System (NYSLRS) consists of two separate plans, one for police and fire employees and the second for all other civil servants. The plan is funded through annual participating employer contributions based on a percentage of payroll as determined by the NYS Comptroller, the sole proprietor of the pension plans. The employer contribution as a percentage of payroll for the 2019-2020 budget is 21.93% for the Police and Fire retirement system and 12.94% for the employee retirement system. Annual increases are customary and are predicated on changes in the pension fund earnings and mortality rate assumptions. In the nine year period from FY 2010-2011 to FY 2019-2020 pension costs increased by

101%, from \$2,139,424 to \$4,296,619. As such, they are a significant annual expenditure, with much volatility over which the Village has no control. As stated, the 2019-2020 General Fund pension budget is \$4,296,619 with an “all funds” budget of \$4,804,210.

d) **Interfund items:** A total of \$6,889,079 in General Fund Transfers is identified in the 2019-2020 budget with \$3,694,325 transferred to the Library Fund; \$1,942,138 to the Central Garage Internal Service Fund; \$1,242,616 to the Capital Fund and \$10,000 to the Library Capital Fund. These transfers represent a 1.99% increase year-to-year.

The \$3,694,325 General Fund transfer to the Library increased by \$100,000 or 2.78% and makes up 98.9% of all Library revenues. The increase reflects the planned reestablishment of certain temporarily unfunded positions to assist with the extensive planning efforts to transition operations to the new building in conjunction with the Library Addition and Renovation Project. Embarking on a project of this magnitude necessitates the presence of a sufficient fund balance in the Library Fund to meet the demands of any resulting cost overruns and other unknown field conditions arising during construction. The \$100,000 increase in the General Fund transfer to the Library Fund for 2019-2020 advances this budget strategy while also mitigating the budget impact once the new Library is functional and fully staffed and supported.

The planned building improvements will increase the capacity of the Library to provide a broader range of rapidly evolving library services through multi-purpose community space, while maintaining popular traditional collections and programs. Construction of the new Library commenced in August 2018 and is scheduled for completion sometime during the first quarter of 2020-2021. Should the Library addition and renovation construction project be delayed during 2019-2020, the Library Fund has adequate balances for this purpose as well as to provide for additional staff hours at the temporary library. The Library Addition and Renovation Project is funded through a combination of \$9,900,000 in Village debt, \$8,000,000 in Library fund raising revenue, \$1,607,600 in Library Fund and Library Expendable Trust Fund balances, a \$500,000 NYS grant, and \$267,900 in Village General Fund appropriations for the improvements to the Supply Field Building housing the temporary Library. Total funding available for the project is \$20,275,500. The Village Board’s December 13, 2016 bond authorization resolution authorizing the issuance of up to \$9,900,000 in bonds, was amended on

February 13, 2018 to change the plan of financing and conditions precedent to the sale of such bonds. Effectively the amended resolution allowed the Library to use pledges and unassigned fund balance as part of its \$7,500,000 commitment, prior to the Village issuing the construction debt. The Library's Fund Raising Campaign Committee has secured in excess of \$8,000,000 in cash and pledges as of February 2019. Pursuant to the receipt of sealed bids, the Village Board awarded construction contracts for the Library Addition and Renovation Project on June 26, 2018, reflecting an increase in the total estimated project cost to \$20,176,755. Construction is progressing on-schedule and within budget.

The tentative 2019-2020 Central Garage Internal Service Fund budget of \$3,379,818, represents a year-to-year increase of \$72,365 or 2.19%. This Fund is supported by annual General Fund transfers and monthly payments from the Scarsdale Union Free School District, with a small transfer from the Village Water Enterprise Fund. The Village General Fund transfer for 2019-2020 totals \$1,942,138 representing a decrease of \$30,635 or 1.55%. This is reflective of the School District vehicle maintenance expenses outpacing those of the Village. Approximately 39% or \$1,325,000 of all expenses at the Central Facility are charged to the Scarsdale School District, which reimburses the Village for performing their bus and fleet maintenance services, pursuant to a 25-year cooperative agreement between the two governments benefiting all Village taxpayers.

A General Fund transfer to the Capital Budget is recommended at \$1,242,616, representing an increase of \$65,116 from the 2018-2019 appropriation of \$1,177,500. This transfer is largely geared to Public Works, Police and Fire Department vehicle and equipment replacements, facility upgrades and major repairs, computer equipment and software upgrades, road resurfacing, Village Center improvements including parking meters, stormwater infrastructure improvements and the annual street tree program.

Including the transfer of General Fund cash, a variety of funding sources comprise the Capital Budget. These sources include; borrowing, use of Capital Fund balances, special reserves, grants, intra-agency transfers, current contributions, gifts, sewer rent, and assigned General Fund Balance, all of which, for 2019-2020, total \$8,440,037. Keep in mind that not all of this funding is secured, with the associated project often contingent on the receipt of a grant or a bond authorization approved by the Village Board. Of the \$6,555,335 in identified revenues derived from

grants, \$2,521,335 has actually been awarded. The aforementioned General Fund transfer of \$1,242,616, \$60,000 in special reserves, the use of Capital fund balance of \$26,000, and \$400,000 in Sewer Rent fees, will be available at the adoption of this budget. Capital improvements are discussed later in this message.

e) **Debt service** for 2019-2020 includes appropriations for the payment of principal and interest on bonds and bans for various public improvements issued in 2011, 2014, 2015, 2016 and 2018. The annual General Fund debt service payment for 2019-2020 is \$2,301,240 representing an increase of \$452,248, or 24.46%, from the 2018-2019 adopted budget. This increase reflects the first principal and interest payments on the October 2018 Library bond issue of \$9,900,000. The Village will have approximately \$28,315,000 in outstanding bonds in all funds which include original issues of \$1,500,000 for the Supply Field Building; \$11,500,000 for the Public Safety Building expansion (of which \$10.5 million was refunded in 2016); \$1,640,000 for the South Fox Meadow Drainage Project; \$1,500,000 for the Ardsley Road Pump Station; \$2,000,000 for the Christie Place property acquisition; \$1,500,000 for the Popham Road Bridge Replacement Project; \$3,500,000 for Fire Station #1; \$4,800,000 for the Reeves Newsom Pump Station; \$9,900,000 for the Library addition and reconstruction and \$1,500,000 for the Ardsley Road Tank Roof Replacement. The General Government Capital Plan does not recommend borrowing during 2019-2020. The Water Fund identifies \$2,700,000 in borrowing during 2019-2020 for the Boniface Tower rehabilitation and for valve repair and pipe lining work. Over the next five years, borrowing is also identified for the rehabilitation of the Freightway Garage, (\$2,360,940) should a planned major redevelopment project planned for the site falter, and building improvements to Fire Station #3 (\$1,400,000). It is important to note that all projects identified in the Capital Plan are allocations, not appropriations for actual spending, which in most instances require additional Village Board action. In doing so, the Village Board will be careful not to overload the debt side of the ledger. The completed rehabilitation of the Ardsley Road Tank Roof and the Reeves Newsome Pump Station improvements as well as the planned improvement to the Boniface Tower and distribution system, do not impact the General Fund debt service (Appendix A13), as the debt is fully supported through proceeds from the sale of water.

The amount of Federal, State and County funding available in the next two years can have a positive impact and potentially offset the need to borrow.

We have been more successful than other small governments in gaining these grants in recent years for stormwater (\$2,500,000 - South Fox Meadow and Sheldrake/Cayuga), transportation improvements (\$16,000,000 – Popham Road Bridge), (\$1,597,000 - Heathcote Road Bridge) environmental and historic preservation (\$780,000-Library Rain Gardens, Wayside Cottage and Train Station Building) and public safety (\$175,000 – Firefighter self-contained breathing apparatus). We will attempt to continue the proven successful strategy of using a blend of taxes, grant funding and special district revenues to reduce the amount of necessary borrowing and to position the Village favorably for making future long-term capital decisions.

The Capital Budget and Plan through 2023-2024 is a conservative and prudent approach for managing municipal finances that has worked well for the Village over time and should be reviewed annually in terms of capital needs and the desire to maintain property tax stability. The Village Capital Plan and Aaa bond rating, the highest available to local governments, as last confirmed by Moody's in 2018, continue to face uncertainty due a number of variables. These include the policy in Albany to continue the existence of a 2% or less tax cap, reductions or elimination of long-standing State-aid revenue sharing programs like AIM, the focus on providing financial aid, grants and incentives for those municipalities that merge services and consolidate jurisdictions, and targeting of available State funds to larger cities and financially at-risk communities identified as "distressed" by the State Comptroller. Such actions would negatively impact on Scarsdale and similarly situated communities. The limited growth in our tax base and constraints on property tax levy increases, make continued receipt of County, State and Federal grants critical for the Village government to remain independent and continue to exercise self-governance. In order to successfully manage this challenge, the Village must reconcile the demands for increased services from residents and the critical needs for the multi-million dollar capital improvements (roads, public safety buildings, library renovation and addition, sanitary and storm sewers, modern fire apparatus, building improvements and recreation facility improvements) with the amount of development and growth to be tolerated in the Village (Freightway Site Redevelopment Project) and the level of property taxes acceptable to residents.

## **2. Revenues**

The 2019-2020 revenue estimates from all sources other than real property taxes, including the application of fund balance, is \$16,818,011, an

increase of \$295,701 from the \$16,522,310 adopted in 2018-2019. The imposition of the property tax levy cap makes non property tax revenue more critical in the overall revenue picture for the Village. The Village Board has agreed to apply a total of \$1,023,000 in available fund balance in this budget to limit the growth of the tax levy increase. This application of surplus remains unchanged year-to-year allowing the Village to retain the fund balance at a strong level. The mortgage tax revenue estimate of \$1,700,000 is also unchanged and represents a 35% decline from the 2006-2007 amount of \$2,600,000. The budgeted estimated revenue from interest earnings of \$375,000 for 2019-2020, is a significant increase from the \$60,000 budgeted in 2017-2018, and assumes an approximate effective annual yield of 1.90%. From an historical perspective, this estimated revenue and annual yield are less than 20% of the 2007-2008 revenue of \$1,151,195 and yield of 3.25%.

In 1991, Westchester County, as required by law, began distributing sales tax revenue to towns, villages, schools, and cities within Westchester County that either legally cannot, or have not, enacted their own sales tax. The Village has received roughly \$49.4 million from sales tax revenues from fiscal years 1994-2018. The Village should meet or exceed the 2018-2019 sales tax revenue estimate of \$2,550,000, and based on anticipated NYS legislative initiatives to increase the sales tax and include certain internet sales, the 2019-2020 revenue estimate is increased by \$75,000 to \$2,625,000.

Refer to Pages 79 - 81 for the detail of all General Fund revenues and to Appendix A21 (pie chart) for a percentage breakdown of revenue by major category.

### **3. Assessed Valuation**

As of the March 20, 2019 filing date of this tentative budget, the total 2018 taxable assessed valuation used in the calculation of the 2019 tax rate for the 2019-2020 budget is \$8,884,761,016 . This represents a decrease of \$105,062,948 from the total taxable assessed value of \$8,989,823,964 pursuant to the filing of the 2018 Tentative Assessment Roll. Prior to the filing of the September, 2018 final roll, there were 552 assessment grievance claims filed against the 2018 tentative assessment roll of which the Board of Assessment Review (BAR) reduced 136 or 24.6% of the total, with associated assessed value reductions totaling 39,552,726. The balance of the 2018 Village total taxable assessed value

reductions of \$39,268,390 reflects settlements resulting from 314 Small Claims Review (SCAR) filings of which 261 have been settled to date, with the remaining 53 claims pending resolution. Also reflected in the estimated 2018 assessed value reduction are various settlements of a portion of the 56 certiorari (CERT) claims. The total 2018 Village taxable assessed value of \$8,884,761,016 is subject to further change pending subsequent resolution of the remaining 2018 CERT claims. The total 2017 taxable assessed value at the time the 2018 Village tax bills were issued in July, 2018 was \$8,870,149,399. Should the 2018 value remain at \$8,884,761,016 for the 2019 Village tax bills, it would represent an increase in total assessed value of \$14,611,917 or 0.16% over the prior period.

The Village has invested over \$1.35 million in updating and defending the new assessed values since the 2014 Village-wide revaluation project and subsequent 2016 update, such values having not been updated previously since 1969. The Village Board undertook this expensive, complex, time consuming, controversial and often confrontational project in the interest of improving fairness and equity in our property tax system. This is a major commitment that requires constant diligence on the part of the Assessor's Department to maintain an accurate inventory of property characteristics and current values based on market conditions. It also requires ongoing and periodic Village-wide updates of the assessments, as warranted by ever-changing market conditions. How to best accomplish this task was considered in the February 2018 independent management consultant report which included 41 separate recommendations focusing on best practices for certain office functionality and customer service items and future mass appraisal reassessment projects. Office recommendations implemented include the provision of additional staff customer service training, redesigning and updating the information on the Assessment Department webpage on the Village website, and a plan to utilize staffing assistance with the Treasurer's Office during peak times in the Assessment Office.

With respect to future reassessment projects, the consultant recommends performing a Village-wide reassessment every five years in conjunction with performing annual neighborhood ratio studies to determine if area specific adjustments are necessary. This annual review of property values by neighborhood sales will help the Assessor better understand current equity in the assessment roll and the accuracy of assessed values. Such an effort would be conducted shortly in advance of the April 1 issuance of the

Residential Assessment Ratio by the NYS Office of Real Property Services (ORPTS). These annual neighborhood ratio studies have worked well in other Westchester municipalities having previously conducted Village/Town-wide revaluations with some handling in-house and others using an outside vendor. All of these communities however, use the NYS RPS software system which includes a mass appraisal module sufficient for batch implementation of assessment changes. The Village uses an alternate software product, Software Consulting Inc.'s Property Assessment System (PAS). PAS is also used for tax billing/collection purposes and is compatible with SCA's "Municipality" software utilized by our Building and Planning Departments. Utilizing SCA's software has served the Village well for many years providing for certain data flow between Village departments relative to tax payments, penalties, arrears and liens, building permits, certificates of occupancy and other property parcel based information. The main drawback with PAS is the lack of a mass appraisal module. In preparation for the 2012 Tyler revaluation, the first in 44 years, the Village licensed and installed RPS and created a bridge between RPS and PAS to implement Tyler's model and allow for the flow of data between both software products. Data migration became an issue during the Tyler revaluation with the 2016 revaluation experiencing complications as well. As such, staff has recommended and the Village Board has agreed, that absent a software product with a functioning mass appraisal module, the Village should refrain from undertaking any mass appraisal work. Both SCA and ORPTS have previously committed to updating their software to include and improve their mass appraisal modules respectively. SCA however, recently sold the company and their software upgrade to PAS 2.0 is on-hold and in jeopardy. Implementation of the RPS upgrade, referred to as "ACES", has been delayed and is not expected to be completed, tested, finalized and made available to municipal assessing units for another 24-31 months. As such, the Village is not expected to perform any additional mass appraisal assessment work during 2019-2020.

#### **4. Application of Surplus**

The 2019-2020 Tentative Budget recommends the application of \$1,023,000 of General Fund balance as a tax relief measure. It is estimated there will be an adequate assigned and unassigned fund balance in the General Fund as of May 31, 2019, after the application of the \$1,023,000. The adopted Village Fund Balance policy recommends maintaining an unassigned fund balance that is approximately 10% to 15% of General Fund expenditure levels. This projected amount of Fund Balance is central

to maintaining the Village's Aaa bond rating and to address any unplanned or emergency situations such as unbudgeted infrastructure repairs, severe storm related activity, etc. The audited unassigned fund balance as of May 31, 2018 was \$8,204,163. In October 2018, Moody's Investor's Service reaffirmed the Village's Aaa debt rating, referencing the Village's, "healthy reserves and liquidity supported by conservative fiscal management." The level of an entity's fund balance is a key element in the rating agency's analyses. Additionally, in the other Village Funds (e.g., Pool, Capital and Water Enterprise Funds), an application of surplus is often utilized to avoid further tax or fee increases. For 2019-2020, fund balances were used in the Pool and Capital Funds. In the Library Fund, the projected available fund balance at the beginning of 2019-2020 is \$448,000. As mentioned previously, the Library fund balance will be used to support any cost overruns for the planned addition and renovation of the Library building, and any necessary year-to-year budget smoothing with the General Fund transfer to the Library Fund post construction. We will continue to evaluate the various service demands and the desire for limited tax rate increases in relationship to maintaining adequate fund balances for each of the operating funds.

## **BUDGET HIGHLIGHTS**

### **Personnel Issues**

The 2019-2020 Tentative Budget provides funds for 215.5 positions in the General Fund. As previously noted, this is the same number of full time equivalents (FTE) employed by the Village in 2006, in spite of significant increases in Federal, State and County regulations emerging over this time period requiring significant staff time to achieve compliance. Staff is also providing significantly more services today to residents than 13 years ago. It has and will continue to be a great challenge to continue providing current levels of service with the existing number of staff as demands continue to rise. Because of the need to manage limited budget resources, the strategy of delaying the filling of any vacant positions occurring during the fiscal year will be carried forward in 2019-2020, when appropriate.

The tentative budget does not reflect any salary adjustments for non-union employees, which will be addressed in the resolution adopting the final budget in April. This group had salaries frozen in 2009-2010 and at mid-year in December 2009, the Village Board provided a 2% increase which

was the equivalent of 1% in real dollars. A 2% increase was granted in each of the 2010-2011; 2011-2012; 2012-2013; 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 fiscal years. Thus, in the last ten years this employee group received salary increases averaging 1.9% per year. Five Village bargaining units; PBA, UFFA, Public Works Teamsters, CSEA Clerical/Technical, and the CSEA Library were asked in 2009 to either take a 0% salary increase for the year or give back increases already negotiated in collective bargaining agreements. Of the above five bargaining units, the CSEA Library, Firefighters and CSEA Village Hall Employees were not responsive. The Police Union (PBA) agreed to defer the increase for a year, and, subsequently, agreed to a 1.87% increase for that year. The Public Work's Teamsters Union agreed to a 2.5% give back in fiscal year 2010-2011 with a stipulation that any unit member layoffs could not occur until June 1, 2012. The status of each bargaining unit agreement for 2019-2020 is provided on page 8 of this message.

## **Programs**

The Human Services Budget for 2019-2020 consists of the Scarsdale Family Counseling Services (SFCS) Youth and Senior Programs totaling \$307,711. This includes the continuation of the Scarsdale Recreation Department providing certain senior programs, primarily day trips, previously provided by SFCS up until two years ago when their "Aging-In-Place" grant expired. SFCS's Senior Program costs to the Village are increasing \$1,623 for a total of \$49,307. The SFCS Youth Services Project is budgeted at \$258,404, increasing \$17,412 year-to-year. This program is financially supported equally by the School District and provides primary prevention and crisis intervention for at-risk youths and their families. The additional funding for 2019-2020 will support the hiring of a part time coordinator for the Drug and Alcohol Task Force (DATF) Coordinator. The DATF advocates for a chemical free adolescence, teaching problem solving and offering alternatives to drug and alcohol.

The balance of the Human Services funding continues the enduring appropriation of \$10,500 to fund a part-time coordinator's position for the Scarsdale Meals on Wheels Program, and \$78,700 to support the Scarsdale Volunteer Ambulance Corps (SVAC). The amount includes an ambulance lease, fuel, utilities and oxygen cylinder rental costs. The Village also provides in-kind support to SVAC including snow removal, landscaping, trash removal at SVAC's headquarters, and minor mechanical and

maintenance repairs to the ambulances. The SVAC volunteers, who are mostly Scarsdale residents, provide essential emergency medical services to the Village responding to over 1800 service calls annually. Other than the \$78,700 the Village provides and insurance reimbursements for certain calls, funding for SVAC's annual \$750,000 operating budget is solely dependent on donations.

## **FEES AND CHARGES**

Certain programs that target smaller segments of residents are supported by user fees rather than the general property tax. Village staff annually prepares a Village-wide Fees and Charges Schedule to centralize all such user fees, other than Recreation Department fees, and reviews with the Village Board prior to the Board's adoption. Staff analyzes operating costs, dates of previous increases and prepares comparative municipal surveys if necessary. The Village Board approved the 2019-2020 Village-wide Fees and Charges Schedule by resolution on February 26, 2019. The approved schedule included certain fee modifications to Sidewalk Opening Deposits, Street Opening Permits and Inspections, Yard Waste Dumping Fees, Building Department Permit Fees, and Parking Permits for the Christie Place, Freightway and Scarsdale Meter Lots. The Board also adopted a new fee structure and increased fees for Building Permits which are explained in more detail below. Potable water fees and sanitary sewer rent fees were also increased and are addressed separately. Total additional General Fund revenue from these fee increases is estimated at \$226,500. This revenue is included in the applicable non-property tax revenue items found on pages 79-81 of the budget document.

### **Building Permit Fees**

Building permit fees are charged to all residents/contractors applying for building permits through the Building Department. The charge is based on the estimated total cost of construction prior to the commencement of the work. The "estimated cost" is a reasonable value, as determined by the Building Inspector, of all services, labor, materials and use of construction equipment necessary for prosecution of work. Prior to the issuance of a Certificate of Occupancy, a final certificate of cost must be submitted by the applicant attesting to their final cost construction. These fees have not been adjusted since 2008 and the proposal reflects increases in operating costs over this period while providing more competitive fees as compared to other Westchester County municipalities.

At the Finance Committee's January 31, 2019 and February 14, 2019 meetings, Village Staff presented multiple permit fee options, including the continuation of a tiered building permit system. Recognizing that our fees were linear across tiers, the Village Board decided instead to opt for a simple fee structure of \$100 + \$17 per \$1,000 for any construction valued over \$1,001. By simplifying the fee, our fee structure is easier to interpret by residents/contractors as well as professional staff. Based on past and anticipated permit activity, additional 2019-2020 revenue anticipated from these building permit fee increases is \$175,000.

## **Water Rate**

The Village of Scarsdale operates a potable water utility as a governmental Enterprise Fund, with the Fund wholly self-sufficient necessitating the generation of adequate revenues to support operations. The revenues to support the Water Enterprise Fund are solely derived from the sale of water to the Utility customers. Scarsdale's Water Utility receives all potable water from the New York City (NYC) Water Supply System's Kensico Reservoir as a member of the Westchester County Water District #1, along with the cities of Mount Vernon, Yonkers and White Plains. Through Scarsdale's participation in this County District, Village residents pay a County water tax which is added to their annual County property tax bill. Additional water is purchased directly from NYC through a connection to the Catskill Aqueduct on Ardsley Road in Greenburgh. The Village of Scarsdale also provides potable water under a separate agreement to residents and businesses in the Town of Eastchester through a district created for that purpose, identified as the Eastchester Water District #1 (EWD1). In addition, the Village provides potable water to 61 individual property owners in the contiguous communities of the Town of Mamaroneck, Town of Greenburgh and City of New Rochelle.

The Village's aging water system was installed between the 1890's and the 1940's, requiring continued maintenance, repair, and capital improvements. Over the past decade, the Village completed major capital improvements and necessary upgrades to our two pumping stations; Ardsley Road and Reeves Newsom as well as the Ardsley Road Water Tank. In addition, the Village settled a 20 year legal dispute with the New York City Water Board over their methodology of determining the excess water rate. \$3,600,000 of the \$10,700,000 total cost of the improvements to the pump stations and tank and the entire \$3,400,000 cost of the New

York City water rate settlement were funded through the planned use of fund balance. As such, the fund balance in the Water Fund was reduced to a point where annual rate increases were necessary, especially to address repairs to the century old distribution system of water mains and valves and the rehabilitation of the Boniface Water Storage Tank. The number of water main breaks, service line leaks and shut-off valve failures over the past few winters indicates the need to fund and effectuate necessary repairs and system upgrades. The 2019-2020 Capital Water Budget identifies a total of \$2,700,000 to commence designing and cement lining portions of the highest need distribution system pipelines, replacing water valves and hydrants and completing the rehabilitation of the Boniface Water Tank. The Capital Budget also includes a \$260,000 grant funded project to rehabilitate the fluoride infrastructure at the Reeves Newsom Pump Station.

Based on the projected expense for this capital work, a five year water rate increase schedule was prepared and commenced in 2016-2017. The additional revenue allows the Village to make the necessary debt service payments on the capital improvements while restoring an adequate unassigned fund balance to support the Water Fund. The five-year water rate plan, supports the Water Fund Capital Program while providing for payment of the New York City Department of Environmental Protection's (NYCDEP) premium charge for excess water, and implementing the New York State Department of Environmental Conservation's (NYSDEC) water conservation efforts in the upstate watershed. In 2017-2018, the entitlement (base) water rate increased from \$2.50 per unit to \$2.85 per unit of water with an additional \$0.35 per unit increase approved for 2018-2019 resulting in a 2018-2019 base rate fee of \$3.20. The approved 2019-2020 base rate fee, referred to as Tier 1, is \$3.50 per unit representing a \$0.30 per unit increase year-to-year with a unit of water equal to 100 cubic feet or roughly 749 gallons. Customers exceeding the base rate allowance of 50 units per billing quarter would pay the Tier 2 excess rate of 3x's the base rate or \$10.50 for all water used between 51 and 125 gallons. Those using in excess of 125 gallons of water in any quarter would pay the Tier 3 excess rate of 3.5x's the base rate or \$12.25 for this excess water. Based on prior consumption data, and assuming no conservation measures are deployed by excess rate customers, roughly 10% to 15% of residential customer accounts would be subject to the Tier 3 Rate during peak usage period(s). It should be noted that certain commercial and multifamily residential buildings are billed on a monthly basis. The 2019-2020 rates for these buildings located within Scarsdale

are the same as for residential customers with the Tier 1 excess rate applied for monthly usage in excess of 500 units. The base rate for those such buildings located outside of Scarsdale is \$4.80 per unit with the same excess rate parameters.

In addition to water use charges, Scarsdale Water Utility customers pay a quarterly fee referred to as a “ready to serve” charge which further assists the Village with the maintenance and operation of the water system. These fees are based on the size of the water meter at each customer location. Fees for the water meter sizes predominantly used by Scarsdale residential customers are increasing from \$3.00 - \$6.00 per quarter and range from \$12.00 - \$24.00.

These water meter charges are important as a reliable revenue source for the Water Fund as annual wet weather conditions can significantly reduce water consumption in Scarsdale which adversely impacts the financial position of the Fund. When high volume customers reduce their consumption, revenue drops exponentially because of the excess rate multiplier. Consistent with prior years, the FY 19/20 Water Rate structure is fiscally progressive in that the highest volume users, typically households with larger properties with significant irrigation demands, pay substantially more per unit of water than households not exceeding the base allotment of 50 units per quarter. This overreliance on excess rate revenue, conflicting with efforts to promote conservation, illustrates the importance of maintaining competitive base and ready to serve fees in the future. The goal of the FY 19/20 rate-setting task was to be aggressive in using pricing as a tool to reduce consumption amongst the highest residential water consumers, while also maintaining rough parity with the NYC excess consumption rate for mid-range water consumers, and generate a reasonable increase in reliable base rate revenues from all water customers. That being the objective, the 2019-2020 resident base rate of \$3.50 per unit of water is still within the bottom 10% of those water utilities operating in Westchester County. As such, it is fair to expect future increases to the base water rates and ready-to-serve fees.

### **Sewer Rent Fee**

A separate fee, referred to as “sewer rent” is identified on all residential and monthly commercial water bills. This sewage use fee increased \$0.10 per unit for 2019-2020 for a total of \$.75 per unit of water. A certain percentage of potable water is utilized as waste water in the toilet, shower, sink and other basins, and, as such, drains to the Village sanitary sewer

system. The Village's sewer system consists of 85 miles of sanitary sewer pipes located within three separate Westchester County Sewer Districts referred to as the Bronx River Valley, Mamaroneck Valley and Hutchinson Valley. The District is organized such that the Village is responsible for the sewer collection system carrying the sewerage from homes and businesses to County-owned trunk lines in Scarsdale which carry the sewerage by gravity to separate County-owned treatment plants located in New Rochelle and Mamaroneck. The Village's collection system infrastructure was installed primarily in the 1920's and 1930's, requiring an increasing amount of upgrades, maintenance and repairs as the system continues to age. This work includes cleaning sewer lines of obstructions and televising to inspect for structural integrity, cracks, tree root infiltration and other problems. The Village has traditionally spent over \$450,000 annually in operating and capital expenses to maintain and improve the sanitary sewer system in compliance with Federal, NYS and Westchester County regulations. A primary concern of the regulatory agencies is the inflow and infiltration, or so-called I&I, of stormwater entering the sanitary sewage system as well as sanitary sewage entering the storm sewer system which discharges directly to the Bronx, Hutchinson, Mamaroneck and Sheldrake Rivers. The Village is required, as a licensed New York State Department of Environmental Conservation (NYSDEC) municipal separate storm sewer system (MS4), to report, correct and assure that storm water from the Village does not contain contaminants prior to entering navigable waters of the United States.

In 2015, the County of Westchester pursuant to a NYSDEC order-on-consent for overflow sewage discharges and excess nitrogen content at four County-Owned treatment plants along the Long Island Sound, sought inter-municipal agreements (IMA) with eleven lower Westchester municipalities, including Scarsdale. The proposed IMA required reduction in I&I from our municipally owned sanitary sewer collection system, which is reportedly contributing to the aforementioned problems at the treatment plants during rain events, as stormwater may be finding a way to enter the sanitary sewer system. The County had previously conducted a sewer flow analysis in the eleven municipalities to determine compliance with the Westchester County Sewer Act's 150 gallon daily per capita sewage flow rate limit. The analysis revealed that all communities were exceeding the limit. The negotiations with the County focused on these violations and the County's request that the municipalities conduct Sanitary Sewer Evaluation Studies (SSES) of our collection systems and prepare and implement Capacity Management Operation Maintenance (CMOM)

programs identifying associated repair/operational protocols. The County also sought municipal legislation for mandatory point-of-sale homeowner inspection and replacement of the privately owned sanitary sewer laterals, as well as a commitment from the municipalities to perform the identified infrastructure improvements acknowledged in the SSES. Ultimately the Village did not believe it was in our best interest to execute an IMA with the County, however we do recognize our obligation to comply with the County Sewer Act and to perform the appropriate analysis of our sewer system.

Additionally, in August 2015, a citizen group entitled Connecticut Fund for the Environment, aka Save the Sound, commenced a law suit in Federal Court naming the County of Westchester and the aforementioned eleven municipalities, including Scarsdale, who discharge to one or more of the aforementioned County Sewer Districts, for alleged violations of the Clean Water Act resulting from alleged discharges of pollution to the Long Island Sound from I&I during certain rain events. The municipalities, with the exception of the County, created a joint defense group and engaged attorneys to assist with the defense. After completing the required SSES for the Mamaroneck Valley Sewer District, presenting publically to the Village Board in spring 2018 and commencing the identified repairs to reduce I&I through our CMOM program, the Village is currently discussing settlement parameters with the plaintiff's attorneys and court.

The \$738,000 cost for the SSES and to complete a portion of the identified repairs, is recognized in the Capital Budget. Ultimately the remediation costs will be several million dollars which the Village believes should be funded through the County's Sewer District tax as opposed to the Village property tax or sewer rent fees. Further discussions between the municipalities and the County in this regard are anticipated. Whether we are successful in our efforts for the County to fund the necessary sewer improvements, these unfunded clean water mandates from the Federal, State and County governments will likely cost the Village millions of dollars over the next decade. NYS and Federal grants are limited and extremely competitive. Recognizing the necessity of providing a dedicated funding source for this sewer work, the Village Board of Trustees adopted a local law pursuant to Article 14F section 452 of the NYS General Municipal Law, establishing a new sewer use fee in March 2013. Considering the aforementioned SSES, CMOM and future repair work, not just in the Mamaroneck Valley Sewer District but also

for the Bronx and Hutchinson Valley Districts, the Village Board of Trustees instituted the sewer rent which is now \$0.75 per unit of water use based on a \$0.10 fee increase for 2019-2020. This fee is assessed to all Village Water System quarterly residential (5,400) and monthly commercial (200) accounts, including tax exempt properties. Based on the residential average annual water usage of 200 units, homeowners pay roughly \$150.00 annually or \$37.50 per quarter. Based on the commercial annual average usage of 1200 units, commercial entities pay roughly \$900.00 for 2019-2020. Using the four year average water use, the number of accounts, and the first three years of sewer fee revenue, the total estimated annual sewer rent revenue reflective of the proposed rate increase is \$775,000. As previously written, this anticipated revenue will help fund the preparation and implementation of the SSES and CMOM programs in all three of Scarsdale's sewer districts while continuing our annual maintenance program at a basic level.

### **Westchester County Water District #1**

As mandated by the Federal Government the County Water District No. 1, which includes Scarsdale, White Plains, Mt. Vernon and Yonkers, must make major and costly improvements to further disinfect drinking water. In accordance with the Federal Safe Drinking Water Act (SDWA), the District is required to reduce the amount of bacteria and microorganisms in the water, particularly cryptosporidium, through the use of ultraviolet (UV) treatments. As the County of Westchester, representing the District, failed to meet the Federal Environmental Protection Agency's (EPA) compliance deadlines, the County was placed under an EPA consent order, fined in excess of \$1,000,000 and placed on a prescribed schedule to complete the work. At this time the Federal Environmental Protection Agency and the New York State Health Department are only requiring that the disinfectant requirement of the mandate be met. Sometime in the next decade, however, the full treatment of water may be required and the construction of a water filtration treatment plant connection at an estimated cost of \$40,000,000- \$80,000,000 would have to be considered.

In accordance with the consent order, in 2015, the EPA approved the County Water District #1 plan to meet the SDWA rule by constructing two ultraviolet (UV) treatment plants in White Plains along the Bronx-Kensico pipeline. The first plant is located at Orchard Street in White Plains and will disinfect water going to the Orchard Street Pump Station in White Plains, and the second plant constructed on Central Avenue in White Plains

will treat water going to the White Plains Central Avenue Pump Station, Scarsdale's Reeves Newsom Pump Station, and the Yonkers Pump Station. Construction of the Orchard Street plant was completed and placed into service in July 2017. The Central Avenue UV Plant serving Scarsdale was completed, tested and placed into service in June 2018. The Village is now receiving compliant enhanced UV treated water through the Reeves Newsome pumping station. The cost of the two treatment plants was roughly \$12,000,000 to be funded amongst the Water District #1 customers. The 2019 County Water District No. 1 tax apportioned to Scarsdale is \$490,011.

## **Recreation Fees**

The Recreation Department staff reviewed fees for over 150 programs relative to operating costs, enrollment, competitiveness and comparisons with comparable programs in other municipalities and private programs. Fees for a number of programs, including day camp, cheerleading, soccer and sport camps, tennis, baseball, basketball, football, Independent Sport Organization (ISO) tournaments, youth sports, and pool permits were minimally increased. The overarching basis for these fee increases is to provide hourly rate increases for part-time summer staff to reflect New York State approved increases to the minimum wage effective January 1, 2019.

The Advisory Council on Parks and Recreation and the Village Board continue to review the Recreation fees to maintain fairness, equity and the proper balance between user fees and property tax revenues to finance programs. For 2019-2020 program user fees represent 64% of departmental operating expenses. This 64% is a conservative estimate as it includes the cost of those budget divisions, namely Facilities/Parks Maintenance and Administration, which are non-programmatic and non-revenue producing. In addition, this 64% figure includes no charge-back to the programmatic divisions from the Administration Division where the salaries of the Superintendent and Assistants, who create and administer the programs for which fees are collected, are budgeted. If such accounting were considered, or the Facilities and Administration Divisions were eliminated from the calculation, the reported 64% program fee offset to the departmental budget would be close to 100%. In this regard, the existing policy of endeavoring to maintain a proper balance relative to open enrollment recreation programs that encourage participation without a program fee versus competitive programs with fees continues to be

monitored and evaluated. That being the case, based on the overreliance, burden and pressures on the use of property taxes as a revenue source, which is well documented throughout this budget message, the trend toward greater dependence on utilizing program user fees to subsidize the Recreation Department operating budget will likely continue.

## **Capital Improvements**

The Village has the responsibility to maintain the community's infrastructure which currently carries a fixed asset value of \$65.5 million. Improvements to the Village's basic infrastructure, including; streets, storm drains, sanitary sewers, buildings and parks, are important for maintaining a high quality of life in the community. Deferring or underfunding essential projects will have a combination of near and long-term adverse impacts. Annual project deferments due to financial realities are inevitable, but not to the extent that they result in long term physical and financial harm to the community.

The Village cannot rely on taxing itself to maintain its infrastructure and it is critical that Federal, State and County grants continue to be available. It is important to the effort of maintaining a multi-million dollar infrastructure portfolio to explore various approaches to secure adequate revenues to fund our capital needs which could include pay-as-you-go practices, special taxing districts, designation of reserves, use of dedicated revenues, gifts, borrowing and grants. In the past eleven years the Village has aggressively sought and received approximately \$23,700,000 in grants which alleviated the payment burden on the local tax rate. An additional budget strategy aimed at minimizing annual tax rate increases is to adopt an annual capital budget with funding for certain projects contingent on the transfer of additional cash from the General Fund balance, if available and prudent, after the final audit closeout for the current fiscal year. In 2018-2019 a total of \$1,187,500 was budgeted for transfer to the Capital Budget (\$1,177,500) and the Library Capital Budget (\$10,000) from the General Fund, however, upon the completion of the annual General Fund audit for 2017-2018, an additional \$4,990,000 was assigned for important capital projects. This strategy reduced the upfront capital transfer expense serving to lower the tax rate at time of budget adoption, while ultimately providing the necessary funding to perform the needed capital improvement projects. For 2019-2020, additional funding for road resurfacing was deferred from the \$1,242,616 General Fund transfer to the Capital Budget. This necessary capital work was strategically deferred as a tax rate mitigation measure, with the potential for funds to be

reallocated from the General Fund balance upon completion of the 2018-2019 year-end audit to pay for these items.

The Capital Budget and Plan provides a comprehensive roadmap for the necessary short-and long-term major investments in the Village's infrastructure. Adopting the budget and plan is not a final commitment by the Board of Trustees for any of the projects listed. In many cases legislative approvals for borrowing are needed, public works contracts must be awarded and grant applications have to be approved and awarded.

## **CAPITAL BUDGET & PLAN FOR 2019-2020**

Major infrastructure projects to be completed or initiated in the Village 2019-2020 Capital Budget and Plan are: Sheldrake River/Cayuga Pond Storm Drainage Improvements (NYS grant); Hutchinson River Flood Mitigation (NYS & Westchester County grants); Heathcote Road Bridge Rehabilitation (NYS grant); and Sanitary Sewer Evaluation Study and Repairs. The Capital Budget and Plan is funded through a number of sources: (i) current year General Fund Contribution is \$1,242,616; (ii) sanitary sewer rent charges of \$400,000; (iii) use of Capital fund balance of \$26,000 (iv) grants of \$6,555,335; (v) Special Reserves of \$60,000; and (vi) Transfers of \$156,086. It is of note that the 2019-2020 Capital Budget does not include any new projects to be funded through debt service. The 2018-2019 Capital Budget identified \$2,520,025 in debt funding for three projects: Heathcote Road Bridge Rehabilitation (\$1,620,000); Hutchinson River Drainage Project (\$450,000); and the final payment on a new Fire Truck/Quint (\$450,025). The Village averted having to borrow for these projects, having received a grant for the Heathcote Road Bridge Project and assigning funding for the Hutchinson Drainage Project and Fire Truck purchase from available fund balance as part of the 2017-2018 year-end closeout. The Fire Truck purchase, referred to as a "Quint" – a combination ladder and engine truck, and the subsequent sale of our older ladder truck, completed the Fire Department Apparatus Replacement Plan. The Plan implementation has reduced the fire apparatus fleet from six trucks, (two ladder trucks and four engines) to four trucks (one combination ladder and pumper and three engines) and should result in a savings to the Village of \$1,500,000-\$2,000,000 over the next 15-20 years in having to replace and equip four instead of six trucks.

Numerous hours and multiple drafts have been prepared in order to arrive at the recommended final Capital Budget and Plan. Capital projects funded through the \$1,242,616 General Fund transfer include: Police Vehicles and Equipment - \$102,000; Fire Department Vehicles and Equipment - \$105,000; Information Technology and Recreation Equipment and Software - \$77,000; Various Building Rehabilitation work both interior and exterior - \$202,000; Road Repaving and Curbing - \$343,400; and Various Studies, Traffic Improvements, Building Maintenance and Trees - \$413,200. Additionally, the budget includes a \$10,000 transfer to the Library Capital Fund for annual upgrades to the Westlynx System.

The use of Sanitary Sewer rent of \$400,000 includes necessary repairs to the infrastructure identified in the previously mentioned Sanitary Sewer Evaluation Study on the Mamaroneck Valley Sewer District and the funds needed for the next SSES study on the Bronx or Hutchinson Valley District. These sewer fees are collected as part of potable water bills and, per NYS statutory requirements, can only be used toward sewer related work.

Pages 98-113 of the budget document provide the preliminary plan for various capital projects. The overall recommended 2019-2020 Capital Budget totals \$8,440,037 of which \$5,648,318 is funded, including \$2,521,335 in secured grants.

### **Library Capital Plan 2019-2020**

The Library Board created a strategic plan in 2012. As part of the development of that plan, the Library Board, with professional assistance from a consultant, conducted six focus groups, holding public meetings and soliciting and receiving roughly 300 surveys, comments and general feedback from Village residents. After the strategic plan was approved by the Library Board, the Library moved to create a master plan to address the needs identified in the strategic plan. The June 2013 Master Plan Report identifies comprehensive alterations and additions to the Library. In furtherance of the Master Plan Library building recommendations, the Library Board, pursuant to a comprehensive request for proposal process, engaged the Manhattan-based architectural firm of Dattner Architects. Dattner completed a schematic design report in July 2015 identifying a \$19,500,000 Library addition and alteration project with construction costs estimated at \$16,500,000. The building improvements identified in the schematic design plan would increase the capacity of the Library to

provide a broader range of rapidly evolving library services through multi-purpose community space, while also maintaining popular traditional collections and programs.

Subsequent to a number of public meetings, presentations and discussions over much of 2017, most of which focused on the Village's financial contribution toward the Library building project, the Architect and Library Building Committee, value engineered the original schematic design, reducing the total project cost to \$18,400,000 and construction cost to \$14,435,000. The Village Board approved a bond authorization resolution for \$9,900,000 at its December 13, 2016 meeting as its contribution to the project with the \$7,500,000 balance to be realized through the Library's fund raising efforts. The Village Board subsequently amended this December 13, 2016 bond authorization resolution on February 13, 2018 to identify the revised project cost and change the plan of financing and conditions precedent to the sale of such bonds. Effectively the amended resolution allows the Library to use pledges and unassigned fund balance as part of its \$7,500,000 commitment, prior to the Village issuing the construction debt.

Project plans, specifications and cost estimates were finalized by the architect and construction manager and the project was advertised for bids on March 16, 2018 pursuant to VM Contract #'s 1228-1231. Subsequent to the bid opening date of April 24, 2018, the Village Board awarded four separate construction contracts for General Construction, Electrical, Plumbing and Mechanical services for an aggregate total of \$15,224,190 plus a 5% contingency of \$761,210 for a total construction budget of \$15,985,400. When added to the "soft" costs of \$4,191,355, a total project cost of \$20,176,755 is identified.

On October 25, 2018, the Village sold \$9,900,000 in general obligation serial bonds to meet our obligation toward the cost of the Library project. The Library's Fund Raising Campaign Committee has secured in excess of \$8,000,000 in cash and pledges as of February 2019. The balance of the funding includes; \$1,607,600 in Library Fund and Library Expendable Trust Fund balances, a \$500,000 NYS grant, and \$267,900 in Village General Fund appropriations for the improvements to the Supply Field Building housing the temporary Library. Total funding available for the project is \$20,275,500.

Construction of the second floor of the Village-owned Supply Field Building on Heathcote Road to house the temporary library, was

completed last spring and the so-called “Library Loft” opened on July 5, 2018 and has successfully met the space requirements and other needs of the planned interim library operations. Construction of the new Library commenced in August 2018 and is scheduled for completion sometime during the first quarter of 2020-2021. Construction is progressing on-schedule and within budget.

## **SUMMARY REMARKS**

The tentative budget filed today has been carefully prepared involving many hours of input from Department Heads and the Village Board. The overarching objectives were to: control the growth of expenditures; investigate cost effective methods to provide services; develop productivity improvements; obtain revenues from non-property tax sources, i.e. gifts, grants, user fees and reserves; and, to judiciously address the Village’s future capital needs and manage debt obligations. The overall operating goal in 2019-2020 is to continue to provide the current levels of service and address the Village’s capital needs as much as possible. The 2019-2020 budget is the eighth budget under the constraint of the property tax cap and although the Village was successful in staying within the cap for 2019-2020, compliance in future years will be difficult.

Completion of this budget would not have been possible without the professionalism, tireless work and knowledge of Village Treasurer, Mary Lou McClure, who was instrumental in the development of every aspect of the budget and devoted many hours in conducting analyses and preparing and producing the budget document. She deserves recognition for her dedicated service. Also recognized are the Village Manager’s staff consisting of Deputy Village Manager Rob Cole, Assistant Village Manager, Ingrid Richards, Assistant to the Village Manager, Joshua Ringel and Administrative Assistant, Christine Sciandra. All four completed significant budgetary tasks, including the Capital Budget, Fees and Charges Schedule, budget narratives, preparation of meeting documents for multi-media presentations and production of budget calendars, meeting scheduling, and public notifications. Their work was performed in a timely manner and in exemplary fashion. Thanks and recognition are also extended to the Village Department Heads, who have displayed great understanding and tolerance during the five month budget process and continue to make every effort to control costs while maintaining current levels of service. We are fortunate to employ a

professional and dedicated group of department heads and staff who are committed to their craft and work many hours to perform their jobs at a level the community expects and deserves. The Village Board of Trustees performed its due diligence and provided guidance and leadership, always with the public trust in mind, and as usual conducted numerous meetings and contributed many hours deliberating on the key matters and making important decisions. We look forward to an ongoing and productive dialogue with the many residents who become involved in the budget process.

