

# *Village of Scarsdale*

## *Adopted Budget Fiscal Year 2016-2017*



*Budget Officer  
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**March 18, 2016**

**Honorable Jonathan I. Mark and Trustees**  
*Village of Scarsdale*  
**Westchester County**  
**Scarsdale, New York**

## **RE: FY 2016-2017 TENTATIVE VILLAGE BUDGET**

Dear Mayor Mark and Trustees:

Pursuant to section 5-504 of the New York State General Municipal Law and in accordance with the New York State Village Law, the 2016-2017 Tentative Budget of the Village of Scarsdale was filed today and represents the tenth consecutive year where Village expenditures had to be restrained and our resources stretched to adequately keep pace with rising costs to maintain service levels. The 2016-2017 proposed budget maintains the level of services that residents have been accustomed to over the past decade. To do so required the Village Board to override the NYS property tax cap and consider a year-to-year increase in the tax levy of \$1,414,276, or 3.70%, for a total budget of \$55,464,539. The cap for 2016-2017 is set at 0.45%, or less than ½ of 1%, which is comprised of a CPI increase of 0.12% and a growth factor of 0.33%. In dollars, the 0.45% cap would have allowed for a maximum year-to-year increase in spending of only \$168,840; staying within the cap this year would have required a reduction in service levels and likely workforce. While the 2016-2017 cap is much lower than most in local government anticipated, rendering it untenable on its face, the Board had understood from the 2015-2016 budget discussions that continued adherence to the cap is unsustainable, having also recognized that staying within the cap for 2015-2016 would likely adversely impact the levy increase for 2016-2017. The Village Board's decision to stay within the cap for 2015-2016 weighed heavily on two factors: one, the cap allowance was 2.68%, allowing for a year to year spending increase of over \$1M dollars; and two, the opportunity for residents to obtain a tax rebate from New York State pursuant to the Governor's Tax Freeze Program.

This is the fifth budget under the tax levy cap and the State continues to refuse to address the pleas of municipal officials to amend the cap legislation, making it a hard 2% cap, while also providing the same advantages afforded school districts, specifically exemption of capital improvement projects and debt service payments from the cap calculation. In addition, the State continues to impose onerous unfunded mandates on local governments relative to: pension costs, which have increased over 100% over the past six years, currently at \$4,200,000; collective bargaining laws with labor unions including Police and Fire binding arbitration; and health insurance costs, which have increased 30% over the past three years, with the 2016-2017 budget expense at \$7,360,650. Additionally, new means for raising revenue for local governments have been rejected by NYS. These include: the reinstatement of unrestricted general revenue sharing or AIM funding to statutorily required per capita levels (this previous funding source of over \$1,000,000 is budgeted at \$186,589 for 2016-2017); increases in annual CHIPS funding for critical road resurfacing; and, reform of Gross Receipts Tax statutes to increase the percentage of utility gross revenues provided municipalities from 1% to 3%, while incorporating cellular phone revenue in the calculation which the State itself already collects. All of these dynamics create a very difficult situation for Scarsdale in our effort to remain an independent community capable of supporting our quality of life vision.

Additionally, the NYS property tax levy cap has severely limited the amount of revenue that can be raised by municipalities, while failing to address price and wage increases, and cost escalation for commodities, insurances and pension contributions. From 2008-2009, the adopted Village budgets have risen on average only 3.59% a year. The 2016-2017 tentative expenditures of \$55,464,539 represent a \$1,007,253 or 1.85% increase from the current year 2015-2016 adopted budget. Due to reductions or little growth in non-property tax revenues, including Village building permit fees, NYS state sales tax, mortgage tax and gross receipts tax, and the flatness of NYS aid along with the tremendous loss of interest income, a tax rate of approximately \$4.2666 per thousand dollars of assessed valuation is recommended. Compared to the \$4.1147 rate established in 2015-2016, it represents a 3.69% rate increase year to year. A Village homeowner whose home is assessed at the average Village-wide assessed value of \$1,515,000 would pay roughly \$6,465 in Village taxes in FY 2016-2017 representing a \$230 year-to-year increase. Village government taxes represent 18.25% of a Scarsdale homeowners total

property tax bill. The School District taxes comprise the majority of the tax bill at 63.5%, with the County of Westchester accounting for the balance of 18.25%.

The combination of lack of growth in non-property tax revenues and failure of the State Legislature to provide options for local governments to increase them has forced an overreliance on the property tax. This overreliance on the property tax, in conjunction with State mandates and “non-controllable” expenses, such as debt service, property value updates, assessment appeals, health care, workers compensation, other insurances and pension costs, are factors that make it extremely difficult to operate the government and manage revenues and control expenditures. Thus, year-to-year tax rate increases are inevitable.

It is important to emphasize that the total General Fund Budget for 2016-2017 will represent a nine year span (2008-2009 to 2015-2016) where the expenditures have only grown at an annual average of 3.59%. The increases and high costs for pension benefits, healthcare, wages and debt service cannot be sustained without reasonable increases in the Village non-property tax revenues, which are only increasing by \$212,840 or 1.35% in FY 2016-2017. In order to maintain the level of services to which the residents are accustomed, the only option is to tax ourselves at a greater rate. Alternatively, we must accept service level reductions. Appropriations (gross expenditures and transfers) for the 2016-2017 fiscal year are projected to be \$55,464,539, compared to \$54,457,276 adopted in 2015-2016, representing an increase of \$1,007,253 or 1.85%, though it is also \$759,288 less than the 2015-2016 expenditure increase of \$1,766,541, or 3.35% year-to-year. Minimizing the controllable expenses at this 1.85% level took a yeoman effort from the Village department heads, Budget Officer and Treasurer in light of the lack of non-property tax revenue growth and the planned decrease in the use of General Fund unassigned fund balance in 2016-2017. This use of fund balance strategy will be further explained later on in this message.

The budget identifies two major categories of expenditures, Departmental, representing the costs to operate the 14 Village departments, and Non-Departmental, which consists of three separate expense classifications – Human Services, Special Items, including employee benefits, and Transfers. Of the aforementioned \$1,007,253 in total expenditure increases, the Department expenditures accounted for \$581,154, or roughly 58% of the total. The increases were primarily reflected in the collective bargaining

unit negotiated wage and in-grade step increases for unionized personnel and certain operating expenses relative to telecommunications, parking, fuel, light and power, grounds maintenance and legal and auditing services. Non-Departmental items increased a total \$426,099 representing 42% of the total budget increases. Increases in the “non-controllable”, Non-Departmental items include a net of \$308,321 (4.51%) in transfers to the Library, Central Garage Internal Service Fund and Capital Budget, \$635,000 (9.44%) for health insurance, offset by decreases in workers compensation insurance claims and pension payments. The four items cited above account for 56% of the budget increase of \$1,007,253. It should be noted that the General Fund pension contribution of \$4,199,622 for 2016-2017 is down \$230,000, but only because it has increased 107% in the six years from FY 2010-2011 to FY 2015-2016. Pension costs are a burdensome obligation for the Village representing 15.51% of the payroll for general government employees and an even more astounding 24.4% of the Police and Fire payrolls. Future pension contributions and the management of the state pension fund are of great concern to the Village. In the six fiscal years spanning 2010-2011 to 2015-2016, the Village pension contribution has grown in adopted budgets from \$2,139,424 to a projected \$4,429,587, or an astronomical 107%. The Village budget is largely driven by the expense of salaries, health care, pensions, debt service and other employee benefits which amount to approximately 73.2% of total expenditures. Summaries of budgets for all funds of the Village appear in Appendices A1, A2 and A3.

If the Board of Trustees adopts this tentative budget as filed, a homeowner in Scarsdale, with an average assessed home value of \$1,515,000 will pay approximately an additional \$230 in 2016-2017 for Village government services. As previously noted, the Village tax bill will account for approximately 18.25% of the total property taxes paid by a resident in Scarsdale during calendar year 2016, while the balance is projected to be approximately 18.25 % for the County and approximately 63.5% for the School District.

A public hearing on the Tentative Village Budget will be held at the regular Board of Trustees meeting on April 12, 2016, at 8:00 p.m. Pursuant to New York State Village Law, the Final Budget must be adopted by May 1, 2016.

## **BUDGET FORMAT**

The Budget presentation has evolved over the years and was formatted and designed for the eventual introduction of performance-based measures that would be part of an employee performance program and a Village-wide Management System. In the last decade, the cumulative effect of small growth of expenditures, the essential freeze on the number of positions and the New York State property tax levy cap, now in its fifth year, is that the Village is straining to maintain its current level of services. Present workload, service requests and expectations necessitate a consistently high performance from all employees, with the overarching goal of this budget being to use the barest of resources with the maximum effort to maintain current departmental service levels. In short, nearly all efforts are concentrated in maintaining and delivering essential services to residents, such as police, fire, public works, recreation, building regulation, project management, assessment of property and the treatment and distribution of water. Support services are primarily focused on aiding the “line departments” and advancing the policy initiatives of the elected officials. The Village government cannot shrink any further and still be expected to maintain current service levels. Initiatives such as negotiation of performance measures, creating an online system for tracking progress, conducting monthly or quarterly meetings with department heads to discuss progress of performance and the integration of achieving performance goals with a management system that rewards the employee, require a level of management that cannot be implemented at this point. Everyone in the organization is a “hands-on” person, where all efforts are focused on maintaining the current level of services despite the decrease in the number of work years that has occurred in the last three decades. We are working more efficiently and using modern technology and equipment to operate both smarter and leaner.

The budget document was created to be easy to navigate and generally user friendly. Each departmental section includes a title page with quantitative and organizational data and certain milestones. Also included in the budget document are department summaries by expenditure category, number of positions, division and cost center expenditure breakdowns, prior year expenditure history, a debt service presentation and a benefit synopsis. The main funds are the General, Capital, Library, Central Maintenance Facility Internal Service, Water Enterprise and Pool Enterprise, which are

presented separately in the document with a wide range of supplemental information contained in the Appendices A-1 through A-23.

## **OVERVIEW**

### **1. Expenditures and Transfers**

a) **Personal Services salaries** are the largest category of expense, representing 42.0% of total expenditures and include salaries of all full-time, part-time and temporary employees, overtime and longevity payments pursuant to employee contract agreements and policies. Salaries combined with employee fringe benefits account for approximately 68.2% of the entire budget. The total General Fund appropriation for salaries in the 2016-2017 tentative budget is \$23,156,662, representing an increase of \$315,374, or 1.4% from the current year, adopted amount of \$22,841,248.

Salaries throughout the budget document are shown at current rates and, if a collective bargaining unit has settled a contract, at the negotiated amount for 2016-2017. Five of the seven labor unions have settled contracts for the fiscal year 2016-2017; Public Works Teamsters and Public Works Trades contracts are not settled. The Police Union (PBA), Firefighters (UFFA), Civil Servants Employee Association (CSEA) Clerical and Technical and CSEA Library and Teamsters School Crossing Guards are all in effect for the 2016-2017 budget year. Non Union employee salaries are not decided for 2016-2017.

Wage increases in the tentative budget are in the approximate range of 2% for all local government employees, which is slightly lower than other local governments. It is difficult to make salary comparisons with other local governments strictly based on wage settlements, as many other factors affect the costs for a community including magnitude of benefits, work hours, number of holidays, the amount of contribution to health care, the quality of the work place, longevity payments and the number of sick and vacation days.

This budget contains a contingency to make the necessary transfers to various departments as settlements are reached and salaries adjusted. As in past years, every effort is made to fund a portion of these increased costs through prudent vacancy management.

The following is a summary of the current status of employee contracts:

<u>BARGAINING UNIT</u>	<u>EXPIRES</u>	<u>STATUS</u>
Teamsters (School Guards)	5/31/19	In Effect
Teamsters (Public Works)	5/31/16	Negotiation Pending
Teamster Trades	5/31/16	Negotiation Pending
UFFA (Firefighters)	5/31/17	In Effect
CSEA (Library Staff)	5/31/19	In Effect
CSEA (Clerical & Technical)	5/31/18	In Effect
PBA (Police Officers)	5/31/18	In Effect

In the 2016-2017 tentative all funds budget there is a total of 232.5 funded positions or FTE's (full time equivalents). The General Fund represents 215.5, of these positions, a decrease from the 223 budgeted in 1994. A five year presentation of full-time funded positions is shown in Appendix A-12.

b) **Minor equipment and other expenses** in the Departmental expenditures are budgeted at \$5,789,160 representing a year-to-year increase of \$265,780. Included in this broad category of expense are small equipment items such as operational tools, as well as supplies, utilities, salt and sand for snow & ice control, maintenance of Village parks and playing fields, recreation costs, maintenance of buildings and equipment, solid waste disposal fees, leaf disposal costs, and other contractual services for assessment, auditing, legal and telecommunication services.

c) **Employee benefits** for most full-time Village personnel (excluding Water, Library, Pool and Central Maintenance) are accounted for in the General Fund Non-Departmental section of the budget document (page 72). Cost increases associated with social security, coverage for workers' compensation, unemployment, health/dental/life insurance, and compensated absences for 2016-2017 have substantially increased. Although workers' compensation insurance premiums increased \$59,000, or 8.4%, the amount of claims paid has decreased. This positive trend is a direct result of the Village's revamped risk management program, involving working with our insurance carrier on enhanced employee safety training programs, accident investigation, and aggressive case management and employee discipline when warranted. We hope to see these efforts result in lower premium costs in the near future. The pension contribution for 2016-2017 is \$4,199,622 and is the second year it has been reduced. However, in the last seven years including 2016-2017, the Village's

contribution to the State for pension has increased a whopping 96%. In 2010-2011 the contribution was \$2,139,424 and in 2016-2017 it is budgeted at \$4,199,622. Should the pension contribution in the future rise at past levels along with the large increases in insurances, a reduction in the work force may have to be considered. As stated, the budget amount for pension costs in the General Fund for 2016-2017 is \$4,199,622 and for all funds it is \$4,834,212. The employer contribution as a percentage of payroll is 15.5% for the employee retirement system and 24.4% for the Police and Fire retirement system.

It should also be noted that General Liability Insurance expenses decreased \$123,000 or 15.8%, as the Village recently rebid the coverage at a lower premium cost.

d) **Interfund items** The General Fund transfer to the Library for 2016-2017 is increased by \$59,580, or 1.60%. The total Village contribution to the Library Budget is \$3,790,544 and makes up 97.9% of all Library revenues. There is no application of Library Fund Balance in the 2016-2017 budget, which will likely be the case over the next few years as the Library Board pursues the implementation of its Strategic and Master Plans, which include the addition and renovation of the library building. The building improvements identified in the architect's July 2015 schematic design plan would increase the capacity of the Library to provide a broader range of rapidly evolving library services through multi-purpose community space, while maintaining popular traditional collections and programs. The Library and Village Boards are currently discussing funding sources, including the Library's ongoing fund raising effort, for the Library Board's proposed \$19.5M total project estimated cost, which also requires relocating library services to a temporary location during the estimated 24 months of construction. Embarking on a project of this magnitude necessitates the presence of a sufficient fund balance in the Library Fund to meet the demands of any resulting cost overruns and other unknown field conditions that may arise during construction. This will place a greater burden on the Village to increase its contribution to the Library in the years ahead.

There is also a \$1,873,590 transfer to the Internal Service Fund, which is a \$118,159, or 5.9%, decrease for the Village share of operating the Village Central Maintenance Facility. The decrease is mainly attributed to the reduction in the cost of fuel to operate the Village's fleet of vehicles. Approximately 37% of all expenses at the Central Facility are charged to the Scarsdale School System, which reimburses the Village pursuant to a

25-year cooperative agreement between the two governments benefiting all Village taxpayers.

A General Fund transfer to the Capital Budget is recommended at \$1,474,900, an increase of \$366,900 from the 2015-2016 appropriation of \$1,108,000. Based on the February 2016 sale of the foreclosed property at 3 Edgewood Road, the Village Board may be able to close the fiscal year with a gain from operations that will allow it to consider a supplemental appropriation during 2016-2017 through a General Fund transfer to the Capital Fund of approximately \$600,000. This funding would likely be used for road resurfacing and the purchase of highway equipment.

Including the transfer of General Fund cash, a variety of funding sources comprise the Capital Budget. These sources include; borrowing, use of Capital Fund balances, special reserves, grants, intra-agency transfers, current contributions, gifts and sewer rents, which, for 2016-2017, total \$7,661,600. Keep in mind that not all of this funding is secured, with the associated project often contingent on the Village Board approving a borrowing or the receipt of a grant. Of the \$3,007,000 in revenues derived from grants, \$2,025,000 have been awarded. Also, \$54,700 in special reserves, and the General Fund Transfer of \$1,474,900, which includes \$675,000 in Sewer Rent fees, will be available at the adoption of this budget. A separate Capital Budget for the Library was established for 2014-2015 as the Library embarked on the aforementioned multi-year fund raising effort to upgrade and expand the Library facilities. Capital improvements are discussed later in this message as is the Central Maintenance Facility.

e) **Debt service** for 2016-2017 includes appropriations for the payment of principal and interest on bonds and bans for various public improvements issued in 2002, 2007, 2009, 2011, 2012, 2014 and 2015. The Village will have approximately \$22.98 million in outstanding bonds in all funds which include original issues of \$1.5 million for the Supply Field Building; \$11.5 million for the Public Safety Building expansion; \$1.64 million for the South Fox Meadow Drainage Project; \$1.1 million for the property tax revaluation program; \$1.5 million for the Ardsley Road Pump Station; two issues for the Freightway Garage in the amount of \$2.92 million; \$2 million for the Christie Place property acquisition; \$1.5M for the Popham Road Bridge Replacement Project; \$3.5 million for Fire Station #1; and, \$4.8 million for the Reeves Newsom Pump Station. The annual debt service payment for 2016-2017 is \$2,227,779, which is a decrease of \$69,359, or 3.0%, from the 2015-2016 adopted budget. Debt

service has grown from \$1,078,744 in 2009-2010 by \$1,049,035, which represents a 1.06% increase. The General Government Capital Plan recommends the borrowing of \$2,545,000 in 2016-2017 for the Hutchinson River Drainage project (\$450,000), which will only move forward if Westchester County provides grant funding for the project and the City of New Rochelle and the Town of Eastchester provide local shares. Borrowing is also planned for the removal and replacement of an old underground heating oil tank at Village Hall at (\$175,000), rehabilitation of the Heathcote Road Bridge (\$1,500,000), replacement of the salt shed located at the Central Maintenance Garage at 25 Ramsey Road (\$250,000), and the Village's local share of the NYS grant for the Cayuga Pond Sheldrake River Flood Mitigation Project (\$350,000). Over the next five years, borrowing is also identified for the rehabilitation of the Freightway Garage (\$1,635,000), Fire Station #3 (\$1,125,000), and storm drainage in flood prone areas, (\$4,505,000). It is important to note that all projects identified in the Capital Plan do not make it to the funding phase and the Village Board will be careful not to overload the debt side of the ledger. The completed rehabilitation of the Reeves Newsom Pump Station at an estimated \$5,374,000 does not impact the General Fund debt service (Appendix A13), as the debt is fully supported through proceeds from the sale of water. The amount of Federal, State and County funding available in the next two years can have a positive impact and potentially offset the need to borrow. We have been more successful than other small governments in gaining these grants in recent years for stormwater (\$2,500,000 - South Fox Meadow and Sheldrake), transportation improvements (\$16,000,000 – Popham Road Bridge), and environmental and historic preservation (\$780,000-Library Rain Gardens, Wayside Cottage and Train Station Building). We will attempt to continue the proven successful strategy of using a blend of taxes, grant funding and special district revenues to reduce the amount of necessary borrowing and to position the Village favorably for making future long-term capital decisions. The Village Capital Plan may be seriously impacted by the policy in Albany to continue the existence of a 2% or less tax cap, as well as the effort to provide financial aid, grants and incentives for those municipalities that merge services and consolidate jurisdictions, provide for population diversity, housing integration and economic development creating new job opportunities. State grants may not be as accessible as in the past, since such actions would conflict with the Governor's efforts to reduce local aid, as well as the targeting of available State funds to financially at-risk communities identified as "distressed" by the State Comptroller. Such actions would have a very negative impact on Scarsdale

and similarly situated communities. The continued receipt of State and Federal grants is critical for the Village government to remain independent and continue to exercise self governance.