Respectfully submitted,



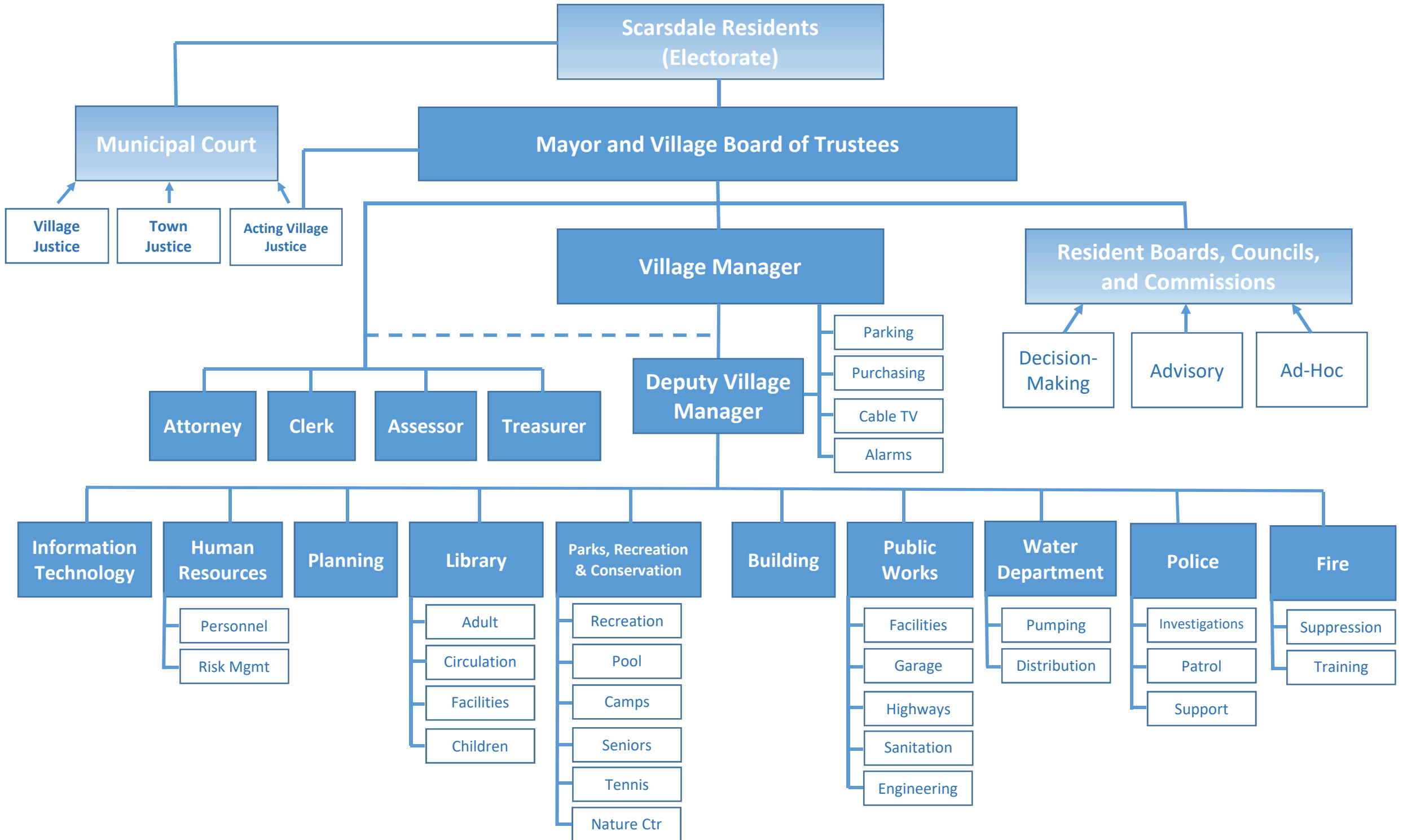
Stephen M. Pappalardo

Budget Officer



Marie Louise McClure

Village Treasurer



**VILLAGE OF SCARSDALE  
2019-20 BUDGET**

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# GENERAL FUND

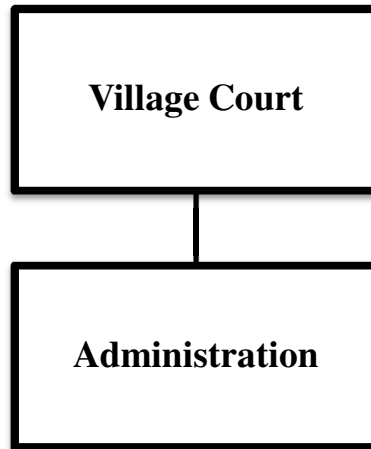
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FY 2019 - 2020

# VILLAGE COURT

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FY 2019 - 2020



The Village Justice Court provides a forum through which citizens may seek redress while offering fair treatment to all individuals who come into the judicial process. The Court at all times conducts itself in a professional and courteous manner. The Village Court has jurisdiction over crimes committed within Scarsdale - partial jurisdiction for felonies and complete jurisdiction over misdemeanors, traffic, parking and Village Code Violations. The Court also has jurisdiction over civil actions (including small claims) up to \$3,000, or to \$5,000 when transferred from County or Supreme Court, and all Summary Proceedings (landlord-tenant actions) without limit. When non-English speaking litigants come into the Village Court, certified Court interpreters are supplied. During the year the Court used Spanish, Latvian, Portuguese and Mandarin Chinese translators. In fiscal year 2017-2018, the Court collected fines and fees totaling \$1,062,408.90: \$588,516 from parking fines and \$473,892.90 from criminal, village code violations and VTL fines. Under New York State Finance Law §99a, \$870,092.60 was returned to the Village by the State Comptroller's office, \$16,614.30 went to Westchester County and the state kept the balance. The Court handled 1,063 criminal cases of which 86 were felonies, 11 civil and small claims cases and 1031 conferences/ trials.

## Department Summary

General Fund Village Court	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	399,428	426,035	436,854	456,192	456,907
<b>Department Total</b>	<b>399,428</b>	<b>426,035</b>	<b>436,854</b>	<b>456,192</b>	<b>456,907</b>
Expenditure Categories					
Personal Services	328,089	334,434	338,654	350,892	355,207
Other	71,339	91,601	98,200	105,300	101,700
<b>Department Total</b>	<b>399,428</b>	<b>426,035</b>	<b>436,854</b>	<b>456,192</b>	<b>456,907</b>

## Position Summary

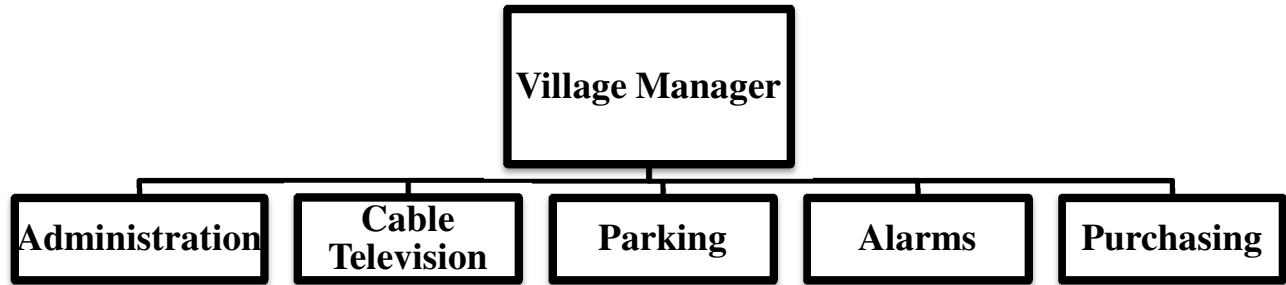
DEPARTMENT Village Court	2018-19 Modified Salaries				2019-20 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Village Justice	1	85,422	1	85,422	1	85,422	1	85,422
Court Clerk	1	78,795	1	78,795	1	78,795	1	78,795
Assistant Court Clerk	1	57,885	1	57,885	1	59,542	1	59,542
Assistant Court Clerk	1	54,570	1	54,570	1	56,228	1	56,228
Acting Village Justice				7,000				7,000
Part-time Court Officer (2)				24,500				25,000
Temps/Longevity/OT/PT				42,720				43,220
<b>Department Total</b>	<b>4</b>		<b>4</b>	<b>350,892</b>	<b>4</b>		<b>4</b>	<b>355,207</b>

## Division Summary

Village Court Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	268,402	308,168	298,407	328,470	310,785
Judicial	131,026	117,867	138,447	127,722	146,122
Division Total	399,428	426,035	436,854	456,192	456,907
<b>Expenditure Categories</b>					
.100 Personal Services	328,089	334,434	338,654	350,892	355,207
.400 Other	71,339	91,601	98,200	105,300	101,700
Division Total	399,428	426,035	436,854	456,192	456,907
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	(715)	13,421	4,500	5,000	5,000
.425 Books & Periodicals	1,221	1,051	1,500	1,000	1,500
.469 Printing & Forms	-	-	1,200	1,200	1,200
.496 Professional Development	300	684	3,000	3,000	3,000
.499 Contractual Expense	70,533	76,445	88,000	95,100	91,000
Division Total	71,339	91,601	98,200	105,300	101,700

# VILLAGE MANAGER

FY 2019 - 2020



The Village Manager is the Chief Administrative Officer of the Village and reports to the Mayor and Board of Trustees. The Village Manager is responsible for planning, reporting, organizing, staffing, coordinating, budgeting, and evaluating all local government activities. All Department Heads report to the Village Manager. The role of the Village Manager is to make recommendations to the Board of Trustees relative to operations, capital planning, budgeting, debt management, and strategic and long-range planning. The Manager's Office consists of five divisions: Administration, Purchasing, Parking, Cable Television, and Alarms. **Administration** is responsible for the executive and daily management decisions associated with all Village operations. This includes management oversight of capital projects and programs. **Purchasing** includes procurement of materials and supplies at the best terms and price, utilizing State, County, and school district contracts and purchasing cooperatives, when possible. Additionally, all purchasing is in compliance with NYS General Municipal Law and the Village's Internal Control Policy. The Village also uses online bidding services for the procurement of goods and services. The **Parking Division** administers the parking management operation of on-street metered parking, short-term and long-term parking, and the Freightway and Christie Place Garages and Village off-street parking lots which total approximately 1,250 public parking spaces. The Village contracts with a valet operation for an additional 200 parking spaces in the Freightway Open Lot. In calendar year 2018, Village Enforcement Personnel issued 19,240 parking citations. The **Cable Television Division** programs, televises and manages the Government and Public Access channels for Altice formerly "Cablevision" and Verizon. In calendar year 2018, a total of 50 cable programs were recorded or produced. Programming includes Village Board meetings, Committee meetings and other miscellaneous public access shows such as the Scarsdale Forum, League of Women Voters, Scarsdale Bowl Award, etc. The Scarsdale Cable Commission oversees the Altice and Verizon Franchise Agreements which are entering the renegotiating phase in 2019. The **Central Alarm Program** issues 2,747 annual permits for home alarm systems in the Village.

## Department Summary

General Fund Village Manager	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	544,293	569,016	559,916	569,084	570,597
Central Alarms	43,657	1,872	3,600	3,600	3,600
Cable Television	53,888	45,195	71,400	71,400	71,400
Purchasing	53,316	96,449	98,886	100,759	101,259
Parking	282,829	276,753	386,276	395,382	393,711
Department Total	<u>977,983</u>	<u>989,285</u>	<u>1,120,078</u>	<u>1,140,225</u>	<u>1,140,567</u>

Expenditure Categories					
Personal Services	759,322	773,964	796,978	812,625	825,967
Equipment	2,597	2,529	6,200	6,200	6,200
Other	216,064	212,792	316,900	321,400	308,400
Department Total	<u>977,983</u>	<u>989,285</u>	<u>1,120,078</u>	<u>1,140,225</u>	<u>1,140,567</u>

## Position Summary

DEPARTMENT Village Manager	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Village Manager	1	216,455	1	216,455	1	216,455	1	216,455
Deputy Manager	1	156,060	1	156,060	1	156,060	1	156,060
Executive Secretary	1	79,235	1	79,235	1	79,235	1	79,235
Intern Acct Clk/Typist	1	78,635	1	78,635	1	78,635	1	78,635
Unused Vac/Longevity				13,949				18,462
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>544,334</b>	<b>4</b>		<b>4</b>	<b>548,847</b>
<b>Purchasing</b>								
Assistant Village Manager	1	95,509	1	95,509	1	95,509	1	95,509
Unused Vac/Longevity				-				-
<b>Sub-total</b>	<b>1</b>		<b>1.0</b>	<b>95,509</b>	<b>1.0</b>		<b>1.0</b>	<b>95,509</b>
<b>Parking</b>								
Assistant to Village Manager	1	58,625	1	58,625	1	68,625	1	68,625
Meter Repairman	1	50,681	1	50,681	1	52,377	1	52,377
O/T Garage Maint/Cleaning				25,000				20,000
P/T Meter Collection				23,100				23,100
Unused Vac/Longevity				15,376				17,509
<b>Sub-total</b>	<b>2</b>		<b>2</b>	<b>172,782</b>	<b>2</b>		<b>2</b>	<b>181,611</b>
<b>Department Total</b>	<b>7</b>		<b>7</b>	<b>812,625</b>	<b>7</b>		<b>7</b>	<b>825,967</b>

## Division Summary

Village Manager Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	544,293	469,016	559,916	569,084	570,597
Division Total	<u>544,293</u>	<u>469,016</u>	<u>559,916</u>	<u>569,084</u>	<u>570,597</u>
<b>Expenditure Categories</b>					
.100 Personal Services	531,203	550,939	538,166	544,334	548,847
.200 Equipment	-	-	-	-	-
.400 Other	13,090	18,077	21,750	24,750	21,750
Division Total	<u>544,293</u>	<u>569,016</u>	<u>559,916</u>	<u>569,084</u>	<u>570,597</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,971	4,475	4,500	4,500	4,500
.435 Prof Business Exp	1,670	1,621	7,000	7,000	6,000
.454 Travel	740	652	1,500	1,500	1,500
.458 Supplemental Services	-	1,832	1,500	4,500	3,500
.485 Postage	74	98	250	250	250
.496 Professional Development	7,635	9,399	7,000	7,000	6,000
Division Total	<u>13,090</u>	<u>18,077</u>	<u>21,750</u>	<u>24,750</u>	<u>21,750</u>

## Division Summary

Village Manager	2016-17	2017-18	2018-19	2018-19	2019-20
Central Alarms	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Cost Center Summary					
Central Alarms	43,657	1,872	3,600	3,600	3,600
Division Total	<u>43,657</u>	<u>1,872</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
Expenditure Categories					
.100 Personal Services	41,469	-	-	-	-
.200 Equipment	-	-	200	200	200
.400 Other	2,188	1,872	3,400	3,400	3,400
Division Total	<u>43,657</u>	<u>1,872</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	200	200	200
Division Total	<u>-</u>	<u>-</u>	<u>200</u>	<u>200</u>	<u>200</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	45	98	200	200	200
.449 Miscellaneous Supplies	-	-	200	200	200
.485 Postage	2,143	1,774	3,000	3,000	3,000
Division Total	<u>2,188</u>	<u>1,872</u>	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>

## Division Summary

Village Manager Cable Television	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	53,888	45,195	71,400	71,400	71,400
Division Total	<u>53,888</u>	<u>45,195</u>	<u>71,400</u>	<u>71,400</u>	<u>71,400</u>
<b>Expenditure Categories</b>					
.200 Equipment	-	-	-	-	-
.400 Other	53,888	45,195	71,400	71,400	71,400
Division Total	<u>53,888</u>	<u>45,195</u>	<u>71,400</u>	<u>71,400</u>	<u>71,400</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	153	256	200	200	200
.460 Repairs To Equipment	-	-	3,500	3,500	3,500
.469 Printing and Forms	-	-	500	500	500
.481 Dues and Subscriptions	-	-	500	500	500
.499 Contractual Expense	53,735	44,939	66,700	66,700	66,700
Division Total	<u>53,888</u>	<u>45,195</u>	<u>71,400</u>	<u>71,400</u>	<u>71,400</u>

## Division Summary

Village Manager Purchasing	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Cost Center Summary					
Administration	53,316	96,449	98,886	100,759	101,259
Division Total	<u>53,316</u>	<u>96,449</u>	<u>98,886</u>	<u>100,759</u>	<u>101,259</u>
Expenditure Categories					
.100 Personal Services	50,685	94,008	93,636	95,509	95,509
.400 Other	2,631	2,441	5,250	5,250	5,750
Division Total	<u>53,316</u>	<u>96,449</u>	<u>98,886</u>	<u>100,759</u>	<u>101,259</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,151	1,934	1,500	1,500	2,000
.435 Prof Business Exp	25	-	1,500	1,500	1,500
.454 Travel	-	156	750	750	750
.496 Professional Development	-	-	500	500	500
.499 Contractual Expense	455	351	1,000	1,000	1,000
Division Total	<u>2,631</u>	<u>2,441</u>	<u>5,250</u>	<u>5,250</u>	<u>5,750</u>

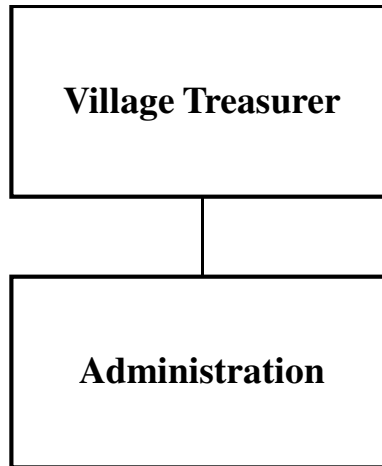
## Division Summary

Village Manager	2016-17	2017-18	2018-19	2018-19	2019-20
Parking	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Administration	95,626	88,742	109,576	117,182	124,090
Christie	89,109	99,133	121,367	121,366	117,307
Freightway	49,965	39,940	72,866	74,367	74,357
Meter Repair/Collection	22,123	23,014	27,600	27,600	27,600
Open Lots	26,006	25,924	54,867	54,867	50,357
<b>Division Total</b>	<b>282,829</b>	<b>276,753</b>	<b>386,276</b>	<b>395,382</b>	<b>393,711</b>
<b>Expenditure Categories</b>					
.100 Personal Services	135,965	129,017	165,176	172,782	181,611
.200 Equipment	2,597	2,529	6,000	6,000	6,000
.400 Other	144,267	145,207	215,100	216,600	206,100
<b>Division Total</b>	<b>282,829</b>	<b>276,753</b>	<b>386,276</b>	<b>395,382</b>	<b>393,711</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,597	2,529	6,000	6,000	6,000
<b>Division Total</b>	<b>2,597</b>	<b>2,529</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	51,927	57,490	59,000	60,500	62,000
.422 Meter & Parking Maint	3,932	1,847	6,000	6,000	6,000
.435 Prof Business Exp	-	-	1,500	1,500	1,500
.461 Maint/Repairs to Buildings/Meters	26,056	32,232	42,000	42,000	42,000
.469 Printing & Forms	5,865	4,451	6,000	6,000	6,000
.499 Contractual Expense	56,487	49,187	100,600	100,600	88,600
<b>Division Total</b>	<b>144,267</b>	<b>145,207</b>	<b>215,100</b>	<b>216,600</b>	<b>206,100</b>

# VILLAGE TREASURER

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FY 2019 - 2020



The Village Treasurer is the Chief Financial Officer for the Village and administers all matters relating to finance and provides periodic reports to the Mayor and Board of Trustees. The Treasurer's Department ("Department") bills and collects property taxes, water and central alarm charges; receives revenues from departments; processes payroll; administers payables; invests funds; manages debt issues; submits reports to the NYS Comptroller and assists with the preparation of the Village budget. The Village Treasurer is also the Custodian of Taxes for the Town of Scarsdale. The Custodian of Taxes bills and collects the Scarsdale levy of property taxes for Westchester County and the Scarsdale Union Free School District. In calendar year 2018, the Treasurer's Office collected approximately \$40,412,819 in County taxes, \$40,312,179 in Village taxes, and \$136,888,968 in School taxes. Periodic financial reports are provided to the Town Board. The Village and Town financial statements are audited annually by an independent auditing firm. The Department is staffed by the Village Treasurer/Custodian of Taxes, the Deputy Treasurer, one payroll clerk, one accounts payable clerk and two receivables clerks. Annually, the Department processes approximately 17,200 property tax bills, 23,300 water bills, 5,615 central alarm bills, 12,100 payroll checks and direct deposits, and 4,800 accounts payable checks. The Department offers online payment of real property taxes, alarm bills and water bills through the Village website. All payroll documents are scanned into the HR/Payroll system and attached to the relevant employee records. All accounts payable records are digitized after the annual audit is completed.

Due to changes in tax law at both the Federal and State level, the Village Treasury staff began collecting pre-paid taxes to be applied to fiscal year 2018-2019 based on an interim warrant approved by the Board of Trustees during the last calendar week of 2017. In excess of 2,100 payments were received and credited to the 2018-2019 Village taxes billed in July 2018.

## Department Summary

General Fund Treasurer	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	644,382	684,891	695,560	699,384	702,793
<b>Department Total</b>	<b>644,382</b>	<b>684,891</b>	<b>695,560</b>	<b>699,384</b>	<b>702,793</b>
Expenditure Categories					
Personal Services	519,723	543,453	543,460	551,434	556,293
Equipment	-	-	-	-	-
Other	124,659	141,438	152,100	147,950	146,500
<b>Department Total</b>	<b>644,382</b>	<b>684,891</b>	<b>695,560</b>	<b>699,384</b>	<b>702,793</b>

## Position Summary

DEPARTMENT	2018-19 Modified Salaries				2019-20 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
<b>Administration</b>								
Village Treasurer	1	158,486	1	158,486	1	158,486	1	158,486
Deputy Treasurer	1	109,688	1	109,688	1	109,688	1	109,688
Staff Asst/Finance	1	76,187	1	76,187	1	76,187	1	76,187
Payroll Clerk	1	75,632	1	75,632	1	75,632	1	75,632
Senior Bookkeeper	1	58,267	1	58,267	1	60,690	1	60,690
Bookkeeper	1	53,040	1	53,040	1	55,080	1	55,080
Temporaries/Overtime				10,500				10,850
Unused Vac/Longevity				9,634				9,681
<b>Department Total</b>	<b>6</b>		<b>6</b>	<b>551,434</b>	<b>6</b>		<b>6</b>	<b>556,294</b>

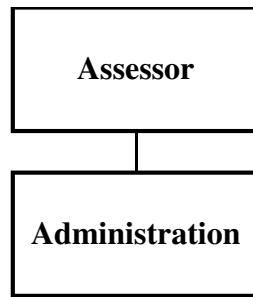
## Division Summary

Treasurer Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Accounts Payable	90,718	89,020	89,729	90,902	91,302
Administration	287,624	291,205	299,203	304,172	301,422
Audit	64,900	67,900	70,900	67,900	70,900
Payroll	75,174	77,389	79,199	80,682	80,682
Taxes	70,622	100,926	92,590	94,840	92,080
Water Billing	55,344	58,451	63,939	60,888	66,407
Division Total	<u>644,382</u>	<u>684,891</u>	<u>695,560</u>	<u>699,384</u>	<u>702,793</u>
<b>Expenditure Categories</b>					
.100 Personal Services	519,723	543,453	543,460	551,434	556,293
.200 Equipment	-	-	-	-	-
.400 Other	124,659	141,438	152,100	147,950	146,500
Division Total	<u>644,382</u>	<u>684,891</u>	<u>695,560</u>	<u>699,384</u>	<u>702,793</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,451	5,505	4,850	4,650	4,900
.435 Prof Business Exp	934	780	2,050	1,800	2,000
.454 Travel	603	695	1,400	1,200	1,200
.458 Supplemental Services	-	1,708	2,300	1,500	2,300
.460 Repairs To Equipment	345	1,917	1,200	1,200	1,200
.469 Printing & Forms	27,208	13,547	17,800	18,900	20,300
.475 Bank Fees	10,174	25,975	26,000	21,000	21,000
.477 Independent Audit	64,900	67,900	70,900	67,900	70,900
.485 Postage	3,759	2,976	3,700	3,200	4,100
.496 Professional Development	1,715	1,435	4,600	4,600	4,600
.499 Contractual Expense	12,570	19,000	17,300	22,000	14,000
Division Total	<u>124,659</u>	<u>141,438</u>	<u>152,100</u>	<u>147,950</u>	<u>146,500</u>

# ASSESSOR

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**FY 2019-2020**



The Assessor’s Department (“Department”) is responsible for the administration, maintenance and automation of the assessment roll upon which the County, Village and School tax levies are based. Assessment administration is governed by NYS Real Property Tax Law, as well as case law. Assessment support is provided by the Office of Real Property Tax Services (ORPTS), the State oversight agency that facilitates the administration of assessments and real property tax services throughout New York State. Staff reductions in that agency over the past several years, however, have impacted their ability to assist municipalities.

The primary responsibility of the Assessor is to annually establish new assessments, to adjust existing assessments where necessary and to review and defend challenged assessments. Duties of the Assessor also include researching and maintaining essential statistics on all Village property; the update and computer entry of parcel and building inventory data, maintenance of the building sketches and digital photo databases, recording all deed transfers, undertaking market studies and research, as well as responding to taxpayer inquiries.

In order to facilitate and maintain a fair and equitable assessment roll, it is necessary to undertake market analysis of all real property transactions occurring annually in the 12-month period prior to May 1, the annual taxable status date. The analysis requires the verification of all sales occurring annually between July 1 and June 30, which for the 2018 assessment roll amounted to some **256** valid, arms’ length sales transactions. Verification of all sales data is necessary to ascertain and interpret buyer motivation, to understand current land and improved values and market trends, as well as new dwelling reproduction costs, in order to properly analyze and consider these factors in the development of the next assessment roll. Over the past six calendar years, outside of the many properties where additions and renovations have been made, there were 218 Scarsdale dwellings that were demolished and rebuilt, all of which require the inspection and recording of all physical inventory data and components for each newly-built, renovated, or expanded dwelling. As a result of new building permits issued in 2018, staff conducted approximately 230 physical property inspections for the collection and recording of inventory data, which yielded a physical quantity increase on the 2018 assessment roll of \$132,444,449. The Department continues to respond to taxpayer and broker field inspection requests for verification of data collected during the 2014 and 2016 revaluations, as well as the correction of inventory data that comes to light during the annual sales review and verification processes. As part of the annual, on-going data-collection process, in 2018, staff added a total of 12,220 photos to the existing digital photo database of 59,681.

Another important responsibility of the Assessor is to maintain the official Town/Village tax map, which on the September 17, 2018 assessment roll, reflected a new total parcel count of 5,950. Required maintenance of the base tax map is ongoing, with the Department responsible for managing the update and correction of tax map changes in coordination with a professional mapping company.

# ASSESSOR

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## FY 2019-2020

The Assessor facilitates the annual update and completion of color-coded FEMA flood, wetlands, zoning, school district and neighborhood boundary maps. These maps are essential to the annual valuation process and are a valuable resource for all departments, as well as for taxpayers.

In addition to the above, the Assessor prepares various reports, sales analyses and documentation for the ORPTS' calculation of the Town's annual residential assessment ratio and equalization rate-making processes. Annual reports are also required to be prepared and remitted to the Westchester County Tax Commission for purposes of apportionment of the County tax.

The Department reviews and processes numerous annual applications to determine taxpayer eligibility for the various NYS-mandated real property tax exemptions, i.e., the Enhanced School Tax Relief Program (STAR), Veterans', Senior Citizens 467, Agricultural and non-profit organizations. Annual income verification for the Basic and Enhanced STAR exemptions is now performed by the NYS Department of Taxation and Finance; however the administration- and assessment-roll processing of exemptions and responses to taxpayer exemption-related inquiries, is handled by the Department.

Taxpayer interaction and communication, a critical function of the Department, consists of daily emails and phone inquiries and written communication on the various aspects of tax- and assessment-related matters. There are also mailings to property owners, such as required assessment-change notices and exemption-related correspondence.

There were 552 grievance applications filed against the 2018 tentative assessment roll of which 523 constituted residential property and 29 constituted commercial property. The total 2018 grievance filings decreased just over -22% from the 709 grievances filed in 2017. Of the 552 grievances, the BAR denied 409 applications, reduced assessments on 136 properties, and 7 applications were withdrawn. Subsequent to the September 17, 2018 filing of the final assessment roll, 314 of the 552 original grievants filed small claims assessment (SCAR) petitions and 56 grievants filed tax certiorari petitions with the NYS Supreme Court, which the Assessor is now working to resolve. The Assessor and in some cases the Village Attorney, special counsel and expert witnesses represent and defend the Town in all SCAR proceedings. The Assessor also coordinates with special counsel and expert witnesses in the defense of all tax certiorari claims.

## Department Summary

General Fund Assessor	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	652,011	490,421	614,489	584,332	591,094
Department Total	<u>652,011</u>	<u>490,421</u>	<u>614,489</u>	<u>584,332</u>	<u>591,094</u>
Expenditure Categories					
Personal Services	393,559	373,749	420,239	401,882	413,844
Equipment	-	-	1,000	1,000	1,000
Other	258,452	116,672	193,250	181,450	176,250
Department Total	<u>652,011</u>	<u>490,421</u>	<u>614,489</u>	<u>584,332</u>	<u>591,094</u>

## Position Summary

DEPARTMENT Assessor	2018-19 Modified Salaries				2019-20 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Assessor	1	139,568	1	139,568	1	139,568	1	139,568
Appraiser	0.9	95,950	0.9	85,558	1	95,950	1	95,950
Assessment Clerk	1	54,060	1	54,060	1	55,590	1	55,590
Sr. Assessment Clerk	1	59,160	1	59,160	1	61,200	1	61,200
Administrative Intern PT	-	35,162	-	35,162	-	35,162	-	35,162
Overtime/Unused Vacation/Longevity				28,374				26,374
<b>Department Total</b>	<u>3.9</u>		<u>3.9</u>	<u>401,882</u>	<u>4.0</u>		<u>4.0</u>	<u>413,844</u>

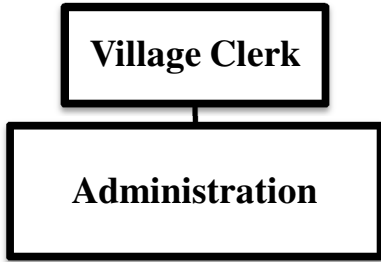
## Division Summary

Assessor Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	614,646	459,344	562,464	514,324	518,992
Tax Certioraris	37,365	31,077	52,025	70,008	72,102
<b>Division Total</b>	<b>652,011</b>	<b>490,421</b>	<b>614,489</b>	<b>584,332</b>	<b>591,094</b>
<b>Expenditure Categories</b>					
.100 Personal Services	393,559	373,749	420,239	401,882	413,844
.200 Equipment	-	-	1,000	1,000	1,000
.400 Other	258,452	116,672	193,250	181,450	176,250
<b>Division Total</b>	<b>652,011</b>	<b>490,421</b>	<b>614,489</b>	<b>584,332</b>	<b>591,094</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	1,000	1,000	1,000
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.409 Computer Software	8,513	-	5,000	5,000	5,000
.412 Office Supplies	1,907	1,733	2,750	2,750	2,750
.435 Prof Business Exp	28,570	17,936	7,500	7,500	5,500
.458 Supplemental Services	9,500	94,917	15,000	15,000	15,000
.459 Program Expenses	208,970	2,086	150,000	135,000	135,000
.496 Professional Development	992	-	3,000	3,000	3,000
.499 Contractual	-	-	10,000	13,200	10,000
<b>Division Total</b>	<b>258,452</b>	<b>116,672</b>	<b>193,250</b>	<b>181,450</b>	<b>176,250</b>

# VILLAGE CLERK

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FY 2019 - 2020



The Village Clerk “Clerk” is responsible for issuing various permits, licenses, and maintaining official records, including the processing of Freedom of Information Law (FOIL) requests. In calendar year 2018, 170 FOIL requests were received and approximately 250 hours were spent by the Clerk’s office (“Office”) staff to respond. The Office issued 1,716 parking permits for Village parking facilities, 292 handicap parking permits, 61 taxi driver licenses, 24 taxi cab licenses, and 21 peddler licenses. The Clerk also serves as Registrar of Vital Statistics and as such, issued 91 marriage licenses, 117 marriage transcripts, 36 death certificates and 606 death transcripts. Further, the Office is also the repository of all Notices of Defect (7), Notices of Claim (16), Grievances (556), SCAR (314) and Certiorari filings (56).

On January 1, 2011, the Office assumed full responsibility from the State of New York for dog licensing within the Village of Scarsdale. The office now maintains a database of all dogs licensed with the Village and mails monthly renewals/invoices. A total of 392 dog licenses were issued in 2018, this represents a decrease from the previous year of 26.

The Clerk conducts an annual Village Election in March and as Town Clerk administers State and Federal primary elections in September, and a General Election in November. In 2018, the Clerk’s office conducted a Village Election on March 20th, administered a Federal Primary Election on June 26<sup>th</sup>, a Primary Election on September 13th, and a General Election on November 6th. The Westchester County Board of Elections has, by statute, assumed responsibility for Federal, State and County elections. The County imposed a \$16,769.00 charge on the Town for the November 2017 Election, a 3% increase from the previous year. According to the Westchester County Department of Finance, this year’s chargeback by the County will increase approximately 3%; therefore, the fiscal year 2019-2020 budget recommends \$17,273 to cover this anticipated cost. The use of one new optical-scan voting machine at each polling location to accommodate people with disabilities in addition to the new voting machines used during the Primary and General Elections has significantly increased the County’s election costs.

The Clerk is responsible for administrative and clerical support to the Personnel Committee of the Board of Trustees in connection with the appointments of approximately 150 volunteer members to the Boards, Councils and Committees in the Village.

The Clerk attends and records all Village Board of Trustees and Town Board meetings and prepared a total of approximately 610 pages of minutes in 2018. The Office is the official repository of all Board of Trustee actions. The Village Clerk, the Deputy Village Clerk, and a part-time Office Assistant staff the office.

## Department Summary

General Fund Village Clerk	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	251,482	257,304	259,430	261,172	257,675
Department Total	<u>251,482</u>	<u>257,304</u>	<u>259,430</u>	<u>261,172</u>	<u>257,675</u>
Expenditure Categories					
Personal Services	214,281	220,753	215,760	218,502	213,502
Equipment	-	-	-	-	-
Other	37,201	36,551	43,670	42,670	44,173
Department Total	<u>251,482</u>	<u>257,304</u>	<u>259,430</u>	<u>261,172</u>	<u>257,675</u>

## Position Summary

DEPARTMENT		2018-19 Modified Salaries			2019-20 Proposed Salaries				
DIVISIONS	Village Clerk	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>									
Village Clerk		1	100,279	1	100,279	1	100,279	1	100,279
Deputy Clerk		1	68,340	1	68,340	1	68,340	1	68,340
Office Assistant		0.5	32,283	0.5	32,283	0.5	32,283	0.5	27,283
Unused Vac/Longevity					5,742				5,742
Temporaries/Overtime					11,858				11,858
<b>Department Total</b>		<u>2.5</u>		<u>2.5</u>	<u>218,502</u>	<u>2.5</u>		<u>2.5</u>	<u>213,502</u>

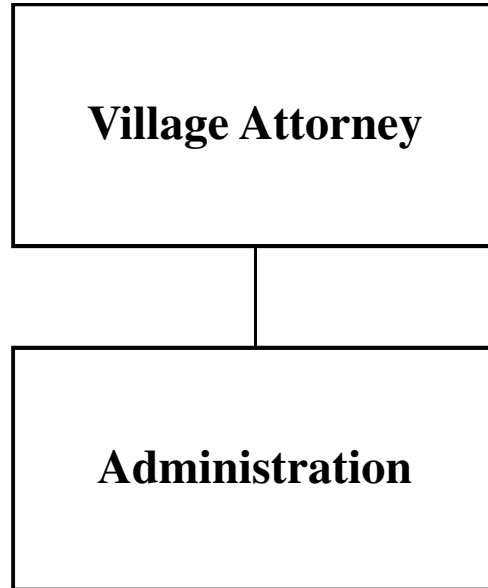
## Division Summary

Village Clerk Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	251,482	257,304	259,430	261,172	257,675
Division Total	<u>251,482</u>	<u>257,304</u>	<u>259,430</u>	<u>261,172</u>	<u>257,675</u>
<b>Expenditure Categories</b>					
.100 Personal Services	214,281	220,753	215,760	218,502	213,502
.200 Equipment	-	-	-	-	-
.400 Other	37,201	36,551	43,670	42,670	44,173
Division Total	<u>251,482</u>	<u>257,304</u>	<u>259,430</u>	<u>261,172</u>	<u>257,675</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.405 Village Code Update	6,134	1,714	5,200	5,200	5,200
.412 Office Supplies	2,237	6,244	3,400	3,400	3,400
.435 Prof Business Exp	978	640	900	900	900
.454 Travel	-	-	1,000	1,000	1,000
.457 Legal Advertising	2,478	2,978	3,100	3,100	3,100
.486 Village Election	-	7,816	11,000	10,000	11,000
.488 Primary/General Election	24,724	16,769	16,770	16,770	17,273
.496 Professional Development	-	25	800	800	800
.499 Contractual Expense	650	365	1,500	1,500	1,500
Division Total	<u>37,201</u>	<u>36,551</u>	<u>43,670</u>	<u>42,670</u>	<u>44,173</u>

# VILLAGE ATTORNEY

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FY 2019 - 2020



The Village Attorney is the legal advisor to the Board of Trustees, Village Boards, Committees and Advisory Councils, the Village Manager and other Village officers and employees. The Village Attorney interprets federal, State, and local laws, rules and regulations, and prepares drafts of resolutions, agreements, and local laws. Tort claims brought against the Village are processed by the Village Attorney in cooperation with the Village's insurance carrier. Approximately 40 tort claims are brought against the Village each year. The Village Attorney is responsible for most litigation associated with the Village Land Use Boards, tax matters, tax certiorari and small claims, spending approximately 1,100 hours preparing for these matters and court appearances. The Village Attorney oversees special counsel retained to represent the Village in land use, environmental, labor, and other specialized areas of law. The Village Attorney also serves as the Village Prosecutor handling violations of the Village Code and the New York State Vehicle and Traffic Law. In calendar year 2018, the Village Attorney's office staff has appeared and handled approximately 295 Village Code violations and has prosecuted 1,031 traffic violations. The Village Attorney is also counsel to the Town of Scarsdale with respect to taxes, finances, elections, and government procedures.

## Department Summary

General Fund Village Attorney	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	527,174	511,801	520,305	665,994	604,794
Department Total	<u>527,174</u>	<u>511,801</u>	<u>520,305</u>	<u>665,994</u>	<u>604,794</u>
Expenditure Categories					
Personal Services	252,549	260,122	258,205	356,894	242,694
Equipment	-	-	-	-	-
Other	274,625	251,679	262,100	309,100	362,100
Department Total	<u>527,174</u>	<u>511,801</u>	<u>520,305</u>	<u>665,994</u>	<u>604,794</u>

## Position Summary

DEPARTMENT		2018-19 Modified Salaries			2019-20 Proposed Salaries				
DIVISIONS	Village Attorney	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>									
Village Attorney		0.9	175,000	0.9	162,473	1	175,000	1	175,000
Village Attorney		0.1	186,476	0.1	127,627				
Assistant Attorney		1	66,794	1	66,794	1	66,794	1	66,794
Unused Vac/Longevity					-				900
<b>Department Total</b>		<b>2</b>		<b>2</b>	<b>356,894</b>	<b>2</b>		<b>2</b>	<b>242,694</b>

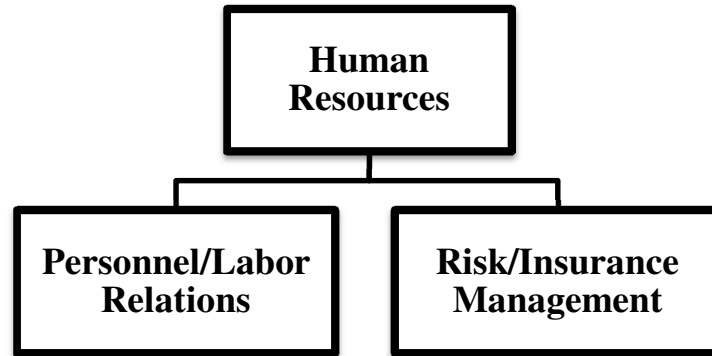
## Division Summary

Village Attorney Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	527,174	511,801	520,305	665,994	604,794
Division Total	<u>527,174</u>	<u>511,801</u>	<u>520,305</u>	<u>665,994</u>	<u>604,794</u>
<b>Expenditure Categories</b>					
.100 Personal Services	252,549	260,122	258,205	356,894	242,694
.200 Equipment	-	-	-	-	-
.400 Other	274,625	251,679	262,100	309,100	362,100
Division Total	<u>527,174</u>	<u>511,801</u>	<u>520,305</u>	<u>665,994</u>	<u>604,794</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	38	38	600	600	600
.425 Books & Periodicals	37,617	39,145	25,000	25,000	25,000
.435 Prof Business Exp	5,361	2,224	5,500	4,500	5,500
.454 Travel	2,583	6,205	6,000	4,000	6,000
.458 Supplemental Services	229,026	204,067	225,000	225,000	225,000
.458-.2 Supplemental Services Freightway	-	-	-	50,000	100,000
Division Total	<u>274,625</u>	<u>251,679</u>	<u>262,100</u>	<u>309,100</u>	<u>362,100</u>

# HUMAN RESOURCES

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FY 2019-2020



There are 250 full-time and over 500 part-time and temporary Village employees in all funds. The Human Resources Department (“Department”) is responsible for providing all personnel services. This is accomplished through contract negotiation with seven employee bargaining units, contract interpretation, administration of grievances and discipline, coordination with the Westchester County Human Resources Department for all matters involving Civil Service administration, recruitment, management of a self-insured Employee Dental and Vision Program, Employees Assistance Program (EAP), Wellness Program and the coordination of new employee onboarding and retirement counseling. The Department also manages all matters before the Public Employment Relations Board (PERB) and employment related court actions. Additionally, all personnel files for current and retired employees are maintained by the Department.

The Human Resources Director (“Director”) serves as the Village’s Risk Manager, which involves the procurement of insurances, both liability and workers’ compensation, the administration of loss prevention, administration of employee safety programs, and investigation and settlement of claims for each. The Village manages roughly 35 liability claims annually, which the Director must investigate and either issue a denial, process for payment or submit the claim to the Village’s insurance carrier for defense. The Director also investigated and coordinated 35 worker’s compensation injury claims in calendar year 2018. The Director oversees numerous risk management initiatives including: reviewing and updating Village administrative policies; coordinating safety and awareness training; and overseeing incident reviews. In calendar year 2018 the Department began a new employee training initiative which alternates mandatory with voluntary training in an effort to engage the employees in the Village’s ongoing risk management efforts. These efforts resulted in a 16% decrease in workers compensation injury claims in calendar year 2018. The Director also provides analysis in regard to wages, salaries and benefits which comprise approximately 71% of General Fund expenditures.

## Department Summary

General Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Human Resources	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Personnel/Labor Relations	171,923	181,044	193,904	147,788	166,550
Risk/Insurance Management	93,570	92,398	98,474	99,874	99,374
<b>Department Total</b>	<b>265,493</b>	<b>273,442</b>	<b>292,378</b>	<b>247,662</b>	<b>265,924</b>
Expenditure Categories					
Personal Services	239,259	244,048	246,528	199,412	217,174
Other	26,234	29,394	45,850	48,250	48,750
<b>Department Total</b>	<b>265,493</b>	<b>273,442</b>	<b>292,378</b>	<b>247,662</b>	<b>265,924</b>

## Position Summary

DEPARTMENT Human Resources

DIVISIONS	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Personnel/Labor Relations</b>								
Human Resources Director	0.1	152,700	0.1	12,526	-	-	-	-
Human Resources Director	0.9	125,000	0.9	94,712	1	125,000	1	125,000
Unused Vac/Longevity				-				-
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>107,238</b>	<b>1</b>		<b>1</b>	<b>125,000</b>
<b>Risk/Insurance Management</b>								
Senior Steno	1	89,061	1	89,061	1	89,061	1	89,061
Unused Vac/Longevity				3,113				3,113
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>92,174</b>	<b>1</b>		<b>1</b>	<b>92,174</b>
<b>Department Total</b>	<b>2</b>		<b>2</b>	<b>199,412</b>	<b>2</b>		<b>2</b>	<b>217,174</b>

## Division Summary

Human Resources Personnel/Labor Relations	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	171,923	181,044	193,904	147,788	166,550
Division Total	<u>171,923</u>	<u>181,044</u>	<u>193,904</u>	<u>147,788</u>	<u>166,550</u>
<b>Expenditure Categories</b>					
.100 Personal Services	150,281	153,307	155,754	107,238	125,000
.400 Other	21,642	27,737	38,150	40,550	41,550
Division Total	<u>171,923</u>	<u>181,044</u>	<u>193,904</u>	<u>147,788</u>	<u>166,550</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,044	577	2,000	2,000	2,000
.435 Prof Business Exp	4,699	1,230	2,500	2,000	2,000
.454 Travel	-	1,426	1,150	1,150	1,150
.458 Supplemental Services	-	38	6,000	6,000	6,000
.472 Wellness Program	(4,563)	403	3,500	3,500	5,000
.496 Professional Development	1,487	1,566	3,000	3,000	2,500
.499 Contractual	18,975	22,497	20,000	22,900	22,900
Division Total	<u>21,642</u>	<u>27,737</u>	<u>38,150</u>	<u>40,550</u>	<u>41,550</u>

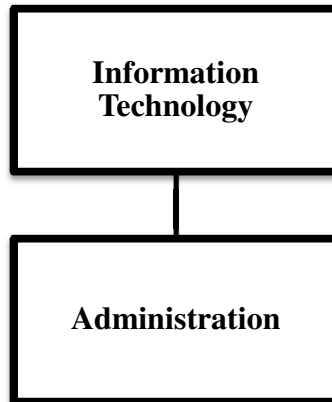
## Division Summary

Human Resources Risk/Insurance Management	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Cost Center Summary					
Administration	93,570	92,398	98,474	99,874	99,374
Division Total	93,570	92,398	98,474	99,874	99,374
Expenditure Categories					
.100 Personal Services	88,978	90,741	90,774	92,174	92,174
.400 Other	4,592	1,657	7,700	7,700	7,200
Division Total	93,570	92,398	98,474	99,874	99,374
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	4,592	1,657	4,100	4,100	4,100
.435 Prof Business Exp	-	-	1,200	1,200	1,000
.454 Travel	-	-	1,300	1,300	1,000
.496 Professional Development	-	-	1,100	1,100	1,100
Division Total	4,592	1,657	7,700	7,700	7,200

# INFORMATION TECHNOLOGY

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FY 2019 - 2020



The Information Technology (I.T.) Department (“Department”) provides technical and administrative support for the use of technology in the operation and management of Village services. The Village receives roughly 103,000 emails per month on premises and our mail servers store over 4 million items in 280 mailboxes (November, 2018). The Village’s 2016 redesigned web site [www.scarsdale.com](http://www.scarsdale.com) receives approximately 20,000 visits monthly, and has 3,485 unique subscribers to its various events, calendars, and newsletters. The Department addresses hardware and software issues for the purpose of integrating data and providing beneficial information throughout the organization to assist management in decision making, makes custom modifications to existing software, and replaces a number of desktops and laptops annually through the Village five year Capital Budget and Plan. The Department has finished upgrading shared servers to virtual servers, and has separated their functions to improve application performance and isolate failure modes. The Department also manages the network intrusion detection devices, software, firewalls, antivirus and conducts regular cyber-attack drills to safeguard Village data from internet hackers. The Department manages vendor hardware and software contracts for the Village.