Approximately \$5.6 million of the existing outstanding debt of \$22.98 million is supported by revenues from the Water Enterprise Fund. As a result, only \$17.8 million of the outstanding debt is supported by the property tax. The Capital Budget and Plan through 2019-2020 is a conservative and prudent approach for managing municipal finances that has worked well for the Village over time and should be reviewed annually in terms of capital needs and the desire to maintain property tax stability. Although the Village continues to carry a bond rating of Aaa, the highest available to local governments, as last reviewed by Moody's in 2015, the Village debt rating continues to face uncertainty due a number of variables, including the State cap on the property tax levy, increased mandates from the State and Federal governments, the failure of the State legislature to provide non-property tax revenue options and the closer scrutiny of the rating agencies. The Village's attempt to maintain its local decision-making authority and independence as a self-governing entity will continue to face serious challenges over the next decade. The limited growth in our tax base, constraints on property tax levy increases, repercussions from unfriendly State and Federal policies and continued mandates from higher levels of government will all challenge the Village's effort to remain independent. In order to successfully manage this challenge, the Village must reconcile the demands for increased services from residents and the critical needs for the multi-million dollar capital improvements (roads, public safety building, library renovation and addition, storm sewers, modern fire apparatus, modernization of our three fire stations, building improvements, recreation facility improvements and the acquisition of more open space) with the amount of development and growth to be tolerated in the Village and the level of property taxes that is acceptable to residents.

## **2. Revenues**

The 2015-2016 revenue estimates from all sources other than real property taxes, including the application of fund balance, is \$17,010,263, a decrease of approximately \$364,160 from the \$17,374,423 adopted in 2015-2016. The imposition of the property tax levy cap makes non property tax revenue more critical in the overall revenue picture for the Village. The Village Board has agreed to apply a total of \$1,023,000 in fund balance in

this budget to limit the growth of the tax rate increase. Mortgage tax estimate has declined slightly from \$1,875,000 to \$1,800,000, representing a 31% decline from the 2006-2007 amount of \$2.6 million. Estimated revenue from interest earnings for 2016-2017 assumes an approximate effective annual yield of less than ½ %, which is at least 275-300 basis points lower than the 3.25% achieved in 2007-08. This decrease impacts the tax rate for 2016-2017. The actual revenue from interest income in 2007-2008 was \$1,151,195 and we can only estimate a mere \$55,000, for 2016-2017, an astounding 95.2% decrease.

In 1991, Westchester County, as required by law, began distributing sales tax revenue to towns, villages, schools, and cities within Westchester County that either cannot or have not enacted their own sales tax. The Village has received roughly \$41.7 million from sales tax revenues from fiscal years 1994-2015. The expected revenue of \$2.5M in 2015-2016 is short of the adopted amount of \$2,554,000. The 2016-2017 budget projects sales tax revenues to remain at the current year estimated figure of \$2.5M, resulting in a slight decrease of \$54,000 from the 2015-2016 adopted budget.

Refer to Pages 79 - 81 for the detail of all General Fund revenues and to Appendix A23 (pie chart) for a percentage breakdown of revenue by major category.

### **3. Assessed Valuation**

As of the March 18, 2016 filing date of this budget, the total 2015 taxable assessed valuation used in the calculation of the 2016 tax rate for the 2016-2017 budget is \$9,012,778,594. This Village-wide assessed value represents assessments at 100% of market value as posted on the September 2015 final assessment roll. In 2015, the number of grievances filed was 361. As of the filing of this tentative budget, a total of 25 small claims assessment review appeals (SCARS) and 139 tax certioraris (CERTS) are pending. Upon completion of the 2014 town-wide revaluation which ended with the filing of the June 1, 2014 tentative assessment roll, there were a total of 950 grievances subsequently filed. For basis of comparison, the number of tax appeals filed by residents in 2009 was 551; in 2010, 757; in 2011, 592; in 2012, 458 and in 2013 it was 234.

Please note that the total taxable assessed value of \$9,012,778,594, is the total value of all Village property as of the 2016-2017 budget filing date of

March 18, 2016. This total was used to set the tax rate for 2016-2017 and is subject to change from the remaining pending 2015 tax certioraris.

It must also be mentioned that the Village's 2016 revaluation update is well under way and progressing. The approximate \$154 million in assessed value reductions from the disposition of all 950 grievance filings, all 585 SCAR appeals and 1 CERT filing from the 2014 revaluation roll, represent a reduction in the approximate \$9B Village-wide assessed value of just 1.7%. Owing to substantial changes in market conditions since the posting of the 2014 revaluation assessment roll, all properties are being reviewed again for the June 1, 2016 revaluation to reflect those changes, as well as to perfect other assessments in areas that require additional review. Values resulting from the 2016 revaluation will be posted on the June 1, 2016 tentative assessment roll and will value all properties in the Village as of a July 1, 2015 effective valuation date, based on sales occurring from July 1, 2013- June 30, 2015. As a specialist consultant to the Assessor, the real estate valuation consulting firm of J.F. Ryan and Associates is working to analyze sales for the development of statistical valuation models that will be applied to all properties in order to generate value estimates for the June 1, 2016 assessment roll. Notices of assessment changes for all Village properties will be mailed to property owners on June 2, 2016 which is concurrent with the statutory June 1-21 grievance period for homeowners seeking to appeal their assessments. Prior to the filing of the June 1, 2016 tentative assessment roll, J.F. Ryan Associates will present a progress report at a public meeting that the Village Board will schedule this spring. The meeting will provide a status of the 2016 revaluation and answers to property owner questions.

To this point, the Village has invested over \$1.35 million in updating and defending the new assessed values since 2014 which had not been updated previously since 1969. The Village Board undertook this expensive, complex, time consuming, controversial and often confrontational project in the interest of improving fairness and equity in our property tax system. This was a major commitment that requires constant diligence on the part of the Assessor's Office to maintain an accurate inventory of property characteristics and current values based on market conditions. It also requires ongoing and periodic Village-wide updates all of the assessments, as warranted by ever-changing market conditions. We can expect to continue to expend additional funds in the future on these efforts, whether through in-house staff or consultants.

#### **4. Application of Surplus**

The 2016-2017 Tentative Budget recommends the application of \$1,023,000 of General Fund balance as a tax relief measure. It is estimated there will be an adequate assigned and unassigned fund balance in the General Fund as of May 31, 2016, after the application of the \$1,023,000. The Financial Management policy of the Village has been to maintain a fund balance that is approximately 10% to 15% of General Fund expenditure levels. This projected amount of Fund Balance is central to maintaining the Village's Aaa bond rating and to address any unplanned or emergency situations such as unbudgeted infrastructure repairs, severe storm related activity, etc. The audited unassigned fund balance as of May 31, 2015 was \$8.7 million. In 2015, Moody's Investor's Service reaffirmed the Village's Aaa debt rating, referencing the "Village's formal policy of maintaining this balance at 10% - 15% of budgeted expenditures for the ensuing fiscal year." The level of an entity's fund balance is a key element in the rating agency's analyses. Additionally, in the other Village budgets (e.g., Pool, Capital and Library), an application of surplus is often utilized to avoid further tax or fee increases. For 2016-2017, fund balances were used in the Water, Central Garage and Capital Funds. In the Library Fund, the projected available fund balance at the beginning of 2015-2016 is estimated at \$600,000. As mentioned previously, plans for use of the Library fund balance to support the planned addition and renovation of the Library building in accordance with and furtherance of the Library Board's Strategic and Master Plans. We will continue to evaluate the various service demands and the desire for limited tax rate increases in relationship to maintaining adequate fund balances for each of the operating funds.

#### **BUDGET HIGHLIGHTS**

##### **Personnel Issues**

The 2016-2017 Tentative Budget provides funds for 215.5 positions in the General Fund. The challenge is to continue to provide the current level of services as demands continue to rise. Because of the need to manage limited budget resources, the strategy of delaying the filling of any vacant positions occurring during the fiscal year will be carried forward in 2016-2017, when appropriate. The tentative budget provides very modest salary increases and some adjustments for non-union employees. This group had salaries frozen in 2009-2010 and at mid-year in December 2009, the Village Board provided a 2% increase which was the equivalent

of 1% in real dollars. A 2% increase was granted in each of the 2010-2011; 2011-2012; 2012-2013; 2013-2014, 2014-2015 and 2015-2016 fiscal years. Thus, in the last seven years this employee group received salary increases averaging 1.86% per year. Five Village bargaining units; PBA, UFFA, CSEA Clerical/Technical, Public Works Teamsters and the CSEA Library were asked in 2009 to either take a 0% salary increase for the year or give back increases already negotiated in collective bargaining agreements. Of the above five bargaining units, the CSEA Library, Firefighters and CSEA Village Hall Employees were not responsive. The Police Union (PBA) agreed to defer the increase for a year, and, subsequently, agreed to a 1.87% increase for that year. The Public Work's Teamsters Union agreed to a 2.5% give back in fiscal year 2010-2011 with a stipulation that any unit member layoffs could not occur until June 1, 2012. The status of each bargaining unit for 2016-2017 is provided on page 5 of this message.

## **Programs**

The Village Board was able to maintain the Human Services Budget appropriations at the requested amounts for 2016-2017. This includes the transfer of some Senior Citizen Programs from the Scarsdale Family Counseling Service (SFCS) to the Recreation Department, reducing the overall request by \$7,765 for a total of \$44,952. . The Teen Center funding is at \$152,500 continuing the current Village contribution of \$87,500, and assumes the School District contribution of \$65,000. Any amount received from the District that is greater will be passed on to the Teen Center. The SFCS Youth Services Project is budgeted at \$235,235, a \$919 increase based on the SFCS request. This program is also financially supported by the School District. An appropriation of \$10,500 is provided to fund a part-time coordinator's position for the Scarsdale Meals on Wheels Program. The Village support for the Scarsdale Volunteer Ambulance Corps is now shown as a cost center and the actual expenses by the Village on behalf of SVAC is \$80,000. The amount includes an ambulance lease, fuel, utilities and oxygen cylinder rental costs. The Village also provides in-kind support to SVAC including snow removal, landscaping, trash removal and minor repairs to the ambulances.

## **Capital Improvements**

The Village has the responsibility to maintain the community's infrastructure which currently carries a fixed asset value of \$65 million. The Village cannot rely on taxing itself to maintain its infrastructure and it is critical that Federal, State and County grants continue to be available. It is important to the effort of maintaining a multi-million dollar infrastructure portfolio to explore various approaches to secure adequate revenues to fund our capital needs which could include pay-as-you-go practices, special taxing districts, designation of reserves, use of dedicated revenues, gifts, borrowing and grants. In the past ten years the Village has aggressively sought and received approximately \$22 million in grants which alleviated the payment burden on the local tax rate. An additional budget strategy aimed at minimizing annual tax rate increases is to adopt an annual capital budget with funding for certain projects contingent on the transfer of additional cash from the General Fund balance, if available and prudent, after the final audit closeout for the current fiscal year. In 2015-2016, a total of \$1,108,000 was transferred to the Capital Budget from the General Fund balance, however, upon the completion of the annual General Fund audit for 2014-2015, an additional \$1,235,000 was assigned for important capital projects. This strategy reduced the upfront capital transfer expense serving to lower the tax rate at time of budget adoption, while ultimately providing the necessary funding to perform the needed capital improvement projects. For 2016-2017, a total of \$600,000 for road resurfacing (\$500,000) and Highway equipment (\$100,000), was deferred from the \$1,474,900 General Fund transfer to the Capital Budget. This necessary capital work and purchases were strategically deferred as a tax rate mitigation measure, with the potential for funds to be reallocated from the General Fund balance upon completion of the 2015-2016 year-end audit in the amount of \$600,000 to pay for these items.

Improvements to the Village's basic infrastructure, including; streets, storm drains, sanitary sewers, buildings and parks proposed for 2016-2017 are important for maintaining a high quality of life in the community. Deferring or underfunding essential projects will have a combination of near and long-term adverse impacts. Annual project deferments due to financial realities are inevitable, but not to the extent that they result in long term physical and financial harm to the community. Major infrastructure projects to be completed or initiated in 2016-2017 are: Sheldrake River Storm Drainage Improvements (NYS grant); Crane Berkeley Pond Improvements (Special Improvement

District); Hutchinson River Flood Mitigation (NYS & Westchester County grants); Heathcote Road Bridge Rehabilitation; Fire Station #1 Rehabilitation; Road/Pedestrian/Traffic Improvements; LED Street Light Replacement Program; and Sanitary Sewer Evaluation Study.

## **FEES AND CHARGES**

Certain programs that target smaller segments of residents are supported by user fees rather than the general property tax. The Village staff analyzed operating costs, dates of previous increases and surveys of other municipalities and determined that most existing fees would not require rate adjustments for 2016-2017. Fees that were modified include certain land-use board application fee increases such as Zoning Board residential special use permits, variances, and appeals of Building Inspector decisions, as well as Planning Board preliminary and final subdivisions. Additionally, Building Department fees for issuance of plumbing and electrical inspection permits as well as demolition permits, were increased. The Freightway Garage semi-annual and annual residential parking permit fees were increased \$50.00 each, to \$500 and \$1,000 respectively. These increases allowed the Village to stay competitive with neighboring municipal commuter permit fees and to reflect the added convenience of accessing the inbound Metro North platform from the Freightway Open Lot via the new ramp installed as part of the Popham Road Bridge Replacement project.

Also noteworthy for 2016-2017 are fee increases in the potable water and sanitary sewer rates. Relative to water, the base rate will increase from \$2.05 to \$2.50 per unit of water which is 100 cubic ft., or roughly 749 gallons. Over the past decade, the Village completed major capital improvements and necessary upgrades to our two pumping stations, Ardsley Road and Reeves Newsome, as well as having settled a 20-year legal dispute with the New York City Water Board over their methodology of determining the excess water rate. In order to ramp up for the anticipated expense of these items, the Village increased the water rates accordingly while deferring certain capital work, such as cement lining our aging 100-mile pipeline system, replacing water valves and improving our leak detection program. \$3.1M of the \$9.5M total cost of the improvements to the pump stations and the entire \$3.5M cost of the New York City water rate settlement in 2006 were funded through the planned use of fund balance. As such the fund balance in the Water Fund

is now reduced to a point where annual rate increases will be necessary over the next five years. This will allow us to make the necessary debt service payments on the capital improvements while restoring an adequate unassigned fund balance to support the Water Fund.

The current entitlement rate of \$2.05 per unit of water (100 cubic ft. or 749 gallons) is the lowest in Westchester County, with the new \$2.50 per unit rate within the bottom 10%. Over the past seven years, the rate has increased three times, so the recommended and necessary rate increases are justified.

The sewage use fee, also known as the sewer rent fee, has been increased from \$.40 per unit to \$.65 per unit. Again, a unit is 749 gallons. A certain percentage of potable water is utilized as waste water in the toilet, shower, sink and other basins, and, as such, drains to the Village sanitary sewer system. The Village's sewer system consists of 85 miles of sanitary sewer pipes installed primarily in the 1920's and 1930's, requiring an increasing amount of upgrades, maintenance and repairs as the system continues to age. This work includes cleaning sewer lines of obstructions and televising to inspect for structural integrity, cracks, tree root infiltration and other problems. The Village has traditionally spent over \$400,000 annually in operating and capital expenses to maintain and improve the sanitary sewer system in compliance with Federal, NYS and Westchester County regulations. A primary concern of the regulatory agencies is the inflow and infiltration, or so-called I&I, of stormwater entering the sanitary sewage system as well as sanitary sewage entering the storm sewer system which discharges directly to the Bronx, Hutchinson, Mamaroneck and Sheldrake Rivers. For many years previously and continuing today, the Village has been party to certain compliance agreements with Federal and NYS regulatory agencies to reduce and eliminate I&I. The Village is required, as a licensed New York State Department of Environmental Conservation (NYSDEC) municipal separate storm sewer system (MS4), to report, correct and assure that storm water from the Village does not contain contaminants prior to entering navigable waters of the United States. The Village is currently under compliance agreements with the NYS Attorney General's Office and the Federal Environmental Protection Agency to reduce certain identified pollutants entering the Bronx and Hutchinson Rivers, respectively.

More recently, the County of Westchester pursuant to a NYSDEC order-on-consent for overflow sewage discharges and excess nitrogen content at

four County-Owned treatment plants along the Long Island Sound, has sought inter-municipal agreements (IMA) with eleven lower Westchester municipalities, including Scarsdale. The proposed IMA would require reduction in I&I from our municipally owned sanitary sewer collection system, which is reportedly contributing to the aforementioned problems at the treatment plants during rain events, as stormwater may be finding a way to enter the sanitary sewer system.

In addition in 2012, the County conducted a sewer flow analysis in the eleven municipalities to determine compliance with the Westchester County Sewer Act's 150 gallon daily per capita sewage flow rate limit. The analysis revealed that all communities were exceeding the limit. The negotiations with the County have focused on these violations and the County's request that the municipalities conduct Sanitary Sewer Evaluation Studies (SSES) of our collection systems and prepare and implement Capacity Management Operation Maintenance (CMOM) programs identifying associated repair/operational protocols. The County is also seeking municipal legislation for mandatory point-of-sale homeowner inspection and replacement of the privately owned sanitary sewer laterals, as well as a commitment from the municipalities to perform the identified infrastructure improvements acknowledged in the SSES.

The Village of Scarsdale is still in discussion with the County, but is proceeding with the development of the necessary CMOM and funding of the SSES which are estimated to cost a total of \$600,000 over the next three fiscal years.

These unfunded clean water mandates from the Federal, State and County governments will likely cost the Village millions of dollars over the next decade. NYS and Federal grants are limited and extremely competitive. Recognizing the necessity of providing a dedicated funding source for this sewer work, the Village Board of Trustees adopted a local law pursuant to Article 14F section 452 of the NYS General Municipal Law, establishing a new sewer use fee in March 2013. Considering the aforementioned SSES, CMOM and future repair work, it is necessary to increase the sewer rent rate \$0.25 from \$0.40 to \$0.65 per unit of water use. This fee is assessed to all Village Water System quarterly residential (5,400) and monthly commercial (200) accounts, including tax exempt properties. Based on the residential average annual water usage of 200 units, homeowners would pay roughly \$50.00 more per year for sewage than the

current \$80.00 average resulting in a total 2016-2017 cost of \$130.00 or \$32.50 per quarter. Based on the commercial annual average usage of 1200 units, commercial entities would pay roughly \$300.00 more per year for sewage than the current \$480.00 average, for a total cost of \$780.00 for FY 16/17. Using the four year average water use, the number of accounts, and the first three years of sewer fee revenue, the total estimated annual sewer rent revenue reflective of the proposed rate increase is \$675,000. This anticipated revenue will help fund the preparation of the SSES and CMOM programs, while continuing our annual maintenance program at a basic level.

The Village-wide Fees and Charges Schedule was approved by resolution of the Village Board on February 23, 2016.