Primary applications, such as Finance and Payroll/Human Resources are processed through Tyler’s New World System’s Logos.Net system. This live, browser-based system can be accessed by any one of the Village’s 196 personal computers and laptops. Thirty-seven (37) Microsoft Windows 2008/2012/2016 servers provide file, web, e-mail, spam and antivirus filtering and interactive online information and transaction services.

The Department performed a number of essential projects in calendar year 2018: 1) assisted the Recreation Department in purchasing and implementing a new Recreation registration system (CivicRec/Rec1); 2) installed a new set of backup servers and software to provide fast on-site backup and recovery, and off-site redundancy, creatively re-using old hardware; 3) assisted in the transition of Public Safety two-way radio tie lines from copper to fiber. In calendar year 2019 the Department will pilot Windows 10 within each department, install an upgrade to Building/Planning software, and deploy updated tablets to field personnel.

## Department Summary

General Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Information Technology	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Information Technology	571,816	611,415	709,913	712,665	719,260
Department Total	<u>571,816</u>	<u>611,415</u>	<u>709,913</u>	<u>712,665</u>	<u>719,260</u>
Expenditure Categories					
Personal Services	198,237	204,225	207,713	210,465	213,760
Equipment	11,938	14,347	17,500	17,500	17,500
Other	361,641	392,843	484,700	484,700	488,000
Department Total	<u>571,816</u>	<u>611,415</u>	<u>709,913</u>	<u>712,665</u>	<u>719,260</u>

## Position Summary

DEPARTMENT Information Technology

DIVISIONS	2018-19 Modified Salaries			2019-20 Proposed Salaries			Total Salary	
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary		Funded Positions
<b>Information Technology</b>								
IT Director	1	140,000	1	140,000	1	140,000	1	140,000
Technical Support Specialist	1	67,065	1	67,065	1	69,360	1	69,360
Overtime/Longevity				3,400				4,400
<b>Department Total</b>	<u>2</u>		<u>2</u>	<u>210,465</u>	<u>2</u>		<u>2</u>	<u>213,760</u>

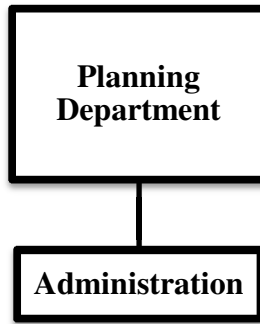
## Division Summary

Information Technology	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	+	71,718	75,524	76,900	79,700
Hardware Support	282,636	309,928	324,694	325,383	327,030
Software Support	220,567	229,769	309,695	310,382	312,530
Division Total	503,203	611,415	709,913	712,665	719,260
 <b>Expenditure Categories</b>					
.100 Personal Services	198,237	204,225	207,713	210,465	213,760
.200 Equipment	11,938	14,347	17,500	17,500	17,500
.400 Other	361,641	392,843	484,700	484,700	488,000
Division Total	571,816	611,415	709,913	712,665	719,260
 <b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	11,938	14,347	17,500	17,500	17,500
Division Total	11,938	14,347	17,500	17,500	17,500
 <b><u>.400 A/C Breakdown</u></b>					
.408 Computer Supplies	718	1,915	2,000	2,000	2,000
.409 Personal Comp Software	5,238	11,772	12,000	12,000	12,000
.412 Office Supplies	377	661	3,000	3,000	3,000
.435 Prof Business Exp	-	-	1,000	1,000	2,000
.450 Telecommunications Services	198,564	215,570	220,000	220,000	220,000
.454 Travel	-	462	2,500	2,500	4,000
.496 Professional Development	-	1,000	1,200	1,200	2,000
.499 Contractual Expense	156,744	161,463	243,000	243,000	243,000
Division Total	361,641	392,843	484,700	484,700	488,000

# PLANNING DEPARTMENT

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**FY 2019 – 2020**



The Planning Department (“Department”) helps coordinate land use and development in the Village in conjunction with the Assessment, Building, Engineering and Law Departments. The Department provides staff support to the Board of Appeals and the Planning Board, ensures compliance with state environmental regulations, reviews and updates local regulations as zoning and land use needs require and arranges training for Board members. During calendar year 2018 the Board of Appeals considered 41 cases. The Board granted 15 variance requests and denied two; approved 22 Special Use Permits for swimming pools, one for a sports court, two for homes in excess of 15,000 sq. ft., one for a home occupation and one for a temporary use. The Planning Board reviewed 19 applications during calendar year 2018 including four wetlands permits, two residential site plans, four non-residential site plans, two special use permit renewals and five re-subdivision applications which resulted in a net decrease of four tax lots. The Planning Board commented on a referral from Village Board of Trustees regarding a proposed zoning amendment regulating the sale of firearms and electronic nicotine delivery systems. Two subdivision applications are under review: one with eight homes and nine lots and a second with two lots.

The Planning Department continued to coordinate the Freightway Site Redevelopment Study, a planning and outreach effort designed to develop a shared community vision for the potential future development of the Freightway site which was presented to the Village Board in February 2018. Staff worked with the Manager’s office to develop a Request for Expressions of Interest in the site which was issued in July 2018. At the request of the Village Board, the Planning Department conducted a Municipal Zoning Survey which examined the zoning ordinances of Scarsdale and eight other Westchester communities. The Department coordinated the Local Update of Census Addresses in preparation for the 2020 Census with the help of the I.T. Department to verify the addresses of properties within the Village. The Department continued a long term project to digitize the planning and zoning files which date back to the 1920’s to increase accessibility and transparency while preserving these documents.

The Department and Planning Board play a significant role in balancing the growth of the Village’s total taxable property value while preserving neighborhood character and maintaining open space. The Department assists the Village Board of Trustees on various issues including long-range planning for the Village Center and Village-wide zoning and development. Additionally, the Department manages outside consultants for the Planning Board in its analysis of individual applications and potential zoning amendments. The Village Planner serves as the Village Environmental Officer.

## Department Summary

General Fund Planning	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	191,602	211,752	227,534	228,840	230,563
Department Total	<u>191,602</u>	<u>211,752</u>	<u>227,534</u>	<u>228,840</u>	<u>230,563</u>
Expenditure Categories					
Personal Services	180,662	183,826	193,634	194,940	196,663
Other	10,940	27,926	33,900	33,900	33,900
Department Total	<u>191,602</u>	<u>211,752</u>	<u>227,534</u>	<u>228,840</u>	<u>230,563</u>

## Position Summary

DEPARTMENT	2018-19 Modified Salaries		2019-20 Proposed Salaries					
DIVISIONS	Authorized Positions	Funded Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Salary	Funded Positions	Total Salary
<b>Administration</b>								
Planner	1	136,637	1	136,637	1	136,637	1	136,637
Assistant to the Planner	1	56,000	1	54,575	1	56,000	1	56,000
Unused Vac/Longevity				3,728				4,026
Temporaries/Overtime				-				-
<b>Department Total</b>	<u>2</u>		<u>2</u>	<u>194,940</u>	<u>2</u>		<u>2</u>	<u>196,663</u>

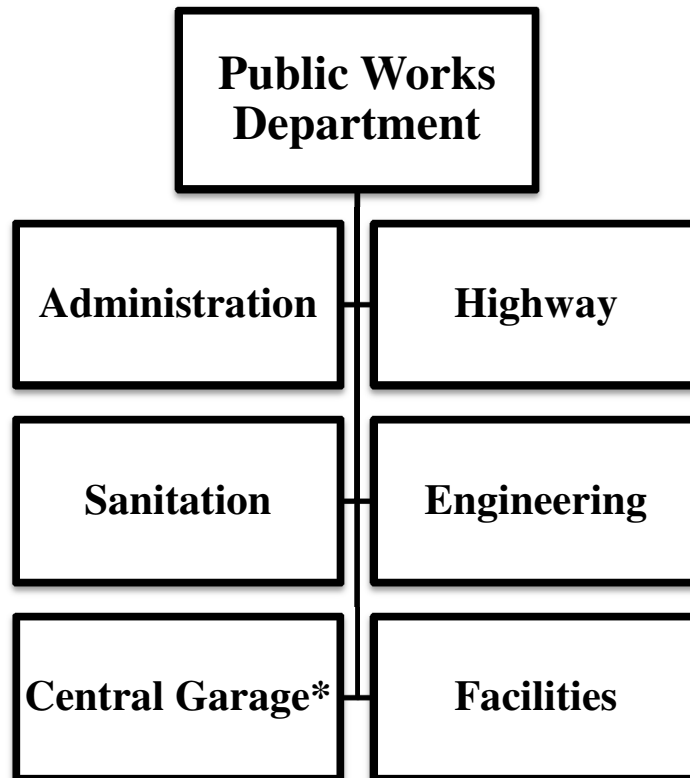
## Division Summary

Planning Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	191,602	211,752	227,534	228,840	230,563
<b>Division Total</b>	<b>191,602</b>	<b>211,752</b>	<b>227,534</b>	<b>228,840</b>	<b>230,563</b>
<b>Expenditure Categories</b>					
.100 Personal Services	180,662	183,826	193,634	194,940	196,663
.400 Other	10,940	27,926	33,900	33,900	33,900
<b>Division Total</b>	<b>191,602</b>	<b>211,752</b>	<b>227,534</b>	<b>228,840</b>	<b>230,563</b>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	301	887	1,200	1,200	1,200
.435 Prof Business Exp	935	-	1,500	1,500	1,500
.454 Travel	-	-	1,000	1,000	1,000
.458 Supplemental Services	7,500	21,766	25,000	25,000	25,000
.480 Dues & Subscriptions	1,239	1,282	1,200	1,200	1,200
.496 Professional Development	965	2,951	2,000	2,000	2,000
.499 Contractual Expense	-	1,040	2,000	2,000	2,000
<b>Division Total</b>	<b>10,940</b>	<b>27,926</b>	<b>33,900</b>	<b>33,900</b>	<b>33,900</b>

# PUBLIC WORKS DEPARTMENT

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FY 2019 - 2020



\*Budget for this division displayed in Internal Service Fund

# PUBLIC WORKS DEPARTMENT

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FY 2019 – 2020

The Department of Public Works (“Department”) is responsible for the overall operation and maintenance of the Village’s public works infrastructure. The Department employs a total of 66 people among three operating divisions: Highway, Sanitation and Facilities Maintenance, and two support divisions, Administration and Engineering.

The **Engineering Division** (“Engineering”) oversees the annual road resurfacing program, in calendar year 2018, 5.09 miles of roadways were resurfaced at 24 different locations, 4,085 linear feet of new curbing was installed and 3,868 linear feet of curbing was reset by the Village’s curbing contractor. The planned paving schedule for fiscal year 2019-2020 anticipates five miles of repaved roads. Engineering issued 75 Storm water (SWEC) permits and performed approximately 985 inspections for a variety of matters (stormwater, visual obstructions, trees, right-of-way (ROW) inspections). Engineering reviews and oversees Village stormwater projects from design to construction, point repairs to the sanitary and stormwater systems, as well as repairs to Village facilities such as the Freightway Garage and Christie Place. In calendar year 2018, sanitary sewer and drainage repairs were performed on Kingston Road. Additionally, as a result of the Sanitary Sewer Evaluation Study, the Mamaroneck Sewer district was studied and 53,046 linear feet of sanitary sewer was cleaned and televised. Engineering also administers and inspects Tree Removal permits on private property 380 permits in 2018, 210 permits in 2017, 199 permits in 2016, 134 permits in 2015, and 111 permits in 2014. In 2018 the Village was awarded a grant of \$1,597,645 from NYSDOT Bridge New York to rehabilitate the Heathcote Bypass Bridge.

The **Highway Division** provides traditional public works functions including snow and ice control removal on 91 miles of roads and 25 miles of walkways, collection of approximately 4,100 tons of fall leaves, maintenance and repair of 81 miles of sanitary sewers, street sweeping services and the bi-annual cleaning of the Village’s 2,023 storm sewer catch basins. Highway also performs the following tasks: clean and jets approximately 300 catch basins annually (1,351 catch basins are cleaned by the contractor); cleans all residential streets bi-annually; inspects critical drainage inlets and outlets to lessen potential flooding hazards and repair stormwater utility structures before predicted storm events. The Village has commenced the change of street lights on residential streets from High Pressure Sodium to LED.

The **Sanitation Division** collects approximately 6,700 tons of solid waste, 8,000 tons of organics, 650 tons of co-mingled recyclables, 1,800 tons of newspapers and 14.8 tons of textiles. The Sanitation Division provides litter control on all Village streets and facilities as well as staffs the Recycling Center which is open to residents six days a week. New initiatives in 2018 include: collection of 162 tons of food scraps through the piloted food scrap collection at curbside program; providing a Furniture Share House container where residents are able to donate furniture at the recycling center; and implementation of a “Take it or Leave it” program where residents can exchange unwanted items that may be useful to others.

The **Facilities Maintenance Division** (“Facilities Maintenance”) performs necessary repairs and preventative maintenance to the Village’s 10 primary facilities and numerous ancillary structures under Village ownership. This includes three miles of public storm water-courses and conveyance systems, and assists Engineering with the Village’s annual road resurfacing program by installing granite curbstones on these roads prior to paving and repairing catch basins or manhole frames that are in disrepair; maintains and repairs large sections of downtown bluestone sidewalk.

In 2018, there were a number of capital projects and improvements to Village lands that were completed. Facilities Maintenance did the finishing work on the Popham Road Firehouse which included sheet rocking, painting, and drop ceiling install. The Facility Maintenance Division will continue the in-house maintenance of the Christie Place Garage, as well as annual lighting and painting repairs. The overall increase to the workload has been accomplished without increasing labor while providing essential services to the community.

## Department Summary

General Fund Public Works	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Administration	519,907	496,800	445,664	452,914	452,551
Engineer	329,680	347,031	386,540	392,038	389,578
Facilities Maintenance	1,422,257	1,518,003	1,503,043	1,507,298	1,542,128
Highway	2,833,050	3,147,052	3,417,397	3,260,842	3,253,944
Sanitation	2,339,379	2,304,063	2,427,026	2,451,213	2,497,386
Department Total	<u>7,444,273</u>	<u>7,812,949</u>	<u>8,179,670</u>	<u>8,064,305</u>	<u>8,135,587</u>

Expenditure Categories					
Personal Services	5,614,434	5,761,402	6,104,620	5,988,848	6,150,537
Equipment	25,138	43,680	65,500	65,500	62,500
Other	1,804,701	2,007,867	2,009,550	2,009,957	1,922,550
Department Total	<u>7,444,273</u>	<u>7,812,949</u>	<u>8,179,670</u>	<u>8,064,305</u>	<u>8,135,587</u>

## Position Summary

DEPARTMENT Public Works	2018-19 Modified Salaries			2019-20 Proposed Salaries			Total Salary	
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary		Funded Positions
<b>Administration</b>								
Superintendent of Public Work	1	166,990	1	166,990	1	166,990	1	166,990
Project Manager	1	118,930	1	118,930	1	118,930	1	118,930
Senior Office Assistant PW	1	70,380	1	70,380	1	70,380	1	70,380
Administrative Aide	1	58,625	1	58,625	1	58,625	1	58,625
Temporaries/Overtime				5,000				5,000
Unused Vac/Longevity				9,726				9,726
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>429,651</b>	<b>4</b>		<b>4</b>	<b>429,651</b>
<b>Engineer</b>								
Village Engineer	1	133,171	1	133,171	1	133,171	1	133,171
Jr Civil Engineer	1	81,600	1	81,600	1	81,600	1	81,600
Environmental Coordinator	1	61,200	1	61,200	1	61,200	1	61,200
Office Assistant	1	53,040	1	53,040	1	55,080	1	55,080
Temporaries				47,000				25,000
Unused Vac/Longevity				4,127				4,127
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>380,138</b>	<b>4</b>		<b>4</b>	<b>360,178</b>
<b>Facilities Maintenance</b>								
Maintenance Mechanic	1	99,736	1	99,736	1	99,736	1	99,736
Maintenance Laborer	3	79,802	3	239,406	3	81,398	3	244,194
Laborer	4	73,522	4	294,087	4	74,992	4	299,968
Laborer	1	58,526	1	58,526	1	68,619	1	68,619
Laborer	1	50,854	1	50,854	1	60,794	1	60,794
Caretaker	1	46,537	1	46,537	1	48,450	1	48,450
Custodial Aide	1	44,625	1	44,625	1	46,538	1	46,538
Overtime				121,000				121,000
Unused Vac/Longevity				17,527				17,830
<b>Sub-total</b>	<b>12</b>		<b>12</b>	<b>972,298</b>	<b>12</b>		<b>12</b>	<b>1,007,128</b>

## Position Summary

DEPARTMENT Public Works (Continued)

DIVISIONS	2018-19 Modified Salaries				2019-20 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Highway</b>								
General Foreman	1	109,709	1	109,709	1	109,709	1	109,709
Assistant Foreman	1	94,309	1	94,309	1	94,309	1	94,309
Tree Trimmer	2	79,802	2	159,604	2	81,398	2	162,796
Motor Equipt Operator I	7	79,802	7	558,612	7	81,398	7	569,786
Maintenance Mechanic (Signs)	2	79,802	2	159,604	2	81,398	2	162,796
Laborer	4	73,522	4	294,086	4	74,992	4	299,968
Laborer	1	35,000	1	30,288	3	45,897	3	137,691
Laborer	2	35,000	2	57,884	-	-	-	-
On Call Pay				19,500				19,500
Out of Title Pay				34,600				34,600
Temporaries/Overtime				538,000				538,000
Longevity				33,646				33,789
<b>Sub-total</b>	<b>20</b>		<b>20</b>	<b>2,089,842</b>	<b>20</b>		<b>20</b>	<b>2,162,944</b>
<b>Sanitation</b>								
General Foreman	1	99,736	1	99,736	1	99,736	1	99,736
Assistant Foreman	1	94,309	1	94,309	1	94,309	1	94,309
Intermediate Acct Clerk	1	51,510	1	51,510	1	53,550	1	53,550
Motor Equipt Operator I	5	79,802	5	399,009	5	81,398	5	406,990
Sanitation Worker (Scooter)	9	76,249	9	686,238	9	77,774	9	699,966
Laborer	5	73,522	5	367,608	6	74,992	6	449,952
Laborer	1	64,266	1	64,266	-	-	-	-
Laborer	1	55,696	1	55,696	1	67,008	1	67,008
Laborer	1	46,058	1	46,058	1	57,177	1	57,177
Laborer	1	35,000	1	35,000	1	45,898	1	45,898
Temporaries/Overtime				134,035				115,000
Longevity				39,454				39,551
Out of Title Pay				44,000				44,000
<b>Sub-total</b>	<b>26</b>		<b>26.0</b>	<b>2,116,919</b>	<b>26</b>		<b>26</b>	<b>2,173,136</b>
<b>Department Total</b>	<b>66</b>		<b>66.0</b>	<b>5,988,848</b>	<b>66</b>		<b>66</b>	<b>6,133,037</b>

## Division Summary

Public Works Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	519,907	496,800	445,664	452,914	452,551
Division Total	<u>519,907</u>	<u>496,800</u>	<u>445,664</u>	<u>452,914</u>	<u>452,551</u>
<b>Expenditure Categories</b>					
.100 Personal Services	506,269	481,826	422,764	429,651	429,651
.400 Other	13,638	14,974	22,900	23,263	22,900
Division Total	<u>519,907</u>	<u>496,800</u>	<u>445,664</u>	<u>452,914</u>	<u>452,551</u>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	766	1,223	2,500	2,500	2,500
.431 Food Supplies	3,575	5,090	4,000	4,000	4,000
.435 Prof Business Exp	2,000	373	2,000	2,000	2,000
.454 Travel	1,379	150	1,500	1,500	1,500
.455 Travel (Local)	-	214	200	200	200
.469 Printing & Forms	159	-	700	700	700
.480 Dues & Subscriptions	1,817	2,767	1,500	1,500	1,500
.496 Professional Development	716	1,176	1,500	1,863	1,500
.499 Contractual Expense	3,226	3,981	9,000	9,000	9,000
Division Total	<u>13,638</u>	<u>14,974</u>	<u>22,900</u>	<u>23,263</u>	<u>22,900</u>

## Division Summary

Public Works Engineer	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	84,385	85,080	119,572	120,262	116,782
Construction	48,748	53,323	53,112	54,174	54,174
Permits & Inspections	60,199	57,753	63,576	64,317	65,337
Planning Board	36,400	41,275	41,112	41,934	41,934
Project Development	38,853	44,231	44,056	44,937	44,937
Pavement Management	61,095	65,369	65,112	66,414	66,414
<b>Division Total</b>	<b>329,680</b>	<b>347,031</b>	<b>386,540</b>	<b>392,038</b>	<b>389,578</b>
<b>Expenditure Categories</b>					
.100 Personal Services	313,491	342,145	374,640	380,138	377,678
.200 Equipment	-	2,062	5,000	5,000	5,000
.400 Other	16,189	2,824	6,900	6,900	6,900
<b>Division Total</b>	<b>329,680</b>	<b>347,031</b>	<b>386,540</b>	<b>392,038</b>	<b>389,578</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	2,062	5,000	5,000	5,000
<b>Division Total</b>	<b>-</b>	<b>2,062</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	286	444	1,000	1,000	1,000
.435 Prof Business Exp	-	-	400	400	400
.454 Travel	-	-	1,500	1,500	1,500
.469 Printing & Forms	-	-	1,000	1,000	1,000
.480 Dues & Subscriptions	763	1,108	1,000	1,000	1,000
.496 Professional Development	721	395	1,000	1,000	1,000
.499 Contractual Expense	14,419	877	1,000	1,000	1,000
<b>Division Total</b>	<b>16,189</b>	<b>2,824</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>

## Division Summary

Public Works Facilities Maintenance	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	326,178	388,616	363,836	364,462	364,762
New Construction	303,491	301,377	302,884	303,373	307,542
Emergency Repairs	322,102	349,404	346,673	348,243	362,889
Custodial Support	115,240	111,448	121,790	121,790	124,217
Facilities Support	355,246	367,158	367,860	369,430	382,718
<b>Division Total</b>	<b>1,422,257</b>	<b>1,518,003</b>	<b>1,503,043</b>	<b>1,507,298</b>	<b>1,542,128</b>
<b>Expenditure Categories</b>					
.100 Personal Services	938,472	944,945	968,043	972,298	1,007,128
.200 Equipment	1,909	2,233	5,000	5,000	2,000
.400 Other	481,876	570,825	530,000	530,000	533,000
<b>Division Total</b>	<b>1,422,257</b>	<b>1,518,003</b>	<b>1,503,043</b>	<b>1,507,298</b>	<b>1,542,128</b>
<b>.200 A/C Breakdown</b>					
.21 Office Equipment	417	1,335	3,000	3,000	1,000
.22 Furniture & Fixtures	1,492	898	2,000	2,000	1,000
<b>Division Total</b>	<b>1,909</b>	<b>2,233</b>	<b>5,000</b>	<b>5,000</b>	<b>2,000</b>
<b>.400 A/C Breakdown</b>					
.411 Fuel, Light & Power	223,363	275,819	230,000	230,000	230,000
.412 Office Supplies	13,747	10,574	13,000	13,000	13,000
.414 Maint Supplies	10,905	8,108	9,000	9,000	9,000
.419 Tools & Hardware	3,128	2,724	3,000	3,000	3,000
.438 Fuel, Heating	4,754	4,488	8,000	8,000	8,000
.446 Construction Supplies	75,936	70,245	71,000	71,000	71,000
.456 Equipment Rental	2,886	25,814	12,000	12,000	12,000
.461 Repairs to Buildings	10,373	38,065	30,000	30,000	30,000
.485 Postage	25,450	26,334	30,000	30,000	33,000
.495 HVAC System Maint	29,984	30,089	35,000	35,000	35,000
.499 Contractual Expense	81,350	78,565	89,000	89,000	89,000
<b>Division Total</b>	<b>481,876</b>	<b>570,825</b>	<b>530,000</b>	<b>530,000</b>	<b>533,000</b>

## Division Summary

Public Works Highway	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	160,813	149,609	284,753	288,165	288,215
Leaf Collection/Disposal	550,816	581,051	688,309	656,316	670,926
Park Maintenance	240,482	256,183	280,841	279,254	281,239
Sanitary Sewers	54,740	64,578	83,322	79,553	80,915
Shade Trees	191,371	189,262	276,383	245,667	261,826
Snow Removal	815,104	966,537	897,311	857,319	875,582
Street Cleaning	22,858	44,572	49,901	49,901	50,699
Storm Drains	177,788	171,615	175,658	147,282	162,209
Street Lights	253,145	285,752	277,275	278,841	200,118
Street Maintenance	365,933	437,893	403,644	378,544	382,215
<b>Division Total</b>	<b>2,833,050</b>	<b>3,147,052</b>	<b>3,417,397</b>	<b>3,260,842</b>	<b>3,253,944</b>
<b>Expenditure Categories</b>					
.100 Personal Services	1,891,421	2,028,612	2,246,397	2,089,842	2,162,944
.200 Equipment	19,836	35,983	52,000	52,000	52,000
.400 Other	921,793	1,082,457	1,119,000	1,119,000	1,039,000
<b>Division Total</b>	<b>2,833,050</b>	<b>3,147,052</b>	<b>3,417,397</b>	<b>3,260,842</b>	<b>3,253,944</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	19,836	35,983	52,000	52,000	52,000
<b>Division Total</b>	<b>19,836</b>	<b>35,983</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Light & Power (Street Lights)	172,291	198,574	185,000	185,000	105,000
.412 Office Supplies	2,499	2,126	2,500	2,500	2,500
.419 Tools & Hardware	8,961	13,966	15,500	15,500	15,500
.421 Uniforms	1,300	-	1,000	1,000	1,000
.423 Pipe & Fittings	9,168	7,500	7,500	7,500	7,500
.430 Street Maint Supplies	349,604	482,217	390,000	390,000	390,000
.435 Prof Business Exp	-	-	500	500	500
.443 Electrical Supplies	18,868	24,046	20,000	20,000	20,000
.444 Seed, Fertilizer	1,986	3,021	3,000	3,000	3,000
.445 Shrubs & Trees	9,582	7,494	20,500	20,500	20,500
.446 Construction Supplies	2,649	3,000	4,000	4,000	4,000
.454 Travel	67	500	500	500	500
.458 Supplemental Services	140,450	115,801	151,000	151,000	151,000
.462 Equipment Supplies	20,212	40,462	61,500	61,500	61,500
.468 Street Signs & Materials	19,917	20,025	20,000	20,000	20,000
.480 Dues & Subscriptions	180	385	500	500	500
.483 Care of Trees	17,286	6,198	65,000	65,000	65,000
.483 -2 Care of American Legion Pty	1,250	2,160	5,000	5,000	5,000
.496 Professional Development	50	-	500	500	500
.499 Contractual Expense	145,473	154,982	165,500	165,500	165,500
<b>Division Total</b>	<b>921,793</b>	<b>1,082,457</b>	<b>1,119,000</b>	<b>1,119,000</b>	<b>1,039,000</b>

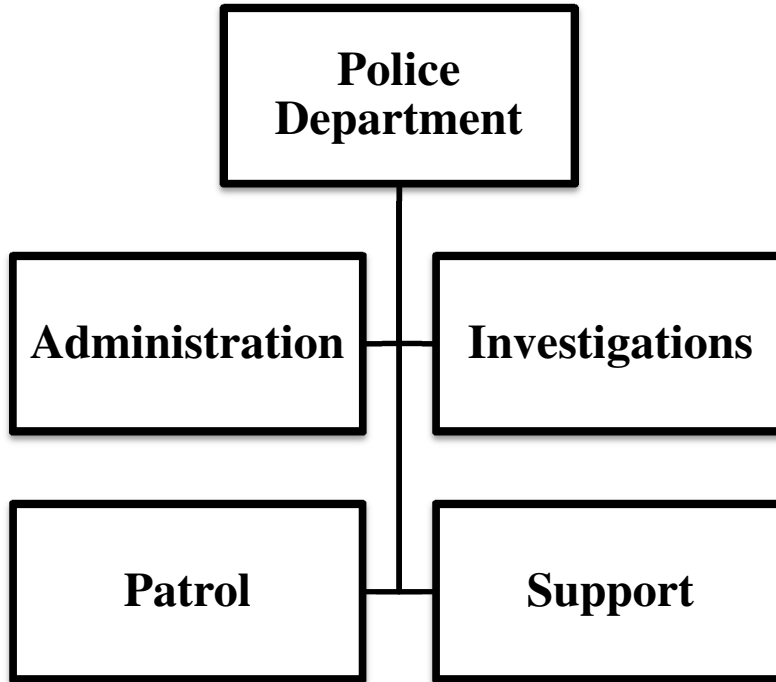
## Division Summary

Public Works Sanitation	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	116,640	120,014	150,451	151,594	153,690
Garbage	1,791,835	1,654,132	1,729,540	1,765,264	1,778,490
Recycling	294,092	341,249	366,095	359,680	380,907
Special	22,779	63,846	36,055	36,062	36,443
Support	114,033	124,822	144,885	138,613	147,856
<b>Division Total</b>	<b>2,339,379</b>	<b>2,304,063</b>	<b>2,427,026</b>	<b>2,451,213</b>	<b>2,497,386</b>
<b>Expenditure Categories</b>					
.100 Personal Services	1,964,781	1,963,874	2,092,776	2,116,919	2,173,136
.200 Equipment	3,393	3,402	3,500	3,500	3,500
.400 Other	371,205	336,787	330,750	330,794	320,750
<b>Division Total</b>	<b>2,339,379</b>	<b>2,304,063</b>	<b>2,427,026</b>	<b>2,451,213</b>	<b>2,497,386</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	3,393	3,402	3,500	3,500	3,500
<b>Division Total</b>	<b>3,393</b>	<b>3,402</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,409	1,693	1,250	1,250	1,250
.419 Tools & Hardware	6,501	5,582	4,500	4,500	4,500
.448 Waste Disposal Fees	231,589	169,343	200,000	200,000	190,000
.454 Travel	376	784	500	500	500
.458 Supplemental Services	1,500	88	1,500	1,544	1,500
.460 Repairs to Equipment	-	590	1,000	1,000	1,000
.461 Repairs to Buildings	4,077	6,153	5,000	5,000	5,000
.462 Equipment Supplies	8,799	6,218	7,000	7,000	7,000
.497 Recycling	82,576	100,594	90,000	90,000	90,000
.499 Contractual Expense	34,378	45,742	20,000	20,000	20,000
<b>Division Total</b>	<b>371,205</b>	<b>336,787</b>	<b>330,750</b>	<b>330,794</b>	<b>320,750</b>

# POLICE DEPARTMENT

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FY 2019 - 2020



# POLICE DEPARTMENT

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FY 2019 - 2020

The Police Department's ("Department") principal mission is to serve the community by protecting life and property of the people in Scarsdale by preventing crime and enforcing the laws of the Village and New York State. The Department fulfills this mission by engendering and maintaining a feeling of security in the Village, reducing the opportunities for criminal activity through crime reduction strategies, identifying, apprehending and prosecuting offenders, recovering and returning property and providing law enforcement related services. The Department's divisions are Administration, Investigations, Patrol, and Support. **Administration** manages the strategic allocation of resources to provide the most effective and efficient police services, which include such activities as budgeting, staffing, procurement and records management. **Investigation** processes evidence relating to crimes against persons and property, performs crime analysis tasks, and coordinates youth and senior programs. During the past calendar year the Investigations Division was assigned 338 cases for follow up, of which 226 were closed through investigation or arrest. Of note, the Division was able to arrest two suspects that were involved in a burglary of a Scarsdale residence and further investigation found that these suspects were involved in multiple burglaries throughout Westchester County. The Investigation Division met seven of its seven goals and objectives in 2018. **Patrol** operates on a twenty-four hour basis utilizing a fleet of 10 patrol vehicles, nine specially outfitted bicycles, two motorcycles, one undercover vehicle and an Incident Command Vehicle which is available to serve as a mobile incident command post for police and fire operations. Patrol responds to emergency calls for service, operates the communications system, conducts school crossings and animal control operations and is responsible for emergency planning and coordination along with other Village departments. In the past calendar year Patrol responded to approximately 15,592 calls for service and fielded thousands of informational requests and calls for general assistance. The Patrol Division met or exceeded 11 of its 13 goals and objectives in 2018 and accomplished the following: received an extremely high rating in the annual Citizen's Assessment of Police Services survey; maintained low levels of incidents of auto theft; made 33 DWI arrests; and issued 143 "quality of life"/alcohol related summonses, and 19,240 parking and 2,786 moving citations. The motorcycle was used by our enforcement squad personnel to address traffic issues and during ceremonial details such as the Memorial Day Parade. The Incident Command Vehicle was deployed seven times in 2018 for training purposes and special events where it served as a mobile command post. The **Support Services Division** is responsible for the administration of the National and State Accreditation Programs, the scheduling and training of all personnel, and the maintenance of all existing information technology applications and equipment as well as the implementation of new systems within the Police Department. The Support Services Section met four of its four goals and objectives in 2018, including updating all accreditation files to the PowerDMS Format and training a new Accreditation Sergeant. The Department was presented its 9<sup>th</sup> Accreditation Award, designated as a Meritorious Gold Standard with Excellence and remains the only Nationally Accredited law enforcement agency in Westchester County.

## Department Summary

General Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Police	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	414,176	409,887	471,857	469,957	461,061
Investigations	527,081	495,930	623,611	623,611	623,611
Patrol	5,537,245	5,831,475	5,702,955	5,585,826	5,755,089
Support	317,642	313,808	349,688	352,561	352,561
<b>Department Total</b>	<b>6,796,144</b>	<b>7,051,100</b>	<b>7,148,111</b>	<b>7,031,955</b>	<b>7,192,322</b>
<b>Expenditure Categories</b>					
Personal Services	6,555,226	6,844,556	6,839,811	6,723,055	6,899,422
Equipment	38,768	38,107	47,250	47,250	47,250
Other	202,150	168,437	261,050	261,650	245,650
<b>Department Total</b>	<b>6,796,144</b>	<b>7,051,100</b>	<b>7,148,111</b>	<b>7,031,955</b>	<b>7,192,322</b>

## Position Summary

DEPARTMENT	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Police</b>								
<b>Administration</b>								
Chief of Police	1	187,105	1	187,105	1	187,105	1	187,105
Office Manager	1	76,500	1	76,500	1	76,500	1	76,500
Jr Admin Asst	1	57,120	1	57,120	1	46,920	1	46,920
Temporaries				47,000				48,000
Overtime				2,500				2,500
Holiday Pay				9,355				9,355
Unused Vac/Longevity				16,477				16,281
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>396,057</b>	<b>3</b>		<b>3</b>	<b>386,661</b>
<b>Investigations</b>								
Lieutenant	1	149,164	1	149,164	1	149,164	1	149,164
Patrolman Detective	3	123,279	3	369,837	3	123,279	3	369,837
Overtime				34,000				34,000
Holiday Pay				25,950				25,950
Unused Vac/Longevity				28,010				28,010
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>606,961</b>	<b>4</b>		<b>4</b>	<b>606,961</b>
<b>Patrol</b>								
Captain	1	167,059	1	167,059	1	167,059	1	167,059
Lieutenant	1	149,164	1	149,164	1	149,164	1	149,164
Sergeant	10	131,960	10	1,319,600	10	131,960	10	1,319,600
Patrol Officer	14	115,754	14	1,620,556	17	115,754	17	1,967,818
Patrol Officer	3	108,208	3	324,624	-	-	-	-
Patrol Officer	1	84,399	1	84,399	1	96,941	1	96,941
Patrol Officer	2	76,515	2	153,030	2	89,594	2	179,188
Patrol Officer	1	54,029	1	54,029	1	67,745	1	67,745
Patrol Officer	1	72,650	1	72,650	1	87,018	1	87,018
Patrol Officer	2	43,914	2	87,828	2	51,098	2	102,196
Patrol Officer	2	40,000	2	33,332	2	47,575	2	95,150
Parking Enforcement Office (P	-	-	-	5,000	-	-	-	5,000
Parking Enforcement Office	1	44,700	1	44,700	1	44,700	1	44,700
Animal Warden/PEO	1	59,160	1	59,160	1	59,160	1	59,160
Switchboard/Dispatch	1	46,537	1	46,537	1	48,412	1	48,412
Switchboard Part-time	-	10,000	-	-	-	10,000	-	-
Police Aides	-	-	-	35,000	-	-	-	35,000
Traffic Enforcement Officer	1	52,377	1	52,377	1	54,040	1	54,040
School Crossing Guards				222,944				222,944
Overtime				385,200				385,200
Overtime Reimbursed				124,800				124,800
Holiday Pay				210,670				218,950
Unused Vac/Longevity				173,217				181,554
<b>Sub-total</b>	<b>42</b>		<b>42</b>	<b>5,425,876</b>	<b>42</b>		<b>42</b>	<b>5,611,639</b>

## Position Summary

DEPARTMENT      Police

DIVISIONS	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Support</b>								
Sergeant	1	131,960	1	131,960	1	131,960	1	131,960
Patrolman	1	115,754	1	115,754	1	115,754	1	115,754
Overtime				15,000				15,000
Holiday Pay				12,385				12,385
Unused Vac/Longevity				19,062				19,062
<b>Sub-total</b>	<b>2</b>		<b>2</b>	<b>294,161</b>	<b>2</b>		<b>2</b>	<b>294,161</b>
<b>Department Total</b>	<b>51</b>		<b>51</b>	<b>6,723,055</b>	<b>51</b>		<b>51</b>	<b>6,899,422</b>

## Division Summary

Police Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Chief of Police	205,811	215,475	226,568	224,668	225,168
Maintenance	42,325	23,325	50,000	50,000	50,500
Records Management	166,040	171,087	195,289	195,289	185,393
<b>Division Total</b>	<b>414,176</b>	<b>409,887</b>	<b>471,857</b>	<b>469,957</b>	<b>461,061</b>
<b>Expenditure Categories</b>					
.100 Personal Services	363,002	377,930	396,057	396,057	386,661
.200 Equipment	451	-	1,500	1,500	1,500
.400 Other	50,723	31,957	74,300	72,400	72,900
<b>Division Total</b>	<b>414,176</b>	<b>409,887</b>	<b>471,857</b>	<b>469,957</b>	<b>461,061</b>
<b>.200 A/C Breakdown</b>					
.21 Office Equipment	451	-	1,500	1,500	1,500
<b>Division Total</b>	<b>451</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	3,622	3,055	5,000	5,000	5,000
.414 Maint Supplies	5,038	4,507	6,000	6,000	6,000
.421 Uniforms	-	16	700	700	700
.426 Special Dept Supplies	2,247	985	2,000	2,000	2,000
.435 Prof Business Exp	3,004	2,795	4,400	3,500	4,000
.454 Travel	3,406	4,385	9,000	8,000	8,000
.456 Equipment Rental	-	-	2,000	2,000	2,000
.460 Repairs to Equipment	-	-	2,000	2,000	2,000
.461 Repairs to Buildings	1,321	2,592	8,000	8,000	8,000
.469 Printing & Forms	2,225	1,894	3,100	3,100	3,100
.474 Traffic Signals	5,376	6,023	6,400	6,400	6,400
.496 Professional Development	3,635	4,124	4,200	4,200	4,200
.499 Contractual Expense	20,849	1,581	21,500	21,500	21,500
<b>Division Total</b>	<b>50,723</b>	<b>31,957</b>	<b>74,300</b>	<b>72,400</b>	<b>72,900</b>

## Division Summary

Police Investigations	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Investigations	402,886	451,289	478,428	478,428	478,428
Youth & Adult Services	124,195	44,641	145,183	145,183	145,183
<b>Division Total</b>	<b>527,081</b>	<b>495,930</b>	<b>623,611</b>	<b>623,611</b>	<b>623,611</b>
<b>Expenditure Categories</b>					
.100 Personal Services	521,077	487,644	606,961	606,961	606,961
.200 Equipment	3,179	2,232	5,250	5,250	5,250
.400 Other	2,825	6,054	11,400	11,400	11,400
<b>Division Total</b>	<b>527,081</b>	<b>495,930</b>	<b>623,611</b>	<b>623,611</b>	<b>623,611</b>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	-	137	750	750	750
.22 Furniture & Fixtures	-	100	900	900	900
.24 Photo Equipment	3,179	1,995	3,600	3,600	3,600
<b>Division Total</b>	<b>3,179</b>	<b>2,232</b>	<b>5,250</b>	<b>5,250</b>	<b>5,250</b>
<b><u>.400 A/C Breakdown</u></b>					
.421 Uniforms	-	-	2,750	2,750	2,750
.435 Prof Business Exp	587	949	950	950	950
.456 Equipment Rental	-	-	350	350	350
.460 Repairs to Equipment	-	-	200	200	200
.473 Cell Tower Tracking/Search	-	2,000	2,000	2,000	2,000
.496 Professional Development	-	867	2,150	2,150	2,150
.499 Contractual Expense	2,238	2,238	3,000	3,000	3,000
<b>Division Total</b>	<b>2,825</b>	<b>6,054</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>

## Division Summary

Police Patrol	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Police Aides	32,935	32,981	35,550	35,550	35,550
Bicycle Patrol	124,843	130,422	136,659	136,659	136,659
Communications	50,155	51,243	63,201	63,237	65,112
Parking & Animal Control	89,816	110,241	125,960	126,860	126,860
Patrol	4,959,094	5,235,953	5,048,698	4,923,243	5,088,968
Traffic Enforcement	49,917	52,171	55,943	55,977	57,640
Crossing Guards	230,485	218,464	236,944	244,300	244,300
<b>Division Total</b>	<b>5,537,245</b>	<b>5,831,475</b>	<b>5,702,955</b>	<b>5,585,826</b>	<b>5,755,089</b>
<b>Expenditure Categories</b>					
.100 Personal Services	5,411,379	5,710,575	5,545,505	5,425,876	5,611,639
.200 Equipment	30,026	29,779	33,000	33,000	33,000
.400 Other	95,840	91,121	124,450	126,950	110,450
<b>Division Total</b>	<b>5,537,245</b>	<b>5,831,475</b>	<b>5,702,955</b>	<b>5,585,826</b>	<b>5,755,089</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	(1,382)	-	-	-
.22 Furniture & Fixtures	4,195	1,610	4,500	4,500	4,500
.24 Photo Equipment	25,831	29,551	28,500	28,500	28,500
<b>Division Total</b>	<b>30,026</b>	<b>29,779</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.421 Uniforms	34,412	23,951	39,650	39,650	25,650
.426 Special Dept Supplies	10,916	9,195	14,000	14,000	14,000
.435 Prof Business Exp	60	-	400	400	400
.436 Radio Repairs	1,929	1,713	2,200	2,200	2,200
.456 Equipment Rental	-	-	1,200	1,200	1,200
.460 Repairs to Equipment	408	598	700	700	700
.469 Printing & Forms	3,537	1,778	6,000	6,000	6,000
.492 Sch Guards Car Allow	11,250	11,950	12,000	12,000	12,000
.496 Professional Development	1,047	220	1,300	1,300	1,300
.499 Contractual Expense	32,281	41,716	47,000	49,500	47,000
<b>Division Total</b>	<b>95,840</b>	<b>91,121</b>	<b>124,450</b>	<b>126,950</b>	<b>110,450</b>

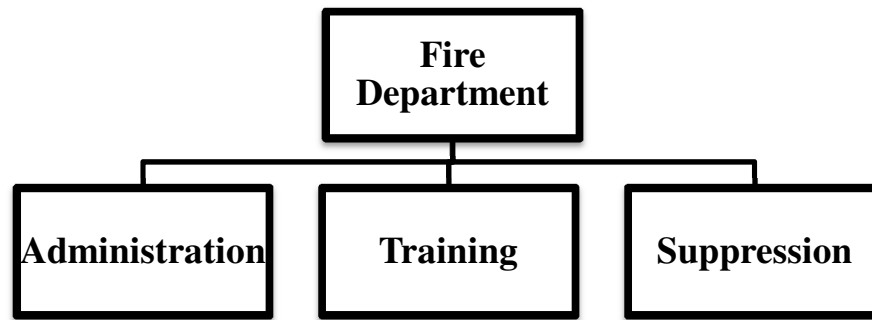
## Division Summary

Police Support	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Accreditation	80,869	82,455	90,202	90,202	90,202
Information Technology	138,699	143,606	157,784	160,657	160,657
Training	98,074	87,747	101,702	101,702	101,702
<b>Division Total</b>	<b>317,642</b>	<b>313,808</b>	<b>349,688</b>	<b>352,561</b>	<b>352,561</b>
<b>Expenditure Categories</b>					
.100 Personal Services	259,768	268,407	291,288	294,161	294,161
.200 Equipment	5,112	6,096	7,500	7,500	7,500
.400 Other	52,762	39,305	50,900	50,900	50,900
<b>Division Total</b>	<b>317,642</b>	<b>313,808</b>	<b>349,688</b>	<b>352,561</b>	<b>352,561</b>
<b>.200 A/C Breakdown</b>					
.21 Office Equipment	5,112	6,096	7,500	7,500	7,500
.24 Photo Equipment	-	-	-	-	-
<b>Division Total</b>	<b>5,112</b>	<b>6,096</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>.400 A/C Breakdown</b>					
.426 Special Dept Supplies	24,879	12,249	18,500	18,500	18,500
.435 Prof Business Exp	1,920	1,628	2,000	2,000	2,000
.460 Repairs to Equipment	997	676	2,400	2,400	2,400
.496 Professional Development	4,886	3,848	6,000	6,000	6,000
.499 Contractual Expense	20,080	20,904	22,000	22,000	22,000
<b>Division Total</b>	<b>52,762</b>	<b>39,305</b>	<b>50,900</b>	<b>50,900</b>	<b>50,900</b>

# FIRE DEPARTMENT

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FY 2019 - 2020



The Scarsdale Fire Department (“Department”) is committed to the protection and preservation of life, property and the environment from the adverse effects of fire and hazardous conditions through fire prevention, education, suppression, training and constant diligence. The Department is responsive to the needs of our citizens by providing rapid, professional services essential to the health, safety and well-being of the community. The protection of life and property is accomplished by our steadfast commitment to reducing the number of incidents of fire through fire education and prevention, identifying fire safety code violations, identifying and assisting with arson related crimes, and providing a multitude of related services to create a secure environment. During calendar year 2018, the Fire Department responded to a total of 1,778 alarms, which accounted for an increase of 343 responses from 2017. Of these, 21 were structure fires, 151 were motor vehicle accidents/victim rescues, 243 were hazardous conditions requiring Fire Department intervention and 286 were public assistance/service calls. The remainder of alarms were divided among commercial and residential automatic fire alarms, refuse/brush fires, mutual aid to neighboring community fire departments and unintentional alarms caused by system malfunctions. The average emergency response time for the Fire Department is approximately three to four minutes. The excellent response time along with such factors as equipment and training has kept the Scarsdale Fire Department’s Insurance Service Organizations (ISO) rating one of the highest in Westchester County and among the top 10% in New York State.

The Fire Department is comprised of three divisions: Administration, Suppression, and Training. **Administration** provides the overall management of the Department, including scheduling, procurement, fire safety inspections, fire prevention, and record keeping. In 2018 the Department conducted 693 building safety inspections and issued 87 permits, with a majority of which were requests to erect a tent or for public assembly. **Suppression** operates the Village’s three firehouses and twelve vehicles, and responds to emergencies and non-emergency calls for service. The **Training Division** is responsible for ensuring that career and volunteer firefighters are cognizant of current New York State and national performance standards and that they maintain the necessary skills to meet those criteria. In total, the Department’s career staff of 46 uniformed members devoted 12,259 hours to training in calendar year 2018, including many critical and specialized subjects such as hazardous material mitigation, weapons of mass destruction, rescue of trapped firefighters, trench and confined space rescue, safe driving tactics for emergency vehicles, physical conditioning and strength training, CPR, and other firefighting tactics and strategies. The 70 volunteer firefighters are divided into three companies, responsible for supplementing our full time career force at major fires and during extreme weather events. In 2018 our volunteers participated in monthly training sessions here in the Village and in numerous specialized training sessions at the Westchester County Department of Emergency Services in Valhalla. The Department’s volunteer firefighters completed 1,322 hours of training in 2018.

In 2018 construction continued on the renovation of Popham Road Firehouse (Station 1) located at the intersection of Popham and Post Roads with completion scheduled for the spring of 2019. The renovation included the repair of structural deficiencies, while also increasing the height of the apparatus doors in order to safely house modern day fire apparatus. Additionally, the Department implemented a comprehensive apparatus reorganization and replacement plan which decreased the overall number of apparatus assigned to the Department fleet. The Department took delivery of two new state of the art fire apparatus within a seven month period, which will aid in the deployment of personnel and strengthen life safety initiatives.

## Department Summary

General Fund Fire Department	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Division Summary</b>					
Administration	611,757	458,352	502,792	509,126	512,267
Suppression Operations	5,471,590	5,190,529	5,279,513	5,178,623	5,370,358
Training	197,732	257,369	298,287	298,287	331,870
<b>Department Total</b>	<b>6,281,079</b>	<b>5,906,250</b>	<b>6,080,592</b>	<b>5,986,036</b>	<b>6,214,495</b>
<b>Expenditure Categories</b>					
Personal Services	5,967,397	5,507,938	5,659,615	5,565,059	5,792,456
Equipment	38,405	67,834	66,500	66,500	61,500
Other	275,277	330,478	354,477	354,477	360,539
<b>Department Total</b>	<b>6,281,079</b>	<b>5,906,250</b>	<b>6,080,592</b>	<b>5,986,036</b>	<b>6,214,495</b>

## Position Summary

DEPARTMENT		2018-19 Modified Salaries				2019-20 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Salary	Funded Positions	Total Salary	
<b>Administration</b>									
Fire Chief	1	164,903	1	164,903	1	164,903	1	164,903	
Fire Captain - Schedule	1	126,324	1	123,363	1	126,325	1	126,325	
Interm Acct Clerk/Typ	1	59,160	1	59,160	1	59,160	1	59,160	
Fire Inspector	1	85,329	1	85,329	1	85,329	1	85,329	
Temporary Clerk		3,000		3,000		3,000		3,000	
Overtime				10,000				10,000	
Holiday Pay				16,357				16,356	
Sick Leave Incentive				2,000				2,000	
Unused Vac/Longevity				11,114				11,294	
<b>Sub-total</b>	<b>4.0</b>		<b>4.0</b>	<b>475,226</b>	<b>4</b>		<b>4</b>	<b>478,367</b>	
<b>Suppression Operations</b>									
Fire Captain	4	126,325	4	505,300	4	126,325	4	505,300	
Fire Fighter	23.5	98,691	23.5	2,319,239	26	98,691	26	2,565,966	
Fire Fighter	1	95,991	1	95,991	-	95,991	-	-	
Fire Fighter	2	90,597	2	181,194	-	-	-	-	
Fire Fighter	2	84,693	2	169,386	2	95,889	2	191,778	
Fire Fighter	1	83,760	1	83,760	1	94,956	1	94,956	
Fire Fighter	1	78,162	1	78,162	1	89,358	1	89,358	
Fire Fighter	1	76,298	1	76,298	1	87,494	1	87,494	
Fire Fighter	1	68,556	1	68,556	1	79,248	1	79,248	
Fire Fighter	3	52,800	3	158,400	3	65,040	3	195,120	
Fire Fighter	1	58,920	1	58,920	1	71,160	1	71,160	
Fire Fighter	2	45,660	2	91,320	2	57,900	2	115,800	
Fire Fighter	0.5	37,500	0.5	18,750	1	45,660	1	45,660	
Fire Fighter	1	49,738	1	-	1	49,738	1	49,738	
Fire Fighter (207a)	-	63,080	-	63,080	-	63,080	-	63,080	
Fire Fighter (207a)	-	15,260	-	15,260	-	15,260	-	15,260	
Overtime				435,676				404,725	
Personal Leave				140,116				140,116	
Holiday Pay				265,991				283,933	
Sick Leave Incentive				19,000				28,000	
Unused Vac/Longevity				37,724				45,166	
<b>Sub-total</b>	<b>44.0</b>		<b>44</b>	<b>4,882,123</b>	<b>44</b>		<b>44</b>	<b>5,071,858</b>	
<b>Training</b>									
Fire Captain	1	126,324	1	123,363	1	126,325	1	126,325	
Overtime				71,472				102,423	
Holiday Pay				8,746				8,746	
Sick Leave Incentive				1,000				1,000	
Unused Vac/Longevity				3,129				3,737	
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>207,710</b>	<b>1</b>		<b>1</b>	<b>242,231</b>	
<b>Department Total</b>	<b>49</b>		<b>49.0</b>	<b>5,565,059</b>	<b>49</b>		<b>49</b>	<b>5,792,456</b>	

## Division Summary

Fire Department Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	415,751	281,850	290,455	295,605	295,605
Records Management	54,487	57,429	66,598	66,598	66,598
Scheduling	141,519	119,073	145,738	146,923	150,064
<b>Division Total</b>	<b>611,757</b>	<b>458,352</b>	<b>502,791</b>	<b>509,126</b>	<b>512,267</b>
<b>Expenditure Categories</b>					
.100 Personal Services	596,222	437,913	468,892	475,226	478,367
.200 Equipment	4,316	1,823	6,000	6,000	6,000
.400 Other	11,219	18,616	27,900	27,900	27,900
<b>Division Total</b>	<b>611,757</b>	<b>458,352</b>	<b>502,792</b>	<b>509,126</b>	<b>512,267</b>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	4,316	1,823	6,000	6,000	6,000
<b>Division Total</b>	<b>4,316</b>	<b>1,823</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,223	1,289	3,500	3,500	3,500
.413 Auto Supplies	-	255	500	500	500
.435 Prof Business Exp	2,095	3,009	4,300	4,300	4,300
.449 Miscellaneous Supplies	803	1,045	1,300	1,300	1,300
.454 Travel	1,752	4,327	5,500	5,500	5,500
.460 Repairs to Equipment	-	-	1,000	1,000	1,000
.461 Repairs to Buildings	440	120	2,000	2,000	2,000
.469 Printing & Forms	164	468	1,300	1,300	1,300
.496 Professional Development	1,813	5,207	5,000	5,000	5,000
.499 Contractual Expense	2,929	2,896	3,500	3,500	3,500
<b>Division Total</b>	<b>11,219</b>	<b>18,616</b>	<b>27,900</b>	<b>27,900</b>	<b>27,900</b>

## Division Summary

Fire Department Suppression Operations	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Suppression Operations	5,471,590	5,197,529	5,279,513	5,178,623	5,370,358
Division Total	<u>5,471,590</u>	<u>5,197,529</u>	<u>5,279,513</u>	<u>5,178,623</u>	<u>5,370,358</u>
<b>Expenditure Categories</b>					
.100 Personal Services	5,233,419	4,885,325	4,983,013	4,882,123	5,071,858
.200 Equipment	29,252	64,839	52,000	52,000	47,000
.400 Other	208,919	240,365	244,500	244,500	251,500
Division Total	<u>5,471,590</u>	<u>5,190,529</u>	<u>5,279,513</u>	<u>5,178,623</u>	<u>5,370,358</u>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	2,478	531	4,000	4,000	4,000
.22 Furniture and Fixtures	-	9,537	8,000	8,000	8,000
.25 Fire Equipment	26,774	54,771	40,000	40,000	35,000
Division Total	<u>29,252</u>	<u>64,839</u>	<u>52,000</u>	<u>52,000</u>	<u>47,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	801	821	1,500	1,500	1,500
.413 Auto Supplies	1,354	1,153	1,500	1,500	1,500
.420 Hose & Tools	23,914	41,521	35,000	35,000	35,000
.421 Uniforms	56,994	63,273	48,000	48,000	22,000
.421 -0 Personal Protective Equipment	-	-	-	-	31,000
.435 Prof Business Exp	1,017	2,302	3,000	3,000	3,000
.436 Radio Repairs	5,715	17,824	15,000	15,000	15,000
.449 Miscellaneous Supplies	11,500	9,917	12,000	12,000	12,000
.452 Painting	10,610	1,775	11,000	11,000	11,000
.454 Travel	553	3,041	2,000	2,000	2,000
.460 Repairs to Equipment	24,321	29,068	22,000	22,000	22,000
.460-0 Repairs to Apparatus	-	-	10,000	10,000	10,000
.461 Repairs to Buildings	23,831	19,622	28,000	28,000	28,000
.469 Printing & Forms	352	846	1,500	1,500	1,500
.496 Professional Development	12,662	8,835	13,000	13,000	15,000
.499 Contractual Expense	35,295	40,367	41,000	41,000	41,000
Division Total	<u>208,919</u>	<u>240,365</u>	<u>244,500</u>	<u>244,500</u>	<u>251,500</u>

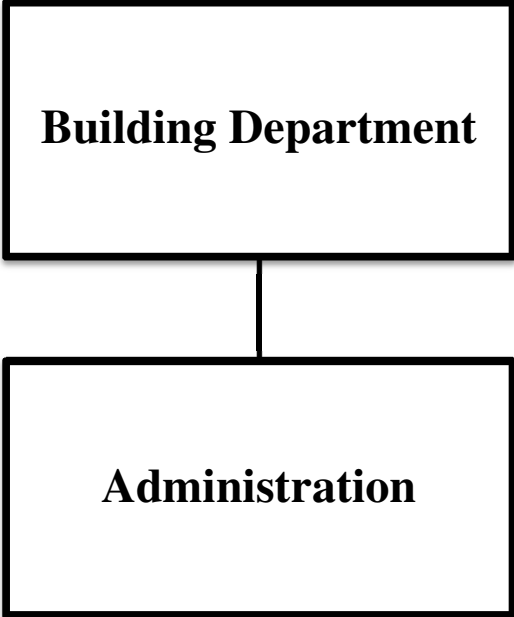
## Division Summary

Fire Department Training	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Career	139,345	185,314	216,210	216,210	250,731
Volunteer	58,387	72,055	82,077	82,077	81,139
<b>Division Total</b>	<b>197,732</b>	<b>257,369</b>	<b>298,287</b>	<b>298,287</b>	<b>331,870</b>
<b>Expenditure Categories</b>					
.100 Personal Services	137,756	184,700	207,710	207,710	242,231
.200 Equipment	4,837	1,172	8,500	8,500	8,500
.400 Other	55,139	71,497	82,077	82,077	81,139
<b>Division Total</b>	<b>197,732</b>	<b>257,369</b>	<b>298,287</b>	<b>298,287</b>	<b>331,870</b>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	57	418	1,000	1,000	1,000
.25 Fire Equipment	4,780	754	7,500	7,500	7,500
<b>Division Total</b>	<b>4,837</b>	<b>1,172</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
<b><u>.400 A/C Breakdown</u></b>					
.401 Equip & Train Exp Vol Co #1	13,831	15,587	14,859	14,859	15,213
.402 Equip & Train Exp Vol Co #2	13,831	15,587	14,859	14,859	15,213
.403 Equip & Train Exp Vol Co #3	13,831	15,587	14,859	14,859	15,213
.412 Office Supplies	547	168	1,000	1,000	1,000
.413 Auto Supplies	176	-	500	500	500
.435 Prof Business Exp	-	-	1,000	1,000	1,000
.436 Radio Repairs	454	1,304	4,000	4,000	4,000
.449 Miscellaneous Supplies	3,564	3,157	4,000	4,000	4,000
.454 Travel	143	227	2,000	2,000	2,000
.460 Repairs to Equipment	121	-	-	-	-
.461 Repairs to Buildings	228	3,681	5,000	5,000	5,000
.469 Printing & Forms	260	-	500	500	500
.496 Professional Development	2,070	8,885	8,500	8,500	7,500
.499 Contractual Expense	6,083	7,314	11,000	11,000	10,000
<b>Division Total</b>	<b>55,139</b>	<b>71,497</b>	<b>82,077</b>	<b>82,077</b>	<b>81,139</b>

# BUILDING DEPARTMENT

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FY 2019 - 2020



# BUILDING DEPARTMENT

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**FY 2019 - 2020**

The Building Department (“Department”), along with the Engineering, Planning and Assessment Departments, coordinates community development. All applications pertaining to land use in the Village are submitted to the Department and forwarded to the appropriate Land Use Board or Committee, i.e. Board of Architectural Review, Board of Appeals, Planning Board or Committee on Historic Preservation, for consideration. The Department reviews plans for conformance with applicable provisions of the Village Code, 2015 International Code Council and 2017 New York State Uniform Code Supplement. The Department issues various building permits for new construction, alterations, additions and renovations, as well as Certificates of Use and Occupancy for these permits. The Department also issues plumbing, electrical, gas and oil heating system permits as mandated by the State of New York. The Department provides staff support to the Board of Architectural Review, Board of Appeals, and the Committee on Historic Preservation.

In calendar year 2018, 831 applications were submitted for review, of which 239 (29%) required Board of Architectural Review examination, 19 (3%) were referred to the Planning Board, 41 (5%) were reviewed by the Board of Appeals, 27 (4%) required action by the Historic Preservation Committee, and 487 (59%) were processed by the Department through the issuance of a building permit with no need for any land use board or committee review. Total applications for 2018 increased approximately 1% from 2017. In addition, the Department processed: 501 plumbing permits and 127 oil/gas heating or tank installation/removal permits, 570 electrical permits and 577 Certificates of Use and Occupancy were issued to close-out open building permits. In addition, the Building Department continues to decrease the number of open building permits to better serve the residents.

Enforcement of both the Village Code and the New York State Building Code has increased as a result of greater State mandates. In addition, requests for access to public information have increased. The Department devotes approximately 20% of its work year responding to complaints related to adherence to approved plans, construction site conditions and construction activity without permits. The Department software allows for electronic data entry in the field, integration between New York State and Village building requirements and interface with the PAS property assessment software.

The Department is staffed by the Building Inspector, as Department Head, a Deputy Building Inspector, an Assistant Building Inspector, and a Plan Reviewer/Zoning Officer, all certified as NYS Code Enforcement Officers. In calendar year 2018, the Code Enforcement Officers and Building Department Staff completed over 360 investigations, of which 120 resulted in notices of violations, 22 stop work orders, and 20 appearance tickets.

The Department has expedited the plan review to 10 business days for applications that do not require land use board approval and a target period of 20 business days has been met to complete the review of applications with full construction drawings, subsequent to Board of Architectural Review approval. In addition, public access to Department documents has been made more readily accessible due to the installation of an additional computer terminal available for public use in the lobby. Documents are scanned and uploaded directly to laser fiche in house to better serve the public. The Building Department continues with public outreach programs which included meetings with local real estate companies and most recently meeting with the Advisory Council on Senior Citizen’s to discuss Building Department practices and operations.

## Department Summary

General Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Building & Safety Inspection	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	597,364	621,225	640,450	666,129	688,093
Department Total	<u>597,364</u>	<u>621,225</u>	<u>640,450</u>	<u>666,129</u>	<u>688,093</u>
Expenditure Categories					
Personal Services	576,599	596,409	614,450	642,629	664,593
Equipment	2,304	-	2,000	2,000	2,000
Other	18,461	24,816	24,000	21,500	21,500
Department Total	<u>597,364</u>	<u>621,225</u>	<u>640,450</u>	<u>666,129</u>	<u>688,093</u>

## Position Summary

DEPARTMENT		2018-19 Modified Salaries			2019-20 Proposed Salaries			Total Salary
DIVISIONS	Building & Safety Inspection	Authorized Positions	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
<b>Administration</b>								
Building Inspector		1	1	155,000	1	1	155,000	155,000
Deputy Bldg Inspector		1	1	90,212	1	1	90,212	90,212
Asst Bldg Inspector		1	1	84,660	1	1	84,660	84,660
Plan Reviewer		1	1	87,720	1	1	87,720	87,720
Sr Office Asst Bldg		1	1	67,958	1	1	70,381	70,381
Senior Office Assistant		1	1	55,080	1	1	57,120	57,120
Junior Office Assistant		1	1	52,868	1	1	52,868	52,868
Unused Vac/Longevity				13,131				13,132
Temporaries/Overtime				36,000				36,000
<b>Department Total</b>		<b>7.0</b>	<b>7.0</b>	<b>642,629</b>	<b>7.0</b>	<b>7.0</b>	<b>664,593</b>	<b>664,593</b>

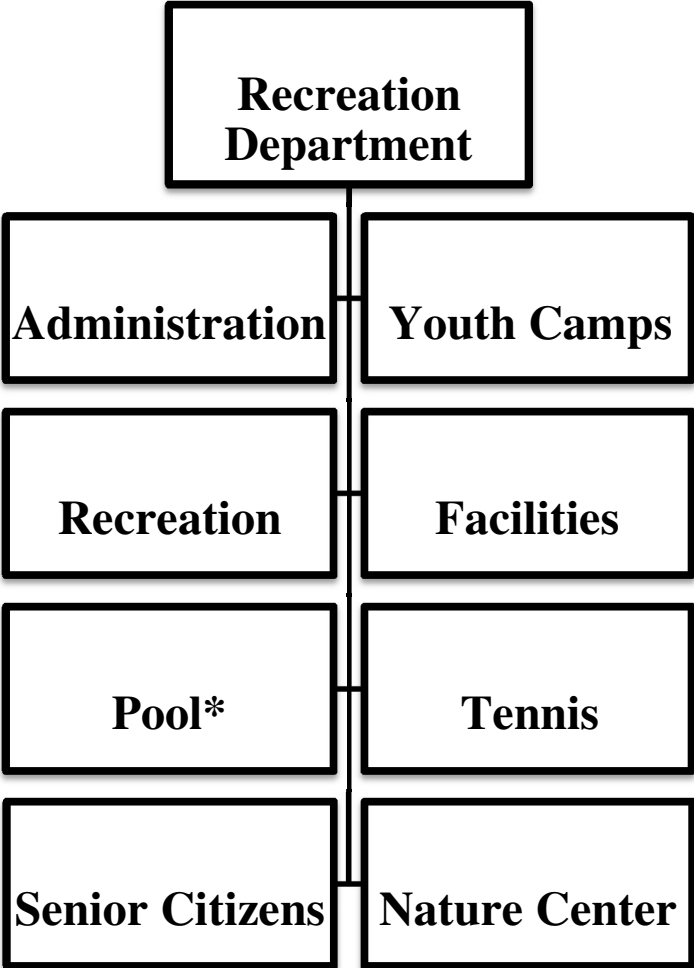
## Division Summary

Building & Safety Inspection Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	169,915	164,640	162,870	183,434	184,040
Bd of Arch Review	69,571	71,061	113,630	113,837	115,973
Board of Appeals	16,632	17,030	16,963	18,528	18,528
Inspections	145,066	157,992	152,529	153,993	171,493
Plan Review	93,063	102,701	98,452	99,917	99,917
Permits	103,117	107,801	96,006	96,420	98,142
Division Total	<u>597,364</u>	<u>621,225</u>	<u>640,450</u>	<u>666,129</u>	<u>688,093</u>
<b>Expenditure Categories</b>					
.100 Personal Services	576,599	596,409	614,450	642,629	664,593
.200 Equipment	2,304	-	2,000	2,000	2,000
.400 Other	18,461	24,816	24,000	21,500	21,500
Division Total	<u>597,364</u>	<u>621,225</u>	<u>640,450</u>	<u>666,129</u>	<u>688,093</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,304	-	2,000	2,000	2,000
Division Total	<u>2,304</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,582	2,243	2,500	2,500	2,500
.435 Prof Business Exp	1,079	-	2,000	2,000	2,000
.454 Travel	-	-	1,500	1,500	1,500
.458 Supplemental Services	5,100	18,150	9,500	7,000	7,000
.469 Printing & Forms	9,140	2,289	4,000	4,000	4,000
.480 Dues & Subscriptions	-	574	1,500	1,500	1,500
.496 Professional Development	1,560	1,560	2,000	2,000	2,000
.499 Contractual Expense	-	-	1,000	1,000	1,000
Division Total	<u>18,461</u>	<u>24,816</u>	<u>24,000</u>	<u>21,500</u>	<u>21,500</u>

# DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

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FY 2019 - 2020



\*Budget for this division displayed in Enterprise Fund Swim Complex

# DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

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FY 2019 - 2020

The Department of Parks, Recreation and Conservation (“Department”) mission is to advance parks, recreation and environment conservation efforts that enhance the quality of life for residents in the community. The Department manages 69 facilities and over 150 programs. Facilities include parks, playgrounds, athletic fields, tennis courts, platform tennis courts, swimming pools, the Weinberg Nature Center and trails. Indoor facilities are available through a cooperative arrangement with the Board of Education. The Department’s programming of leisure activities is designed to encourage creativity, physical wellness, and self discovery and is mindful of the particular needs of children, teens, adults, seniors, and people with disabilities.

On November 1, 2018, the Department unveiled a new recreation management software platform for residents. CIVICREC, the new management system, delivers a modern, easy to use platform to register for programs and activities, or purchasing one of the numerous options available for tennis, platform tennis and the Scarsdale Municipal Pool. In addition to the aforementioned streamlined registration offerings, CIVICREC provides the residents of Scarsdale the ability to create and maintain their own Citizen Dashboard. The Dashboard enables citizens to conveniently view notifications, create and manage personal calendars and view sport league schedules from the convenience of their home, office or mobile device.

The Department is currently renovating Wynmor Park located in the East Heathcote Neighborhood Association. In June 2018 the existing Har-Tru Tennis Court received improved drainage, irrigation and resurfacing providing residents of Scarsdale the ability for play soon after a rain event. Additionally, the Department is currently preparing the site for a new playground and landscape improvements with an anticipated grand opening for the spring of 2019.

Participation continued to be the hallmark of the Department’s programs with approximately 923 children attending the camps which includes day camp, soccer and sports camps, and teen travel camps; 442 participants in the Annual 15K/4M Road Races and Kids Fun Run; 1,197 children in grades K through 8 participating in the in-house Youth Basketball League and Sunday Clinic; 425 participants in the girls softball league; 397 participants in the Little Dribblers Soccer program (ages 3 through 7); 82 participants in the youth soccer league (3<sup>rd</sup> through 8<sup>th</sup> Grade); 139 participants in the K through 6<sup>th</sup> grade flag football program; 229 children participating in the Fall, Winter and Spring Cheerleading and Stunting Programs; 260 entries in the Halloween Window Painting Contest; 150 participants in the holiday breakfast; approximately 800 residents attending a total of four Party-in-the-Park events; approximately 500 residents attending the Youth Sports Jamboree; and 895 residents purchasing a tennis permit for the year with approximately 873 guest visits throughout the year.

## Department Summary

General Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	565,479	593,570	638,898	640,589	660,612
Youth Camps	690,423	702,765	773,390	738,919	777,920
Weinberg Nature Center	51,102	64,739	71,930	70,587	75,448
Facilities	429,727	475,708	502,648	509,998	532,163
Recreation	567,164	571,991	600,116	490,087	527,810
Senior Citizens	65,933	58,951	75,255	67,172	73,668
Tennis	288,489	291,603	297,275	276,888	291,910
Department Total	<u>2,658,317</u>	<u>2,759,327</u>	<u>2,959,512</u>	<u>2,794,240</u>	<u>2,939,531</u>
<b>Expenditure Categories</b>					
Personal Services	1,544,929	1,611,240	1,663,120	1,610,494	1,640,051
Equipment	3,088	5,501	6,750	5,750	22,750
Other	1,110,300	1,142,586	1,289,642	1,177,996	1,276,730
Department Total	<u>2,658,317</u>	<u>2,759,327</u>	<u>2,959,512</u>	<u>2,794,240</u>	<u>2,939,531</u>

## Position Summary

DEPARTMENT	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Recreation</b>								
<b>Administration</b>								
Recreation Superintendent	1	120,818	1	120,818	1	120,818	1	120,818
Assistant Superintendent	1.0	89,759	1	89,759	1	89,759	1	89,759
Recreation Supervisor	0.5	62,474	0.5	31,237	1	64,770	0.5	32,385
Recreation Assistant	1	59,160	1	59,160	1	59,160	1	59,160
Recreation Assistant	1	52,280	1	52,280	1	54,570	1	54,570
Intern Typist	1	57,120	1	57,120	1	59,160	1	59,160
Intern Account Clerk	1	55,079	1	55,079	-	-	-	-
Sr Office Asst Rec	-	-	-	-	1	59,160	1	59,160
Temporaries				10,000				13,000
Overtime				14,100				14,100
Unused Vacation/Longevity				12,550				12,640
<b>Sub-total</b>	<b>6.50</b>		<b>6.50</b>	<b>502,103</b>	<b>7.00</b>		<b>6.50</b>	<b>514,752</b>
<b>Youth Camps</b>								
Temporaries				521,027				533,500
<b>Sub-total</b>				<b>521,027</b>				<b>533,500</b>
<b>Weinberg Nature Center</b>								
Naturalist	-	-	-	-	-	-	-	-
Temporaries				39,100				41,710
<b>Sub-total</b>	<b>-</b>			<b>39,100</b>	<b>-</b>			<b>41,710</b>

## Position Summary

DEPARTMENT Recreation (Continued)		2018-19 Modified Salaries			2019-20 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
<b>Facilities</b>								
Parks Foreman	1	83,640	1	83,640	1	83,640	1	83,640
Grounds Laborer	1	64,817	1	64,817	1	64,817	1	64,817
Grounds Laborer	1	41,616	1	41,616	1	41,616	1	41,616
Temporaries				30,000				30,000
Overtime				34,875				36,000
Unused Vacation/Longevity				4,550				4,590
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>259,498</b>	<b>3</b>		<b>3</b>	<b>260,663</b>
<b>Recreation</b>								
Temporaries				82,087				77,683
Overtime				1,000				4,000
<b>Sub-total</b>				<b>83,087</b>				<b>81,683</b>
<b>Senior Citizens</b>								
Senior Coordinator P/T	0.5	67,038	0.5	32,454	0.5	67,038	0.5	33,103
Temporaries				8,990				9,640
<b>Sub-total</b>	<b>0.5</b>		<b>0.5</b>	<b>41,444</b>	<b>0.5</b>		<b>0.5</b>	<b>42,743</b>
<b>Tennis</b>								
Temporaries				154,335				155,000
Overtime				10,000				10,000
<b>Sub-total</b>				<b>164,335</b>				<b>165,000</b>
<b>Department Total</b>	<b>10.00</b>		<b>10.00</b>	<b>1,610,594</b>	<b>10.50</b>		<b>10.00</b>	<b>1,640,051</b>

## Revenue Summary

General Fund Recreation Fees	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
2001.1 Rec Fees Tennis	337,505	326,241	378,580	317,657	343,690
2001.2 Rec Fees Youth Camp	684,511	576,195	683,045	578,887	713,605
2001.3 Rec Fees Special Events	14,071	7,854	12,930	12,738	16,030
2001.5 Rec Fees Platform Tennis	2,160	2,025	7,080	5,430	9,255
2001.6 Rec Fees Athletics	545,341	518,275	509,771	465,503	481,862
2001.8 Rec Fees Teen Travel Camp	99,204	100,296	108,000	108,000	116,000
2001.9 Rec Fees Nature Center	25,199	31,169	30,505	26,529	30,124
2001.10 Rec Fees ISO Field Use	59,415	75,378	69,645	75,067	88,000
2001.11 Rec Fees Seniors	14,007	10,606	11,645	9,090	10,100
2001.12 Rec Fees Other Programs	83,730	57,729	123,620	50,898	75,527
	<b>1,865,143</b>	<b>1,705,768</b>	<b>1,934,821</b>	<b>1,649,799</b>	<b>1,884,193</b>

## Division Summary

Recreation Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	565,479	593,570	638,898	640,589	660,612
Division Total	<u>565,479</u>	<u>593,570</u>	<u>638,898</u>	<u>640,589</u>	<u>660,612</u>
<b>Expenditure Categories</b>					
.100 Personal Services	442,960	474,144	497,162	502,003	514,752
.200 Equipment	-	1,099	1,000	1,000	1,000
.400 Other	122,519	118,327	140,736	137,586	144,860
Division Total	<u>565,479</u>	<u>593,570</u>	<u>638,898</u>	<u>640,589</u>	<u>660,612</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	1,099	1,000	1,000	1,000
Division Total	<u>-</u>	<u>1,099</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,961	2,860	5,000	5,000	5,000
.425 Books & Periodicals	-	-	150	-	100
.435 Prof Business Exp	35	304	1,000	1,000	1,000
.451 Insurance	23,667	25,560	28,116	28,116	31,490
.453 Telephone	2,260	1,968	5,270	5,270	5,270
.454 Travel	-	-	1,000	1,000	1,000
.469 Printing & Forms	11,156	12,074	13,500	13,500	13,500
.479 Transaction Fees	73,281	71,948	75,000	75,000	75,000
.480 Dues & Subscriptions	905	605	1,000	1,000	1,000
.485 Postage	4,518	2,322	4,500	4,500	4,500
.496 Professional Development	336	340	1,200	1,200	1,200
.499 Contractual Expense	3,400	346	5,000	2,000	5,800
Division Total	<u>122,519</u>	<u>118,327</u>	<u>140,736</u>	<u>137,586</u>	<u>144,860</u>

## Division Summary

Recreation	2016-17	2017-18	2018-19	2018-19	2019-20
Youth Camps	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Day Camp	581,799	601,193	645,000	623,884	642,000
Soccer Camp	11,210	-	16,115	12,427	13,120
Sports Camp	14,767	15,160	15,425	12,159	15,500
Travel	82,647	86,412	96,850	90,449	107,300
Division Total	<u>690,423</u>	<u>702,765</u>	<u>773,390</u>	<u>738,919</u>	<u>777,920</u>
<b>Expenditure Categories</b>					
.100 Personal Services	482,667	494,598	526,425	521,027	533,500
.200 Equipment	-	1,236	2,000	1,000	1,000
.400 Other	207,756	206,931	244,965	216,892	243,420
Division Total	<u>690,423</u>	<u>702,765</u>	<u>773,390</u>	<u>738,919</u>	<u>777,920</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	1,236	2,000	1,000	1,000
Division Total	<u>-</u>	<u>1,236</u>	<u>2,000</u>	<u>1,000</u>	<u>1,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	379	545	1,000	1,000	1,000
.415 Athletic Supplies	210	817	2,000	2,000	2,000
.417 Arts & Crafts Supplies	2,097	1,002	2,000	2,000	2,000
.421 Uniforms	12,120	8,379	13,000	10,587	12,000
.431 Food Supplies	7,524	10,914	10,750	7,844	9,500
.432 First Aid Supplies	2,691	3,695	4,900	4,000	4,500
.449 Miscellaneous Supplies	2,318	838	2,200	2,409	2,300
.463 Buses/Trips	21,988	23,025	25,000	26,450	30,000
.499 Contractual Expense	158,429	157,716	184,115	160,602	180,120
Division Total	<u>207,756</u>	<u>206,931</u>	<u>244,965</u>	<u>216,892</u>	<u>243,420</u>

## Division Summary

Recreation Weinberg Nature Center	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Maintenance	7,533	20,848	15,700	16,450	16,250
Programs	43,569	43,891	56,230	54,137	59,198
<b>Division Total</b>	<b>51,102</b>	<b>64,739</b>	<b>71,930</b>	<b>70,587</b>	<b>75,448</b>
<b>Expenditure Categories</b>					
.100 Personal Services	33,700	36,182	39,160	39,100	41,710
.200 Equipment	-	-	-	-	-
.400 Other	17,402	28,557	32,770	31,487	33,738
<b>Division Total</b>	<b>51,102</b>	<b>64,739</b>	<b>71,930</b>	<b>70,587</b>	<b>75,448</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	6,157	7,156	8,000	7,500	7,500
.412 Office Supplies	143	583	500	500	500
.414 Maint Supplies	265	553	400	500	500
.417 Arts & Crafts Supplies	-	-	500	500	500
.426 Special Dept Supplies	1,517	1,589	1,500	1,500	1,500
.431 Food Supplies	1,884	1,089	3,200	3,000	3,200
.449 Misc Supplies	2,055	-	1,175	1,250	1,400
.451 Insurance	-	2,219	2,440	2,440	2,733
.453 Telephone	-	-	150	-	-
.460 Repairs to Equipment	-	-	750	750	750
.461 Repairs to Buildings	-	12,093	5,000	5,000	5,000
.483 Care of Grounds	-	-	400	400	500
.499 Contractual Expense	5,381	3,275	8,755	8,147	9,655
<b>Division Total</b>	<b>17,402</b>	<b>28,557</b>	<b>32,770</b>	<b>31,487</b>	<b>33,738</b>

## Division Summary

Recreation Facilities	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Maintenance	429,727	475,708	502,648	509,998	532,163
Division Total	<u>429,727</u>	<u>475,708</u>	<u>502,648</u>	<u>509,998</u>	<u>532,163</u>
<b>Expenditure Categories</b>					
.100 Personal Services	234,457	278,577	252,648	259,498	260,663
.200 Equipment	2,116	2,677	3,000	3,000	20,000
.400 Other	193,154	194,454	247,000	247,500	251,500
Division Total	<u>429,727</u>	<u>475,708</u>	<u>502,648</u>	<u>509,998</u>	<u>532,163</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,116	2,677	3,000	3,000	20,000
Division Total	<u>2,116</u>	<u>2,677</u>	<u>3,000</u>	<u>3,000</u>	<u>20,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	4,118	5,813	5,500	6,000	6,000
.414 Maint Supplies	1,193	2,733	3,000	3,000	3,000
.449 Miscellaneous Supplies	5,096	3,246	2,500	2,500	2,500
.460 Repairs to Equipment	459	693	3,000	3,000	3,000
.461 Repairs to Buildings	7,705	8,014	18,000	18,000	18,000
.483 Care of Grounds	31,268	25,581	50,000	50,000	50,000
.483-1 Care of Trees	567	765	7,000	7,000	7,000
.499 Contractual Expense	142,748	147,609	158,000	158,000	162,000
Division Total	<u>193,154</u>	<u>194,454</u>	<u>247,000</u>	<u>247,500</u>	<u>251,500</u>

## Division Summary

Recreation	2016-17	2017-18	2018-19	2018-19	2019-20
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Athletics	450,510	438,738	417,127	365,860	370,219
Cultural Activities	16,000	16,000	18,000	18,000	18,000
People With Disabilities	16,334	16,334	16,334	16,334	16,334
Other	40,496	52,494	93,975	36,089	57,949
Platform Tennis	11,711	14,215	15,700	18,023	21,843
Special	32,113	34,210	38,980	35,781	43,465
<b>Division Total</b>	<b>567,164</b>	<b>571,991</b>	<b>600,116</b>	<b>490,087</b>	<b>527,810</b>
<b>Expenditure Categories</b>					
.100 Personal Services	137,715	117,252	134,455	83,087	81,683
.200 Equipment	972	489	750	750	750
.400 Other	428,477	454,250	464,911	406,250	445,377
<b>Division Total</b>	<b>567,164</b>	<b>571,991</b>	<b>600,116</b>	<b>490,087</b>	<b>527,810</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	972	489	750	750	750
<b>Division Total</b>	<b>972</b>	<b>489</b>	<b>750</b>	<b>750</b>	<b>750</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	2,997	6,769	4,900	5,000	6,000
.415 Athletic Supplies	14,575	20,480	22,275	14,220	15,400
.421 Uniforms	30,000	13,104	25,895	31,685	22,100
.427 Trophies	756	1,128	1,535	1,485	1,585
.449 Miscellaneous Supplies	6,019	5,138	7,340	7,071	7,410
.461 Repairs to Buildings	6,620	5,808	7,000	7,000	7,000
.469 Printing & Forms	-	-	550	250	300
.499 Contractual Expense	367,510	401,823	395,416	339,539	385,582
<b>Division Total</b>	<b>428,477</b>	<b>454,250</b>	<b>464,911</b>	<b>406,250</b>	<b>445,377</b>

## Division Summary

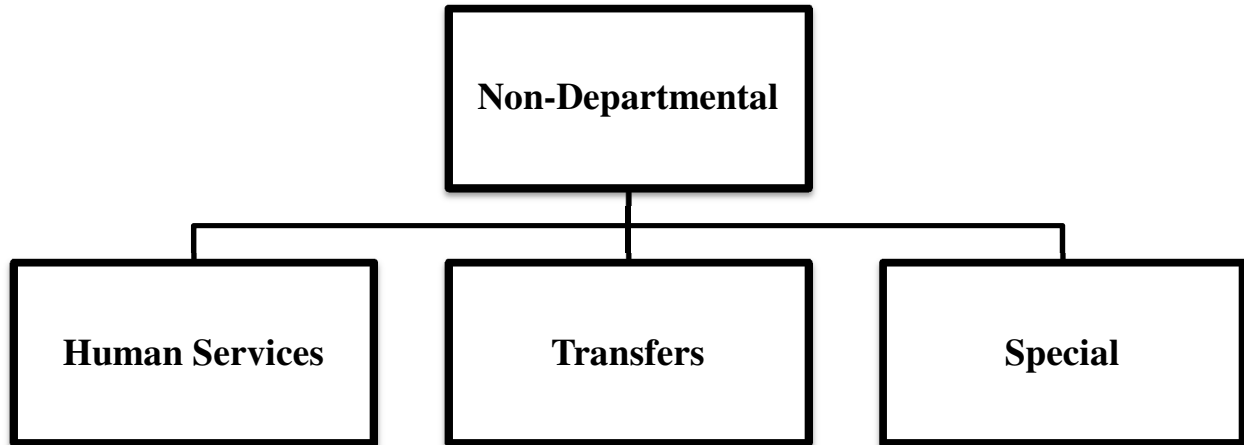
Recreation Senior Citizens	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Cost Center Summary					
Center	78	190	-	-	-
Programs	65,855	58,761	75,255	67,172	73,668
Division Total	65,933	58,951	75,255	67,172	73,668
Expenditure Categories					
.100 Personal Services	42,323	43,793	45,005	41,444	42,743
.400 Other	23,610	15,158	30,250	25,728	30,925
Division Total	65,933	58,951	75,255	67,172	73,668
<b>.400 A/C Breakdown</b>					
.431 Food Supplies	281	128	1,050	625	750
.449 Miscellaneous Supplies	603	190	1,500	1,500	1,500
.463 Buses/Trips	3,972	2,282	4,750	2,000	2,300
.485 Postage	886	1,064	1,000	1,000	1,000
.499 Contractual Expense	17,868	11,494	21,950	20,603	25,375
Division Total	23,610	15,158	30,250	25,728	30,925

## Division Summary

Recreation	2016-17	2017-18	2018-19	2018-19	2019-20
Tennis	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Tennis	288,489	291,603	297,275	276,888	291,910
Division Total	<u>288,489</u>	<u>291,603</u>	<u>297,275</u>	<u>276,888</u>	<u>291,910</u>
<b>Expenditure Categories</b>					
.100 Personal Services	171,107	166,694	168,265	164,335	165,000
.200 Equipment	-	-	-	-	-
.400 Other	117,382	124,909	129,010	112,553	126,910
Division Total	<u>288,489</u>	<u>291,603</u>	<u>297,275</u>	<u>276,888</u>	<u>291,910</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	10,169	12,297	12,500	12,500	12,500
.414 Maint Supplies	277	795	1,000	1,000	1,000
.415 Athletic Supplies	-	-	350	350	350
.421 Uniforms	-	1,100	2,500	2,500	2,500
.427 Trophies	-	-	700	350	350
.449 Miscellaneous Supplies	1,646	571	1,500	1,500	1,500
.483 Care of Grounds	10,556	9,244	10,000	12,000	12,000
.499 Contractual Expense	94,734	100,902	100,460	82,353	96,710
Division Total	<u>117,382</u>	<u>124,909</u>	<u>129,010</u>	<u>112,553</u>	<u>126,910</u>

# NON-DEPARTMENTAL

FY 2019 - 2020



Charges to Non-departmental are those items which are not appropriately attributed to any particular department and are generally considered applicable to Village-wide operations. Non-departmental is comprised of three divisions: Human Services, Special, and Transfers. **Human Services** provides funding for the SFCS youth program, Meals on Wheels and the Scarsdale Volunteer Ambulance Corps. **Special** contains such items as retirement contributions, health insurance, social security, and insurance. **Transfers** are made primarily to the Library, Internal Service, and Capital Funds. Although the number of expenditure items are few, they are significant in cost. In the proposed fiscal year 2019-2020 General Fund Budget, the employee benefit package accounts for approximately 69% of payroll, and benefits and salaries together comprise approximately 71% of all General Fund expenditures. These proportions are consistent with prior years.