### **Recreation Fees**

The Recreation Staff reviewed fees for over 150 programs relative to operating costs, enrollment, competitiveness and comparisons with comparable programs in other municipalities and private programs. Fees dealing with a number of programs, including tennis, football, Halloween window painting, road races, birthday parties and independent sports organizations were minimally increased.

The Advisory Council on Parks and Recreation and the Village Board continue to review the Recreation fees to maintain fairness, equity and the proper balance between user fees and property tax revenues to finance programs. For 2016-2017 program user fees represent 70% of departmental operating expenses, the highest percentage in recent years. The existing policy of endeavoring to maintain a proper balance relative to open enrollment recreation programs that encourage participation without a program fee versus competitive programs with fees continues to be monitored and evaluated. That being the case, based on the overreliance, burden and pressures on the use of property taxes as a revenue source which is well documented throughout this budget message, the trend toward greater dependence on utilizing program user fees to subsidizing the Recreation Department operating budget will likely continue.

## **Water Rate**

The Village of Scarsdale receives all potable water from the New York City Water Supply System as a member of the Westchester County Water District #1, along with the cities of Mount Vernon, Yonkers and White Plains. Through Scarsdale's participation in this County District, Village residents pay a County water tax which is added to their annual County property tax bill. Additional water is purchased directly from NYC through a connection to the Catskill Aqueduct on Ardsley Road in Greenburgh. The Village of Scarsdale also provides potable water under a separate agreement to residents and businesses in the Town of Eastchester through a district created for that purpose, identified as the Eastchester Water District #1 (EWD1). In addition, the Village provides potable water to 61 individual property owners in the contiguous communities of the Town of Mamaroneck, Town of Greenburgh and City of New Rochelle.

A five-year water rate plan, from 2016-17 through 2020-2021 was developed to: (i) support the Water Fund Capital Program; (ii) pay the New York City Department of Environmental Protection's (NYCDEP) premium charge for excess water; and (iii) implement the New York State Department of Environmental Conservation's (NYSDEC) water conservation efforts in the upstate watershed. In FY 2016-2017, the base water rate is being increased from \$2.05 per unit to \$2.50 per unit of water. A unit of water is equal to 100 cubic ft. or roughly 749 gallons. The excess water rate will also be increased and the multiplier of 3.5X to \$8.75 per unit. The excess rate threshold for resident accounts is 50 units of water per quarter, or 37,450 gallons; for monthly accounts it is 500 units per month, or 374,000 gallons. Monthly accounts are generally for commercial buildings and large multifamily buildings, most of which are located in Eastchester.

As mandated by the Federal Government the County Water District, #1, which includes Scarsdale, White Plains, Mt. Vernon and Yonkers, must make major and costly improvements to further disinfect drinking water. In accordance with the Federal Safe Drinking Water Act (SDWA), the District is required to reduce the amount of bacteria and microorganisms in the water, particularly cryptosporidium, through the use of ultraviolet (UV) treatments. As the County of Westchester, representing the District, failed to meet the Federal Environmental Protection Agency's (EPA) compliance deadlines, the County was placed under an EPA consent order with a prescribed schedule to complete the work or face financial penalties. At

this time the Federal Environmental Protection Agency and the New York State Health Department are only requiring that the disinfectant requirement of the mandate be met, but in the next decade the full treatment of water may be required and the construction of a water filtration treatment plant at an estimated cost of \$40 million to \$80 million would have to be considered. In accordance with the consent order, the EPA has approved the County Water District #1 plan to meet the SDWA rule by constructing two ultraviolet treatment plants in White Plains along the Bronx-Kensico pipeline. The first is proposed to be at Orchard Street in White Plains and will disinfect water going to the Orchard Street Pump Station in White Plains, and the second is proposed to be on Central Avenue in White Plains and will treat water going to the White Plains Central Avenue Pump Station, Scarsdale's Reeves Newsom Pump Station, and the Yonkers Pump Station. The preliminary cost for the project is estimated at \$10 million, to be divided among the taxpayers of the District. The work has commenced and the ultraviolet plants are expected to be operational in 2018, providing an enhanced level of water quality to Water District #1 customers. In the next decade if full treatment is required, the plan is to connect the New York City owned Eastview Pumping Station via the Kensico-Bronx pipeline, which serves County Water District #1 and the Village of Scarsdale.

## **CAPITAL PLAN FOR 2016-2017**

The Village 2016-2017 Capital Budget and Plan is funded through a number of sources: (i) current year General Fund Contribution is \$789,000; (ii) sanitary sewer fund service charges of \$675,000; Cable PEG access fees of \$50,000; (iv) use of confiscated narcotics monies of \$4,700; (v) grants of \$2,025,000; (vi) gifts and donations; and (vii) borrowing of \$2,545,000 of which \$2,275,000 is planned. Numerous hours and nine drafts have been prepared in order to arrive at the recommended final Capital Budget and Plan. Capital projects funded through the \$1,474,900 General Fund transfer include: sanitary sewer and certain storm sewer studies and rehabilitation work using \$675,000 in NYS statutorily required dedicated funding through sewer fees collected as part of potable water bills; Hutchinson River Stormwater Flood Mitigation Project - \$50,000 representing the local share of the estimated \$3.7-\$5M project funded primarily through NYS and County grants; Fire Pumper - \$250,000 representing the second installment of a \$440,000 apparatus to replace an older truck beyond its useful life; Highway Equipment - \$120,000; Police and Fire Equipment - \$24,900; Information

Technology Equipment - \$100,000; Various Building Rehabilitation work for roofs, siding and garage deck - \$65,000; Curbing - \$20,000; Library Westlynx System Upgrade - \$10,000; and Studies (3<sup>rd</sup> installment of Revaluation Update), Maintenance and Trees - \$160,000.

Attention should be given to the projects listed with a source of funding under Category #2, - Borrowing, since these expenditures will have an impact on the Village's long term debt obligation and future tax rates as previously discussed. In preparation of the 2016-2017 budget, a five - year capital debt service pro-forma was prepared. In addition to General Fund tax supported projects, the pro-forma included certain Water Fund capital projects, the debt for which, will be paid through water user fees. The analysis also includes a Village contribution to the Library Board's proposed \$19.5M addition and renovation of the Library building. This Village contribution was identified at various levels up to \$12M in conjunction with other Village planned capital improvements. The capital borrowing plan for 2016-2017, identified in the pro-forma, totals \$4,175,000, which includes the aforementioned \$2,275,000 in the Capital Budget for the following projects: Heathcote Road Bridge Rehabilitation - \$1,500,000; DPW Salt Shed Replacement - \$250,000; Village Hall Underground Storage Tank Removal and Replacement - \$175,000; and Village Share NYS Grant for Sheldrake/Cayuga Pond Flood Mitigation Project - \$350,000. NYS Grant. The balance of the \$4,125,000 consists of \$1,400,000 for the water fee supported Ardsley Road Tank Roof Replacement and \$500,000, if needed, for the Fire Station #1 rehabilitation project currently funded through a previous \$3,500,000 bond issue.

Debt service payments for any bond issuance during 2016-2017 will not commence until 2017-2018. Accordingly, 2016-2017 debt service payments for current outstanding debt supporting the capital plan, will decrease by \$69,359 to \$2,227,779. The primary reason for the decrease was the retirement of an old bond issue and the 2015 refunding of the 2004 and 2007 issues at a lower interest rate of 1.83%. Over the past seven years, annual appropriations for debt service supporting the Village's infrastructure investments have increased \$1,149,035 or 106%, having risen from \$1,078,744 in 2009-2010 to \$2,227,779 in 2015- 2016. Whenever possible, the strategy used in the Capital Plan and Budget is to time new obligations in the debt schedule when payments of old obligations are retired. The Village's debt service should remain steady over the next year or two based on the favorable interest rates received for

the Fire Station #1 project and the modest borrowing plans until the annual debt service payments begin to trend favorably in 2018-2019. This of course is dependent on no major surprises to Village infrastructure for which General Fund balance cannot cover, as well as the ultimate funding decision by the Village Board on the Library project, and the timing of said project.

Pages 98-114 of the budget document provide a preliminary plan for various capital projects. The overall recommended 2016-2017 Capital Budget totals \$7,661,600 of which \$6,088,700 is funded, including \$2,275,000 in planned borrowing and \$2,025,000 in secured grants.

The Capital Budget and Plan provides a comprehensive roadmap for the necessary short-and long-term major investments in the Village's infrastructure. Adopting the budget and plan is not a final commitment by the Board of Trustees for any of the projects listed. In many cases legislative approvals for borrowing are needed, public works contracts must be awarded and grant applications have to be approved and awarded.

### **Library Capital Plan 2016-2017**

The Library Board created a strategic plan in 2012. As part of the development of that plan, the Library Board, with professional assistance from a consultant, conducted six focus groups, holding public meetings and soliciting and receiving roughly 300 surveys, comments and general feedback from Village residents. After the strategic plan was approved by the Library Board, the Library moved to create a master plan to address the needs identified in the strategic plan. The June 2013 Master Plan Report identifies comprehensive alterations and additions to the Library. In furtherance of the Master Plan Library building recommendations, the Library Board, pursuant to a comprehensive request for proposal process, engaged the Manhattan-based architectural firm of Dattner Architects. Dattner completed a schematic design report in July 2015 identifying a \$19.5M Library addition and alteration project with construction costs estimated at \$16.5M. The building improvements identified in the schematic design plan would increase the capacity of the Library to provide a broader range of rapidly evolving library services through multi-purpose community space, while also maintaining popular traditional collections and programs. Other than a \$10,000 computer item, the 2016-2017 Library Capital Budget is solely comprised of the building project and includes funding from three separate sources; public gifts/donations, Library Fund balance, and Village General Fund

contribution. The Library has engaged Plan A Development Firm to lead the fund raising activities for the implementation of the plan. The Library Board has requested a \$12M contribution from the Village Board to complete the project, and both Boards are currently discussing this request and the extent of the Village financial contribution above the \$4.5M previously identified in a 2014 resolution. The decision on the amount of any Village borrowing for the Library project will have a significant impact on future Village debt service. To that end, the Boards are also working collaboratively to explore opportunities to reduce the estimated project costs. In addition, the project requires the relocating of library services to a temporary location during the estimated 24 months of construction.