## Department Summary

General Fund Non-Departmental Items	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Human Services	471,811	361,564	374,676	375,976	396,911
Special	24,236,814	18,363,528	19,560,563	19,368,278	20,599,854
Transfers	8,760,492	8,629,384	6,754,598	9,431,598	6,889,079
<b>Department Total</b>	<b>33,469,117</b>	<b>27,354,476</b>	<b>26,689,837</b>	<b>29,175,852</b>	<b>27,885,844</b>
Expenditure Categories					
Other	1,120,306	906,176	1,060,513	963,164	1,058,562
Special Items	600,998	648,419	982,558	1,201,058	1,029,195
Debt Service Principal	8,750,128	1,886,548	1,434,766	1,434,766	1,812,445
Debt Service Interest	538,044	442,375	414,226	410,662	488,795
Benefits	13,699,149	14,841,574	16,043,176	15,734,604	16,607,768
Transfers	8,760,492	8,629,384	6,754,598	9,431,598	6,889,079
<b>Department Total</b>	<b>33,469,117</b>	<b>27,354,476</b>	<b>26,689,837</b>	<b>29,175,852</b>	<b>27,885,844</b>

## Division Summary

Non-Departmental Items	2016-17	2017-18	2018-19	2018-19	2019-20
Human Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Adult Services	44,652	46,800	47,684	47,684	49,307
Meals on Wheels	10,500	10,500	10,500	10,500	10,500
SVAC Operations	28,924	63,765	75,500	76,800	78,700
Teen Center	152,500	-	-	-	-
Youth Services	235,235	240,499	240,992	240,992	258,404
<b>Division Total</b>	<b>471,811</b>	<b>361,564</b>	<b>374,676</b>	<b>375,976</b>	<b>396,911</b>
<b>Expenditure Categories</b>					
.400 Other	471,811	361,564	374,676	375,976	396,911
<b>Division Total</b>	<b>471,811</b>	<b>361,564</b>	<b>374,676</b>	<b>375,976</b>	<b>396,911</b>
<b>.400 A/C Breakdown</b>					
.490 Senior Outreach	44,652	46,800	47,684	47,684	49,307
.493 Meals on Wheels	10,500	10,500	10,500	10,500	10,500
.400 SVAC	28,924	63,765	75,500	76,800	78,700
.499 Contr Exp (Youth)	387,735	240,499	240,992	240,992	258,404
<b>Division Total</b>	<b>471,811</b>	<b>361,564</b>	<b>374,676</b>	<b>375,976</b>	<b>396,911</b>

## Division Summary

Non-Departmental Items	2016-17	2017-18	2018-19	2018-19	2019-20
Special	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Benefits	13,699,149	14,841,574	16,043,176	15,734,604	16,607,768
Community Events	-	-	15,000	5,000	15,000
Debt Service	9,288,172	2,328,923	1,848,992	1,845,428	2,301,240
Historian	-	-	600	-	600
Special	1,249,493	1,193,031	1,652,795	1,783,246	1,675,246
<b>Division Total</b>	<b>24,236,814</b>	<b>18,363,528</b>	<b>19,560,563</b>	<b>19,368,278</b>	<b>20,599,854</b>
<b>Expenditure Categories</b>					
.400 Other	648,495	544,612	685,837	587,188	661,651
.500 Special Items	600,998	648,419	982,558	1,201,058	1,029,195
.600 Debt Service Principal	8,750,128	1,886,548	1,434,766	1,434,766	1,812,445
.700 Debt Service Interest	538,044	442,375	414,226	410,662	488,795
.800 Benefits	13,699,149	14,841,574	16,043,176	15,734,604	16,607,768
<b>Division Total</b>	<b>24,236,814</b>	<b>18,363,528</b>	<b>19,560,563</b>	<b>19,368,278</b>	<b>20,599,854</b>
<b>.400 A/C Breakdown</b>					
.451 General Liability Insurance	607,781	503,814	620,237	532,188	596,051
.453 Telephone	40,714	40,798	40,000	40,000	40,000
.453 Emergency Notification System	-	-	10,000	10,000	10,000
.499 Contractual Expense	-	-	15,600	5,000	15,600
<b>Division Total</b>	<b>648,495</b>	<b>544,612</b>	<b>685,837</b>	<b>587,188</b>	<b>661,651</b>
<b>.500 A/C Breakdown</b>					
.1920 Municipal Assoc Dues	5,528	2,560	10,000	7,500	10,000
.1921 Unallocated	121,074	66,280	98,000	98,000	98,000
.1950 Taxes on Village Property	118,204	113,991	142,340	142,340	142,340
.1964 Refund Real Property Tax	191,466	236,371	200,000	200,000	190,000
.1980 Reserve for Uncoll Tax	86,733	150,311	175,000	220,000	205,000
.1980-.4 MTA Payroll Tax	77,993	78,906	82,218	83,218	83,855
.1990 Contingent Account	-	-	275,000	400,000	250,000
.8685-.0 Plan/Manage Freightway Dev	-	-	-	50,000	50,000
<b>Division Total</b>	<b>600,998</b>	<b>648,419</b>	<b>982,558</b>	<b>1,201,058</b>	<b>1,029,195</b>
<b>.600 A/C Breakdown</b>					
.9710 Serial Bonds	8,170,128	1,196,548	1,074,766	1,074,766	1,447,445
.9720 EFC Contractual Bonds	60,000	60,000	60,000	60,000	65,000
.9730 Bond Anticipation Note Principal	520,000	630,000	300,000	300,000	300,000
<b>Division Total</b>	<b>8,750,128</b>	<b>1,886,548</b>	<b>1,434,766</b>	<b>1,434,766</b>	<b>1,812,445</b>
<b>.700 A/C Breakdown</b>					
.9711 Interest on Serial Bonds	411,973	402,409	377,214	377,214	903,419
.9711 Interest on Serial Bonds-premium	-	-	-	-	(447,825)
.1384 Issuance Cost	86,807	-	-	-	-
.9721 Interest on EFC Contractual Oblig	22,279	25,717	25,131	25,131	24,591
.9731 Interest on BANS	16,985	14,249	11,881	8,317	8,610
<b>Division Total</b>	<b>538,044</b>	<b>442,375</b>	<b>414,226</b>	<b>410,662</b>	<b>488,795</b>

## Division Summary

Non-Departmental Items Special (Continued)	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement Employees	1,390,070	1,536,457	1,535,633	1,499,250	1,513,119
.9015 State Retirement Police/Fire	2,428,668	2,623,755	2,660,449	2,539,289	2,783,500
.9030 Social Security	1,660,220	1,693,181	1,849,905	1,880,387	1,921,678
.9040 Workers Compensation	622,550	579,123	622,950	539,673	588,244
.9040-.1 Workers Compensation Claims	297,561	361,735	265,000	366,000	275,000
.9045 Life Insurance	11,250	14,715	37,825	37,825	37,825
.9050 Unemployment Insurance	21,372	35,684	40,000	40,000	40,000
.9055 Dental Insurance	199,195	190,990	213,040	213,040	216,840
.9060 Health Insurance	7,068,263	7,805,934	8,593,374	8,469,140	9,081,562
.9070 Compensated Absences Prior Yrs	-	-	225,000	150,000	150,000
Division Total	<u>13,699,149</u>	<u>14,841,574</u>	<u>16,043,176</u>	<u>15,734,604</u>	<u>16,607,768</u>

## Division Summary

Non-Departmental Items Transfers	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Transfers	8,760,492	8,760,492	6,754,598	9,431,598	6,889,079
Division Total	8,760,492	8,760,492	6,754,598	9,431,598	6,889,079
<b>Expenditure Categories</b>					
.950 Transfers	8,760,492	8,629,384	6,754,598	9,431,598	6,889,079
Division Total	8,760,492	8,629,384	6,754,598	9,431,598	6,889,079
<b><u>.950 A/C Breakdown</u></b>					
.9512 To Library Fund	3,790,544	3,594,325	3,594,325	3,594,325	3,694,325
.9511 To Enterprise Fund Swim Pool	-	-	-	-	-
.9514 To Internal Svce Cen/Gar	1,873,590	1,884,097	1,972,773	1,972,773	1,942,138
.9550 To Capital Fund	3,025,358	2,937,536	1,177,500	3,846,500	1,242,616
.9550-.1 To Library Capital Fund	71,000	213,426	10,000	18,000	10,000
Division Total	8,760,492	8,629,384	6,754,598	9,431,598	6,889,079

## Fund Summary

General Fund	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Departments</b>					
Village Court	399,428	426,035	436,854	456,192	456,907
Village Manager	977,983	989,285	1,120,078	1,140,225	1,140,567
Treasurer	644,382	684,891	695,560	699,384	702,793
Assessor	652,011	490,421	614,489	584,332	591,094
Village Clerk	251,482	257,304	259,430	261,172	257,675
Village Attorney	527,174	511,801	520,305	665,994	604,794
Human Resources	265,493	273,442	292,378	247,662	265,924
Information Technology	571,816	611,415	709,913	712,665	719,260
Planning	191,602	211,752	227,534	228,840	230,563
Public Works	7,444,273	7,812,949	8,179,670	8,064,305	8,135,587
Police	6,796,144	7,051,100	7,148,111	7,031,955	7,192,322
Fire	6,281,079	5,906,250	6,080,592	5,986,036	6,214,495
Building & Safety Inspection	597,364	621,225	640,450	666,129	688,093
Recreation	2,658,317	2,759,327	2,959,512	2,794,240	2,939,531
Non-Departmental Items	33,469,117	27,354,476	26,689,837	29,175,852	27,885,844
<b>Fund Total</b>	<b>61,727,665</b>	<b>55,961,673</b>	<b>56,574,713</b>	<b>58,714,983</b>	<b>58,025,449</b>
<b>Expenditure Categories</b>					
Personal Services	23,344,266	23,460,119	24,102,787	23,827,131	24,382,163
Equipment	122,238	171,998	212,700	211,700	220,700
Other	5,912,350	5,881,256	6,629,902	6,463,464	6,595,304
Special Items	600,998	648,419	982,558	1,201,058	1,029,195
Debt Principal	8,750,128	1,886,548	1,434,766	1,434,766	1,812,445
Debt Interest	538,044	442,375	414,226	410,662	488,795
Employee Benefits	13,699,149	14,841,574	16,043,176	15,734,604	16,607,768
Transfers	8,760,492	8,629,384	6,754,598	9,431,598	6,889,079
<b>Fund Total</b>	<b>61,727,665</b>	<b>55,961,673</b>	<b>56,574,713</b>	<b>58,714,983</b>	<b>58,025,449</b>

NOTE: 2016-2017 includes bond refunding revenue & expense of \$7,094,588

## Revenue Summary

General Fund	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Real Property Taxes</b>					
1001.0 Real Property Taxes	38,438,962	39,146,629	40,052,403	40,020,537	41,207,438
1028.0 Special Assessments	-	179,873	43,855	30,938	30,938
1050.0 Delinquent Taxes	142,813	27,758	50,000	65,000	135,000
1081.0 PILOT Payment	11,707	24,290	36,438	37,252	49,545
Real Property Taxes	<u>38,593,482</u>	<u>39,378,550</u>	<u>40,182,696</u>	<u>40,153,727</u>	<u>41,422,921</u>
<b>Real Property Tax Items</b>					
1090.0 Interest & Penalties on Taxes	671,661	408,520	550,000	400,000	500,000
Real Property Tax Items	<u>671,661</u>	<u>408,520</u>	<u>550,000</u>	<u>400,000</u>	<u>500,000</u>
<b>Non Property Tax Items</b>					
1110.0 Sales Tax Distribution	2,572,487	2,646,315	2,550,000	2,550,000	2,625,000
1130.1 Public Utility Tax Elec	213,671	213,714	210,000	214,000	214,000
1130.2 Public Utility Tax Gas	128,643	153,348	135,000	135,000	135,000
1130.3 Public Utility Tax Phone	22,492	22,831	15,000	12,000	10,000
1170.0 Cable TV Franchise Fees	538,773	441,190	425,000	425,000	400,000
Non Property Tax Items	<u>3,476,066</u>	<u>3,477,398</u>	<u>3,335,000</u>	<u>3,336,000</u>	<u>3,384,000</u>
<b>Departmental Income</b>					
1255.1 Clerks Fees Hunt/Fish	-	-	-	-	-
1255.2 Clerks Notary Fees	1,069	590	1,000	1,000	1,000
1255.3 Clerks Fees Transcripts	5,900	5,303	4,100	4,100	4,100
1520.0 Police Department Fees	6,349	6,051	7,500	8,500	8,500
1540.0 Fire Department Fees	9,100	10,175	6,000	6,500	6,500
1560.0 Safety Inspect Fees COs	99,164	94,367	90,000	90,000	90,000
1710.0 Public Works Fees	15,050	12,275	14,000	14,000	12,500
1720.1 Parking Permits Christie	458,139	472,299	486,000	504,320	526,000
1720.2 Parking Permits Freightway	702,696	728,346	709,800	720,000	720,000
1720.3 Pkg Permits Open Lots (Res & Merchant	49,651	44,557	46,320	48,306	49,200
1740.1 Pkg Meter Fees - Street	944,840	963,584	944,840	944,840	950,000
1740.5 Valet Parking	169,068	177,521	181,116	184,740	188,364
2001.1 Rec Fees Tennis	337,505	326,241	378,580	317,657	343,690
2001.2 Rec Fees Youth Camp	684,511	576,195	683,045	578,887	713,605
2001.3 Rec Fees Special Events	14,071	7,854	12,930	12,738	16,030
2001.5 Rec Fees Platform Tennis	2,160	2,025	7,080	5,430	9,255
2001.6 Rec Fees Athletics	545,341	518,275	509,771	465,503	481,862
2001.8 Rec Fees Teen Travel Camp	99,204	100,296	108,000	108,000	116,000
2001.9 Rec Fees Nature Center	25,199	31,169	30,505	26,529	30,124
2001.10 Rec Fees ISO Field Use	59,415	75,378	69,645	75,067	88,000
2001.11 Rec Fees Seniors	14,007	10,606	11,645	9,090	10,100
2001.12 Rec Fees Other Programs	83,730	57,729	123,620	50,898	75,527
2110.0 Zoning, Appeals Board Fees	25,075	31,750	25,000	22,000	22,000
2115.0 Planning Board Fees	17,260	16,200	18,000	25,000	25,000
2130.0 Disposal Site Fees	33,355	26,155	20,000	34,045	20,000
2188.0 Land Use Notification	5,600	6,150	6,000	6,000	6,000
2189.0 Board of Architectural Review Fees	31,425	21,095	21,000	17,500	17,500
Departmental Income	<u>4,438,884</u>	<u>4,322,186</u>	<u>4,515,497</u>	<u>4,280,650</u>	<u>4,530,857</u>

## Revenue Summary

General Fund (Continued)	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Intergovernmental Charges</b>					
2302.1 Snow Removal Chgs Govts	29,994	37,854	32,000	65,000	32,000
Intergovernmental Charges	<u>29,994</u>	<u>37,854</u>	<u>32,000</u>	<u>65,000</u>	<u>32,000</u>
<b>Use of Money and Property</b>					
2401.0 Interest Earnings	57,135	274,482	220,000	342,000	375,000
2401.1 Interest Earnings from Town	-	-	-	-	-
2410.0 Rental of Real Property	678,999	712,879	727,280	727,280	725,919
2410.1 Rental - 307 Mamk Rd Property	40,000	48,750	45,000	45,000	48,333
5791 Advance Refunding of Bonds	-	-	-	-	-
Use of Money and Property	<u>776,134</u>	<u>1,036,111</u>	<u>992,280</u>	<u>1,114,280</u>	<u>1,149,252</u>
<b>Licenses and Permits</b>					
2501.4 Occupational Lic Peddler	2,475	2,490	1,200	1,300	1,500
2501.5 Occupational Lic Taxi	8,630	8,270	8,000	7,800	7,800
2544.0 Dog Licenses	8,783	8,170	8,800	8,800	8,800
2545.0 Marriage Licenses	2,935	2,495	3,000	3,000	3,000
2555.0 Building Permits	1,510,883	1,433,344	1,305,000	1,186,500	1,200,000
2555.1 Storm Wat/Erosion Ctrl Permits	91,850	98,950	90,000	75,000	87,000
2560.0 Street Opening Permits	153,553	130,465	150,000	110,000	80,000
2565.0 Plumbing Permits	79,015	79,214	70,000	70,000	75,000
2590.0 Alarm User Annual Permits	226,905	221,408	220,000	211,593	210,000
2590.1 Blasting Permits	250	-	-	-	-
2590.2 Oil Burner Permits	9,095	11,200	11,000	11,000	11,000
2590.3 Special Highway Permits	5,400	4,395	3,000	3,000	3,000
2590.4 Tree removal Permits	22,265	33,560	18,000	25,000	30,000
2590.5 Electrical Permits	39,675	42,850	45,000	50,000	50,000
Licenses and Permits	<u>2,161,714</u>	<u>2,076,811</u>	<u>1,933,000</u>	<u>1,762,993</u>	<u>1,767,100</u>
<b>Fines and Forfeitures</b>					
2610.0 Fines Justice Court	881,444	870,043	850,000	855,000	860,000
2610.2 False Alarm Fines	34,315	33,807	35,000	30,000	30,000
2148.0 Penalties on Arrears	2,112	2,413	3,000	3,000	3,000
Fines and Forfeitures	<u>917,871</u>	<u>906,263</u>	<u>888,000</u>	<u>888,000</u>	<u>893,000</u>
<b>Sale of Property, Other</b>					
2651.0 Sale of Aluminum & Glass	303	1,062	-	-	-
2655.0 Minor Sales	40,770	41,420	40,000	38,000	40,000
2660.0 Sale of Real Property	-	956,499	-	-	-
2665.0 Sale Equipt Truck & Cars	72,514	225,725	10,000	24,611	10,000
2680.0 Worker's Comp Ins Recovry	14,605	53,765	15,000	10,000	10,000
2680.1 Insurance Recoveries-Other	30,048	-	-	1,000	1,000
2690.0 Reimb Damage to Vill Prop	7,068	25,546	-	-	-
Sale of Property, Other	<u>165,308</u>	<u>1,304,017</u>	<u>65,000</u>	<u>73,611</u>	<u>61,000</u>
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	808	4,180	10,000	10,000	10,000
2705.0 Gifts & Donations	5,000	-	-	-	-
2770.0 Other Unclassified	220,840	35,826	20,000	50,000	20,000
2770.1 Employee Health Ins Contribution	306,348	355,388	310,000	360,000	394,000
2770.2 Health Ins-Retiree/Cobra	87,567	91,207	80,000	88,500	85,000
2798.0 Police O/T Reimb	425,377	610,171	200,000	300,000	200,000
Misc Local Sources	<u>1,045,940</u>	<u>1,096,772</u>	<u>620,000</u>	<u>808,500</u>	<u>709,000</u>

## Revenue Summary

General Fund (Continued)	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Interfund Revenues</b>					
2801.2 Pool - Municipal Service Charge	50,000	50,000	50,000	50,000	50,000
2801.3 Water - Municipal Service Charge	449,000	449,000	449,000	449,000	449,000
2801.4 Garage - Municipal Service Charge	26,500	26,500	26,500	26,500	26,500
2801.5 Capital - Municipal Service Charge	-	-	-	-	-
2801.6 Library - Municipal Service Charge	5,130	5,130	5,130	5,130	5,130
2801.12 Sewer - Municipal Service Charge	-	-	-	-	-
2838.8 Transfer from Agency-Unclaimed Funds	-	-	-	-	104,000
2838.8 Transfer from Charitable Gift Reserve	-	-	-	-	25,000
5031.5 Transfer in from Capital	60,000	60,000	-	-	-
<b>Interfund Revenues</b>	<b>590,630</b>	<b>590,630</b>	<b>530,630</b>	<b>530,630</b>	<b>659,630</b>
<b>State Aid</b>					
3001.0 St Aid Rev Sharing Vill	204,907	203,110	203,110	186,589	186,589
3005.0 St Aid Mortgage Tax Vill	1,796,452	2,041,334	1,700,000	1,800,000	1,700,000
3089.1 St Aid Star Reimb	-	-	-	-	-
3089.3 St Aid LISWC	-	-	-	-	-
3389.1 St Aid Criminal Justice Grt	-	-	-	-	-
3389.2 St Aid Criminal E911 Grt	-	-	-	-	-
3785.0 Disaster Assist State	-	-	-	-	-
3820.0 St Aid Youth Programs	4,995	7,179	4,500	7,106	7,100
<b>State Aid</b>	<b>2,006,354</b>	<b>2,251,623</b>	<b>1,907,610</b>	<b>1,993,695</b>	<b>1,893,689</b>
<b>Federal Aid</b>					
4389.0 Grant Public Safety	-	-	-	-	-
4785.0 Disaster Assist Federal	-	-	-	-	-
<b>Federal Aid</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Advance Refunding of Bonds</b>					
5791.0 Bond Refunding	7,094,558	-	-	-	-
<b>Interfund Transfers</b>	<b>7,094,558</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>					
2801.9 Trans from Board of Ed	65,000	65,000	-	-	-
<b>Interfund Transfers</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General Fund Revenues</b>	<b>62,033,596</b>	<b>56,951,735</b>	<b>55,551,713</b>	<b>55,407,086</b>	<b>57,002,449</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used	(305,931)	(990,062)	-	638,897	-
9999.1 Designated Fund Balance - Contractual	-	-	-	-	-
9999.1 Designated Fund Balance - Pension	-	-	-	-	-
9999.1 Designated Fund Balance - Tax Relief	-	-	1,023,000	-	1,023,000
9999.1 Designated Fund Balance - WC	-	-	-	-	-
9999.1 Designated Fund Bal - Capital	-	-	-	2,669,000	-
<b>Other Financing Sources</b>	<b>(305,931)</b>	<b>(990,062)</b>	<b>1,023,000</b>	<b>3,307,897</b>	<b>1,023,000</b>
<b>General Fund</b>	<b>61,727,665</b>	<b>55,961,673</b>	<b>56,574,713</b>	<b>58,714,983</b>	<b>58,025,449</b>
<b>General Fund Revenue Summary</b>					
Real Property Taxes	38,438,962	39,146,629	40,052,403	40,020,537	41,207,438
Other Revenues	23,594,634	17,805,106	15,499,310	15,386,549	15,795,011
Use of Fund Balance	(305,931)	(990,062)	1,023,000	3,307,897	1,023,000
<b>General Fund Revenues</b>	<b>61,727,665</b>	<b>55,961,673</b>	<b>56,574,713</b>	<b>58,714,983</b>	<b>58,025,449</b>

# POOL COMPLEX

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**FY 2019- 2020**

The Scarsdale Municipal Pool (“Pool”), celebrated its 50<sup>th</sup> season in 2018. The Department hosted a weekend of events and activities consisting of bands performing songs from the 1960’s through today as well as bouncy rides for children, relay races and pool games, historical pool trivia questions and guest fees reflective of the opening season in 1968.

The Pool, in its 50<sup>th</sup> year, continues to be the social center for Scarsdale residents during the summer months. For the 2018 season; 1,319 family, 325 individual, and 248 single use permits were purchased. There were approximately 49,000 member visits and 6,047 guest visits made to the Pool from May 26<sup>th</sup> through September 9<sup>th</sup>.

The Pool housed departmental aquatic programming for all ages including swimming lessons for 136 participants, lifeguard training and recertification courses for 70 participants, early morning swim for 44 participants, Splash and Play Camp for 56 participants, a swimming and diving team with a roster of 85 members, and a Senior Aqua Aerobic program. Additionally, the Pool hosts approximately 650 day campers each day over 24 days for both free swim and swim instruction. As a summer community attraction, the Pool hosted numerous special events including the annual fireworks display on July 2<sup>nd</sup> with approximately 4,000 spectators viewing the event.

## Department Summary

Enterprise Fund Swim Pool	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Division Summary					
Pool	784,609	813,968	955,230	969,959	1,029,139
<b>Department Total</b>	<b>784,609</b>	<b>813,968</b>	<b>955,230</b>	<b>969,959</b>	<b>1,029,139</b>
Expenditure Categories					
Personal Services	390,380	393,753	450,292	463,797	494,165
Equipment	-	8,997	12,000	12,000	30,000
Other	282,444	298,236	371,632	371,777	377,825
Special Items	10,970	9,922	12,131	12,177	12,810
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Benefits	46,165	48,410	54,525	55,558	59,689
Transfer	54,650	54,650	54,650	54,650	54,650
<b>Department Total</b>	<b>784,609</b>	<b>813,968</b>	<b>955,230</b>	<b>969,959</b>	<b>1,029,139</b>

## Position Summary

DEPARTMENT Enterprise Fund Swim Pool		2018-19 Modified Salaries			2019-20 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
<b>Pool</b>								
Pool Administration (Recreation Assistant)	0.5	62,475	0.5	31,237	0.5	64,770	0.5	32,385
Pool Supervisors				52,184				55,000
Lifeguards				182,356				197,600
Cashiers/Maintenance				74,584				80,800
Instruction Staff				20,000				23,040
Swim Team Staff				16,600				16,600
Extended Season/Startup				44,000				45,000
Other Programs				38,960				40,180
P/T Office Staff				3,876				3,560
Overtime				-				-
<b>Department Total</b>	<b>0.50</b>		<b>0.50</b>	<b>463,797</b>	<b>0.50</b>			<b>494,165</b>

## Division Summary

Enterprise Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Swim Pool	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Pool	672,825	700,987	833,924	792,656	901,990
Special	10,969	9,922	12,131	11,514	12,810
Debt Service	-	-	-	-	-
Benefits	46,165	48,410	54,525	50,229	59,689
Transfer	54,650	54,650	54,650	54,650	54,650
<b>Division Total</b>	<b>784,609</b>	<b>813,969</b>	<b>955,230</b>	<b>909,049</b>	<b>1,029,139</b>
<b>Expenditure Categories</b>					
.100 Personal Services	390,380	393,753	450,292	463,797	494,165
.200 Equipment	-	8,997	12,000	12,000	30,000
.400 Other	282,444	298,236	371,632	371,777	377,825
.500 Special Items	10,970	9,922	12,131	12,177	12,810
.600 Debt Service Principal	-	-	-	-	-
.700 Debt Service Interest	-	-	-	-	-
.800 Benefits	46,165	48,410	54,525	55,558	59,689
.950 Transfer	54,650	54,650	54,650	54,650	54,650
<b>Division Total</b>	<b>784,609</b>	<b>813,968</b>	<b>955,230</b>	<b>969,959</b>	<b>1,029,139</b>
<b>.200 A/C Breakdown</b>					
.20 Equipment	-	8,997	12,000	12,000	30,000
<b>Division Total</b>	<b>-</b>	<b>8,997</b>	<b>12,000</b>	<b>12,000</b>	<b>30,000</b>
<b>.400 A/C Breakdown</b>					
.411 Fuel, Light & Power	43,158	42,149	50,000	45,000	47,000
.412 Office Supplies	1,598	1,681	2,500	2,500	2,500
.414 Maint Supplies	846	3,725	3,000	3,169	3,000
.415 Athletic Supplies	72	329	1,650	-	650
.421 Uniforms	12,108	5,785	11,810	12,450	12,740
.427 Trophies	547	550	1,300	630	630
.428 Cleaning & Sanitary Supplies	4,422	3,202	5,000	4,946	5,000
.429 Purchase of Water	3,633	5,699	30,000	35,000	35,000
.432 First Aid Supplies	-	1,340	1,500	1,500	1,500
.433 Chemicals	16,578	16,182	18,000	18,000	18,000
.449 Miscellaneous Supplies	757	9,090	16,820	13,770	15,900
.451 General Liability Insurance	40,919	44,193	48,612	48,612	54,445
.460 Repairs to Equipment	25,000	(4,749)	15,000	15,000	20,000
.461 Repairs to Buildings	4,870	36,435	15,000	25,000	25,000
.479 Transaction Fees	27,421	32,130	32,000	35,000	35,000
.483 Care of Grounds	10,952	6,773	15,000	15,000	15,000
.499 Contractual Expense	89,563	93,722	104,440	96,200	86,460
<b>Division Total</b>	<b>282,444</b>	<b>298,236</b>	<b>371,632</b>	<b>371,777</b>	<b>377,825</b>

## Division Summary

Enterprise Fund Swim Pool (Continued)	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b><u>.500 A/C Breakdown</u></b>					
.1950 County Sewer Tax on Village Property	9,601	8,619	10,600	10,600	11,130
.1980-.4 MTA Tax	1,369	1,303	1,531	1,577	1,680
.0050 Capital Improvements	-	-	-	-	-
Division Total	<u>10,970</u>	<u>9,922</u>	<u>12,131</u>	<u>12,177</u>	<u>12,810</u>
<b><u>.600 A/C Breakdown</u></b>					
.9710 Principal on Serial Bonds	-	-	-	-	-
.9730 Principal on BANS	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.700 A/C Breakdown</u></b>					
.9711 Interest on Serial Bonds	-	-	-	-	-
.9731 Interest on BANS	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.800 A/C Breakdown</u></b>					
.9030 Social Security	29,864	29,990	34,447	35,480	37,804
.9040 Workers Compensation	16,301	18,420	20,078	20,078	21,885
Division Total	<u>46,165</u>	<u>48,410</u>	<u>54,525</u>	<u>55,558</u>	<u>59,689</u>
<b><u>.950 A/C Breakdown</u></b>					
.9901 Municipal Svc Chg Gen	50,000	50,000	50,000	50,000	50,000
.9902 Municipal Svc Chg Water	4,650	4,650	4,650	4,650	4,650
Division Total	<u>54,650</u>	<u>54,650</u>	<u>54,650</u>	<u>54,650</u>	<u>54,650</u>

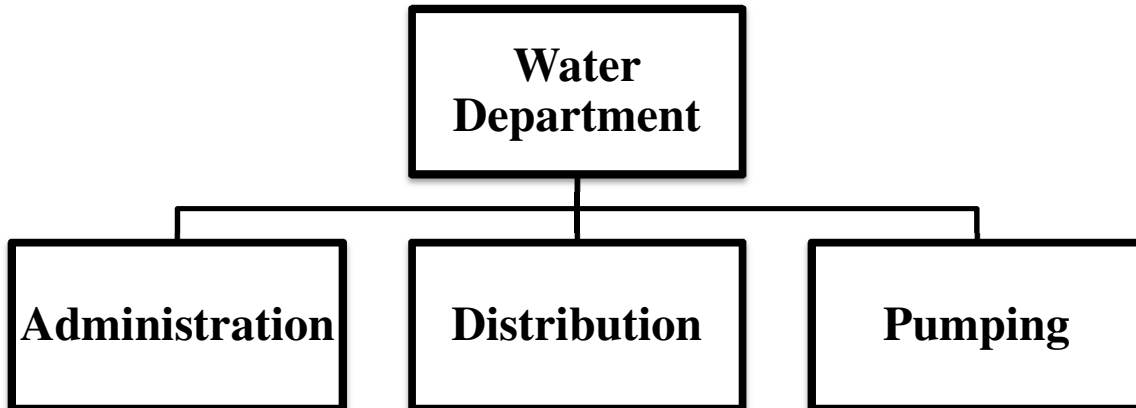
## Revenue Summary

Enterprise Fund Swim Pool	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Charges for Services</b>					
2025.2 Daily Pool Admissions	112,976	90,955	85,000	85,000	85,000
2025.3 Pool Snack Bar Concess	14,000	14,000	14,000	14,000	14,000
2025.4 Misc Pool Fees Spec Pgms	100,264	101,429	120,000	102,465	108,570
2025.5 Pool Permits	620,652	622,322	700,000	615,480	713,000
2025.6 Guest Passes	2,893	-	2,000	4,918	2,000
<b>Charges for Services</b>	<b>850,785</b>	<b>828,706</b>	<b>921,000</b>	<b>821,863</b>	<b>922,570</b>
<b>Use of Money and Property</b>					
2401.2 Interest Earnings	501	3,415	4,500	7,000	7,000
<b>Use of Money and Property</b>	<b>501</b>	<b>3,415</b>	<b>4,500</b>	<b>7,000</b>	<b>7,000</b>
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	-	6,686	-	-	-
2770.0 Other Unclassified	-	-	-	1,000	1,000
<b>Misc Local Sources</b>	<b>-</b>	<b>6,686</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>
<b>Interfund Transfers</b>					
2810.0 From General Fund	-	-	-	-	-
<b>Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Proceeds of Obligations</b>					
2731.0 Bond Anticipation Notes	-	-	-	-	-
<b>Proceeds of Obligations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Enterprise Fund Pool Revenues</b>	<b>851,286</b>	<b>838,807</b>	<b>925,500</b>	<b>829,863</b>	<b>930,570</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used	(66,677)	(24,839)	29,730	140,096	98,569
<b>Other Financing Sources</b>	<b>(66,677)</b>	<b>(24,839)</b>	<b>29,730</b>	<b>140,096</b>	<b>98,569</b>
<b>Enterprise Fund Swim Pool</b>	<b>784,609</b>	<b>813,968</b>	<b>955,230</b>	<b>969,959</b>	<b>1,029,139</b>

# WATER DEPARTMENT

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FY 2019 - 2020



The Water Department receives, pumps, treats, and distributes potable water to Village residents and others. The Department maintains and operates the pumps, tanks, pipes, hydrants and lines necessary to deliver an adequate quantity of water to consumers. The Department's three divisions are Administration, Pumping and Distribution. **Administration** consists of all functions relating to the business management, including capital project planning and implementation, billing and collection, customer services, as well as repairing, installing and servicing water meters. The Water Department and Village Manager's Office are responsible for developing long range plans to improve the current water supply and distribution system and to recommend long range improvements that will allow the water system to serve the growing needs of the community for future decades. **Pumping** consists of all functions relating to pumping station operations, along with the purchase and purification of water. **Distribution** consists of all functions and infrastructure relating to the transmission of water and the reading of water meters. During fiscal year 2017-2018, 1.140 billion gallons of water was pumped, a 7.2% decrease from the prior year. The daily average of water treated and pumped was 3.12 million gallons. The peak daily flow of water treated and pumped was 5.89 million gallons. The water system serves approximately 5,800 accounts, including Eastchester Water District #1. The Village purchases water from Westchester County Water District No. 1(WCWD#1), which is supplied by the New York City water supply system and from the Ardsley Road Pumping Station which draws water from the NYC Catskill Aqueduct.

In fiscal year 2018-2019, the Village increased the water rate from \$2.85 to \$3.20 to support much needed capital facilities improvement. In fiscal year 2019-2020 a rate increase is planned to fund further investments in the water system by the Village which will be needed at an estimated cost of \$34 million over the next 10 years. Projects include, upgrading the Village's distribution facilities and infrastructure (cleaning and lining of the water lines, replacement of substandard water mains, valves and hydrants) as well as improvements to the Village's connection to the Catskill Aqueduct at Ardsley Road (the replacement of a 16 inch suction line).

The Village has completed a number of projects recently, such as Ardsley Road and Reeves Newsom Water Supply Stations, however, there are a number of required projects that have not commenced, such as Boniface Water Tank.

# WATER DEPARTMENT

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**FY 2019 - 2020**

The Ardsley Road Water Tank upgrades included painting, roof replacement, rehabilitation of the manway entrances, installation of overflow piping and the replacement of the altitude valve and check valve piping. This project is complete and the Tank is back on line.

The Reeves Newsom Water Supply Station renovation was completed in December of 2015 at a cost of \$4.7 million. This project was funded primarily through the issuance of bonds, with approximately \$230,000 coming from the Water Enterprise Fund. The budgetary impact of the debt service for this project and Ardsley Road Pump Station appear in fiscal year 2018-2019 budget and is estimated to be \$382,826. Today, Reeves Newsom and Ardsley Road Pump Stations are state of the art and fully automated.

The Boniface Water Tank improvements include painting of the interior and exterior of the steel tank and access stairway, improved ventilation and replacement of several valves. These enhancements are estimated to cost approximately \$1,500,000.

The Village continues to seek alternative funding to complete necessary work on the Village's water infrastructure. For instance, in 2017, the Village was awarded a grant from the New York State Department of Health (NYSDOH) Drinking Water Fluoridation grant program, which allowed the Village to conduct an engineering report and review the existing fluoride infrastructure at the Reeves Newsom Pump Station. The engineering report revealed that several improvements were necessary to enhance the reliability of the fluoridation system. Rehabilitation work, as outlined in the engineering report, includes the replacement of the underground bulk fluoride storage tank, replacement of bulk fluoride tank piping, and rebuilding the chemical injection chamber at an estimated cost of \$260,000. In April 2018, the Village submitted a grant application to obtain the required funds in totality. The NYSDOH approved the grant award as submitted.

There are two ultraviolet (UV) disinfection facilities which were contracted to be installed by WCWD#1 on the 48 inch pipe which feeds the Village water from the Kensico Reservoir at an estimated cost of \$10.5 million. Both of the UV facilities (Orchard Street and Central Avenue in White Plains) are fully operational since March 13, 2018. This project brings WCWD#1 in compliance with The Safe Drinking Water Act (SDWA) and the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR). Additionally, potential future projects, if filtration of our water is required, would be the construction of a filtration plant in Valhalla by NYCDEP (at their expense) and installation of a 48-inch pipe to the filtration plant, a WCWD #1 expense, which is estimated to cost \$4 billion and \$100 million respectively.

## Department Summary

Enterprise Fund Water Department	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Division Summary</b>					
Administration	2,231,555	2,070,726	2,293,175	2,249,883	2,481,492
Distribution	1,014,458	1,643,009	3,012,256	1,919,717	1,068,666
Pumping	3,712,206	3,507,951	3,934,026	3,110,022	3,863,700
<b>Department Total</b>	<b>6,958,219</b>	<b>7,221,686</b>	<b>9,239,457</b>	<b>7,279,622</b>	<b>7,413,858</b>
<b>Expenditure Categories</b>					
Personal Services	959,078	972,252	1,019,774	1,046,651	1,069,252
Equipment	-	7,477	11,100	11,100	14,600
Other	4,114,801	3,718,465	4,212,846	3,398,226	4,190,288
Special Items	107,293	928,738	2,266,967	1,121,687	263,596
Debt	178,593	181,126	404,978	404,978	518,406
Benefits	871,774	686,948	597,112	570,300	631,036
Transfer	726,680	726,680	726,680	726,680	726,680
<b>Department Total</b>	<b>6,958,219</b>	<b>7,221,686</b>	<b>9,239,457</b>	<b>7,279,622</b>	<b>7,413,858</b>

## Position Summary

DEPARTMENT		Water Department						
DIVISIONS	2018-19 Modified Salaries				2019-20 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Water Superintendent	1	146,446	1	146,446	1	146,446	1	146,446
Assistant Water Superintendent	0.5	107,161	0.5	53,581	0.5	107,161	0.5	53,581
Administrative Assistant	1	54,060	1	54,060	1	55,590	1	55,590
Temporaries	-	-	-	15,000	-	-	-	16,000
Unused Vac/Longevity				1,940				1,940
<b>Sub-total</b>	<b>2.5</b>		<b>2.5</b>	<b>271,027</b>	<b>2.5</b>		<b>2.5</b>	<b>273,557</b>
<b>Distribution</b>								
Assistant Water Superintendent	0.5	107,161	0.5	53,581	0.5	107,161	0.5	53,581
Foreman	1	97,780	1	97,780	1	97,780	1	97,780
Maint Worker Grade 1	1	84,326	1	84,326	1	86,013	1	86,013
Maint Worker Grade 2	3	79,802	3	239,406	3	81,398	3	244,194
MEO 1	1	79,802	1	79,802	1	81,398	1	81,398
Overtime				40,000				50,000
Temporaries				12,000				12,000
Shoe and Tool Allowance				2,450				2,450
Unused Vac/Longevity				9,050				9,050
<b>Sub-total</b>	<b>6.5</b>		<b>6.5</b>	<b>618,395</b>	<b>6.5</b>		<b>6.5</b>	<b>636,466</b>
<b>Pumping</b>								
Water Operator	1	97,780	1	97,779	1	97,780	1	97,779
Overtime				60,000				60,000
Shoe and Tool Allowance				350				350
Unused Vac/Longevity				1,100				1,100
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>159,229</b>	<b>1</b>		<b>1</b>	<b>159,229</b>
<b>Department Total</b>	<b>10</b>		<b>10</b>	<b>1,048,651</b>	<b>10</b>		<b>10</b>	<b>1,069,252</b>

## Division Summary

Water Department Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	246,844	253,271	285,405	288,827	291,857
Benefits	871,774	686,948	597,112	570,300	631,036
Billing	26,220	30,895	28,000	28,000	28,000
Debt	178,593	181,126	404,978	404,978	518,406
Water Meter Reading	-	1,500	1,000	1,000	1,000
Special	181,444	190,306	250,000	230,098	284,513
Transfer	726,680	726,680	726,680	726,680	726,680
<b>Division Total</b>	<b>2,231,555</b>	<b>2,070,726</b>	<b>2,293,175</b>	<b>2,249,883</b>	<b>2,481,492</b>
<b>Expenditure Categories</b>					
.100 Personal Services	238,990	246,958	268,105	271,027	273,557
.200 Equipment	-	-	600	600	600
.400 Other	161,206	186,011	207,233	207,733	232,617
.500 Special Items	54,312	43,003	88,467	68,565	98,596
.600 Serial Bonds	-	-	217,195	217,195	272,554
.700 Interest on Serial Bonds	178,593	181,126	187,783	187,783	245,852
.800 Benefits	871,774	686,948	597,112	570,300	631,036
.950 Transfer	726,680	726,680	726,680	726,680	726,680
<b>Division Total</b>	<b>2,231,555</b>	<b>2,070,726</b>	<b>2,293,175</b>	<b>2,249,883</b>	<b>2,481,492</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	600	600	600
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	6,603	5,084	7,000	7,000	7,000
.431 Food Supplies	238	381	1,000	1,000	1,000
.435 Prof Business Exp	3,097	2,688	4,200	4,200	4,200
.451 General Liability Insurance	127,132	147,303	161,533	161,533	185,917
.453 Telephone	2,805	2,536	3,000	3,000	3,000
.454 Travel	-	-	4,000	3,000	3,500
.475 Bank Fees	4,198	4,324	7,000	7,000	7,000
.485 Postage	6,382	9,900	11,000	12,000	12,000
.496 Professional Development	135	365	500	1,000	1,000
.499 Contractual Expense	10,616	13,430	8,000	8,000	8,000
<b>Division Total</b>	<b>161,206</b>	<b>186,011</b>	<b>207,233</b>	<b>207,733</b>	<b>232,617</b>
<b><u>.500 A/C Breakdown</u></b>					
.1950 Taxes on Village Property	51,157	39,810	65,000	65,000	65,000
.1980-.4 MTA Tax	3,155	3,193	3,467	3,565	3,596
.1990 Contingent Account	-	-	20,000	-	30,000
<b>Division Total</b>	<b>54,312</b>	<b>43,003</b>	<b>88,467</b>	<b>68,565</b>	<b>98,596</b>

## Division Summary

Water Department Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b><u>.600 A/C Breakdown</u></b>					
.9710 Serial Bonds	-	-	217,195	217,195	272,554
	-	-	217,195	217,195	272,554
<b><u>.700 A/C Breakdown</u></b>					
.9711 Interest on Serial Bonds	178,593	181,126	187,783	187,783	245,852
	178,593	181,126	187,783	187,783	245,852
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement (ERS)	325,507	120,812	105,559	105,559	116,570
.9030 Social Security	69,538	68,443	78,012	80,222	80,916
.9040 Workers Compensation	70,834	80,042	87,246	84,634	87,246
.9045 Life Insurance	-	-	2,500	-	-
.9055 Dental Insurance	3,125	6,250	10,500	10,500	10,500
.9060 Health Insurance	242,704	243,266	313,295	289,385	335,804
.9089 OPEB Expense	160,066	168,135	-	-	-
Division Total	871,774	686,948	597,112	570,300	631,036
<b><u>.950 A/C Breakdown</u></b>					
.9514 To Internal Svce Central Garage	106,680	106,680	106,680	106,680	106,680
.9550 To Capital Fund	171,000	171,000	171,000	171,000	171,000
.9901 Municipal Svc Chg General	449,000	449,000	449,000	449,000	449,000
Division Total	726,680	726,680	726,680	726,680	726,680

## Division Summary

Water Department Distribution	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Capital	189,611	885,735	2,478,500	1,053,122	165,000
Equipment	6,000	-	6,000	6,000	6,000
Road Restorations	101,665	59,281	50,000	60,000	75,000
Facilities Maintenance	4,000	2,493	15,900	15,900	15,900
Operations & Maintenance	713,182	695,500	761,856	784,695	806,766
<b>Division Total</b>	<b>1,014,458</b>	<b>1,643,009</b>	<b>3,312,256</b>	<b>1,919,717</b>	<b>1,068,666</b>
<b>Expenditure Categories</b>					
.100 Personal Services	561,855	538,334	594,556	616,395	636,466
.400 Other	262,992	218,940	239,200	250,200	267,200
.500 Special Items	189,611	885,735	2,178,500	1,053,122	165,000
<b>Division Total</b>	<b>1,014,458</b>	<b>1,643,009</b>	<b>3,012,256</b>	<b>1,919,717</b>	<b>1,068,666</b>
<b>.400 A/C Breakdown</b>					
.413 Auto Supplies	-	-	2,000	2,000	2,000
.414 Maint Supplies	14,817	25,593	15,000	16,000	18,000
.416 Restoration Supplies	101,665	59,281	50,000	60,000	75,000
.423 Pipe & Fittings	54,846	42,078	57,600	57,600	55,300
.424 Meters & Meter Maint	75,117	56,492	67,700	67,700	70,000
.460 Repairs to Equipment	6,000	-	6,000	6,000	6,000
.461 Repairs to Buildings	372	2,000	9,300	9,300	9,300
.499 Contractual	10,175	33,496	31,600	31,600	31,600
<b>Division Total</b>	<b>262,992</b>	<b>218,940</b>	<b>239,200</b>	<b>250,200</b>	<b>267,200</b>
<b>.500 A/C Breakdown</b>					
.50 Capital Improvements	178,269	800,750	583,500	193,500	165,000
.51 Ardsley Rd/Boniface Tanks	11,342	84,985	1,595,000	859,622	-
<b>Division Total</b>	<b>189,611</b>	<b>885,735</b>	<b>2,178,500</b>	<b>1,053,122</b>	<b>165,000</b>

## Division Summary

Water Department Pumping	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Capital	(136,630)	-	-	-	-
Operations & Maintenance	338,392	398,763	401,413	403,529	414,029
Purification	62,003	66,144	80,000	80,000	87,500
Water Purchase	3,448,441	3,043,044	3,452,613	2,626,493	3,362,171
<b>Division Total</b>	<b>3,712,206</b>	<b>3,507,951</b>	<b>3,934,026</b>	<b>3,110,022</b>	<b>3,863,700</b>
<b>Expenditure Categories</b>					
.100 Personal Services	158,233	186,960	157,113	159,229	159,229
.200 Equipment	-	7,477	10,500	10,500	14,000
.400 Other	3,690,603	3,313,514	3,766,413	2,940,293	3,690,471
.500 Special Items	(136,630)	-	-	-	-
<b>Division Total</b>	<b>3,712,206</b>	<b>3,507,951</b>	<b>3,934,026</b>	<b>3,110,022</b>	<b>3,863,700</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	7,477	10,500	10,500	14,000
<b>Division Total</b>	<b>-</b>	<b>7,477</b>	<b>10,500</b>	<b>10,500</b>	<b>14,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.410 Elec Power for Pumping	134,314	143,259	150,000	150,000	150,000
.433 Chemicals	29,075	35,589	45,000	45,000	45,000
.438 Fuel, Heating	-	-	5,000	5,000	5,000
.446 Construction Supplies	-	103	10,000	10,000	10,000
.453 Telephone	-	-	2,000	2,000	2,000
.461 Repairs to Buildings	8,111	9,962	10,000	10,000	10,000
.466 Purchase of Water NYC-Ardsley	493,682	427,522	511,954	420,145	490,170
.467 West Cty Entitlemnt Wtr Purchase	1,517,364	1,482,083	1,659,312	1,402,211	1,628,449
.468 Purch Excess Wtr NYC	1,437,395	1,133,440	1,281,347	804,137	1,243,552
.499 Contractual Expense	70,662	81,556	91,800	91,800	106,300
<b>Division Total</b>	<b>3,690,603</b>	<b>3,313,514</b>	<b>3,766,413</b>	<b>2,940,293</b>	<b>3,690,471</b>
<b><u>.500 A/C Breakdown</u></b>					
.50 Capital Improvements	(136,630)	-	-	-	-
<b>Division Total</b>	<b>(136,630)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Revenue Summary

Enterprise Fund Water	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Charges for Services</b>					
2140.0 Metered Sales - Non-Village	98,629	87,035	110,000	110,000	121,000
2140.1 Metered Sales - Residential	5,796,360	5,220,451	6,220,000	5,500,000	6,050,000
2140.2 Metered Sales - Commercl	405,519	411,652	422,000	422,000	464,200
2142.1 Metered Sale - Public Auth	249,168	300,961	418,000	375,000	412,500
2144.0 Ready to Serve Fee	(167)	288,330	304,676	302,000	403,000
2148.0 Penalties on Arrears	115,557	106,669	100,000	50,000	100,000
<b>Charges for Services</b>	<b>6,665,066</b>	<b>6,415,098</b>	<b>7,574,676</b>	<b>6,759,000</b>	<b>7,550,700</b>
<b>Intergovernmental Charges</b>					
2378.0 Eastchester Water Charges	544,401	528,455	630,000	630,000	693,000
<b>Intergovernmental Charges</b>	<b>544,401</b>	<b>528,455</b>	<b>630,000</b>	<b>630,000</b>	<b>693,000</b>
<b>Use of Money and Property</b>					
2401.0 Interest Earnings	297	2,893	1,000	4,500	1,500
<b>Use of Money and Property</b>	<b>297</b>	<b>2,893</b>	<b>1,000</b>	<b>4,500</b>	<b>1,500</b>
<b>Sale of Property, Other</b>					
2650.0 Sale Scrap Excess Mtls	2,446	3,712	2,000	5,336	2,000
2655.0 Minor Sales	37,140	50,102	35,000	40,000	40,000
2665.0 Sale Trucks/Cars	-	-	-	-	-
2680.0 Work Comp Ins Recovery	-	-	-	-	-
2690.0 Reimb Damage to Vill Prop	36,265	4,676	5,000	5,000	5,000
<b>Sale of Property, Other</b>	<b>75,851</b>	<b>58,490</b>	<b>42,000</b>	<b>50,336</b>	<b>47,000</b>
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	-	-	-	-	-
2770.0 Other Unclassified	67,699	69,602	420,000	40,000	40,000
<b>Misc Local Sources</b>	<b>67,699</b>	<b>69,602</b>	<b>420,000</b>	<b>40,000</b>	<b>40,000</b>
<b>State Aid</b>					
3450-0 Public Health	-	12,700	-	-	-
	-	12,700	-	-	-
<b>Interfund Transfers</b>					
2810.03 Trans from East. Water	300,000	-	-	-	-
2810.14 Trans from Pool	4,650	4,650	4,650	4,650	4,650
<b>Interfund Transfers</b>	<b>304,650</b>	<b>4,650</b>	<b>4,650</b>	<b>4,650</b>	<b>4,650</b>
<b>Enterprise Fund Water Revenues</b>	<b>7,657,964</b>	<b>7,091,888</b>	<b>8,672,326</b>	<b>7,488,486</b>	<b>8,336,850</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used for Capital	-	-	1,595,000	-	-
9999.0 Surplus (Earned) Used	(699,745)	129,798	(1,027,869)	(208,864)	(922,992)
<b>Other Financing Sources</b>	<b>(699,745)</b>	<b>129,798</b>	<b>567,131</b>	<b>(208,864)</b>	<b>(922,992)</b>
<b>Enterprise Fund Water</b>	<b>6,958,219</b>	<b>7,221,686</b>	<b>9,239,457</b>	<b>7,279,622</b>	<b>7,413,858</b>
<b>Preliminary Capital Financing Plan</b>					
Bonds (\$1.0 authorized but unissued)				-	-
Use of Fund Balance				-	-
<b>Total Funding</b>				<b>-</b>	<b>-</b>

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# **CAPITAL PROJECTS FUND**

FY 2019 - 2020

## Department Summary

	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Capital Projects Fund					

### Division Summary

Capital Projects	3,640,646	6,445,880	11,145,025	5,729,831	8,440,037
<b>Division Total</b>	<b>3,640,646</b>	<b>6,445,880</b>	<b>11,145,025</b>	<b>5,729,831</b>	<b>8,440,037</b>

### Cost Centers

Recreation	34,078	121,922	245,000	40,000	115,000
Administration & Equipment	393,026	1,378,879	2,543,025	2,278,985	502,000
Public Buildings	879,680	2,145,048	2,672,000	543,756	2,946,000
Highway Improvement	1,393,598	1,518,951	2,540,000	2,084,414	2,517,031
Storm Drainage	354,386	122,662	2,065,000	200,000	1,995,006
Traffic & Parking	18,318	99,851	505,000	307,676	150,000
Land Improvements	504,423	145,123	15,000	15,000	15,000
Sanitary Sewers	63,137	913,444	560,000	260,000	200,000
Municipal Service Charge	0	0	0	0	0
<b>Department Total</b>	<b>3,640,646</b>	<b>6,445,880</b>	<b>11,145,025</b>	<b>5,729,831</b>	<b>8,440,037</b>

## Revenue Summary

	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Capital Projects Fund</b>					
<b>Current Revenues</b>					
5031.1 From General Fund	3,025,358	2,937,536	1,177,500	4,246,957	1,351,702
<b>Current Revenues Total</b>	<b>3,025,358</b>	<b>2,937,536</b>	<b>1,177,500</b>	<b>4,246,957</b>	<b>1,351,702</b>
<b>Borrowing</b>					
5710.0 Serial Bonds	-	-	2,520,025	-	-
5731.0 Bond Anticipation Notes	-	-	-	-	-
<b>Borrowing Total</b>	<b>-</b>	<b>-</b>	<b>2,520,025</b>	<b>-</b>	<b>-</b>
<b>Capital Fund Balance</b>					
2401.0 Interest Earnings	2,906	18,874	-	-	50,000
2770.0 Miscellaneous	240	314,605	-	-	-
2832.2 From Ent Fund Water	171,000	171,000	171,000	171,000	171,000
999.0 Surplus (Earned) Used	-	-	1,709,000	181,534	26,000
<b>Use of Capital Surplus Total</b>	<b>174,146</b>	<b>504,479</b>	<b>1,880,000</b>	<b>352,534</b>	<b>247,000</b>
<b>Special Reserves</b>					
1170.1 Peg Access-CATV	-	-	-	-	-
2838-01 From Land Trust	2,795	66,484	150,000	40,000	60,000
2838-02 Forefeiture Fund	-	-	-	-	-
2840-01 From Parking Reserve Fund	-	-	-	-	-
<b>Special Reserves Total</b>	<b>2,795</b>	<b>66,484</b>	<b>150,000</b>	<b>40,000</b>	<b>60,000</b>
<b>Grants</b>					
2797-03 West Co Flooding Grant	65,625	-	500,000	-	-
3501.0 St Aid CHIPS	511,842	587,154	500,000	587,878	491,900
3503 St Grants	-	-	322,500	-	505,790
3503.1 St Grants - Sewers	46,622	2,893	900,000	-	1,383,000
3503.2 St Grants - Bridges	(1,739)	-	-	-	1,597,645
3503-03 St Grants - Public Buildings	-	-	2,305,000	-	2,511,000
3503.5 St Grants - Equipment	-	-	-	-	66,000
4397-0 Fed Grant	165,716	-	-	-	-
<b>Grants Total</b>	<b>788,066</b>	<b>590,047</b>	<b>4,527,500</b>	<b>587,878</b>	<b>6,555,335</b>
<b>Gift Funds</b>					
2705.0 Gifts & Donations	-	4,610	-	-	-
<b>Gist Funds Total</b>	<b>-</b>	<b>4,610</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Intra-agency Transfers</b>					
Transfers	-	-	115,000	42,462	47,000
<b>Intra-agency Transfers Total</b>	<b>-</b>	<b>-</b>	<b>115,000</b>	<b>42,462</b>	<b>47,000</b>
<b>Sanitary Sewer Rent</b>					
Sanitary Sewer Rent	675,000	675,000	775,000	460,000	400,000
<b>Sanitary Sewer Rent</b>	<b>675,000</b>	<b>675,000</b>	<b>775,000</b>	<b>460,000</b>	<b>400,000</b>
<b>Capital Projects Fund</b>	<b>4,665,365</b>	<b>4,778,156</b>	<b>11,145,025</b>	<b>5,729,831</b>	<b>8,661,037</b>

2019/20  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING										
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift					
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance						

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED	EST / MOD	REQ	ADOPTED	2020/21	2021/22	2022/23	2023/24
			2018/19	2018/19	2019/20	2019/20				

**PROGRAM SUMMARY**

Recreation	\$670,147		\$245,000	\$40,000	\$165,000	\$115,000	\$385,000	\$0	\$0	\$0
Administration & Equipment	\$3,702,620		\$2,543,025	\$2,278,985	\$2,033,000	\$502,000	\$2,030,000	\$1,944,000	\$1,613,000	\$1,518,000
Public Buildings	\$5,390,754		\$2,672,000	\$543,756	\$4,686,000	\$2,946,000	\$1,543,250	\$1,944,850	\$358,400	\$1,300,440
Highway Improvements	\$4,845,544		\$2,540,000	\$2,084,414	\$3,688,631	\$2,517,031	\$2,056,900	\$2,016,900	\$2,016,900	\$2,016,900
Drainage	\$2,697,623		\$2,065,000	\$200,000	\$2,254,006	\$1,995,006	\$4,008,830	\$230,000	\$230,000	\$230,000
Traffic & Parking	\$152,600		\$505,000	\$307,676	\$313,400	\$150,000	\$2,200,000	\$100,000	\$100,000	\$100,000
Land Improvements	\$43,000		\$15,000	\$15,000	\$328,310	\$15,000	\$328,310	\$25,000	\$25,000	\$25,000
Sanitary Sewers	\$1,128,509		\$560,000	\$260,000	\$280,000	\$200,000	\$825,000	\$525,000	\$525,000	\$525,000
Municipal Service Charges	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$18,630,797</b>		<b>\$11,145,025</b>	<b>\$5,729,831</b>	<b>\$13,748,347</b>	<b>\$8,440,037</b>	<b>\$13,377,290</b>	<b>\$6,785,750</b>	<b>\$4,868,300</b>	<b>\$5,715,340</b>

**FUNDING SUMMARY**

1 Current Revenues	\$6,944,115	1	\$1,177,500	\$4,246,957	\$5,730,676	\$1,242,616	\$5,079,140	\$3,868,000	\$3,348,000	\$3,258,000
2 Borrowing	\$4,652,500	2	\$2,520,025	\$0	\$482,250	\$0	\$682,250	\$1,599,850	\$268,400	\$1,210,440
3 Use of Capital Surplus	\$1,025,174	3	\$1,880,000	\$352,534	\$0	\$26,000	\$0	\$0	\$0	\$0
4 Special Reserves	\$522,590	4	\$150,000	\$40,000	\$110,000	\$60,000	\$280,000	\$5,000	\$5,000	\$0
5 Grants	\$2,911,087	5	\$4,527,500	\$587,878	\$6,529,335	\$6,555,335	\$5,780,900	\$557,900	\$491,900	\$491,900
6 Gift Funds	\$47,196	6	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
7 Intra-agency Transfer	\$511,919	7	\$115,000	\$42,462	\$47,000	\$47,000	\$0	\$0	\$0	\$0
10 Sanitary Sewer Rent	\$1,718,509	10	\$775,000	\$460,000	\$710,000	\$400,000	\$1,055,000	\$755,000	\$755,000	\$755,000
11 Assigned General Fund Balance for Capital	\$297,707	11	\$0	\$0	\$139,086	\$109,086	\$450,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$18,630,797</b>		<b>\$11,145,025</b>	<b>\$5,729,831</b>	<b>\$13,748,347</b>	<b>\$8,440,037</b>	<b>\$13,377,290</b>	<b>\$6,785,750</b>	<b>\$4,868,300</b>	<b>\$5,715,340</b>

2019/20  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING										
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift					
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance						

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24

RECREATION										
<b>Administration</b>										
Parks & Recreation Master Plan - Program/Facilities (1)		1	\$100,000	\$0						
Recreation Registration Software Upgrade (2)	\$30,000	1								
(1) Total cost is \$140,000; \$40,000 is included in the Pool Enterprise Fund Capital Budget; FY 18/19 appropriation to be spent in FY 19/20.										
(2) Total cost was \$46,437, with \$16,437 having been derived from FY 18/19 operating budget funding.										
<b>Playground Improvements</b>										
Hyatt Field - Basketball Court, Playground, & Drainage	\$279,845	4								
Hyatt Field - Restroom Structure (3)	\$18,015	6								
Crossway Playground Renovation & Comfort Station (4)		6					\$50,000			
Crossway Playground Renovation and Comfort Station		4					\$200,000			
(3) 10/13/15 Village Board resolution accepting two gifts totaling \$17,000, with the balance funded by the Village.										
(4) \$50,000 gift anticipated from Independent Sports Organization facility users.										
<b>Athletic Improvements</b>										
Paddle Tennis Courts Rehabilitation (5)	\$25,000	4								
Tennis Court Resurfacing/Repair (Six School Courts)		4			\$55,000	\$55,000				
Winston Field Drainage (6)	\$35,000	1								
Winston Field Drainage (6)	\$30,000	4	\$60,000	\$0						

(5) Paddle Tennis Project was completed in 2018, at cost of \$33,000, of which \$25,000 is from Capital Budget; \$1,000 from Special Reserve (Parkland Deposit), and \$7,000 from Recreation operating budget.

(6) Total Winston Field Drainage cost is estimated to be \$125,000; \$35,000 from FY 12/13 Capital (cash), \$30,000 from FY 13/14 Special Reserve, and \$60,000 from FY 18/19 Special Reserve.

2019/20  
CAPITAL BUDGET  
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SOURCE OF FUNDING										
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7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance						

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24

RECREATION (Continued)

Park Improvements

Chase Park Irrigation (7)	\$10,055	4								
Chase Park Irrigation (8)	\$8,375	6								
Chase Park Stone Wall Renovation (Reuse Stones)		4			\$50,000	\$0				
Harcourt Woods/Brewster Road Invasives Removal	\$20,000	5								
Harcourt Woods/Brewster Road Invasives Removal (9)	\$10,000	4								
Harcourt Woods/Brewster Road Invasives Removal (10)	\$10,000	7								
Wynmor Park Renovation - Tot Lot		4	\$40,000	\$40,000						
Wynmor Park - Tennis Court Resurface, Fence, Irrigation	\$110,361	4								

(7) Includes \$4689.00 transfer from Chase Park Renovation Plan Balance.

(8) Includes \$2788.00 from Delima FOSP donation balance and \$2585.00 from new FOSP donation, as per 01/26/16 Village Board resolution.

(9) Village of Scarsdale cost share in association with NYSDEC Invasive Species Grant; also contributing \$4,000 through in-kind services associated with grant oversight and management.

(10) Scarsdale School District cost share in support of NYSDEC Invasive Species Grant.

Buildings & Equipment

Weinberg Nature Center Interior Renovations		4					\$75,000			
Superintendent Vehicle		1			\$30,000	\$30,000				
Department Vehicle (Van)	\$30,914	1								
Department Vehicle (Crew Cab Rack Body with Plow)		1					\$60,000			
Middle School Comfort Station (11)		1	\$15,000	\$0						
Middle School Comfort Station		7	\$30,000	\$0	\$30,000	\$30,000				
Replacement Park Trash & Recycling Receptacles/Signage	\$52,582	4								
<b>Total Recreation</b>	<b>\$670,147</b>		<b>\$245,000</b>	<b>\$40,000</b>	<b>\$165,000</b>	<b>\$115,000</b>	<b>\$385,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(11) Joint Village/Scarsdale School project, contingent on School appropriation. In addition to identified funding, the Village is contributing \$15,000 through in-kind construction services. FY 18/19 Appropriation will be spent in FY 19/20 if the School District funds their portion, which was not in FY 18/19.

2019/20  
CAPITAL BUDGET  
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**ADMINISTRATION**

**Property Taxes**

Revaluation Project - 2014	\$1,035,000	2								
Revaluation Project - 2016 Update	\$95,000	1								
Revaluation Project - 2016 Update	\$65,000	2								
Revaluation Project - Future Expense Sinking Fund		1					\$450,000	\$450,000		

**Historic Preservation**

Land Use Analysis		1								
Land Use Analysis (12)	\$53,812	3								
Historic Preservation Study (13)		1	\$100,000	\$0						
Historic Preservation Study		5	\$100,000	\$0	\$100,000	\$100,000				

(12) FY 16/17 funding for preliminary Freightway Open Lot Development Analysis.  
 (13) FY 18/19 Appropriation will carryover to FY 19/20 for the planned study.

**Information Technology**

Computer Equipment	\$90,000	1	\$20,000	\$20,000	\$40,000	\$20,000	\$35,000	\$35,000	\$35,000	\$35,000
Server Upgrades	\$80,000	1						\$80,000		
Planning and Zoning Files Digitization		1	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000
Cyber-Security Upgrades	\$45,000	1								
Municipality 5 Upgrade		1			\$22,000	\$22,000				
Backup System Upgrade - Village Hall/Public Safety	\$50,000	1	\$32,500	\$32,500				\$40,000		

**Police Department**

Police Cruisers	\$31,985	1	\$32,000	\$31,717	\$68,000	\$34,000	\$100,000	\$100,000	\$100,000	\$100,000
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2019/20  
CAPITAL BUDGET  
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			2018/19	2018/19	2019/20	2019/20				

ADMINISTRATION (Continued)

Police Department (Continued)

Police Cruisers (14)	\$92,669	3								
Mobile Computers for Patrol Vehicles (15)	\$21,000	1	\$21,000	\$21,000						
Chief Vehicle		1			\$40,000	\$40,000				
Mobil Automatic License Plate Readers		1			\$21,000	\$0	\$21,000			
Mobil Automatic License Plate Readers	\$19,000	6								
Livescan Fingerprinting System		5	\$27,500	\$0						
Livescan Fingerprinting System		1			\$28,000	\$28,000				
Additional Radio Transmitter & Receiver (QR Location)	\$4,900	1								
Additional Radio Transmitter and Receiver (QR Loc)	\$1,806	6								
Additional Radio Transmitter and Receiver (QR Loc)	\$4,747	4								

(14) FY 16/17 funding was reallocated from existing FY 15/16 Crane Berkeley Project funds and included a \$22,714 insurance reimbursement.

(15) \$21,000 is 1/2 the cost of a the units needed, so FY 17/18 funds combine with FY 18/19 to make the purchase.

EQUIPMENT

Fire Department

Chief Vehicle - 2431		1			\$45,000	\$40,000				
Utility Vehicle - 2433		1					\$45,000			
Tour Command Vehicle - 2432		1			\$80,000	\$0	\$80,000			
Support Vehicle - 2434		1			\$160,000	\$0	\$160,000			
Utility Car 2437 (replaces Utility Van U37)		1					\$40,000			
Replace Engine 54 (Pumper)	\$600,000	1							\$390,000	\$300,000
Replace Engine 56 (Pumper)		1								
Replace Ladder Tower 28 (16)	\$199,175	1	\$200,000	\$200,000						
Replace Ladder Tower 28 (16)	\$375,000	1								
Replace Ladder Tower 28 (16)		2	\$450,025	\$0						
Replace Ladder Tower 28 (16)		1	\$0	\$450,025						

(16) Total cost is \$1,226,000, funded as follows: \$199,975 net cash from Ladder 28 sale; \$250K from FY16/17 closeout (08/08/17 Resolution); \$125K FY 17/18 GF Transfer (02/23/18 Resolution); \$200K FY18/19 Capital Appropriation; and, \$450K FY 17/18 Closeout [in lieu of FY 18/19 Bond Anticipation Note, which was not issued (08/14/08 Resolution)]; \$1.8K balance from FD Operating funds.

2019/20  
CAPITAL BUDGET  
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EQUIPMENT (Continued)

Fire Department (Continued)

Fire Hose and Nozzles	\$10,000	1			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Self Contained Breathing Apparatus (AFG Grant)	\$174,991	5								
Self Contained Breathing Apparatus (Grant Match)	\$10,000	1								
Portable Radios (17)		5			\$66,000	\$66,000	\$66,000	\$66,000		
Vehicle Extrication Equipment		1			\$30,000	\$0	\$30,000			

(17) If grant is awarded, 5% match will be funded from operating budget.

Department of Public Works

Highway Equipment & Vehicles (18)		3	\$905,000	\$0						
Highway Equipment & Vehicles (18)		1	\$0	\$944,419						
Highway Equipment & Vehicles (18)	\$430,000	1	\$0	\$100,000	\$700,000	\$100,000	\$700,000	\$700,000	\$700,000	\$700,000
Anti-Icing Brine Equipment		1			\$245,000	\$0				
Sanitation Refuse Packer	\$61,535	1			\$170,000	\$0	\$170,000	\$170,000	\$170,000	\$170,000
Sanitation Refuse Packer		3	\$265,000	\$0						
Sanitation Refuse Scooters (18)		3	\$100,000	\$0						
Sanitation Refuse Scooters (18)	\$60,000	1	\$0	\$167,548	\$43,000	\$0	\$43,000	\$43,000	\$43,000	\$43,000
Heavy Duty Truck Lift (19)		1	\$0	\$32,462						
Heavy Duty Truck Lift (19)		7	\$0	\$32,462						
Hydroexcavator / Sewer Cleaner (20)		3	\$180,000	\$0						
Hydroexcavator / Sewer Cleaner (20)		1	\$0	\$181,366						
Garage Pool Vehicles	\$25,000	1	\$0	\$55,486	\$150,000	\$32,000	\$150,000	\$150,000	\$150,000	\$150,000
Garage Pool Vehicles (18)	\$50,000	3	\$50,000	\$0						

(18) Reappropriation of \$1.5M of assigned fund balance from FY 16/17 Closeout for Heathcote Bridge Rehabilitation; \$100K from FY 16/17 General Fund closeout (08.08.17); \$265K added to this line from Sanitation Refuse Packer, which was not purchased in FY 18/19 as anticipated; note that \$337K of the \$1.5M was advance-obligated in FY 17/18 due to the lead time in ordering FY 18/19 equipment.

(19) Funding from Central Garage Duct Work Project allocated to this project instead, with consent of Scarsdale Schools.

(20) Appropriation reflects 50% of equipment cost, with the balance identified in the Water Department Capital Budget.

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CAPITAL BUDGET  
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**EQUIPMENT (Continued)**

Village Hall

CATV Studio (21)		4	\$50,000		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0
CATV Franchise Negotiations Needs Assessment	\$17,000	1								
<b>Total Administration &amp; Equipment</b>	<b>\$3,702,620</b>		<b>\$2,543,025</b>	<b>\$2,278,985</b>	<b>\$2,033,000</b>	<b>\$502,000</b>	<b>\$2,030,000</b>	<b>\$1,944,000</b>	<b>\$1,613,000</b>	<b>\$1,518,000</b>

(21) \$334,518 was transferred by Resolution (09.12.18) to the CATV Equipment Account, pending qualifying purchases for the Library Addition and Renovation Project, leaving an approximate \$20,000 balance, subject to completion of continuing franchise negotiations.

**PUBLIC BUILDINGS**

General

Project Planning (22)		3	\$25,000	\$0						
Project Planning	\$75,000	1			\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Facilities Maintenance	\$90,000	1			\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Facilities Maintenance (22)		3	\$30,000	\$27,534						
Roof Inspections/Gutter Cleaning/Upgrades		1			\$20,000	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000
Roof Inspections/Gutter Cleaning/Upgrades	\$958	3	\$10,000	\$10,000						

(22) Funded with FY 18/19 unallocated capital balances.

Village Hall

Third Floor Renovation		1			\$390,000	\$0				
HVAC Repairs/Replacement	\$70,000	11			\$55,000	\$25,000				
Air Handler #2 Replacement - Design		1	\$12,000	\$12,000						
Air Handler #2 Controls Upgrade	\$19,915	3								
Air Handler #2 Replacement - Construction		1			\$85,000	\$0	\$85,000			

2019/20  
CAPITAL BUDGET  
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**PUBLIC BUILDINGS (Continued)**

**Village Hall (continued)**

Village Hall Electric Upgrade and Generator (Design)		1			\$37,000	\$0	\$37,000			
Village Hall Electric Upgrade and Generator (Const)		1			\$490,000	\$0	\$490,000			
Underground Fuel Tank Removal and Replacement (Const)	\$0	2								
Underground Fuel Tank Removal and Replacement (Const)	\$175,000	11								
Village Hall 2nd Floor Carpet Replacement	\$7,997	1								
Village Hall Plaza Temporary Repair		1			\$25,000	\$25,000				
Village Hall Plaza Replacement - Design		1			\$30,000	\$0	\$30,000			
Village Hall Plaza Replacement - Construction		1						\$200,000		
Rutherford Hall Village Court Security (Design)		5	\$180,000	\$0	\$180,000	\$180,000				
Rutherford Hall Village Court Security (Construction)		5	\$1,500,000	\$0	\$1,500,000	\$1,500,000				
Rutherford Hall - Wood Panel Restoration	\$25,000	1								
Copier/Printers - VMO and Coordinating Office	\$16,925	1								
Village Hall Front Canopy Roof Replacement	\$20,000	1								

**Public Safety**

Station #1 Renovation (Preliminary Plan)	\$32,400	1								
Station #1 Renovation (Design) (23)	\$486,500	2								
Station #1 Renovation (Construction) (23)	\$2,991,000	2								
Station #1 Renovation (Construction) (23)	\$820,000	1	\$0	\$384,222						
Station 1-Volunteer Room Air Conditioning		1			\$42,000	\$0	\$42,000			
Station #3 Kitchen Remodel/Window Replacement	\$49,695	1								
Station #3 Vertical Clearance (Design)		2					\$200,000			
Station #3 Vertical Clearance (Construction)		2						\$1,200,000		
Station #3 Electric and HVAC Upgrade		1	\$30,000	\$0	\$55,000	\$55,000				
Public Safety Building - Fire Apparatus Floor Repair		1	\$40,000	\$40,000						

2019/20  
CAPITAL BUDGET  
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**PUBLIC BUILDINGS (Continued)**

**Public Safety (continued)**

Fire Training Building Burn Rooms (Design) (Phase II)		5	\$15,000	\$0	\$15,000	\$15,000				
Fire Training Building Burn Rooms (Construction) (Phase II)	\$0	5	\$185,000	\$0	\$200,000	\$200,000				

(23) 11/12/13 Village Board resolution stipulates a portion of the \$3.5 million bond proceeds for Fire Station #1 will be applied to the design of the generator and conduit work. Project is funded through \$3.5M, \$820,000 transfer from General Fund Balance by way of BOT resolution dated 01/10/17, and \$50,000 in FY 17/18 year-end closeout funding, and \$13,500 from Capital Fund Balance. Pending project close-out, an anticipated appropriation of approximately \$330,000 will be necessary, assuming no intervening additional project costs.

**Public Works**

Sanitation - Flat Roof, North Section	\$27,030	1								
Sanitation - Flat Roof, South Section	\$25,000	1								
Recycling Yard - Retaining Wall	\$10,000	1								
Salt Shed Improvements	\$254,194	1								
Central Garage Heating Units	\$18,000	1								
Central Garage - HVAC Ductwork (24)		7	\$75,000	\$0						
Central Garage - HVAC Ductwork (24)		1	\$75,000	\$0						
DPW and Sanitation Facilities Cameras		1			\$50,000	\$0	\$50,000			

(24) Project funding re-prioritized and used in FY 18/19 for new Heavy Duty Vehicle Lifts (with consent of Scarsdale Schools).

**Freightway Garage**

Security Camera upgrade Phase II		1			\$50,000	\$0				
Freightway Renovation - Design	\$25,000	1								
Freightway Renovation - Design/Bid		2			\$100,000	\$0	\$100,000			
Freightway Membrane Short-term Repairs	\$82,500	1	\$50,000	\$50,000	\$50,000	\$50,000				
Freightway Renovation - Construction		2			\$382,250	\$0	\$382,250	\$399,850	\$268,400	\$1,210,440
Freightway Garage Mechanical Room Split Air System		1			\$10,000	\$10,000				

2019/20  
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<b>PUBLIC BUILDINGS (Continued)</b>										
<b><u>Christie Place Garage</u></b>										
Security System - Cameras CCTV (Design)		1			\$15,000	\$0	\$15,000			
Security System - Cameras CCTV (Install)		1						\$55,000		
Carbon Monoxide Detectors	\$15,000	1					\$22,000			
Generator Design		1			\$15,000	\$15,000				
Generator		1			\$95,000	\$95,000				
Uninterrupted Power Supply Batteries		1			\$30,000	\$0				
<b><u>Other Buildings</u></b>										
Wayside Cottage Interior Restoration Phase II (Design)		5	\$55,000	\$0	\$65,000	\$65,000				
Wayside Cottage Interior Restoration Phase II (Const)		5	\$370,000	\$0	\$525,000	\$525,000				
Wayside Cottage Wood Floors Refinishing	\$4,892	1								
Wayside Cottage Landscape Buffer Design and Phase I	\$4,608	1								
Kids Base & Little School Parking Lot		1			\$75,750	\$25,000				
Girl Scout House - Carpet		1			\$6,000	\$6,000				
Girl Scout House - Carpet		7			\$6,000	\$6,000				
Girl Scout House - Boiler	\$6,098	1								
Girl Scout House - Boiler	\$6,098	7								
Girl Scout House - Interior Painting		1			\$11,000	\$11,000				
Girl Scout House - Interior Painting		7			\$11,000	\$11,000				
Girl Scout House - Exterior Painting		1	\$10,000	\$10,000						
Girl Scout House - Exterior Painting		7	\$10,000	\$10,000						
Girl Scout House - Siding and Trim	\$15,972	3								
Girl Scout House - Siding and Trim	\$15,972	7								
2 Drake Road Interior Renovation (25)		5			\$0	\$26,000				
2 Drake Road Interior Renovation		3			\$0	\$26,000				
<b>Total Public Buildings</b>	<b>\$5,390,754</b>		<b>\$2,672,000</b>	<b>\$543,756</b>	<b>\$4,686,000</b>	<b>\$2,946,000</b>	<b>\$1,543,250</b>	<b>\$1,944,850</b>	<b>\$358,400</b>	<b>\$1,300,440</b>

(25) \$25,000 grant funding received through the federal Community Development Block Grant program administered by Westchester County.

2019/20  
CAPITAL BUDGET  
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			2018/19	2018/19	2019/20	2019/20				

HIGHWAY IMPROVEMENTS

Road/Pedestrian/Traffic Improvements

Road Patchwork		3	\$200,000	\$200,000						
Road Milling and Paving (26)	\$2,218,879	1	\$150,000	\$1,150,000	\$1,275,000	\$303,400	\$1,275,000	\$1,275,000	\$1,275,000	\$1,275,000
Road Milling and Paving (CHIPs)	\$1,666,096	5	\$500,000	\$587,878	\$491,900	\$491,900	\$491,900	\$491,900	\$491,900	\$491,900
Road Resurfacing (Utility Reimbursements) (27)	\$479,849	7								
Curbing - Priority A, B, C, and D Locations	\$60,000	1	\$20,000	\$40,000	\$100,000	\$20,000	\$80,000	\$80,000	\$80,000	\$80,000
Walworth Avenue - Curbing (28)	\$90,000	1								
Bikepaths & Walkways (29)	\$20,000	1	\$50,000	\$106,536	\$100,000	\$20,000	\$170,000	\$170,000	\$170,000	\$170,000
Heathcote Road Bridge Temp Repair (Design)	\$64,720	1								
Heathcote Bridge Temp Repair (Plans,Specs,Bid)	\$75,000	2								
Heathcote Road Bridge Temporary Repair (Construction)	\$171,000	3								
Heathcote Bridge Repair (Engineer & Design Services)		11			\$12,420	\$12,420				
Heathcote Bridge Repair (Engineer & Design Services)		5			\$248,000	\$248,000				
Heathcote Bridge Repair (CA and Inspection)		2	\$120,000	\$0						
Heathcote Bridge Repair (CA and Inspection)		11			\$6,210	\$6,210				
Heathcote Bridge Repair (CA and Inspection)		5			\$123,000	\$123,000				
Heathcote Road Bridge Repair (Construction) (30)		2	\$1,500,000	\$0						
Heathcote Road Bridge Repair (Construction) (30)		11			\$65,456	\$65,456				
Heathcote Road Bridge Repair (Construction) (30)		5			\$1,226,645	\$1,226,645				
Mamaroneck Road Bridge Maintenance		1			\$40,000	\$0	\$40,000			
<b>Total Highway Improvements</b>	<b>\$4,845,544</b>		<b>\$2,540,000</b>	<b>\$2,084,414</b>	<b>\$3,688,631</b>	<b>\$2,517,031</b>	<b>\$2,056,900</b>	<b>\$2,016,900</b>	<b>\$2,016,900</b>	<b>\$2,016,900</b>

(26) Year-end closeout funding contributions, as follows: \$500K FY 15/16, \$500K FY 16/17, \$1M FY 17/18

(27) Reimbursements from ConEd to compensate Scarsdale for roadway restoration work performed on their behalf; none in FY 18/19, as they are completing restorations rather than the Village.

(28) FY 17/18 funding reappropriated from "Village Hall Lower Parking Lot" resurfacing project.

(29) \$56,536 additional FY 18/19 funding from FY 17/18 close-out resolution approved by Village Board.

(30) FY 18/19 borrow unnecessary, as the Village secured a NYSDOT grant for \$1,597,645 plus the Village's 5% match of \$84,086.

2019/20  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING					
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance	

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24
<b>STORM DRAINAGE</b>										
<b>Storm Drainage</b>										
Drainage Improvements	\$60,000	10	\$30,000	\$30,000	\$100,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Cleaning & TV Inspection	\$70,000	10	\$30,000	\$30,000	\$40,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Pipe Lining Program	\$170,000	10	\$90,000	\$90,000	\$130,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
Watercourse Maintenance	\$150,000	10	\$20,000	\$20,000	\$100,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Catch Basin Cleaning	\$75,000	10	\$30,000	\$30,000	\$45,000	\$30,000	\$45,000	\$45,000	\$45,000	\$45,000
NPDES Phase II Compliance program	\$65,000	10	\$15,000	\$0	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000
Catherine Road North and South Culvert Rehabilitation		5	\$900,000	\$0	\$1,383,000	\$1,383,000				
<b>Hutchinson River Drainage Project</b>										
Hutchinson River Flood Mitigation (Design - Phase I and II)		5	\$50,000	\$0	\$405,790	\$405,790				
Hutchinson River Flood Mitigation (Design - Phase I and II)	\$79,000	1			\$35,216	\$6,216				
Hutchinson River Flood Mitigation (Bid and CA)		5					\$123,000			
Hutchinson River Flood Mitigation (Bid and CA)		1					\$25,830			
Hutchinson River Flood Mitigation (Const)		5	\$450,000	\$0			\$3,000,000			
Hutchinson River Flood Mitigation (Const)		2	\$450,000	\$0						
Hutchinson River Flood Mitigation (Const) (31)		11					\$450,000			
Hutchinson River Flood Mitigation (Const)		1					\$180,000			
<b>Sheldrake River Drainage Basin Improvements</b>										
Sheldrake - Cayuga Pond Detention & Forebay (Const) (32)	\$1,050,000	5								
Sheldrake - Cayuga Pond Detention & Forebay (Design/Bidding/Const Mgmt) (32)	\$52,707	11								
Sheldrake - Cayuga Pond Detention & Forebay (Const) (32)	\$297,293	1								

(31) Local match originally to be funded through debt, but changed to cash as part of the FY 17/18 closeout resolution (08.14.18), which reserved \$450,000 in General Fund balance for this project.

(32) \$1,400,000 NYS Water Quality Improvement Program (WQIP) grant, which includes a 25% (\$350,000, including \$52,707 in-kind services) local share originally to be funded through debt issuance, but shifted to cash as part of the FY 17/18 closeout resolution (08.14.18).

2019/20  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING										
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift					
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance						

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24
<b>STORM DRAINAGE (Continued)</b>										
<b>Other Drainage Projects</b>										
Crane Berkley Pond Sediment Removal (Design & Cons Mgmt) (33)	\$107,775	1								
Crane Berkley Pond Sediment Removal (Cons) (33)	\$520,848	3								
<b>Total Drainage</b>	<b>\$2,697,623</b>		<b>\$2,065,000</b>	<b>\$200,000</b>	<b>\$2,254,006</b>	<b>\$1,995,006</b>	<b>\$4,008,830</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$230,000</b>

(33) Funded through the combination of a 09/08/15 Village Board FY2014/15 closeout resolution appropriating \$425,000 from General Fund and a 05/24/16 Village Board resolution appropriating an additional \$199,871 from the General Fund. Importantly, a Crane Berkley Special Improvement District created by Village Board resolution dated 01/27/15 will reimburse approximately 55% of project costs through property taxes over a seven-year period.

<b>TRAFFIC &amp; PARKING IMPROVEMENTS</b>										
<b>Parking</b>										
Village Center Parking Meters (Pilot Program)	\$2,600	1								
Village Center Parking Meters (Design)	\$15,000	1								
New Coin Parking Meters (Purchase and Installation)		1			\$213,400	\$100,000				
Replace Six Multispace Meters		1	\$70,000	\$70,000						
Scarsdale Avenue Streetscape Improvements		5	\$195,000	\$0						
Traffic Safety Enhancements		1	\$15,000	\$19,015	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>Traffic Calming &amp; Pedestrian Improvements</b>										
Heathcote 5 Corners Roundabout (Feasibility Study)		1								
Heathcote 5 Corners Roundabout (Design/Const.)		5					\$2,100,000			
Downtown Streetscape Materials	\$10,000	1	\$25,000	\$18,661	\$75,000	\$25,000	\$75,000	\$75,000	\$75,000	\$75,000
LED Street lights - Demonstration	\$25,000	1								
LED Street Lights Implementation (34)	\$100,000	3	\$115,000	\$115,000						
LED Street Lights - Implementation		1	\$85,000	\$85,000						
<b>Total Traffic &amp; Parking Improvement</b>	<b>\$152,600</b>		<b>\$505,000</b>	<b>\$307,676</b>	<b>\$313,400</b>	<b>\$150,000</b>	<b>\$2,200,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

2019/20  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING										
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift					
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance						

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24
Tree Planting Program	\$43,000	1	\$15,000	\$15,000	\$25,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000
Paving Village Hall Complex Parking Lots		1			\$303,310	\$0	\$303,310			
<b>Total Land Improvements</b>	<b>\$43,000</b>		<b>\$15,000</b>	<b>\$15,000</b>	<b>\$328,310</b>	<b>\$15,000</b>	<b>\$328,310</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

(34) Project balances from previous year appropriations available to utilize for LED street light installations planned for FY 18/19.

SANITARY SEWERS										
Cleaning & TV Program	\$100,000	10	\$20,000	\$20,000	\$70,000	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
Sewer System Rehabilitation	\$80,000	10			\$70,000	\$40,000	\$70,000	\$70,000	\$70,000	\$70,000
Sanitary Sewer Evaluation Study & CMOM Program (35)	\$738,000	10			\$100,000	\$100,000	\$400,000	\$100,000	\$100,000	\$100,000
Sanitary Sewer Evaluation Study Repair Work (35)		10	\$500,000	\$200,000			\$200,000	\$200,000	\$200,000	\$200,000
Pipe Lining	\$58,559	10	\$40,000	\$40,000	\$40,000	\$40,000	\$115,000	\$115,000	\$115,000	\$115,000
Brewster Road Sanitary Rehabilitation	\$151,950	10								
<b>Total Sanitary Sewers</b>	<b>\$1,128,509</b>		<b>\$560,000</b>	<b>\$260,000</b>	<b>\$280,000</b>	<b>\$200,000</b>	<b>\$825,000</b>	<b>\$525,000</b>	<b>\$525,000</b>	<b>\$525,000</b>

(35) Final SSES report has been presented and has identified recommended repairs reflected in the multi-year capital program.

MUNICIPAL SERVICE CHARGES										
		3	\$0		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Municipal Service Charge (36)</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(36) Municipal Service Charge to the General Fund eliminated due to lack of funds.

2019/20  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING					
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance	

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24

POOL ENTERPRISE FUND										
Playground Resurfacing	\$42,000	8								
Pool Complex Timeclock Upgrade		8			\$23,500	\$17,000				
Pool Master Plan (1)		8	\$40,000	\$0						
Pool Complex Mechanical Equip Upgrade (Design) (2)		8.2			\$150,000	\$150,000				
Pool Complex Mechanical Equip Upgrade (Const)		8.2					\$2,500,000			
<b>Total Pool Fund</b>	<b>\$42,000</b>		<b>\$40,000</b>	<b>\$0</b>	<b>\$173,500</b>	<b>\$167,000</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(1) Total cost \$140,000; \$100,000 to come from General Fund; FY 18/19 appropriation to be spent in FY 19/20.

(2) Equipment upgrade construction pool filters, rehabilitation of main pool, filter building/boiler.

WATER ENTERPRISE FUND										
<u>Improvements/Equipment</u>										
Equipment & Vehicles	\$110,000	9.0	\$3,500	\$3,500	\$145,000	\$40,000	\$70,000	\$35,000	\$120,000	\$220,000
Water System Modeling Study		9.2	\$0	\$90,000						
Pipe Cement Lining/Valve Repl (Design, Bid Docs, CA)		9.2			\$200,000	\$200,000	\$200,000		\$200,000	
Pipe Cement Lining/Valve Replacement (Const.)		9.2			\$2,000,000	\$1,000,000	\$3,000,000		\$2,000,000	
Computer Meter Reading System (Install)	\$150,000	9.0								
Computer Meter Reading System (Install)		9.5	\$190,000	\$130,000	\$100,000	\$100,000				
Ardsley Tank Rehabilitation (Design & Const. Mgmt.) (1)	\$110,000	9.0								
Ardsley Tank Rehabilitation (Const.) (1)	\$1,500,000	9.2								
Ardsley Tank Rehabilitation (Const) - Eastchester (1)	\$300,000	9.3								
Ardsley Tank Rehabilitation (Const) - Scarsdale (1)	\$172,200	9.3								
Boniface Tank Rehabilitation (Design, Bid Docs, CA)	\$40,000	9.2	\$95,000	\$90,000						
Boniface Tank Rehabilitation (const.)		9.2	\$1,500,000	\$0	\$1,500,000	\$1,500,000				
Catskill Aqueduct Connection (Design, Bid Docs, CA)		9.2			\$200,000	\$0	\$200,000			
Catskill Aqueduct Connection (Construction)		9.2					\$2,000,000			

(1) Ardsley Road Water Tank bond authorization approved by resolution of 12/13/16; and, combination of Eastchester Water District & Scarsdale Water Fund Balance.

2019/20  
**CAPITAL BUDGET  
 AND PLAN**

SOURCE OF FUNDING					
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants	6 Gift
7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent	11 Assigned General Fund Balance	

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17, & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	REQ 2019/20	ADOPTED 2019/20	2020/21	2021/22	2022/23	2023/24
<b>WATER ENTERPRISE FUND (CONTINUED)</b>										
<b>Improvements/Equipment (continued)</b>										
Boiler - Ramsey Road	\$30,000	9.0								
Hydroexcavator / Sewer Cleaner (2)		9.0	\$180,000	\$182,000						
Water Department Garage Roof - Annual Repairs	\$20,000	9.0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$15,000
Water Department Garage Roof Repair Phase I	\$54,000	9.0								
Water Department Garage Roof Repair Phase II		9.0					\$110,000			
<b>Reeves Newsom Water Supply Station</b>										
RNWSS Equipment and Design (3)	\$549,000	9.0								
RNWSS Renovation (construction) (3)	\$4,046,000	9.2								
RNWSS Renovation (Construction Management) (3)	\$715,000	9.2								
RNWSS Fluoridation UST Condition Report (4)	\$7,900	9.5								
RNWSS Fluoridation UST Rehabilitation (5)		9.5	\$200,000	\$260,000						
<b>Total Water Fund</b>	<b>\$7,804,100</b>		<b>\$2,178,500</b>	<b>\$765,500</b>	<b>\$4,155,000</b>	<b>\$2,850,000</b>	<b>\$3,590,000</b>	<b>\$2,045,000</b>	<b>\$2,330,000</b>	<b>\$235,000</b>

(1) Ardsley Road Water Tank bond authorization approved by resolution of 12/13/16; and, combination of Eastchester Water District & Scarsdale Water Fund Balance.

(2) Appropriation represents 50% of equipment cost, with the balance funded in the Highway Equipment Capital Account.

(3) \$454,000 paid through Reeves Newsom bond authorization adopted 3/13/12.