## **SUMMARY REMARKS**

The tentative budget filed today has been carefully prepared involving many hours of input from Department Heads and the Village Board. The overarching objectives were to: control the growth of expenditures; replenish the fund balance after an atypically high use in 2015-2016 to stay within the NYS tax cap; investigate cost effective methods to provide services; develop productivity improvements; obtain revenues from non-property tax sources, i.e. gifts, grants, user fees and reserves; and, to judiciously address the Village's future capital needs and manage debt obligations. The overall operating goal in 2016-2017 is to continue to provide the current levels of service and address as much as possible the Village's capital needs. The 2016-2017 budget is the fifth budget under the constraint of the property tax cap and each year compliance will be more difficult. Completion of this budget would not have been possible without the professionalism, tireless work and knowledge of Village Treasurer, Mary Lou McClure, who was instrumental in the development of every aspect of this budget and devoted many hours in conducting analyses and preparing and producing the budget document. She deserves recognition for her dedicated service. Also recognized are the Village Manager's staff consisting of Deputy Village Manager Rob Cole, Assistant Village Manager, Ingrid Richards, and Assistant to the Village Manager, Joshua Ringel. All three have less than a year on the job in Scarsdale, yet completed significant budgetary tasks, including the Capital Budget, Fees and Charges Schedule, budget narratives and preparation of meeting documents for multi-media presentations. Their work was performed in exemplary fashion and with aplomb. Thanks and recognition are also extended to the Village Department Heads, who have displayed great understanding and tolerance during the five month budget process.

We are fortunate to employ a professional and dedicated group of department heads and staff who are committed to their craft and work many hours to perform their jobs at a level the community expects and deserves. The Village Board of Trustees performed its due diligence and provided guidance and leadership, always with the public trust in mind, and as usual conducted numerous meetings and contributed many hours deliberating on the key matters and making important choices. We look forward to a productive dialogue with the many residents who become involved in the budget process.

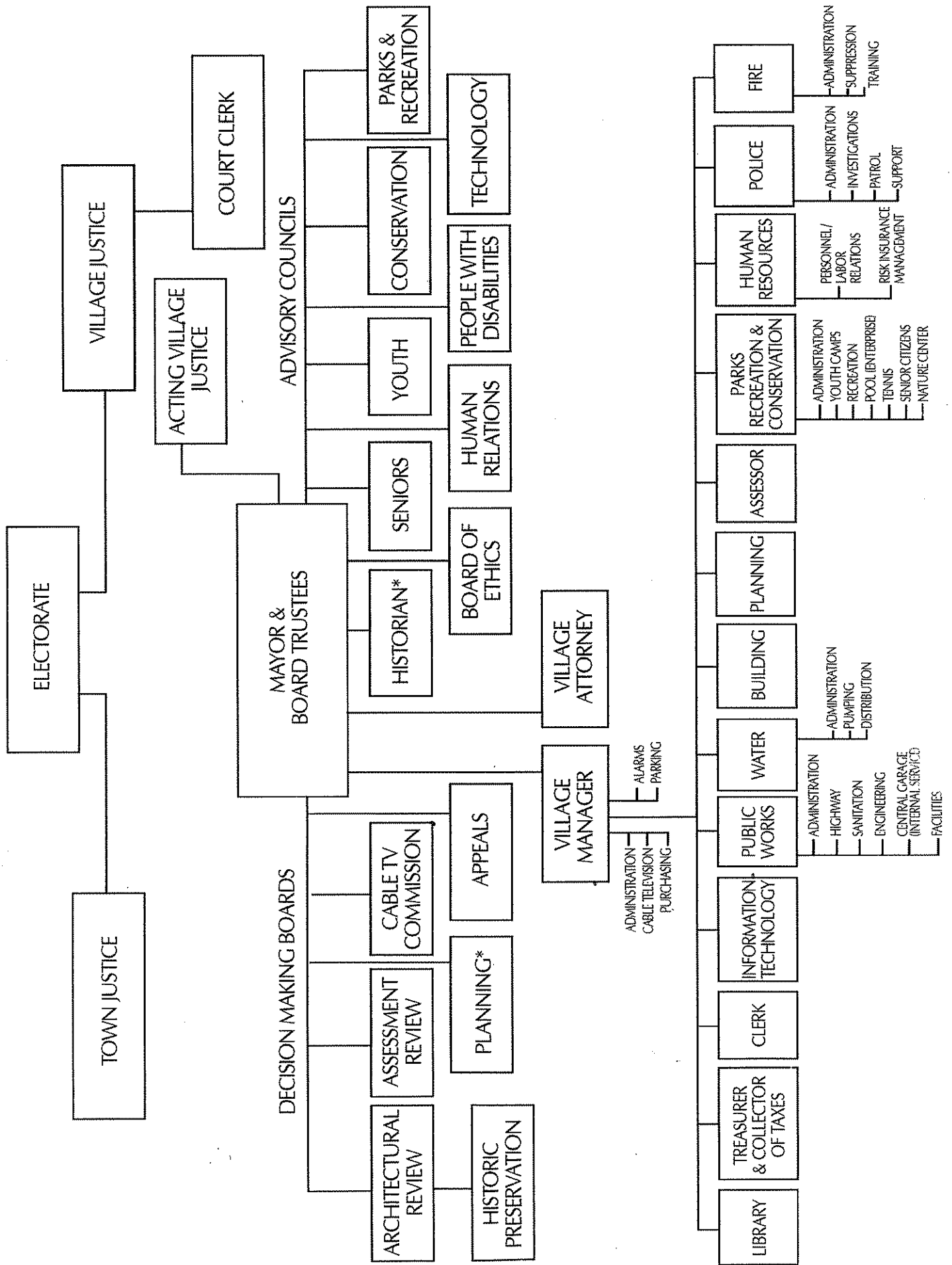
Respectfully submitted,

Handwritten signature of Stephen M. Pappalardo in black ink.

Stephen M. Pappalardo  
Budget Officer

Handwritten signature of Marie Louise McClure in black ink.

Marie Louise McClure  
Village Treasurer



ADMINISTRATIVE CHART

**VILLAGE OF SCARSDALE  
2016-17 BUDGET**

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# GENERAL FUND

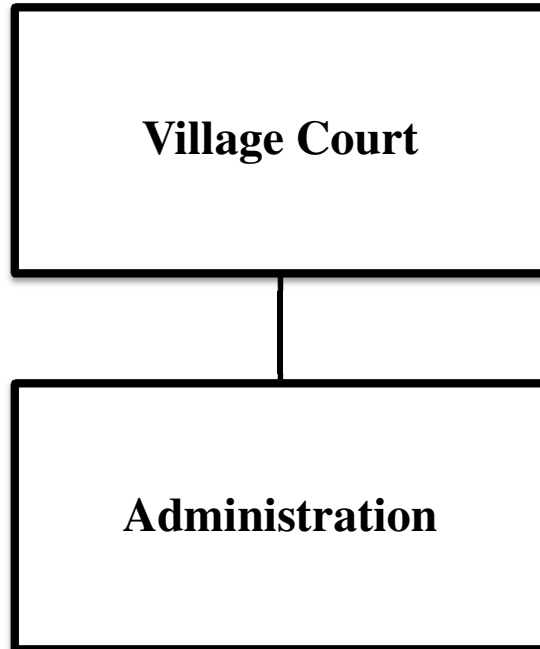
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FY 2016 - 2017

# VILLAGE COURT

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FY 2016 - 2017



The Village Justice Court provides a forum through which citizens may seek redress while offering fair treatment to all individuals who come into the judicial process. The Court at all times conducts itself in a professional and courteous manner. The Village Court has jurisdiction over crimes committed within Scarsdale – partial jurisdiction for felonies and complete jurisdiction over misdemeanors, traffic, parking and Village Code Violations. The Court also has jurisdiction over civil actions (including small claims) up to \$3,000, or to \$5,000 when transferred from County or Supreme Court, and all Summary Proceedings (landlord-tenant actions) without limit. When non-English speaking litigants come into the Village Court, certified Court interpreters are supplied. During the year the Court used Spanish, Portuguese and Japanese translators as well as a signer. In fiscal year 2014-2015, the Court collected fines and fees totaling \$1,080,878: \$558,260 from parking fines, \$23,395 from Village Code violations and \$524,059 from criminal and VTL fines. Under New York State Finance Law §99a, \$809,910 was returned to the Village by the State Comptroller’s office, \$17,023 went to Westchester County and the state kept the balance. The Court handled 1,239 criminal cases of which 241 were felonies, 24 civil and small claims cases and 2,121 trials. There was one (1) bench trial during the year.