(4) NYSDOH grant (100% reimbursement, no local match)

(5) NYSDOH grant (100% reimbursement, no local match)

## Department Summary

Scarsdale Public Library	2017-18	2018-19	2018-19	2019-20
Capital Projects Fund	ACTUAL	ADOPTED	EST/MOD	ADOPTED

### Division Summary

Library Capital Projects	16,445,100	10,000	1,738,100	10,000
<b>Division Total</b>	<b>16,445,100</b>	<b>10,000</b>	<b>1,738,100</b>	<b>10,000</b>

### Cost Centers

Administration	16,445,100	0	1,728,100	0
Equipment	10,000	10,000	10,000	10,000
Public Buildings	0	0		0
Storm Drainage	0	0		0
Land Improvements	0	0		0
<b>Department Total</b>	<b>16,455,100</b>	<b>10,000</b>	<b>1,738,100</b>	<b>10,000</b>

## Revenue Summary

Scarsdale Public Library Capital Projects Fund	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Current Revenues</b>				
2831.1 From General Fund	160,000	160,000	218,100	10,000
<b>Current Revenues Total</b>	<b>160,000</b>	<b>160,000</b>	<b>218,100</b>	<b>10,000</b>
<b>Borrowing</b>				
5710.0 Serial Bonds	-	9,900,000	-	-
5731.0 Bond Anticipation Notes	-	-	-	-
<b>Borrowing Total</b>	<b>-</b>	<b>9,900,000</b>	<b>-</b>	<b>-</b>
<b>Capital Fund Balance</b>				
2401.0 Interest Earnings	20,000	-	-	-
2660.0 Sale of Village Property	-	-	-	-
2701.1 Rfd Pr Yr Appr Exp / Reprogram	-	-	-	-
2770.0 Miscellaneous	-	-	-	-
2832.2 From Ent Fund Water	-	-	-	-
3501.0 St Aid CHIPS	-	-	-	-
999.0 Surplus (Earned) Used	-	-	-	-
<b>Use of Capital Surplus Total</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Special Reserves</b>				
1170.1 Peg Access-CATV	-	-	-	-
2838-01 From Land Trust	-	-	-	-
2838-02 Forefeiture Fund	-	-	-	-
2840-01 From Parking Reserve Fund	-	-	-	-
<b>Special Reserves Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grants</b>				
2760 West Lib Sys Grt	-	-	-	-
2797-03 West Co Flooding Grant	-	-	-	-
3503 St Grants	-	-	-	-
3897-0 St Grants - Library Cap Proj.	-	500,000	-	-
4397-0 Fed Grant	-	-	-	-
<b>Grants Total</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>-</b>
<b>Gift Funds</b>				
2705.0 Gifts & Donations	2,773,734	5,750,000	500,000	-
<b>Gist Funds Total</b>	<b>2,773,734</b>	<b>5,750,000</b>	<b>500,000</b>	<b>-</b>
<b>Intra-agency Transfers</b>				
Transfers	-	-	-	-
<b>Intra-agency Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Library Fund Balance</b>				
From Library Fund Balance	-	55,000	1,020,000	-
<b>Intra-agency Transfers Total</b>	<b>-</b>	<b>55,000</b>	<b>1,020,000</b>	<b>-</b>
<b>Library Capital Projects Fund</b>	<b>2,953,734</b>	<b>16,365,000</b>	<b>1,738,100</b>	<b>10,000</b>

2019/2020  
 SCARSDALE PUBLIC LIBRARY  
 CAPITAL PLAN

SOURCE OF FUNDING									
1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Bal.	4 Special Reserves	5 Grants					
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance					

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17 & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED 2018/19	EST / MOD 2018/19	2019/20		ADOPTED 2019/20	2020/21	2021/22	2022/23
					REQ					

PROGRAM SUMMARY

Administration	\$18,571,776		\$0	\$1,728,100	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$41,000		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Public Buildings	\$333,185		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Drainage	\$227,046		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Improvements	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$19,273,007</b>		<b>\$10,000</b>	<b>\$1,738,100</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

FUNDING SUMMARY

1 Village General Fund Operating Budget	\$385,930	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
2 Borrowing	\$9,900,000	2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0	\$193,742	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4 Special Reserves	\$170,000	4	\$0	\$208,100	\$0	\$0	\$0	\$0	\$0	\$0
5 Grants	\$793,885	5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6 Gift/Capital Campaign	\$7,499,950	6	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
7 Intra-agency Transfer	\$0	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8 Pool Enterprise	\$0	8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9 Water Enterprise	\$0	9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10 Library Fund Balance	\$329,500	10	\$0	\$1,020,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$19,273,007</b>		<b>\$10,000</b>	<b>\$1,738,100</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

2019/2020  
**SCARSDALE PUBLIC LIBRARY**  
**CAPITAL PLAN**

SOURCE OF FUNDING									
1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Bal.	4 Special Reserves	5 Grants					
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance					

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17 & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED		EST / MOD		ADOPTED		2020/21	2021/22	2022/23
			2018/19	2018/19	2018/19	2019/20	2019/20				
<b>ADMINISTRATION</b>											
Library Master Plan (Conceptual Design)	\$20,000	10									
Library Addition & Renovation Fundraising Consultant - Plan A	\$180,000	10									
Library Addition & Renovation Fundraising Consultant - Plan A	\$222,750	6									
Library Addition & Renovation Fundraising Campaign Assistance	\$138,400	6									
Library Addition & Renovation (Prelim Design/Schematic) - Dattner	\$310,000	6									
Library Addition & Renovation (Final Design, Bid Docs) - Dattner	\$840,000	6									
Library Addition & Renovation Additional Design Services	\$182,000	6									
Library Addition & Renovation - Survey	\$8,040	6									
Library Addition & Renovation - Abatement Design	\$10,950	6									
Library Addition & Renovation - ICC Plan Review	\$9,800	6									
Library Addition & Renovation Construction	\$4,260,070	6	\$0	\$500,000							
Library Addition & Reno Construction (1)	\$9,900,000	2									
Library Addition & Renovation (Const - Children's Room) (2)	\$135,000	4	\$0	\$208,100							
Library Addition & Renovation (Const)	\$55,000	10	\$0	\$1,020,000							
Library Addition & Renovation Subsurface and Structural Investigation	\$77,000	6									
Library Addition & Renovation - Bonding Expenses	\$64,340	6									
Library Addition & Renovation (Construction Admin/ Architect)	\$574,000	6									
Library Addition & Renovation (Const Mgmt)	\$583,000	6									
Library Addition & Renovation (Special Insp & Monitor, Steel and Concrete)	\$100,800	6									
Supply Field - 2nd floor (Prelim Design)	\$9,500	10									
Supply Field - 2nd Floor (Final Design/Const Admin)	\$59,500	1									
Supply Field - 2nd Floor (Const)	\$212,826	1									
Supply Field - 2nd Floor (Const)	\$500,000	5									
Library Addition & Renovation - Moving Svcs	\$118,800	6									
<b>Total Administration</b>	<b>\$18,571,776</b>		<b>\$0</b>	<b>\$1,728,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(1) No Village bond funding to be spent unless Library funding provided consistent with terms and conditions of the 12/13/16 bond authorization resolution, as amended via Village Board Resolution dated 02/13/18.

(2) Library Children's Fund Endowment

2019/2020  
**SCARSDALE PUBLIC LIBRARY**  
**CAPITAL PLAN**

SOURCE OF FUNDING									
1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Bal.	4 Special Reserves	5 Grants					
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance					

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 15/16, 16/17 & 17/18	SOURCE OF FUNDING 2019/20	ADOPTED		EST / MOD	2018/19	ADOPTED		2020/21	2021/22	2022/23
			2018/19	2019/20			2019/20	2019/20			

**EQUIPMENT**

Westlynx System Upgrade	\$41,000	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>Total Equipment</b>	<b>\$41,000</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

**PUBLIC BUILDINGS**

Rooftop Heating & Cooling Unit (design)	\$19,500	1								
Rooftop Heating & Cooling Unit (Const.)	\$103,293	5								
Rooftop Heating & Cooling Unit (Const.)	\$109,642	3								
Rooftop Chiller Sound Partition	\$2,500	5								
Rooftop Chiller Sound Partition	\$5,100	3								
Library Roof Replacement Phase I (Preliminary Plan)	\$14,150	1								
Library Roof Replacement Phase I	\$79,000	3								
<b>Total Public Buildings</b>	<b>\$333,185</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**STORM DRAINAGE**

Library Roof Retention/Rain Gardens (Design & Construction Management)	\$27,910	5								
Library Roof Retention/Rain Gardens Const. (Village Share) (1)	\$38,954	1								
Library Roof Retention/Rain Gardens (Const)	\$160,182	5								
<b>Total Storm Drainage</b>	<b>\$227,046</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

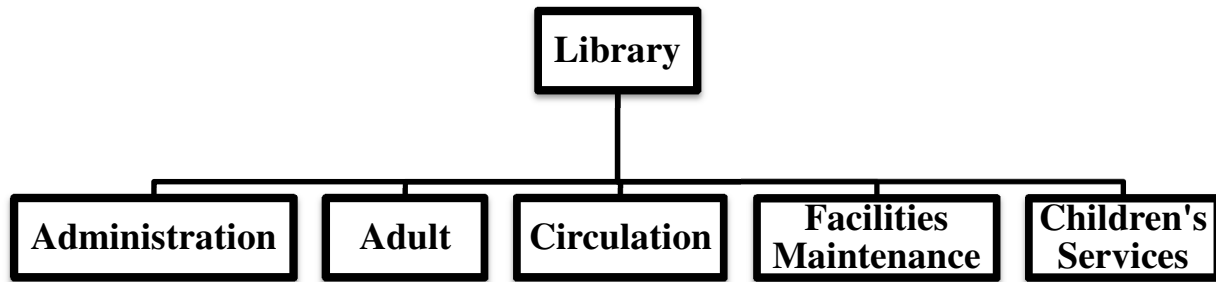
**LAND IMPROVEMENTS**

Parking Lot Repaving	\$65,000	10								
Library Pond Park Improve Phase III	\$35,000	4								
<b>Total Land Improvements</b>	<b>\$100,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(1) Village Share \$26,100 cash and \$32,500 in-kind services

# LIBRARY

FY 2019-2020



The Scarsdale Public Library's mission is to serve a central role in the cultural and intellectual life of the community and to encourage the joy of reading, the exploration of ideas and the pursuit of lifelong learning for children and adults. This is accomplished by purchasing print and electronic books, magazines, music, films, audio books and online resources; providing accurate and timely information in person, by telephone and email; gathering and preserving local history information; presenting programs that appeal to all ages and interests. The Library sponsors a wide variety of cultural events throughout the year including book discussions, films, lectures, concerts, and author appearances. The Library collaborates with local organizations and institutions such as the Scarsdale Historical Society, the Scarsdale Adult School, the League of Women Voters, the Scarsdale Chinese Association, Hoff-Barthelson Music School, JCC of Mid-Westchester, C.H.I.L.D., Scarsdale Schools and PT Council to better serve the community. Based on the most recent Westchester Library System member statistics, there were nearly 291,000 visits to the library last year; library users borrowed over 402,000 items, and once again, we had the highest per capita circulation in the county. Last year, Scarsdale residents downloaded over 21,000 ebooks. The Library consistently achieves a high level of service while maintaining a low per hour operating expense when compared to other libraries. The Library is a destination for computer use; in the last fiscal year, the public access computers were used nearly 18,000 times and the WiFi network supported over 42,000 sessions from users of laptops and other wireless devices. The Friends of the Scarsdale Library-funded Museum Pass Program continues to be popular. Exam Nights, when the Library stays open until 11 p.m. just for students studying for mid-term and final exams, continued to grow in popularity, with the June 2018 Exam Nights held in the high school library. Additional issues of the Scarsdale Inquirer and other historical materials were digitized and are accessible from the Library website. In mid-June 2018, the Library closed and moved operations to the Library Loft at Supply Field, opening there on July 5, 2018. A robust capital campaign, coupled with the issuance of the Bonds approved by resolution of the Village Board of Trustees on December 13, 2016, allowed the commencement of the Library Expansion and Renovation Project at 54 Olmsted Road in mid-August 2018. The Library Loft will continue to offer basic services during construction, with most programs for adults, teens and children hosted off-site.

## Department Summary

Library Fund	2016-17	2017-18	2018-19	2018-19	2019-20
Library Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	1,252,114	1,239,115	1,952,923	3,009,100	1,925,035
Adult	740,798	679,219	491,942	499,986	660,227
Children's Services	463,357	446,138	416,219	420,636	456,973
Circulation	614,235	626,729	467,121	436,903	442,403
Facilities Maintenance	357,754	357,749	310,120	252,657	251,687
<b>Department Total</b>	<b>3,428,258</b>	<b>3,348,950</b>	<b>3,638,325</b>	<b>4,619,282</b>	<b>3,736,325</b>

<b>Expenditure Categories</b>					
Personal Services	1,913,279	1,912,417	1,578,604	1,524,848	1,820,167
Equipment	3,475	82	2,000	2,000	2,000
Books & Periodicals	257,425	187,682	150,000	150,000	180,000
Other	309,974	293,459	233,269	225,969	255,413
Special	6,401	6,158	732,390	732,208	524,632
Benefits	932,574	944,022	936,932	959,127	948,983
Transfer	5,130	5,130	5,130	1,025,130	5,130
<b>Department Total</b>	<b>3,428,258</b>	<b>3,348,950</b>	<b>3,638,325</b>	<b>4,619,282</b>	<b>3,736,325</b>

2018-2019 Estimated/Modified includes planned use of fund balance of \$1,020,000 for transfer to Library Capital

## Position Summary

DEPARTMENT Library Services

DIVISIONS	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Library Director	1	146,237	1	146,237	1	146,237	1	146,237
Asst Library Director	1	100,000	1	-	1	100,000	1	100,000
Administrative Assistant	1	107,741	1	107,741	1	107,741	1	107,741
Staff Assistant	1	70,000	1	-	1	70,000	1	35,000
Temporary Admin				4,000	-	-	-	4,000
Unused Vac/Longevity				4,157				5,312
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>262,135</b>	<b>4</b>		<b>4</b>	<b>398,290</b>
<b>Adult</b>								
Librarian III	1	102,348	1	102,348	1	105,671	1	105,671
Librarian II	1	91,279	1	91,279	1	91,279	1	91,279
Librarian II	1	91,279	1	87,735	1	91,279	1	91,279
Librarian II	1	68,019	1	-	1	68,019	1	34,010
Librarian I	1	80,136	1	78,564	1	80,136	1	80,136
Librarian I	1	59,105	1	-	1	59,105	1	29,553
Library Assistant				-	1	52,560	1	26,280
Temporaries				13,460				55,919
Unused Vac/Longevity				3,600				3,600
<b>Sub-total</b>	<b>6</b>		<b>6</b>	<b>376,986</b>	<b>7</b>		<b>7</b>	<b>517,727</b>
<b>Children's Services</b>								
Librarian III	1	105,671	1	105,671	1	105,671	1	105,671
Librarian II	2	91,279	2	182,558	2	91,279	2	182,558
Librarian II	1	76,750	1	76,750	1	79,650	1	79,650
Temporaries				6,417				23,262
Unused Vac/Longevity				7,240				5,832
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>378,636</b>	<b>4</b>		<b>4</b>	<b>396,973</b>

## Position Summary

DEPARTMENT Library Services (Continued)

DIVISIONS	2018-19 Modified Salaries				2019-20 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Circulation</b>								
Principal Clerk	1	71,343	1	71,343	1	71,343	1	71,343
Senior Library Clerk	4	63,314	4	253,256	4	63,314	4	253,256
Senior Library Clerk	1	63,314	1	18,378	-	-	-	-
Library Clerk	1	55,113	1	55,113	1	55,113	1	55,113
Overtime				955				4,833
Temporaries				15,825				27,963
Unused Vac/Longevity				12,833				14,395
<b>Sub-total</b>	<b>7</b>		<b>7</b>	<b>427,703</b>	<b>6</b>		<b>6</b>	<b>426,903</b>
<b>Facilities Maintenance</b>								
Caretaker	1	63,075	1	63,075	1	63,314	1	63,314
Temporaries	-	-	-	9,159	-	-	-	11,960
Overtime				6,115				5,000
Unused Vac/Longevity				1,039				-
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>79,388</b>	<b>1</b>		<b>1</b>	<b>80,274</b>
<b>Department Total</b>	<b>22</b>		<b>22</b>	<b>1,524,848</b>	<b>22</b>		<b>22</b>	<b>1,820,167</b>

## Division Summary

Library Services Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	173,163	172,527	166,443	179,494	298,149
Benefits	932,573	944,022	936,932	959,127	948,983
Finance	28,905	3,844	5,000	4,000	39,000
Personnel	105,942	107,434	107,028	109,141	109,141
Contingent/MTA Tax	6,401	6,158	732,390	732,208	524,632
Transfer	5,130	5,130	5,130	1,025,130	5,130
<b>Division Total</b>	<b>1,252,114</b>	<b>1,239,115</b>	<b>1,952,923</b>	<b>3,009,100</b>	<b>1,925,035</b>
<b>Expenditure Categories</b>					
.100 Personal Services	276,131	257,452	257,971	262,135	398,290
.200 Equipment	3,475	82	2,000	2,000	2,000
.400 Other	28,403	26,271	18,500	28,500	46,000
.500 Special	6,401	6,158	732,390	732,208	524,632
.800 Benefits	932,574	944,022	936,932	959,127	948,983
.950 Transfer	5,130	5,130	5,130	1,025,130	5,130
<b>Division Total</b>	<b>1,252,114</b>	<b>1,239,115</b>	<b>1,952,923</b>	<b>3,009,100</b>	<b>1,925,035</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	3,475	82	2,000	2,000	2,000
<b>Division Total</b>	<b>3,475</b>	<b>82</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.435 Prof Business Exp	2,819	2,565	5,000	5,000	7,000
.454 Travel	78	913	3,000	3,000	3,000
.456 Equipment Rental	200	175	500	500	1,000
.485 Postage	18	505	-	-	-
.499 Contractual Expense	25,288	22,113	10,000	20,000	35,000
<b>Division Total</b>	<b>28,403</b>	<b>26,271</b>	<b>18,500</b>	<b>28,500</b>	<b>46,000</b>
<b><u>.500 A/C Breakdown</u></b>					
.1980.4 MTA Tax	6,401	6,158	5,367	5,185	6,189
.1990 Contingent Account	-	-	10,000	10,000	40,000
.1991 Contingent Account	-	-	717,023	717,023	478,443
<b>Division Total</b>	<b>6,401</b>	<b>6,158</b>	<b>732,390</b>	<b>732,208</b>	<b>524,632</b>
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement ERS	278,313	271,903	256,095	256,095	234,394
.9030 Social Security	144,141	138,920	120,763	116,651	139,243
.9040 Workers Compensation	18,551	20,963	22,850	22,850	24,907
.9045 Life Insurance	-	-	3,000	3,000	3,000
.9055 Dental Insurance	13,300	13,300	26,000	26,000	26,000
.9060 Health Insurance	478,269	498,936	508,224	534,531	521,439
<b>Division Total</b>	<b>932,574</b>	<b>944,022</b>	<b>936,932</b>	<b>959,127</b>	<b>948,983</b>
<b><u>.950 A/C Breakdown</u></b>					
.9550 Transfer to Capital	-	-	-	1,020,000	-
.9901 Municipal Svc Chg General	5,130	5,130	5,130	5,130	5,130
<b>Division Total</b>	<b>5,130</b>	<b>5,130</b>	<b>5,130</b>	<b>1,025,130</b>	<b>5,130</b>

## Division Summary

Library Services Adult	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Inventory Maintenance	20,545	15,809	-	1,460	5,750
Programs	9,487	6,422	5,000	5,000	11,000
Reference	710,766	656,988	486,942	493,526	643,477
Division Total	<u>740,798</u>	<u>679,219</u>	<u>491,942</u>	<u>499,986</u>	<u>660,227</u>
<b>Expenditure Categories</b>					
.100 Personal Services	520,338	507,679	369,542	376,986	517,727
.400 Other	220,460	171,540	122,400	123,000	142,500
Division Total	<u>740,798</u>	<u>679,219</u>	<u>491,942</u>	<u>499,986</u>	<u>660,227</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,038	1,477	1,000	1,000	3,000
.425 Books & Periodicals	203,472	160,985	115,000	115,000	130,000
.434 Library Supplies	5,028	1,559	1,000	2,000	4,000
.459 Program Expenses	9,486	6,422	5,000	5,000	5,000
.482 Binding	436	1,097	400	-	500
Division Total	<u>220,460</u>	<u>171,540</u>	<u>122,400</u>	<u>123,000</u>	<u>142,500</u>

## Division Summary

Library Services Children's Services	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Inventory Maintenance	23,614	21,986	-	1,417	6,250
Programs	9,545	5,709	5,000	5,000	5,000
Reference	430,198	418,443	411,219	414,219	445,723
Division Total	<u>463,357</u>	<u>446,138</u>	<u>416,219</u>	<u>420,636</u>	<u>456,973</u>
<b>Expenditure Categories</b>					
.100 Personal Services	397,596	412,178	374,219	378,636	396,973
.400 Other	65,761	33,960	42,000	42,000	60,000
Division Total	<u>463,357</u>	<u>446,138</u>	<u>416,219</u>	<u>420,636</u>	<u>456,973</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	736	770	1,000	1,000	2,000
.425 Books & Periodicals	53,953	26,697	35,000	35,000	50,000
.434 Library Supplies	1,527	784	1,000	1,000	3,000
.459 Program Expenses	9,545	5,709	5,000	5,000	5,000
Division Total	<u>65,761</u>	<u>33,960</u>	<u>42,000</u>	<u>42,000</u>	<u>60,000</u>

## Division Summary

Library Services	2016-17	2017-18	2018-19	2018-19	2019-20
Circulation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Bibliographic Maintenance	50,240	50,413	-	7,619	-
Charge/Return Materials	563,995	576,316	467,121	429,284	442,403
<b>Division Total</b>	<b>614,235</b>	<b>626,729</b>	<b>467,121</b>	<b>436,903</b>	<b>442,403</b>
<b>Expenditure Categories</b>					
.100 Personal Services	597,576	612,282	458,621	427,703	426,903
.400 Other	16,659	14,447	8,500	9,200	15,500
<b>Division Total</b>	<b>614,235</b>	<b>626,729</b>	<b>467,121</b>	<b>436,903</b>	<b>442,403</b>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	3,168	1,918	1,000	1,000	2,000
.434 Library Supplies	7,980	4,819	5,000	5,000	9,000
.449 Miscellaneous Supplies	4,119	6,425	1,000	1,700	3,000
.485 Postage	1,392	1,285	1,500	1,500	1,500
<b>Division Total</b>	<b>16,659</b>	<b>14,447</b>	<b>8,500</b>	<b>9,200</b>	<b>15,500</b>

## Division Summary

Library Services Facilities Maintenance	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Building Operation	309,067	310,491	253,111	241,059	235,727
Cleaning	46,100	44,282	57,009	10,198	11,960
Grounds Maintenance	2,587	2,976	-	1,400	4,000
Division Total	<u>357,754</u>	<u>357,749</u>	<u>310,120</u>	<u>252,657</u>	<u>251,687</u>
<b>Expenditure Categories</b>					
.100 Personal Services	121,638	122,826	118,251	79,388	80,274
.400 Other	236,116	234,923	191,869	173,269	171,413
Division Total	<u>357,754</u>	<u>357,749</u>	<u>310,120</u>	<u>252,657</u>	<u>251,687</u>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	76,136	86,356	60,000	60,000	60,000
.414 Maint Supplies	8,181	6,119	4,000	4,000	9,000
.451 General Liability Insurance	10,832	11,699	12,869	12,869	14,413
.460 Repairs to Equipment	188	201	2,000	2,000	2,000
.461 Repairs to Buildings	7,897	4,523	1,000	1,000	2,000
.483 Care of Grounds	2,587	2,976	-	1,400	4,000
.484 System Maint Westlynx	107,079	105,956	102,000	90,000	70,000
.499 Contractual Expense	23,216	17,093	10,000	2,000	10,000
Division Total	<u>236,116</u>	<u>234,923</u>	<u>191,869</u>	<u>173,269</u>	<u>171,413</u>

## Revenue Summary

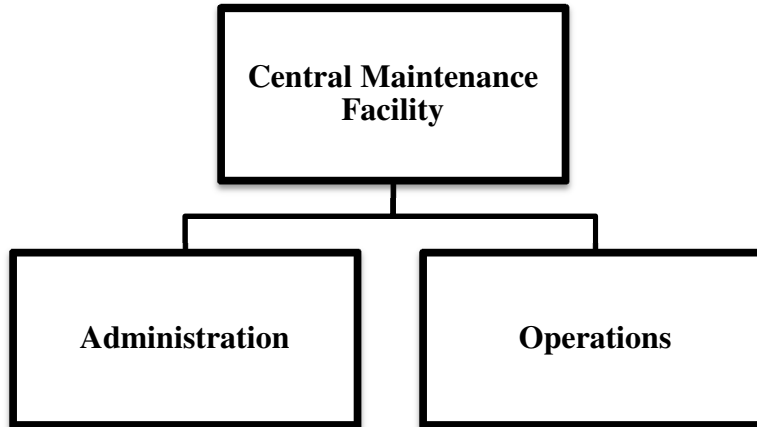
Library Fund	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Departmental Income					
2082.0 Library Charges & Fines	41,100	35,414	20,000	15,000	15,000
Departmental Income	<u>41,100</u>	<u>35,414</u>	<u>20,000</u>	<u>15,000</u>	<u>15,000</u>
Use of Money and Property					
2401.0 Interest Earnings	598	4,541	2,000	5,000	5,000
2410.0 Rental of Real Property	10,432	8,300	-	50	-
Use of Money and Property	<u>11,030</u>	<u>12,841</u>	<u>2,000</u>	<u>5,050</u>	<u>5,000</u>
Sale of Property, Other					
2655.0 Minor Sales	215	245	-	-	-
Sale of Property, Other	<u>215</u>	<u>245</u>	<u>-</u>	<u>-</u>	<u>-</u>
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	5	2	-	183	-
2760.2 West Lib Sys Direct Use	-	-	-	-	-
2770.0 Other Unclassified	14,168	6,579	5,000	9,000	5,000
2770.01 Health Ins Reimbursement	12,604	14,197	11,000	11,000	11,000
Misc Local Sources	<u>26,777</u>	<u>20,778</u>	<u>16,000</u>	<u>20,183</u>	<u>16,000</u>
State Aid					
2760.1 West Lib Sys State Aid	7,003	7,007	6,000	7,000	6,000
3840.10 State Aid Library	-	-	-	-	-
4840.0 Federal Aid Library	-	-	-	-	-
State Aid	<u>7,003</u>	<u>7,007</u>	<u>6,000</u>	<u>7,000</u>	<u>6,000</u>
Interfund Transfers					
2810.0 From General Fund	3,790,544	3,594,325	3,594,325	3,594,325	3,694,325
2838.0 From Gift Fund	-	-	-	-	-
Interfund Transfers	<u>3,790,544</u>	<u>3,594,325</u>	<u>3,594,325</u>	<u>3,594,325</u>	<u>3,694,325</u>
<b>Library Fund Revenues</b>	<u><u>3,876,669</u></u>	<u><u>3,670,610</u></u>	<u><u>3,638,325</u></u>	<u><u>3,641,558</u></u>	<u><u>3,736,325</u></u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(448,411)	(321,660)	-	977,724	-
Other Financing Sources	<u>(448,411)</u>	<u>(321,660)</u>	<u>-</u>	<u>977,724</u>	<u>-</u>
<b>Library Fund</b>	<u><u>3,428,258</u></u>	<u><u>3,348,950</u></u>	<u><u>3,638,325</u></u>	<u><u>4,619,282</u></u>	<u><u>3,736,325</u></u>

# INTERNAL SERVICE FUND

## CENTRAL MAINTENANCE FACILITY

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FY 2019 - 2020



The Central Maintenance Garage (“Garage”) provides preventive maintenance and repairs for all vehicles and equipment owned by the Village and the Scarsdale Union Free School District. The personnel at the Garage maintains and updates the fleet management plan which includes all vehicles and equipment from all departments. Surplus vehicles are auctioned annually as a key element in maintaining a reliable and stable fleet. Also, automotive parts purchases are managed prudently and currently purchased from State and County contracts and US purchasing alliances. In addition, when applicable, certain mechanical repairs are completed in-house rather than sent to outside contractors resulting in savings. Replacing the rolling stock according to a pre-determined schedule is an important component of the Garage operation. Deferring the replacement schedule increases the resources (parts & labor) necessary to maintain the fleet. The Village has been successful in maintaining the aging fleet without increases in current staffing levels.

The inventory consists of the Village fleet of trucks, vehicles and all construction and ancillary equipment, totaling 211 pieces of rolling stock. The inventory also includes the School District buses and ancillary equipment totaling approximately 170 pieces of rolling stock. For 2018, the Department of Transportation pass rate for bus inspections was 98.9% (98.8% in 2017). There are a total of 13 full time equivalents of which 5.3 are assigned and funded by the Scarsdale Union Free School District. Recently the Village of Scarsdale did a cooperative purchase with the Scarsdale Union Free School District to purchase six horizontal portable lifts for heavy equipment.

## Department Summary

Internal Service Fund Central Garage	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Division Summary</b>					
Administration	1,462,989	1,536,410	1,543,016	1,511,496	1,577,242
Operations	1,775,817	1,807,735	1,764,437	1,846,425	1,802,576
<b>Department Total</b>	<b>3,238,806</b>	<b>3,344,145</b>	<b>3,307,453</b>	<b>3,357,921</b>	<b>3,379,818</b>
<b>Expenditure Categories</b>					
Personal Services	1,050,772	1,057,053	1,139,350	1,217,556	1,176,332
Equipment	-	8,416	15,000	15,000	15,000
Other	1,288,567	1,399,672	1,382,244	1,387,128	1,385,613
Special	3,426	3,531	3,874	3,874	4,000
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Benefits	869,541	848,973	740,485	707,863	772,373
Transfer	26,500	26,500	26,500	26,500	26,500
<b>Department Total</b>	<b>3,238,806</b>	<b>3,344,145</b>	<b>3,307,453</b>	<b>3,357,921</b>	<b>3,379,818</b>

## Position Summary

DEPARTMENT		2018-19 Modified Salaries			2019-20 Proposed Salaries			Total Salary
DIVISIONS	Central Garage	Authorized Positions	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
<b>Administration</b>								
Sr. Office Manager PW		1	1	59,160	1	1	61,583	61,583
Perfect Attendance				7,237				7,237
Unused Vac/Longevity				11,759				10,936
Uniform&Tool Allowance				7,975				9,000
<b>Sub-total</b>		<b>1</b>	<b>1</b>	<b>86,131</b>	<b>1</b>	<b>1</b>		<b>88,756</b>
<b>Operations</b>								
Lead Mechanic Foreman (Garage)		0.8	0.8	99,736	1	1	99,736	99,736
Lead Mechanic Foreman (Garage)		0.2	0.2	16,480				
Lead Mechanic Foreman (BOE)		1	1	99,736	1	1	99,736	99,736
Auto Mechanic (Sr.)		0.6	0.6	89,357	1	1	91,144	91,144
Auto Mechanic (Sr.)		0.4	0.4	36,073				
Auto Mechanic		4	4	342,124	4	4	87,241	348,964
Auto Mechanic		1	1	70,563	1	1	71,974	71,974
Asst Auto Mechanic		1	1	79,957	1	1	81,556	81,556
Asst Auto Mechanic		2	2	65,965	2	2	67,284	134,568
Automotive Mech Helper		1	1	20,192	1	1	45,898	45,898
Temporaries				14,000				14,000
Overtime				100,000				100,000
Compensated Absences				79,530				-
<b>Sub-total</b>		<b>12</b>	<b>12</b>	<b>1,131,425</b>	<b>12</b>	<b>12</b>		<b>1,087,576</b>
<b>Department Total</b>		<b>13</b>	<b>13</b>	<b>1,217,556</b>	<b>13</b>	<b>13</b>		<b>1,176,332</b>

## Division Summary

Central Garage Administration	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Administration	123,851	151,985	197,413	198,515	194,256
Benefits	869,541	848,973	740,485	707,863	772,373
Fuel	402,009	464,746	530,000	530,000	530,000
Special	41,088	44,206	48,618	48,618	54,113
Transfer	26,500	26,500	26,500	26,500	26,500
<b>Division Total</b>	<b>1,462,989</b>	<b>1,536,410</b>	<b>1,543,016</b>	<b>1,511,496</b>	<b>1,577,242</b>
<b>Expenditure Categories</b>					
.100 Personal Services	65,358	65,475	89,913	86,131	88,756
.400 Other	498,164	591,931	682,244	687,128	685,613
.500 Contingent	3,426	3,531	3,874	3,874	4,000
.600 Debt Service Principal	-	-	-	-	-
.700 Debt Service Interest	-	-	-	-	-
.800 Benefits	869,541	848,973	740,485	707,863	772,373
.950 Transfer	26,500	26,500	26,500	26,500	26,500
<b>Division Total</b>	<b>1,462,989</b>	<b>1,536,410</b>	<b>1,543,016</b>	<b>1,511,496</b>	<b>1,577,242</b>
<b>.400 A/C Breakdown</b>					
.411 Fuel, Light & Power	35,616	53,771	50,000	50,000	50,000
.412 Office Supplies	4,060	4,144	3,000	3,000	3,000
.421 Uniforms	3,367	3,311	4,000	4,000	4,000
.439 Fuel, Gasoline	220,052	250,336	280,000	280,000	280,000
.440 Fuel, Diesel	181,957	214,409	250,000	250,000	250,000
.451 Insurance	37,663	40,676	44,744	44,744	50,113
.453 Telephone	-	-	2,000	-	-
.454 Travel	425	773	2,500	2,500	2,500
.455 Travel (Local)	-	25	500	500	500
.461 Repairs to Buildings	3,626	17,774	20,000	26,884	20,000
.469 Printing & Forms	1,021	1,290	2,000	2,000	2,000
.496 Professional Development	-	-	3,500	3,500	3,500
.499 Contractual Expense	10,377	5,422	20,000	20,000	20,000
<b>Division Total</b>	<b>498,164</b>	<b>591,931</b>	<b>682,244</b>	<b>687,128</b>	<b>685,613</b>
<b>.500 A/C Breakdown</b>					
.1980.4 MTA Tax	3,426	3,531	3,874	3,874	4,000
.1990 Contingent Account	-	-	-	-	-
<b>Division Total</b>	<b>3,426</b>	<b>3,531</b>	<b>3,874</b>	<b>3,874</b>	<b>4,000</b>
<b>.600 A/C Breakdown</b>					
.9710 Serial Bonds	-	-	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>.700 A/C Breakdown</b>					
.9711 Interest on Serial Bonds	-	-	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>.800 A/C Breakdown</b>					
.9010 State Retirement-ERS	196,103	156,311	174,334	174,334	156,627
.9030 Social Security	77,649	76,279	87,160	87,160	89,989
.9040 Workers Compensation	68,713	80,042	84,634	84,634	95,098
.9055 Dental Insurance	5,625	11,250	13,100	13,100	13,100
.9060 Health Insurance	306,991	309,574	381,257	348,635	417,559
.9089 OPEB Expense	214,460	215,517	-	-	-
<b>Division Total</b>	<b>869,541</b>	<b>848,973</b>	<b>740,485</b>	<b>707,863</b>	<b>772,373</b>
<b>.950 A/C Breakdown</b>					
.9901 Municipal Svc Chg Gen	26,500	26,500	26,500	26,500	26,500
<b>Division Total</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>

## Division Summary

Central Garage Operations	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
<b>Cost Center Summary</b>					
Equipment	-	8,416	15,000	15,000	15,000
Preventive Maintenance	619,317	635,396	673,783	692,006	701,293
Emergency Repairs	829,607	823,412	720,616	736,129	717,750
Support	326,893	340,511	355,038	403,290	368,533
Division Total	<u>1,775,817</u>	<u>1,807,735</u>	<u>1,764,437</u>	<u>1,846,425</u>	<u>1,802,576</u>
<b>Expenditure Categories</b>					
.100 Personal Services	985,414	991,578	1,049,437	1,131,425	1,087,576
.200 Equipment	-	8,416	15,000	15,000	15,000
.400 Other	790,403	807,741	700,000	700,000	700,000
Division Total	<u>1,775,817</u>	<u>1,807,735</u>	<u>1,764,437</u>	<u>1,846,425</u>	<u>1,802,576</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	8,416	15,000	15,000	15,000
Division Total	<u>-</u>	<u>8,416</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.413 Auto Supplies	269,359	294,753	270,000	270,000	270,000
.414 Maint Supplies	37,941	35,752	24,000	24,000	24,000
.436 Radio Repairs	6,157	20,116	7,000	7,000	7,000
.441 Tires & Repairs	120,090	127,949	125,000	125,000	125,000
.442 Oil, Lubricants	23,095	26,824	24,000	24,000	24,000
.460-0 Repairs to Apparatus	-	79,011	45,000	45,000	45,000
.460 Repairs to Equipment	33,510	27,544	60,000	60,000	60,000
.462 Equipment Supplies	76,169	70,114	30,000	30,000	30,000
.464 Repairs to Cars, Trucks	224,082	125,678	115,000	115,000	115,000
Division Total	<u>790,403</u>	<u>807,741</u>	<u>700,000</u>	<u>700,000</u>	<u>700,000</u>

## Revenue Summary

Internal Svce Cen Garage	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 EST/MOD	2019-20 ADOPTED
Use of Money and Property					
2401.0 Interest Earnings	831	5,686	6,000	6,000	6,000
Use of Money and Property	<u>831</u>	<u>5,686</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
Misc Local Sources					
2680.1 Ins Recoveries Other	-	-	-	-	-
2701.1 Refund Prior Yr Appr Exp	611	-	-	-	-
2770.0 Other Unclassified	-	-	-	-	-
Misc Local Sources	<u>611</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Federal Aid					
4785.0 Disaster Assist Federal	-	-	-	-	-
Federal Aid	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Interfund Transfers					
2801.1 From General Fund	1,873,590	1,884,097	1,972,773	1,972,773	1,942,138
2801.3 From Water Fund	106,680	106,680	106,680	106,680	106,680
2801.9 From Board of Education	1,271,512	1,356,551	1,222,000	1,225,563	1,325,000
Interfund Transfers	<u>3,251,782</u>	<u>3,347,328</u>	<u>3,301,453</u>	<u>3,305,016</u>	<u>3,373,818</u>
<b>Internal Service Fund Revenues</b>	<u>3,253,224</u>	<u>3,353,014</u>	<u>3,307,453</u>	<u>3,311,016</u>	<u>3,379,818</u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(14,418)	(8,869)	-	46,905	-
Other Financing Sources	<u>(14,418)</u>	<u>(8,869)</u>	<u>-</u>	<u>46,905</u>	<u>-</u>
<b>Internal Service Fund</b>	<u>3,238,806</u>	<u>3,344,145</u>	<u>3,307,453</u>	<u>3,357,921</u>	<u>3,379,818</u>

# APPENDIX A1

## SUMMARY OF 2019-20 BUDGET BY FUNDS

	TOTAL	GENERAL FUND	CAPITAL PROJECTS	CAPITAL LIBRARY	PUBLIC LIBRARY	INT SVCE CEN GAR	ENTERPRISE	
							POOL	WATER
APPROPRIATIONS	82,034,626	58,025,449 (1)	8,440,037	10,000	3,736,325	3,379,818	1,029,139	7,413,858
Less:								
Non Prop Tax Revenue	40,568,611 (2)	15,795,011 (2)	8,380,037 (2)	10,000	3,736,325 (2)	3,379,818 (2)	930,570 (2)	8,336,850
Approp Fund Balance	258,577	1,023,000	60,000	0	0	0	98,569	(922,992)
<b>Amount To Be Raised By Taxes</b>	<b>41,162,284</b>	<b>41,207,438 (3)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Assessed Valuation (000)</b>		<b>8,884,761 (3)</b>						
<b>Property Tax Rate</b>		<b>\$4.63799</b>						

(1) Includes provision for estimated uncollectible taxes of \$200,000 (See Non-Departmental Special Items).

(2) Includes Interfund Transfers In.

(3) Net of \$45,154 in tax revenue based on increase in assessed value of \$10 million from first pass.

43) Assessed Value is subject to change which may affect the final property tax rate.

# APPENDIX A2

## 2019-20 NET BUDGETS BY TRANSFERS AND TAXES (WITH ANALYSIS OF INTERFUND TRANSFERS)

<u>Fund</u>	<u>Expenditures</u>	<u>Trans Out</u>	<u>Trans In</u>	<u>Net Exp</u>	<sup>(1)</sup> <u>Non Tx Rev</u>	<u>Net Taxes</u>	<u>Surplus</u>	<u>Total</u>
General	51,136,370	6,889,079	659,630	57,365,819	15,135,381	41,207,438	1,023,000	57,365,819
Capital Projects	8,440,037	0	1,351,702	7,088,335	7,114,335	(52,000)	26,000	7,088,335
Library Capital	10,000	0	10,000	0	(10,000)	10,000	0	0
Library	3,731,195	5,130	3,694,325	42,000	42,000	0	0	42,000
Swim Pool	974,489	54,650	0	1,029,139	1,029,139	(98,569)	98,569	1,029,139
Water	6,687,178	726,680	4,650	7,409,208	8,332,200	0	(922,992)	7,409,208
Central Garage	<u>3,353,318</u>	<u>26,500</u>	<u>3,373,818</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>
<b>Total</b>	<b><u>74,332,587</u></b>	<b><u>7,702,039</u></b>	<b><u>9,094,125</u></b>	<b><u>72,940,501</u></b>	<b><u>31,643,055</u></b>	<b><u>41,072,869</u></b>	<b><u>224,577</u></b>	<b><u>72,940,501</u></b>

(1) This figure anticipates non-local property tax revenue

# APPENDIX A3

## ESTIMATED YEAR-END FUND BALANCES FOR BUDGET PURPOSES

FUND	Balance 6/1/2018	Est Rev 2018-19	Est Exp 2018-19	Est Bal 5/31/2019	Approp 2019-20
General	8,204,163	58,076,086	58,714,983	7,565,266	1,023,000
Capital Projects	4,116,191 <u>52,000</u> (1)	5,729,831 <u>26,000</u> (2)	9,846,022	78,000	60,000
Library Capital	4,456,973	12,209,161	16,617,206	48,928	0
Public Library	1,426,018	3,641,558	4,619,282	448,294	0
Enterprise - Swim Pool	520,812 (3)	930,570	1,029,139	422,243	98,569
Enterprise - Water	(678,436) (3)	8,336,850	7,413,858	244,556	0
Internal Service (Gen Gar)	<u>(267,928)</u> (3)	<u>3,379,818</u>	<u>3,379,818</u>	<u>(267,928)</u>	0
	<u>17,829,793</u>	<u>92,329,874</u>	<u>101,620,308</u>	<u>8,539,359</u>	<u>1,181,569</u>

(1) Amount represents portion of 5/31/18 Capital Fund fund equity designated for 2018-19 fiscal year projects.

(2) A supplemental appropriation of up to \$500,000 will be appropriated from the year-end closeout if available in the form of a transfer from the General Fund to the Capital Fund.

(3) Amounts shown represent available cash surpluses; figures do not reflect retained earnings which includes fixed assets, depreciation, etc. recorded in Enterprise Fund and Internal Service Funds.

# APPENDIX A4

## SCHEDULE OF RESERVE BALANCES

	Balance 6/1/2018	Est Rev 2018-19	Est Exp 2018-19	Est Bal 5/31/2019	Approp 2018-19
1. Park Land Deposits (1)	755,515	5,426	66,831	694,110	0
2. Parking Fund Deposits (2)	39,029	0	0	39,029	0
3. Town of Scarsdale (3) as of 12/31/17	<u>1,103,840</u>	<u>492,000</u>	<u>492,000</u>	<u>1,103,840</u>	<u>0</u>
	<u>1,898,384</u>	<u>497,426</u>	<u>558,831</u>	<u>1,836,979</u>	<u>0</u>

1. The Park Land Deposit Fund was established pursuant to Section 7-730 of the Village Law and must be used exclusively for park, playground or recreation purposes including the acquisition of land.
2. The Parking Fund was established to account for the funds contributed primarily by commercial property owners in lieu of providing the necessary parking space required by the Planning Board.
3. The Town of Scarsdale maintains a fund balance which is segregated from the General Fund. Town funds have been transferred annually to the General Fund and the Capital Projects Fund to minimize real property tax increases. Estimated expenses include tax write offs re: the foreclosure list.

# APPENDIX A5

## ASSESSED VALUATION

### HISTORICAL DATA FOR TEN YEARS

FISCAL YEAR	ASSESSED VALUE	\$ Incr Yr/Yr	% Incr Yr/Yr
2009-10	\$143,033,701	\$534,290	0.37%
2010-2011	\$141,497,400	(\$1,536,301)	-1.07%
2011-2012	\$139,268,890	(\$2,228,510)	-1.57%
2012-2013	\$138,806,033	(\$462,857)	-0.33%
2013-2014	\$139,100,543	\$294,510	0.21%
2014-2015	\$139,882,165 \$8,096,242,081 *	\$781,622 N/A	0.56%
2015-2016	\$8,218,000,523 ** \$9,012,778,594 ***	\$121,758,442	1.50%
2016-2017	\$9,012,778,594 \$9,033,202,794 ***	\$794,778,071 \$20,424,200	0.23%
2017-2018	\$8,898,140,450	(\$114,638,144)	-1.27%
2018-2019	\$8,864,004,464	(\$34,135,986)	-0.38%
2019-2020	\$8,884,761,016	\$20,756,552	0.23%

\* Mathematical calculation using the 2013 New York State Equalization Rate of 1.73%

\*\* Subject to change from pending tax certioraris and small claims determinations.

\*\*\* Assessed Value at time of tax billing.

**Exemption Impact Report**

APPENDIX A6

Assessment Year: 2018

County: WESTCHESTER  
SWIS Code: 555000

Village Value Report

Town: SCARSDALE  
Gross Assessed Val: 9,830,815,085  
Uniform Percent of Value: 94.00

2018 Equalized Total Gross Assessed Value as of September 15, 2018 = 10,458,313,920

Exempt Code	Exemption Name / Description	Statutory Authority	# of Exempts	Total Equalized Value of Exempts	% of Value Exempted
12100	N.Y.S.	RPTL 404(1)	4	4,045,531	0.04
13100	CNTY OWNED	RPTL 406(1)	9	137,362,765	1.31
13350	MUNI GOVT	RPTL 406(1)	2	53,191	0.00
13510	TOWN CEMET	RPTL 446	1	1,010,638	0.01
13650	VIL W/CORP	RPTL 406(1)	124	241,914,787	2.31
13740	VILL PROP	RPTL 406(3)	1	3,191	0.00
13800	SCHOOL DIS	RPTL 408	9	309,893,617	2.96
14110	U S A	State L 54	1	5,744,680	0.05
14200	RPTL418	RPTL 418	9	22,340,425	0.21
18020	MIDA	RPTL 412-a & Gen Muny L 874	1	11,702,127	0.11
21600	RLG-CO.PRP	RPTL 462	9	17,438,085	0.17
25110	N/P RELIG	RPTL 420-a	28	139,732,978	1.34
25120	N/P EDUC	RPTL 420-a	1	13,404,255	0.13
25130	N/P CHARTY	RPTL 420-a	1	4,654,255	0.04
25230	N/P IMPROV	RPTL 420-a	2	3,085,106	0.03
25300	NP ORGNS	RPTL 420-b	2	16,276,595	0.16
26250	HIST SOC	RPTL 444 & NPCL 1408	1	1,037,234	0.01
41001	CHANGE IN LEVEL VET	RPTL 458	73	23,960,852	0.23
41120	WAR VET	RPTL 458-a	113	6,244,296	0.06
41130	COMBAT VET	RPTL 458-a	58	5,220,000	0.05
41140	DISABL VET	RPTL 458-a	11	1,660,265	0.02
41161	COLD WAR VET	RPTL 458-b	26	1,404,000	0.01
41400	CLERGY	RPTL 460	1	1,595	0.00
41730	AG DIS IND	Ag-Mkts L 306	9	6,994,813	0.07
41800	AGED-CTS	RPTL 467	27	10,472,161	0.10
	<b>Total Exemptions</b>		<b>523</b>	<b>985,657,442</b>	<b>9.42</b>

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Exempt values have been equalized using the Uniform Percentage of Value.