## Department Summary

General Fund Village Court	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	506,524	446,315	504,336	487,226	483,150
<b>Department Total</b>	<b>506,524</b>	<b>446,315</b>	<b>504,336</b>	<b>487,226</b>	<b>483,150</b>
Expenditure Categories					
Personal Services	366,978	341,466	355,671	363,026	352,950
Other	139,546	104,849	148,665	124,200	130,200
<b>Department Total</b>	<b>506,524</b>	<b>446,315</b>	<b>504,336</b>	<b>487,226</b>	<b>483,150</b>

## Position Summary

DEPARTMENT Village Court	2015-16 Modified Salaries				2016-17 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Village Justice	0.4	80,495	0.4	34,056	-	-	-	-
Village Justice	0.6	80,495	0.6	46,439	1	80,495	1	80,495
Court Clerk	1	71,788	1	71,788	1	71,788	1	71,788
Assistant Court Clerk	1	51,875	1	51,875	1	53,500	1	53,500
Assistant Court Clerk	1	48,625	1	48,625	1	50,250	1	50,250
Acting Village Justice				28,000				15,000
Part-time Court Officer (2)				22,000				22,000
Temps/Longevity/OT/PT				60,243				59,917
<b>Department Total</b>	<b>4</b>		<b>4</b>	<b>363,026</b>	<b>4</b>		<b>4</b>	<b>352,950</b>

## Division Summary

Village Court Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	363,622	313,240	359,319	347,731	342,655
Judicial	142,902	133,075	145,017	139,495	140,495
Division Total	506,524	446,315	504,336	487,226	483,150
<b>Expenditure Categories</b>					
.100 Personal Services	366,978	341,466	355,671	363,026	352,950
.400 Other	139,546	104,849	148,665	124,200	130,200
Division Total	506,524	446,315	504,336	487,226	483,150
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	2,469	2,679	3,500	2,700	2,700
.425 Books & Periodicals	1,330	1,441	1,500	1,500	1,500
.469 Printing & Forms	784	475	1,665	2,000	2,000
.496 Professional Development	1,713	830	4,000	4,000	4,000
.499 Contractual Expense	133,250	99,424	138,000	114,000	120,000
Division Total	139,546	104,849	148,665	124,200	130,200

# VILLAGE MANAGER

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FY 2016 - 2017



The Village Manager is the Chief Administrative Officer of the Village and is responsible under the direction of the Mayor and Trustees for planning, reporting, organizing, staffing, coordinating, budgeting, and evaluating all local government activities. All Department Heads report to the Village Manager. The role of the Village Manager is to make recommendations to the Board of Trustees relative to operations, capital planning, budgeting, debt management, and strategic and long-range planning. The Manager's Office consists of five divisions: Administration, Purchasing, Parking, Cable Television, and Alarms. **Administration** is responsible for the executive and daily management decisions associated with all Village operations. This includes management of capital projects and programs. **Purchasing** includes compliance with General Municipal Law statutes and the Village's Internal Control Policy in the buying of materials and supplies with the best terms and price, reliability and expeditious delivery and coordination with State, County, and school district contracts and purchasing cooperatives when possible. The Village also uses online bidding services for the procurement of goods and services. The **Parking Division** administers the parking management operation of on-street metered parking, short-term and long-term parking, the Freightway and Christie Place Garages and Village parking lots which total approximately 1,250 public parking spaces. In addition, the Village contracts with a valet operation for an additional 200 parking spaces in the Freightway Open Lot. In calendar year 2015, Village Enforcement Personnel issued 22,763 parking citations. The **Cable Television Division** programs, televises and manages the Government and Public Access channels for Cablevision and Verizon. In calendar year 2015, a total of 68 cable programs were recorded or produced, this is an increase from the prior year of 38 programs. Programs include Village Board meetings, Committee meetings and other miscellaneous public access shows such as the Scarsdale Forum, League of Women Voters, Scarsdale Bowl Award, etc. Today, the Scarsdale Cable Commission oversees and operates the Cable T.V. system in an effort to increase the production and diversity of local access programming. The **Central Alarm Program** issues approximately 2,944 annual permits for home alarm systems in the Village.

## Department Summary

General Fund Village Manager	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	561,150	652,137	539,175	530,617	535,379
Central Alarms	61,741	35,283	48,445	23,550	49,465
Cable Television	58,700	60,898	71,450	64,700	71,400
Purchasing	45,977	42,226	64,285	30,000	51,115
Parking	262,928	278,425	309,231	313,461	336,895
Department Total	<u>990,496</u>	<u>1,068,969</u>	<u>1,032,586</u>	<u>962,328</u>	<u>1,044,254</u>

Expenditure Categories					
Personal Services	793,725	835,243	773,786	702,183	764,254
Equipment	11,357	22	5,200	5,200	5,700
Other	185,414	233,704	253,600	254,945	274,300
Department Total	<u>990,496</u>	<u>1,068,969</u>	<u>1,032,586</u>	<u>962,328</u>	<u>1,044,254</u>

## Position Summary

DEPARTMENT Village Manager	2015-16 Modified Salaries				2016-17 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Village Manager	1	203,971	1	203,971	1	203,971	1	203,971
Deputy Manager	1	145,000	1	140,000	1	145,000	1	145,000
Executive Secretary	1	74,665	1	74,665	1	74,665	1	74,665
Intern Acct Clk/Typist	1	74,099	1	74,099	1	74,099	1	74,099
Unused Vac/Longevity				14,798				14,894
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>507,533</b>	<b>4</b>		<b>4</b>	<b>512,629</b>
<b>Central Alarms</b>								
Assistant Village Manager	0.45	90,000	0.5	20,250	0.5	90,000	0.5	45,000
Unused Vac/Longevity				-				865
<b>Sub-total</b>	<b>0.5</b>		<b>1</b>	<b>20,250</b>	<b>0.5</b>		<b>0.5</b>	<b>45,865</b>
<b>Purchasing</b>								
Assistant Village Manager	0.55	90,000	0.5	24,750	0.5	90,000	0.5	45,000
Unused Vac/Longevity				-				865
<b>Sub-total</b>	<b>0.6</b>		<b>1</b>	<b>24,750</b>	<b>0.5</b>		<b>0.5</b>	<b>45,865</b>
<b>Parking</b>								
Assistant to Village Manager	1	50,000	1	44,345	1	50,000	1	50,000
Meter Repairman	1	44,700	1	44,700	1	46,363	1	46,363
O/T Garage Maint/Cleaning				33,000				33,000
P/T Meter Collection				21,320				22,000
Unused Vac/Longevity				6,285				8,532
<b>Sub-total</b>	<b>2</b>		<b>2</b>	<b>149,650</b>	<b>2</b>		<b>2</b>	<b>159,895</b>
<b>Department Total</b>	<b>7</b>		<b>8</b>	<b>702,183</b>	<b>7</b>		<b>7</b>	<b>764,254</b>

## Division Summary

Village Manager Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	561,150	652,137	539,175	530,617	535,379
Division Total	<u>561,150</u>	<u>652,137</u>	<u>539,175</u>	<u>530,617</u>	<u>535,379</u>
<b>Expenditure Categories</b>					
.100 Personal Services	531,244	638,374	516,175	507,533	512,629
.200 Equipment	9,146	-	-	-	-
.400 Other	20,760	13,763	23,000	23,084	22,750
Division Total	<u>561,150</u>	<u>652,137</u>	<u>539,175</u>	<u>530,617</u>	<u>535,379</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	9,146	-	-	-	-
Division Total	<u>9,146</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	4,406	4,453	4,000	4,500	4,500
.435 Prof Business Exp	7,019	1,639	7,500	7,500	7,500
.454 Travel	611	500	1,500	1,084	1,500
.458 Supplemental Services	-	-	1,500	1,500	1,500
.485 Postage	396	328	1,000	1,000	750
.496 Professional Development	8,328	6,843	7,500	7,500	7,000
Division Total	<u>20,760</u>	<u>13,763</u>	<u>23,000</u>	<u>23,084</u>	<u>22,750</u>

## Division Summary

Village Manager	2013-14	2014-15	2015-16	2015-16	2016-17
Central Alarms	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Central Alarms	61,741	35,183	48,445	23,550	49,465
Division Total	<u>61,741</u>	<u>35,183</u>	<u>48,445</u>	<u>23,550</u>	<u>49,465</u>
<b>Expenditure Categories</b>					
.100 Personal Services	59,541	32,805	44,845	20,250	45,865
.200 Equipment	-	-	200	200	200
.400 Other	2,200	2,478	3,400	3,100	3,400
Division Total	<u>61,741</u>	<u>35,283</u>	<u>48,445</u>	<u>23,550</u>	<u>49,465</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	200	200	200
Division Total	<u>-</u>	<u>-</u>	<u>200</u>	<u>200</u>	<u>200</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	151	-	200	200	200
.449 Miscellaneous Supplies	-	-	200	200	200
.485 Postage	2,049	2,478	3,000	2,700	3,000
.499 Contractual	-	-	-	-	-
Division Total	<u>2,200</u>	<u>2,478</u>	<u>3,400</u>	<u>3,100</u>	<u>3,400</u>

## Division Summary

Village Manager Cable Television	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	58,700	60,898	71,450	64,700	71,400
Division Total	<u>58,700</u>	<u>60,898</u>	<u>71,450</u>	<u>64,700</u>	<u>71,400</u>
<b>Expenditure Categories</b>					
.200 Equipment	(740)	-	-	-	-
.400 Other	59,440	60,898	71,450	64,700	71,400
Division Total	<u>58,700</u>	<u>60,898</u>	<u>71,450</u>	<u>64,700</u>	<u>71,400</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	(740)	-	-	-	-
Division Total	<u>(740)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	15	841	250	200	200
.460 Repairs To Equipment	-	-	2,000	1,500	2,000
.469 Printing and Forms	-	-	500	500	500
.481 Dues and Subscriptions	-	-	500	500	500
.499 Contractual Expense	59,425	60,057	68,200	62,000	68,200
Division Total	<u>59,440</u>	<u>60,898</u>	<u>71,450</u>	<u>64,700</u>	<u>71,400</u>

## Division Summary

Village Manager Purchasing	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	45,977	42,226	64,285	30,000	51,117
Division Total	<u>45,977</u>	<u>42,226</u>	<u>64,285</u>	<u>30,000</u>	<u>51,115</u>
<b>Expenditure Categories</b>					
.100 Personal Services	43,228	40,363	59,035	24,750	45,865
.400 Other	2,749	1,863	5,250	5,250	5,250
Division Total	<u>45,977</u>	<u>42,226</u>	<u>64,285</u>	<u>30,000</u>	<u>51,115</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,731	21	1,500	1,500	1,500
.435 Prof Business Exp	100	1,399	1,500	1,500	1,500
.454 Travel	236	-	750	750	750
.496 Professional Development	375	-	500	500	500
.499 Contractual Expense	307	443	1,000	1,000	1,000
Division Total	<u>2,749</u>	<u>1,863</u>	<u>5,250</u>	<u>5,250</u>	<u>5,250</u>