The Exempt amounts do not take in to consideration payments in lieu of taxes or other payments for municipal services.

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Exempt amount, if any, attributable to payments in lieu of taxes (PILOTS): \_\_\_\_\_

# APPENDIX A7

## CALCULATION OF TAX RATE

	(1) 2018-19 ADOPTED	(2) 2019-20 PROPOSED	(3) \$ Change COL 1 to 2	(4) % Change COL 1 to 2
<u>Appropriations</u>				
Expenditures	49,820,115	51,136,370	1,316,255	2.64%
Transfers	6,754,598	6,889,079	134,481	1.99%
Total Appropriations	<u>56,574,713</u>	<u>58,025,449</u>	<u>1,450,736</u>	2.56%
<u>Revenues &amp; Surplus</u>				
Real Property Taxes	40,052,403	41,207,438	1,155,035	2.88%
Other Revenues	15,531,176	15,840,165	308,989	1.99%
Use of Surplus	1,023,000	977,846	(45,154)	-4.41%
Total Revenues & Surplus	<u>56,606,579</u>	<u>58,025,449</u>	<u>1,418,870</u>	2.51%
Full Value	8,864,004,464	8,884,761,016	20,756,552	0.23%
Tax Rate (Per M AV)	4.518545	4.637991	0.1194	2.64%
	4.518545	4.637991	0.1194	2.64%
Village Taxes on \$1,515,000 A <sup>1</sup>	6,773.30	7,026.56	253.26	3.74%

# APPENDIX A8

## TAX RATE VS CONSUMER PRICE INDEX - TEN YEAR ANALYSIS

Fiscal Year	Village Tax Rate	Tax % Incr Yr to Yr	Tax \$ Incr Yr to Yr	CPI Index (1)	CPI % Incr Yr to Yr	Tax \$ Incr For Average AV/\$1000 (2)	CPI \$ Incr For Average AV/\$1000 (2)
2010-11	\$217.11	5.95%	\$12.19	236.8	0.42%	\$296.83	\$20.96
2011-12	\$229.09	5.52%	\$11.98	240.9	1.73%	\$287.22	\$91.46
2012-13	\$238.42	4.07%	\$9.33	247.7	2.82%	\$222.05	\$157.31
2013-14	\$249.86	4.80%	\$11.44	252.6	1.98%	\$271.70	\$114.95
2014-15	\$258.19	3.33%	\$8.33	256.8	1.66%	\$199.09	\$101.00
2014-15	\$4.4667			256.8			
2015-16	\$4.5124 \$4.1147	1.02%	\$0.0457	260.2	1.32%	\$63.93	\$82.47
2016-17	\$4.2570	3.46%	\$0.1423	260.6	0.15%	\$215.58	\$9.35
2017-18	\$4.4164	3.74%	\$0.1594	263.4	1.07%	\$239.90	\$68.28
2018-19	\$4.5154	2.24%	\$0.0990	269.6	2.35%	\$148.40	\$155.57
2019-20	\$4.6380	2.72%	\$0.1226	283.8	5.27%	\$185.74	\$360.51

(1) CPI = Consumer Price Index for the New York - Northeastern New Jersey Area for All Urban Consumers (1982-84 = 100). Westchester County is included in this area.

2015 Taxable AV (9/15/14)= \$1,515,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2016 Taxable AV (9/15/15)= \$1,505,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2017 Taxable AV (9/15/16)= \$1,499,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2018 Taxable AV (9/15/17)= \$1,499,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2019 Taxable AV (9/15/18)= \$1,515,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.

# APPENDIX A9

## GENERAL FUND APPROPRIATIONS SUMMARY - PERCENTAGE OF BUDGET ANALYSIS

BUDGET CATEGORY	2018-19	2019-20	% Total	% Total
	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
VILLAGE COURT	436,854	456,907	0.77%	0.79%
VILLAGE MANAGER	1,120,078	1,140,567	1.98%	1.97%
TREASURER	695,560	702,793	1.23%	1.21%
ASSESSOR	614,489	591,094	1.09%	1.02%
VILLAGE CLERK	259,430	257,675	0.46%	0.44%
VILLAGE ATTORNEY	520,305	604,794	0.92%	1.04%
HUMAN RESOURCES	292,378	265,924	0.52%	0.46%
INFORMATION TECHNOLOGY	709,913	719,260	1.25%	1.24%
PLANNING	227,534	230,563	0.40%	0.40%
PUBLIC WORKS	8,179,670	8,135,587	14.46%	14.02%
POLICE	7,148,111	7,192,322	12.63%	12.40%
FIRE	6,080,592	6,214,495	10.75%	10.71%
BUILDING & SAFETY INSPECTION	640,450	688,093	1.13%	1.19%
RECREATION	2,959,512	2,939,531	5.23%	5.07%
NON-DEPARTMENTAL	<u>26,689,837</u>	<u>27,885,844</u>	<u>47.18%</u>	<u>48.06%</u>
<b>TOTAL APPROPRIATIONS</b>	<u>56,574,713</u>	<u>58,025,449</u>	<u>100.00%</u>	<u>100.00%</u>

# APPENDIX A10

## SUMMARY - ALLOCATION OF EMPLOYEE BENEFITS - GENERAL FUND DEPARTMENTS (MEMO)

	2016-17 Actual	2017-18 Actual	2018-19 Adopted	2018-19 Estimated	2019-20 Proposed
<b>RETIREMENT</b>					
Police Department	1,238,621	1,338,115	1,356,829	1,295,037	1,419,585
Fire Department	1,190,047	1,285,640	1,303,620	1,244,252	1,363,915
Other Departments	1,390,070	1,536,457	1,535,633	1,499,250	1,519,820
<b>Total Retirement</b>	<b>3,818,738</b>	<b>4,160,212</b>	<b>4,196,082</b>	<b>4,038,539</b>	<b>4,303,320</b>
<b>SOCIAL SECURITY</b>					
Police Department	501,475	523,609	523,246	514,314	527,806
Fire Department	456,506	421,357	432,961	425,727	443,123
Highway Division	144,694	155,189	171,849	159,873	165,465
Sanitation Division	150,306	150,236	160,097	161,944	166,245
Other Depts/Divisions	407,239	442,790	561,752	618,529	619,039
<b>Total Social Security</b>	<b>1,660,220</b>	<b>1,693,181</b>	<b>1,849,905</b>	<b>1,880,387</b>	<b>1,921,678</b>
<b>WORKERS' COMPENSATION</b>					
Police Department	217,752	222,662	210,141	214,336	205,247
Fire Department	209,213	213,931	201,900	205,930	197,198
Highway Division	93,932	96,050	90,649	92,458	88,538
Sanitation Depivision	111,011	113,514	107,131	109,269	104,636
Other Depts/Divisions	288,202	294,701	278,129	283,680	267,625
<b>Total Worker's Comp</b>	<b>920,110</b>	<b>940,858</b>	<b>887,950</b>	<b>905,673</b>	<b>863,244</b>
<b>HEALTH INSURANCE</b>					
Police Department	1,679,392	1,854,659	2,033,699	2,004,298	2,159,253
Fire Department	1,613,533	1,781,928	1,953,946	1,925,698	2,074,576
Highway Depivision	724,443	800,049	877,282	864,599	931,442
Sanitation Division	856,160	945,513	1,036,788	1,021,799	1,100,795
Other Depts/Divisions	2,194,734	2,423,785	2,691,659	2,652,746	2,815,496
<b>Total Health Insurance</b>	<b>7,068,262</b>	<b>7,805,934</b>	<b>8,593,374</b>	<b>8,469,140</b>	<b>9,081,562</b>

# APPENDIX A11

## CALCULATION OF MUNICIPAL SERVICE CHARGES

Fund Charged	Fund Credited	Department Rendering Service	Salary/Other Amount	Benefits Amount	Total
Enterprise Swim Pool	General	Engineering	6,499	1,457	7,956
Enterprise Swim Pool	General	Facilities Maint	6,828	1,532	8,360
Enterprise Swim Pool	General	Highway	6,785	1,561	8,346
Enterprise Swim Pool	General	Recreation	6,146	1,371	7,517
Enterprise Swim Pool	General	Sanitation	<u>14,553</u>	<u>3,268</u>	<u>17,821</u>
			40,811	9,189	50,000
Enterprise Swim Pool	Water	Water	<u>3,720</u>	<u>930</u>	<u>4,650</u>
			<u>44,531</u>	<u>10,119</u>	<u>54,650</u>
Enterprise Water	General	Village Manager	69,600	21,558	91,158
Enterprise Water	General	Village Manager	57,600	19,007	76,607
Enterprise Water	General	Village Attorney	60,000	18,600	78,600
Enterprise Water	General	Attorney fees water rates	100,000	0	100,000
Enterprise Water	General	Village Treasurer	86,371	21,460	107,831
Enterprise Water	General	Public Works Admin	37,805	11,720	49,525
Enterprise Water	General	Info Technology	<u>19,800</u>	<u>6,138</u>	<u>25,938</u>
			431,176	98,483	529,659
General	Water	Highway	-56,356	-17,470	-73,826
General	Water	Village Treas (Town)	<u>-5,216</u>	-1,617	<u>-6,833</u>
			<u>-61,572</u>	<u>-19,087</u>	<u>-80,659</u>
		Net Charges To Water Fund	<u>369,604</u>	<u>79,396</u>	<u>449,000</u>
Int Svce (Cen Gar)	General	Village Manager	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Village Treasurer	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Public Works Admin	9,481	2,864	12,345
Int Svce (Cen Gar)	General	Info Technology	<u>3,268</u>	<u>927</u>	<u>4,195</u>
			<u>20,409</u>	<u>6,091</u>	<u>26,500</u>
Capital Projects	General	Village Manager	19,834	5,951	0
Capital Projects	General	Engineering	39,395	11,820	0
Capital Projects	General	Facilities Maint	0	0	0
Capital Projects	General	Highway	<u>0</u>	<u>0</u>	<u>0</u>
			<u>59,229</u>	<u>17,771</u>	<u>0</u>
Public Library	General	Sanitation	<u>3,947</u>	<u>1,183</u>	<u>5,130</u>

# APPENDIX A12

## VILLAGE OF SCARSDALE STAFFING LEVELS FULL - TIME BUDGETED POSITIONS

<u>DEPARTMENT</u>	<u>2015-16 BUDGET</u>	<u>2016-17 BUDGET</u>	<u>2017-18 BUDGET</u>	<u>2018-19 BUDGET</u>	<u>2019-20 BUDGET</u>
Village Justice	4.0	4.0	4.0	4.0	4.0
Village Manager	8.0	8.0	7.0	7.0	7.0
Village Treasurer	6.0	6.0	6.0	6.0	6.0
Assessor	4.0	4.0	4.0	4.0	4.0
Village Clerk	2.5	2.5	2.5	2.5	2.5
Village Attorney	2.0	2.0	2.0	2.0	2.0
Human Resources	2.0	2.0	2.0	2.0	2.0
Information Technology	2.0	2.0	2.0	2.0	2.0
Planning	2.0	2.0	2.0	2.0	2.0
Public Works	66.0	66.0	67.0	67.0	66.0
Police Department	51.0	51.0	51.0	51.0	51.0
Fire Department	49.0	49.0	49.0	49.0	49.0
Building Inspection	7.0	7.0	7.0	7.0	7.0
Recreation Department	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>
Total General Fund	215.5	215.5	215.5	215.5	214.5
Swim Pool	0.5	0.5	0.5	0.5	0.5
Water Department	11.0	10.0	10.0	10.0	10.0
Central Garage	<u>6.7</u> *	<u>6.5</u> *	<u>6.7</u> *	<u>6.7</u> *	<u>7.7</u> *
	<u>233.7</u>	<u>232.5</u>	<u>232.7</u>	<u>232.7</u>	<u>232.7</u>

\* Number of employees assigned to Village operation.

# APPENDIX A13 - Page 1

## Summary Schedule of Debt Service

<b>General Fund (Existing Debt)</b>				<b>BAN &amp; EFC Debt</b>		<b>Proposed</b>	<b>Total Existing</b>	<b>Crane Berk- ley District &amp; Premium</b>	<b>Net Debt Service</b>	
Fiscal Yr	Principal	Interest	Total	EFC Bond			& Proposed			
				BAN P&I Est	P&I Est					
2019-20	1,447,446	865,544	2,312,990	308,610	89,591	0	2,711,191	(478,908)	2,232,283	
2020-21	1,629,130	651,066	2,280,196	0	88,924	0	2,369,120	(31,082)	2,338,038	
2021-22	1,676,961	591,437	2,268,398	0	88,168	0	2,356,566	(31,082)	2,325,484	
2022-23	1,718,381	533,906	2,252,287	0	87,340	0	2,339,627	(31,082)	2,308,545	
2023-24	1,770,625	466,304	2,236,929	0	86,452	0	2,323,381	(30,175)	2,293,206	
2024-25	1,726,388	397,355	2,123,743	0	90,512	0	2,214,255	0	2,214,255	
2025-26	859,188	334,448	1,193,636	0	89,405	0	1,283,041	0	1,283,041	
2026-27	875,022	310,153	1,185,175	0	88,199	0	1,273,374	0	1,273,374	
2027-28	902,823	276,703	1,179,526	0	86,922	0	1,266,448	0	1,266,448	
2028-29	785,738	246,772	1,032,510	0	90,556	0	1,123,066	0	1,123,066	
2029-30	720,623	221,704	942,327	0	89,052	0	1,031,379	0	1,031,379	
2030-31	742,208	199,825	942,033	0	87,504	0	1,029,537	0	1,029,537	
2031-32	763,794	176,908	940,702	0	90,904	0	1,031,606	0	1,031,606	
2032-33	787,487	152,945	940,432	0	89,174	0	1,029,606	0	1,029,606	
2033-34	815,524	126,970	942,494	0	87,411	0	1,029,905	0	1,029,905	
2034-35	843,559	98,401	941,960	0	90,777	0	1,032,737	0	1,032,737	
2036-36	867,253	68,092	935,345	0	88,852	0	1,024,197	0	1,024,197	
2036-37	897,397	36,430	933,827	0	91,891	0	1,025,718	0	1,025,718	
2037-38	200,301	16,361	216,662	0	0	0	216,662	0	216,662	
2038-39	<u>208,734</u>	<u>8,349</u>	<u>217,083</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>217,083</u>	<u>0</u>	<u>217,083</u>	
	<u>20,238,582</u>	<u>5,779,673</u>	<u>26,018,255</u>	<u>308,610</u>	<u>1,601,634</u>		<u>27,928,499</u>	<u>(602,329)</u>	<u>27,326,170</u>	
<b>(1) Debt (BANs)</b>				<b>(2) EFC Financing</b>				<b>(3) Bonds</b>		
Popham Road Bridge Final Pmt				South Fox Meadow Drainage Project						
300,000				1,390,000						
0				1,390,000						
300,000				Note: Payments on a 22 year EFC bond for the S. Fox Meadow Drainage Project with rates from 0.18% to 4.2025% from 2014-2015 to 5/1/2037						
Note 2: Popham Rd BAN at rate of 2.87%										
<b>Internal Service Fund</b>				<b>Enterprise Fund</b>						
<b>Central Maint Facility Bonds</b>				<b>Swim Pool Bonds</b>						
Fiscal Yr	Principal	Interest	Total	Principal	Interest	Total				
2013-14	0	0	0	0	0	0				
	0	0	0	0	0	0				

# APPENDIX A13 - page 2

## Summary Schedule of Debt Service

### Water Enterprise Fund Summary

<b>Water Fund (Existing Debt)</b>				<b>Proposed Debt (1) and (2)</b>		<b>Total Existing &amp; Proposed</b>
Fiscal Yr	Principal	Interest	Total	BAN P&I Est	Bond Premium	
2019-20	272,554	245,852	518,406	0	(67,852)	450,554
2020-21	300,870	208,753	509,623	0	0	509,623
2021-22	308,039	199,097	507,136	0	0	507,136
2022-23	316,619	189,244	505,863	0	0	505,863
2023-24	324,375	179,121	503,496	0	0	503,496
2024-25	333,612	168,601	502,213	0	0	502,213
2025-26	345,812	157,521	503,333	0	0	503,333
2026-27	354,978	146,022	501,000	0	0	501,000
2027-28	367,177	134,535	501,712	0	0	501,712
2028-29	319,262	123,865	443,127	0	0	443,127
2029-30	294,377	114,459	408,836	0	0	408,836
2030-31	302,792	105,588	408,380	0	0	408,380
2031-32	311,206	95,930	407,136	0	0	407,136
2032-33	322,513	85,945	408,458	0	0	408,458
2033-34	334,476	74,898	409,374	0	0	409,374
2034-35	346,441	62,133	408,574	0	0	408,574
2035-36	357,747	43,258	401,005	0	0	401,005
2036-37	372,603	38,617	411,220	0	0	411,220
2037-38	274,699	24,304	299,003	0	0	299,003
2038-39	286,266	11,451	297,717	0	0	297,717
<b>TOTAL</b>	<b><u>6,446,418</u></b>	<b><u>2,409,194</u></b>	<b><u>8,855,612</u></b>	<b><u>0</u></b>	<b><u>(67,852)</u></b>	<b><u>8,787,760</u></b>
<b>(1) Proposed Debt (BANs)</b>				<b>(2) Proposed Debt (Bonds)</b>		
0				0		
0				0		
0				0		

# APPENDIX A14

## PUBLIC IMPROVEMENT (SERIAL) BONDS, 2011 - \$1,000,000 FOR PUBLIC SAFETY BLDG IMPRV & EXP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2012-13	Sept 15	0	16,896.20			
	Mar 15	0	8,615.63		25,511.83	1,000,000
2013-14	Sept 15	80,000	8,615.62	1.000%		
	Mar 15	0	8,215.63		96,831.25	920,000
2014-15	Sept 15	85,000	8,215.62	1.000%		
	Mar 15	0	7,790.63		101,006.25	835,000
2015-16	Sept 15	85,000	7,790.62	1.000%		
	Mar 15	0	7,365.63		100,156.25	750,000
2016-17	Sept 15	85,000	7,365.62	1.250%		
	Mar 15	0	6,834.38		99,200.00	665,000
2017-18	Sept 15	90,000	6,834.37	1.500%		
	Mar 15	0	6,159.38		102,993.75	575,000
2018-19	Sept 15	90,000	6,159.37	2.000%		
	Mar 15	0	5,259.38		101,418.75	485,000
2019-20	Sept 15	95,000	5,259.37	2.000%		
	Mar 15	0	4,309.38		104,568.75	390,000
2020-21	Sept 15	95,000	4,309.37	2.000%		
	Mar 15	0	3,359.38		102,668.75	295,000
2021-22	Sept 15	95,000	3,359.37	2.125%		
	Mar 15	0	2,350.00		100,709.37	200,000
2022-23	Sept 15	100,000	2,350.00	2.250%		
	Mar 15	0	1,225.00		103,575.00	100,000
2023-24	Sept 15	100,000	1,225.00	2.450%		
		1,000,000	139,864.95		1,038,639.95	

# APPENDIX A15

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2014 - \$8,300,000 FOR FIRE STN #1 & REEVES NEWSOM PUMP STN

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2014-15	Jan 15	225,000	272,902.50	3.000%	497,902.50	8,075,000
	July 15	0	136,575.00			
2015-16	Jan 15	225,000	136,575.00	3.000%	498,150.00	7,850,000
	July 15	0	133,200.00			
2016-17	Jan 15	230,000	133,200.00	3.000%	496,400.00	7,620,000
	July 15	0	129,750.00			
2017-18	Jan 15	235,000	129,750.00	3.000%	494,500.00	7,385,000
	July 15	0	126,225.00			
2018-19	Jan 15	245,000	126,225.00	3.000%	497,450.00	7,140,000
	July 15	0	122,550.00			
2019-20	Jan 15	250,000	122,550.00	3.000%	495,100.00	6,890,000
	July 15	0	118,800.00			
2020-21	Jan 15	260,000	118,800.00	3.000%	497,600.00	6,630,000
	July 15	0	114,900.00			
2021-22	Jan 15	265,000	114,900.00	3.000%	494,800.00	6,365,000
	July 15	0	110,925.00			
2022-23	Jan 15	275,000	110,925.00	3.000%	496,850.00	6,090,000
	July 15	0	106,800.00			
2023-24	Jan 15	285,000	106,800.00	3.000%	498,600.00	5,805,000
	July 15	0	102,525.00			
2024-25	Jan 15	295,000	102,525.00	3.000%	500,050.00	5,510,000
	July 15	0	98,100.00			
2025-26	Jan 15	305,000	98,100.00	3.000%	501,200.00	5,205,000
	July 15	0	93,525.00			
2026-27	Jan 15	320,000	93,525.00	3.000%	507,050.00	4,885,000
	July 15	0	88,725.00			
2027-28	Jan 15	330,000	88,725.00	3.000%	507,450.00	4,555,000
	July 15	0	83,775.00			
2028-29	Jan 15	345,000	83,775.00	3.000%	512,550.00	4,210,000
	July 15	0	78,600.00			
2029-30	Jan 15	360,000	78,600.00	3.000%	517,200.00	3,850,000
	July 15	0	73,200.00			
2030-31	Jan 15	370,000	73,200.00	3.250%	516,400.00	3,480,000
	July 15	0	67,187.50			
2031-32	Jan 15	380,000	67,187.50	3.250%	514,375.00	3,100,000
	July 15	0	61,012.50			
2032-33	Jan 15	395,000	61,012.50	3.500%	517,025.00	2,705,000
	July 15	0	54,100.00			
2033-34	Jan 15	410,000	54,100.00	4.000%	518,200.00	2,295,000
	July 15	0	45,900.00			
2034-35	Jan 15	425,000	45,900.00	4.000%	516,800.00	1,870,000
	July 15	0	37,400.00			
2035-36	Jan 15	440,000	37,400.00	4.000%	514,800.00	1,430,000
	July 15	0	28,600.00			
2036-37	Jan 15	460,000	28,600.00	4.000%	517,200.00	970,000
	July 15	0	19,400.00			
2037-38	Jan 15	475,000	19,400.00	4.000%	513,800.00	495,000
	July 15	0	9,900.00			
2038-39	Jan 15	495,000	9,900.00	4.000%	514,800.00	0
		8,300,000	4,356,252.50			0

# APPENDIX A16

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

PUBLIC IMPROVEMENT REFUNDING (SERIAL) BONDS, 2015 - \$3,470,000 - SUPPLY FLD BLDG, ARDSLEY RD PUMP STATION

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2015-16	Sept 15	110,000	27,167.36	1.000%	137,167.36	3,360,000
	Mar 15	0	41,606.25			
2016-17	Sept 15	100,000	41,606.25	2.000%	141,606.25	3,260,000
	Mar 15	0	40,606.25			
2017-18	Sept 15	245,000	40,606.25	4.000%	285,606.25	3,015,000
	Mar 15	0	35,706.25			
2018-19	Sept 15	255,000	35,706.25	4.000%	290,706.25	2,760,000
	Mar 15	0	30,606.25			
2019-20	Sept 15	270,000	30,606.25	2.000%	300,606.25	2,490,000
	Mar 15	0	27,906.25			
2020-21	Sept 15	275,000	27,906.25	2.000%	302,906.25	2,215,000
	Mar 15	0	25,156.25			
2021-22	Sept 15	285,000	25,156.25	2.000%	310,156.25	1,930,000
	Mar 15	0	22,306.25			
2022-23	Sept 15	290,000	22,306.25	2.000%	312,306.25	1,640,000
	Mar 15	0	19,406.25			
2023-24	Sept 15	290,000	19,406.25	2.000%	309,406.25	1,350,000
	Mar 15	0	16,506.25			
2024-25	Sept 15	295,000	16,506.25	2.250%	311,506.25	1,055,000
	Mar 15	0	13,187.50			
2025-26	Sept 15	310,000	13,187.50	2.500%	323,187.50	745,000
	Mar 15	0	9,312.50			
2026-27	Sept 15	305,000	9,312.50	2.500%	314,312.50	440,000
	Mar 15	0	5,500.00			
2027-28	Sept 15	320,000	5,500.00	2.500%	325,500.00	120,000
	Mar 15	0	1,500.00			
2028-29	Sept 15	120,000	1,500.00	2.500%	121,500.00	0
		3,470,000	605,779.86	4,075,779.86		

# APPENDIX A17

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT REFUNDING (SERIAL) BONDS, 2016 - \$6,295,000 - PUBLIC SAFETY BUILDING

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2016-17	Dec 15	0	84,333.33	2.000%	84,333.33	
2017-18	June 15	690,000	115,000.00		805,000.00	5,605,000
	Dec 15	0	108,100.00	3.000%	108,100.00	
2018-19	June 15	705,000	108,100.00		802,525.00	4,900,000
	Dec 15	0	97,525.00	5.000%	97,525.00	
2019-20	June 15	740,000	97,525.00		819,025.00	4,160,000
	Dec 15	0	79,025.00	5.000%	79,025.00	
2020-21	June 15	775,000	79,025.00		834,650.00	3,385,000
	Dec 15	0	59,650.00	2.000%	59,650.00	
2021-22	June 15	805,000	59,650.00		856,600.00	2,580,000
	Dec 15	0	51,600.00	4.000%	51,600.00	
2022-23	June 15	825,000	51,600.00		860,100.00	1,755,000
	Dec 15	0	35,100.00	4.000%	35,100.00	
2023-24	June 15	860,000	35,100.00		877,900.00	895,000
	Dec 15	0	17,900.00	4.000%	17,900.00	
2024-25	June 15	895,000	17,900.00		912,900.00	0
		6,295,000	1,097,133.33		7,301,933.33	

# APPENDIX A18

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

PUBLIC IMPROVEMENT (SERIAL) BONDS, 2018 - \$11,400,000 FOR LIBRARY REHAB & ADDITION & ARDSLEY RD TANK ROOF

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End																																																																																																																																																																													
2019-20	Oct 15	365,000	441,571.18	3.000%	1,024,539.93	11,035,000																																																																																																																																																																													
	April 15	0	217,968.75				2020-21	Oct 15	525,000	217,968.75	3.000%	947,812.50	10,510,000	April 15	0	204,843.75	2021-22	Oct 15	535,000	204,843.75	3.000%	931,312.50	9,975,000	April 15	0	191,468.75	2022-23	Oct 15	545,000	191,468.75	3.000%	914,312.50	9,430,000	April 15	0	177,843.75	2023-24	Oct 15	560,000	177,843.75	3.000%	901,687.50	8,870,000	April 15	0	163,843.75	2024-25	Oct 15	575,000	163,843.76	3.000%	888,312.51	8,295,000	April 15	0	149,468.75	2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000	April 15	0	134,718.75	2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000
2020-21	Oct 15	525,000	217,968.75	3.000%	947,812.50	10,510,000																																																																																																																																																																													
	April 15	0	204,843.75				2021-22	Oct 15	535,000	204,843.75	3.000%	931,312.50	9,975,000	April 15	0	191,468.75	2022-23	Oct 15	545,000	191,468.75	3.000%	914,312.50	9,430,000	April 15	0	177,843.75	2023-24	Oct 15	560,000	177,843.75	3.000%	901,687.50	8,870,000	April 15	0	163,843.75	2024-25	Oct 15	575,000	163,843.76	3.000%	888,312.51	8,295,000	April 15	0	149,468.75	2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000	April 15	0	134,718.75	2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20							
2021-22	Oct 15	535,000	204,843.75	3.000%	931,312.50	9,975,000																																																																																																																																																																													
	April 15	0	191,468.75				2022-23	Oct 15	545,000	191,468.75	3.000%	914,312.50	9,430,000	April 15	0	177,843.75	2023-24	Oct 15	560,000	177,843.75	3.000%	901,687.50	8,870,000	April 15	0	163,843.75	2024-25	Oct 15	575,000	163,843.76	3.000%	888,312.51	8,295,000	April 15	0	149,468.75	2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000	April 15	0	134,718.75	2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																	
2022-23	Oct 15	545,000	191,468.75	3.000%	914,312.50	9,430,000																																																																																																																																																																													
	April 15	0	177,843.75				2023-24	Oct 15	560,000	177,843.75	3.000%	901,687.50	8,870,000	April 15	0	163,843.75	2024-25	Oct 15	575,000	163,843.76	3.000%	888,312.51	8,295,000	April 15	0	149,468.75	2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000	April 15	0	134,718.75	2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																											
2023-24	Oct 15	560,000	177,843.75	3.000%	901,687.50	8,870,000																																																																																																																																																																													
	April 15	0	163,843.75				2024-25	Oct 15	575,000	163,843.76	3.000%	888,312.51	8,295,000	April 15	0	149,468.75	2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000	April 15	0	134,718.75	2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																					
2024-25	Oct 15	575,000	163,843.76	3.000%	888,312.51	8,295,000																																																																																																																																																																													
	April 15	0	149,468.75				2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000	April 15	0	134,718.75	2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																															
2025-26	Oct 15	590,000	149,468.75	3.000%	874,187.50	7,705,000																																																																																																																																																																													
	April 15	0	134,718.75				2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000	April 15	0	119,593.75	2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																									
2026-27	Oct 15	605,000	134,718.75	3.000%	859,312.50	7,100,000																																																																																																																																																																													
	April 15	0	119,593.75				2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000	April 15	0	107,193.75	2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																			
2027-28	Oct 15	620,000	119,593.76	3.000%	846,787.51	6,480,000																																																																																																																																																																													
	April 15	0	107,193.75				2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000	April 15	0	94,393.75	2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																													
2028-29	Oct 15	640,000	107,193.75	3.000%	841,587.50	5,840,000																																																																																																																																																																													
	April 15	0	94,393.75				2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000	April 15	0	84,568.75	2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																							
2029-30	Oct 15	655,000	94,393.75	3.000%	833,962.50	5,185,000																																																																																																																																																																													
	April 15	0	84,568.75				2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000	April 15	0	74,443.75	2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																	
2030-31	Oct 15	675,000	84,568.75	3.000%	834,012.50	4,510,000																																																																																																																																																																													
	April 15	0	74,443.75				2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000	April 15	0	64,018.75	2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																											
2031-32	Oct 15	695,000	74,443.75	3.250%	833,462.50	3,815,000																																																																																																																																																																													
	April 15	0	64,018.75				2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000	April 15	0	52,846.87	2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																																					
2032-33	Oct 15	715,000	64,018.75	3.250%	831,865.62	3,100,000																																																																																																																																																																													
	April 15	0	52,846.87				2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000	April 15	0	40,821.87	2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																																															
2033-34	Oct 15	740,000	52,846.87	3.500%	833,668.74	2,360,000																																																																																																																																																																													
	April 15	0	40,821.87				2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000	April 15	0	27,912.50	2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																																																									
2034-35	Oct 15	765,000	40,821.89	4.000%	833,734.39	1,595,000																																																																																																																																																																													
	April 15	0	27,912.50				2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000	April 15	0	14,175.00	2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																																																																			
2035-36	Oct 15	785,000	27,912.50	4.000%	827,087.50	810,000																																																																																																																																																																													
	April 15	0	14,175.00				2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0	April 15	0	0.00			11,400,000	4,281,821.20		15,681,821.20																																																																																																																																																													
2036-37	Oct 15	810,000	14,175.00	4.000%	824,175.00	0																																																																																																																																																																													
	April 15	0	0.00						11,400,000	4,281,821.20		15,681,821.20																																																																																																																																																																							
		11,400,000	4,281,821.20		15,681,821.20																																																																																																																																																																														

# APPENDIX A19

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

NYS Environmental Facilities Corp. for South Fox Meadow Drainage Project \$1,640,000 long term financing dated July 2014

Fiscal Year	Due Date	Principal Amount	Coupon	Interest Amount	Gross Debt Service	Less Sub-sidy Credit	Annual Admin Fee	Semi-annual Net Debt service	Bonds O/S Fiscal Year End
2014-15	Nov 1	0		16,582.14	16,582.14	8,291.07	0.00	8,291.07	
	May 1	70,000	0.1815%	22,442.00	92,442.00	11,221.00	4,392.00	85,613.00	
2015-16	Nov 1	0		22,378.48	22,378.48	11,189.24		11,189.24	1,570,000
	May 1	60,000	0.3315%	22,378.48	82,378.48	11,189.24	3,774.00	74,963.24	
2016-17	Nov 1	0		22,279.02	22,279.02	11,139.51		11,139.51	1,510,000
	May 1	60,000	0.6215%	22,279.02	82,279.02	11,139.51	3,624.00	74,763.51	
2017-18	Nov 1	0		22,092.58	22,092.58	11,046.29		11,046.29	1,450,000
	May 1	60,000	0.9515%	22,092.58	82,092.58	11,046.29	3,474.00	74,520.29	
2018-19	Nov 1	0		21,807.12	21,807.12	10,903.56		10,903.56	1,390,000
	May 1	60,000	1.2615%	21,807.12	81,807.12	10,903.56	3,324.00	74,227.56	
2019-20	Nov 1	0		21,428.68	21,428.68	10,714.34		10,714.34	1,330,000
	May 1	65,000	1.5515%	21,428.68	86,428.68	10,714.34	3,162.00	78,876.34	
2020-21	Nov 1	0		20,924.44	20,924.44	10,462.22		10,462.22	1,265,000
	May 1	65,000	1.8215%	20,924.44	85,924.44	10,462.22	3,000.00	78,462.22	
2021-22	Nov 1	0		20,332.46	20,332.46	10,166.23		10,166.23	1,200,000
	May 1	65,000	2.0515%	20,332.46	85,332.46	10,166.23	2,836.00	78,002.23	
2022-23	Nov 1	0		19,665.72	19,665.72	9,832.86		9,832.86	1,135,000
	May 1	65,000	2.2315%	19,665.72	84,665.72	9,832.86	2,674.00	77,506.86	
2023-24	Nov 1	0		18,940.48	18,940.48	9,470.24		9,470.24	1,070,000
	May 1	65,000	2.3515%	18,940.48	83,940.48	9,470.24	2,512.00	76,982.24	
2024-25	Nov 1	0		18,176.24	18,176.24	9,088.12		9,088.12	1,005,000
	May 1	70,000	2.6665%	18,176.24	88,176.24	9,088.12	2,336.00	81,424.12	
2025-26	Nov 1	0		17,242.96	17,242.96	8,621.48		8,621.48	935,000
	May 1	70,000	2.9415%	17,242.96	87,242.96	8,621.48	2,162.00	80,783.48	
2026-27	Nov 1	0		16,213.44	16,213.44	8,106.72		8,106.72	865,000
	May 1	70,000	3.1535%	16,213.44	86,213.44	8,106.72	1,986.00	80,092.72	
2027-28	Nov 1	0		15,109.72	15,109.72	7,554.86		7,554.86	795,000
	May 1	70,000	3.3655%	15,109.72	85,109.72	7,554.86	1,812.00	79,366.86	
2028-29	Nov 1	0		13,931.78	13,931.78	6,965.89		6,965.89	725,000
	May 1	75,000	3.5075%	13,931.78	88,931.78	6,965.89	1,624.00	83,589.89	
2029-30	Nov 1	0		12,616.48	12,616.48	6,308.24		6,308.24	650,000
	May 1	75,000	3.6335%	12,616.48	87,616.48	6,308.24	1,436.00	82,744.24	
2030-31	May 1	0		11,253.92	11,253.92	5,626.96		5,626.96	575,000
	Nov 1	75,000	3.7335%	11,253.92	86,253.92	5,626.96	1,250.00	81,876.96	
2031-32	May 1	0		9,853.86	9,853.86	4,926.93		4,926.93	500,000
	Nov 1	80,000	3.8245%	9,853.86	89,853.86	4,926.93	1,050.00	85,976.93	
2032-33	May 1	0		8,324.06	8,324.06	4,162.03		4,162.03	420,000
	Nov 1	80,000	3.9075%	8,324.06	88,324.06	4,162.03	850.00	85,012.03	
2033-34	May 1	0		6,761.06	6,761.06	3,380.53		3,380.53	340,000
	Nov 1	80,000	3.5505%	6,761.06	86,761.06	3,380.53	650.00	84,030.53	
2034-35	May 1	0		5,340.86	5,340.86	2,670.43		2,670.43	260,000
	Nov 1	85,000	4.0315%	5,340.86	90,340.86	2,670.43	436.00	88,106.43	
2035-36	May 1	0		3,627.46	3,627.46	1,813.73		1,813.73	175,000
	Nov 1	85,000	4.0855%	3,627.46	88,627.46	1,813.73	224.00	87,037.73	
2036-37	May 1	0		1,891.12	1,891.12	945.56		945.56	90,000
	Nov 1	90,000	4.2025%	1,891.12	91,891.12	945.56		90,945.56	
		1,640,000		699,408.02	2,339,408.02	349,704.01	48,588.00	2,038,292.01	

Assumes full draw down of available funds

# APPENDIX A20

## Leaf Collection and Disposal Program Cost Analysis

	<u>2018-19 Budget</u>	<u>2018-19 Estimate</u>	<u>2019-20 Proposed</u>
<b>Personal Services</b>			
Full-time employees (1)	306,309	274,316	288,215
Temporary employees (2)	107,000	74,160	107,000
Overtime (3)	<u>65,000</u>	<u>61,659</u>	<u>65,000</u>
	478,309	410,135	460,215
<b>Equipment</b>			
Leaf vacuum parts (4)	55,000	55,000	55,000
Leaf machine (5)	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	85,000	85,000	85,000
<b>Supplemental Services</b>			
Hauling contract (6)	120,000	94,624	120,000
Other services (7)	<u>5,000</u>	<u>2,258</u>	<u>5,000</u>
	<u>125,000</u>	<u>96,882</u>	<u>125,000</u>
	<u>688,309</u>	<u>592,017</u>	<u>670,215</u>

(1) Highway employees are assigned to this program from approx. October 6 to December 19

(2) Temporaries are hired for the period October 14 to December 19.

(3) In fiscal year 18/19 - 3 Saturdays and Veteran's Day were worked. Typically only 4 overtime days are budgeted.

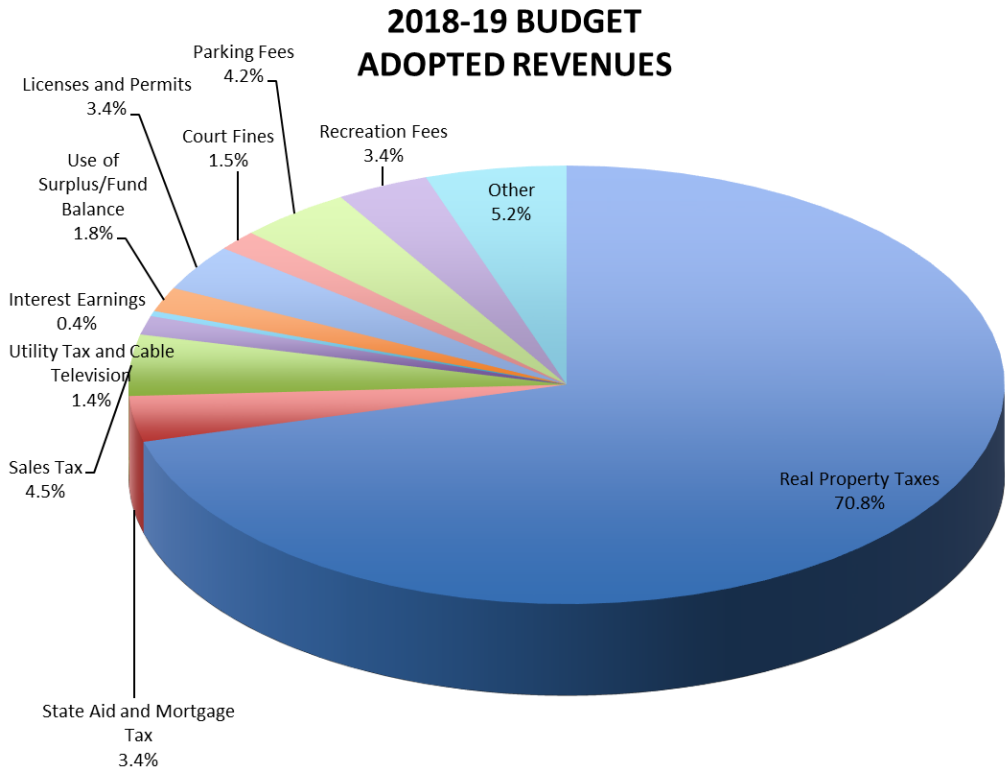
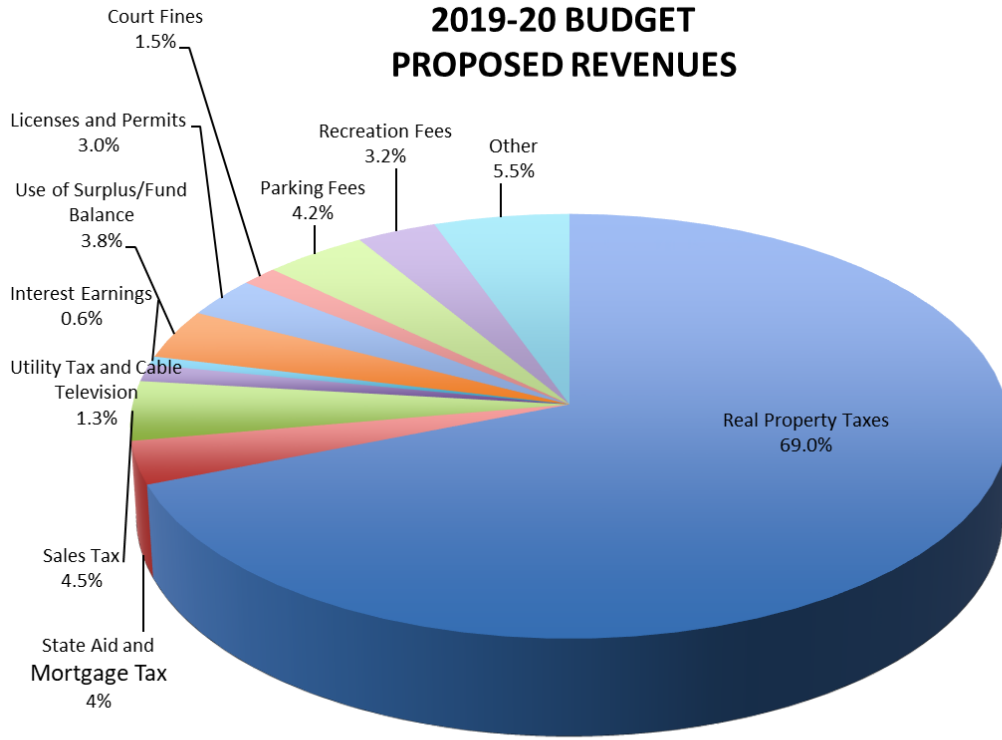
(4) Replacement parts for leaf vacuum machines.

(5) Annual purchase of one leaf vacuum machine or 4-5 metal leaf boxes.

(6) Intermunicipal agreement with Westchester County for hauling an estimated 5,000 tons @ \$17.08/ton. For fiscal Year 2018-2019 the tipping fee is anticipated to increase by 3-4% and rental of 6 dump trucks. FY 17/18 Rental & Misc. \$24,100 spent. Disposal 4,133 tons x \$17.08/ton = \$70,592.

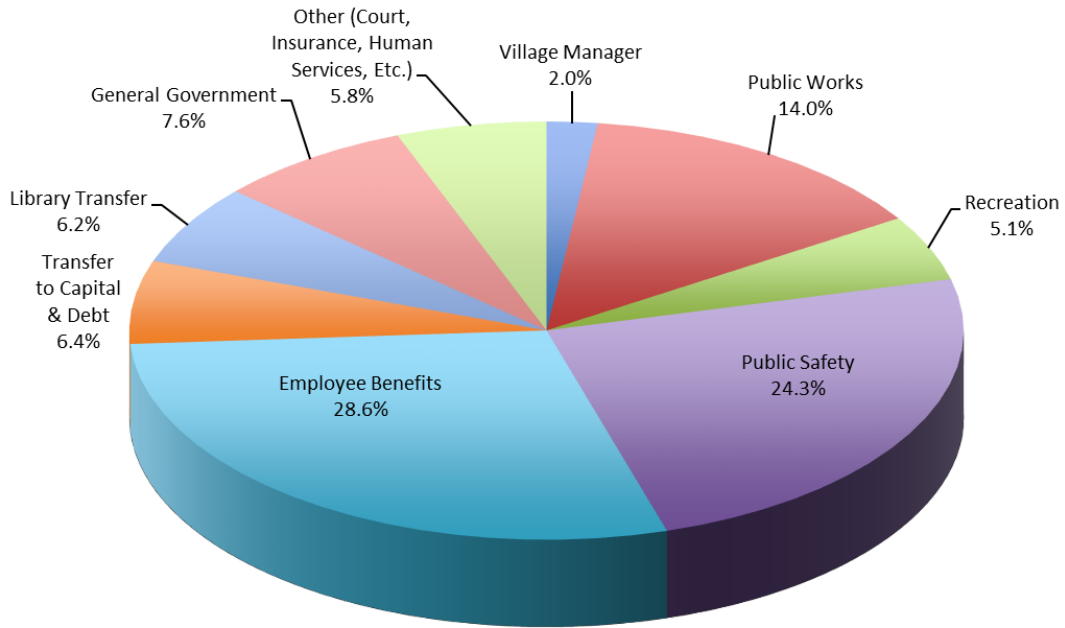
(7) Includes materials for leaf boxes, drug screening of temporary employees, tools and hardware, and rental of 4 dump trucks.

# APPENDIX A21 REVENUES PIE CHART ANALYSIS



# APPENDIX A22 APPROPRIATION PIE CHART ANALYSIS

## 2019-20 BUDGET PROPOSED APPROPRIATIONS



## 2018-19 BUDGET ADOPTED APPROPRIATIONS