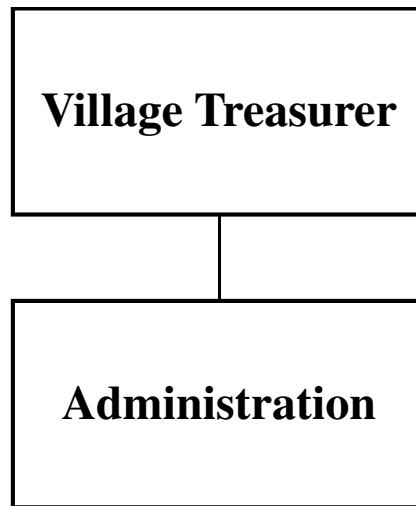
## Division Summary

Village Manager	2013-14	2014-15	2015-16	2015-16	2016-17
Parking	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Administration	86,678	79,768	78,500	73,845	85,462
Christie	82,139	93,391	112,577	114,820	119,798
Freightway	42,173	57,530	65,577	66,825	69,798
Meter Repair/Collection	18,445	23,351	25,000	25,320	26,500
Open Lots	33,493	24,385	27,577	32,651	35,337
<b>Division Total</b>	<b>262,928</b>	<b>278,425</b>	<b>309,231</b>	<b>313,461</b>	<b>336,895</b>
<b>Expenditure Categories</b>					
.100 Personal Services	159,712	123,701	153,731	149,650	159,895
.200 Equipment	2,951	22	5,000	5,000	5,500
.400 Other	100,265	154,702	150,500	158,811	171,500
<b>Division Total</b>	<b>262,928</b>	<b>278,425</b>	<b>309,231</b>	<b>313,461</b>	<b>336,895</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,951	22	5,000	5,000	5,500
<b>Division Total</b>	<b>2,951</b>	<b>22</b>	<b>5,000</b>	<b>5,000</b>	<b>5,500</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	29,697	54,812	43,000	45,995	51,000
.422 Meter & Parking Maint	1,041	3,703	3,000	8,316	6,000
.435 Prof Business Exp	600	1,936	1,500	1,500	1,500
.461 Maint/Repairs to Buildings/Meters	21,493	25,161	37,000	37,000	37,000
.469 Printing & Forms	4,393	4,664	5,000	5,000	6,000
.499 Contractual Expense	43,041	64,426	61,000	61,000	70,000
<b>Division Total</b>	<b>100,265</b>	<b>154,702</b>	<b>150,500</b>	<b>158,811</b>	<b>171,500</b>

# VILLAGE TREASURER

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FY 2016 - 2017



The Village Treasurer is the Chief Financial Officer for the Village and administers all matters relating to finance and provides periodic reports to the Mayor and Board of Trustees. The Treasurer's Department ("Department") bills and collects property taxes, water and central alarm charges; receives revenues from departments; processes payroll; administers payables; invests funds; manages debt issues; submits reports to the NYS Comptroller and assists with the preparation of the Village budget. The Village Treasurer is also the Custodian of Taxes for the Town of Scarsdale. The Custodian of Taxes bills and collects the Scarsdale levy of property taxes for Westchester County and the Scarsdale Union Free School District. In calendar year 2015, the Treasurer's Office collected approximately \$40,848,400 in County taxes, \$37,217,200 in Village taxes, and \$130,162,200 in School taxes. Periodic financial reports are provided to the Town Board. The Village and Town financial statements are audited annually by an independent auditing firm. The Department is staffed by the Village Treasurer/Custodian of Taxes, the Deputy Treasurer, one payroll clerk, one accounts payable clerk and two receivables clerks. Annually, the Department processes approximately 17,900 property tax bills, 23,300 water bills, 5,300 central alarm bills, 11,700 payroll checks and direct deposits, and 5,000 accounts payable checks. The Department offers online payment of both real property taxes and water bills through the Village website. All payroll documents are scanned into the HR/Payroll system and attached to the relevant employee records.

In addition, the Department has initiated a program to scan all accounts payable records by fiscal year end 2015-2016 with the goal of minimizing the accumulation of paper records. Ultimately, this process should reduce the stored boxes in the basement by 160-200 boxes.

## Department Summary

General Fund Treasurer	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	624,666	659,104	664,782	674,445	682,576
<b>Department Total</b>	<b>624,666</b>	<b>659,104</b>	<b>664,782</b>	<b>674,445</b>	<b>682,576</b>
Expenditure Categories					
Personal Services	476,340	481,303	499,877	510,155	514,576
Equipment	-	-	-	-	-
Other	148,326	177,801	164,905	164,290	168,000
<b>Department Total</b>	<b>624,666</b>	<b>659,104</b>	<b>664,782</b>	<b>674,445</b>	<b>682,576</b>

## Position Summary

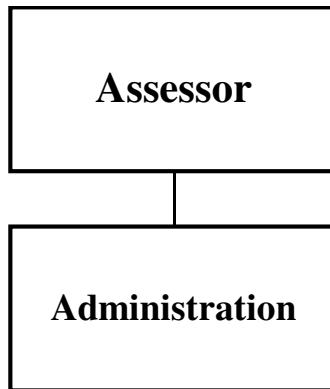
DEPARTMENT		2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Village Treasurer	1	147,895	1	147,895	1	147,895	1	147,895
Deputy Treasurer	1	103,361	1	103,361	1	103,361	1	103,361
Staff Asst/Finance	1	71,793	1	71,793	1	71,793	1	71,793
Payroll Clerk	1	71,270	1	71,270	1	71,271	1	71,271
Senior Bookkeeper	1	50,000	1	50,000	1	52,375	1	52,375
Bookkeeper	1	46,000	1	46,000	1	48,000	1	48,000
Temporaries/Overtime				10,550				10,550
Unused Vac/Longevity				9,286				9,331
<b>Department Total</b>	<b>6</b>		<b>6</b>	<b>510,155</b>	<b>6</b>		<b>6</b>	<b>514,576</b>

## Division Summary

Treasurer Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Accounts Payable	72,867	77,933	78,916	85,674	85,674
Administration	265,506	274,076	282,713	285,800	286,800
Audit	76,240	101,740	74,490	74,490	76,000
Payroll	69,909	70,005	76,321	76,020	76,320
Taxes	94,659	88,195	97,350	96,450	99,350
Water Billing	45,485	47,155	54,992	56,011	58,432
Division Total	<u>624,666</u>	<u>659,104</u>	<u>664,782</u>	<u>674,445</u>	<u>682,576</u>
<b>Expenditure Categories</b>					
.100 Personal Services	476,340	481,303	499,877	510,155	514,576
.200 Equipment	-	-	-	-	-
.400 Other	148,326	177,801	164,905	164,290	168,000
Division Total	<u>624,666</u>	<u>659,104</u>	<u>664,782</u>	<u>674,445</u>	<u>682,576</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	3,533	3,080	5,350	4,650	4,850
.435 Prof Business Exp	975	1,574	1,950	1,950	1,950
.454 Travel	619	1,152	1,400	1,400	1,400
.458 Supplemental Services	-	-	4,200	2,200	2,200
.460 Repairs To Equipment	380	-	1,100	1,100	1,100
.469 Printing & Forms	9,577	14,129	9,700	16,300	16,300
.475 Bank Fees	40,869	37,115	45,000	42,000	42,000
.477 Independent Audit	76,240	101,740	74,490	74,490	76,000
.485 Postage	2,703	3,230	3,600	3,600	3,600
.496 Professional Development	892	2,782	5,000	5,000	5,000
.499 Contractual Expense	12,538	12,999	13,115	11,600	13,600
Division Total	<u>148,326</u>	<u>177,801</u>	<u>164,905</u>	<u>164,290</u>	<u>168,000</u>

# ASSESSOR

FY 2016-2017



The Assessor's Department ("Department") is responsible for the administration, maintenance and automation of the assessment roll upon which the County, Village and School tax levies are based. Assessment administration is governed by NYS Real Property Tax Law, as well as case law, and for almost all property, this function is performed on the local level. Support is provided by the Office of Real Property Tax Services (ORPTS), the State oversight agency that facilitates the administration of assessments and real property services for state purposes.

The primary responsibility of an Assessor is to annually establish new assessments, to adjust existing assessments where necessary and to review and defend challenged assessments. Duties of an Assessor also include researching and maintaining essential statistics on all Village property; updating and inputting parcel and building inventory data, updating the digital photo database, recording all deed transfers, performing market studies and research, as well as responding to taxpayer inquiries.

As a result of completion of the 2014 town-wide revaluation, new responsibilities of the Scarsdale Assessor include maintaining all property values at 100% of fair market value; verifying the validity of some 250 annual sale transactions; field measuring, digitally sketching, and the entering of new data for all new construction, renovations and additions. A strong 2014-2015 sales market created another high-volume year of new construction, renovations and additions that have expanded the demands on the department, requiring over some 250 property inspections in 2015, with some 150, or so additional property inspections pending from the issuance of 2015 building permits. The department has also responded to numerous taxpayer and broker requests for field inspections for data verification, and if required, to change property data obtained from the 2014 revaluation. Over the last several years, the department has added 27,483 digital photos to the database of which 6,210 alone were added in 2015. The volume of photos taken subsequent to the revaluation reflects the detailed and extensive efforts of the Assessor and her staff to document each file.

The Assessor is also responsible for maintenance of the official Town/Village tax map, which on the September 15, 2015 assessment roll, reflected a total of 5,953 parcels. Required annual maintenance of the base tax map is ongoing and significant. It includes acting on the semi-annual digital map updates from Planning Board-approved subdivisions, mergers and lot-line changes, deed plotting and the correction of tax map errors, all of which are managed by the Department in coordination with a professional mapping company. Starting with the 2014 town-wide revaluation project, the Assessor facilitates the annual update and completion of color-coded FEMA flood, wetlands, zoning, real estate sales and grievance maps by property address. These maps serve all departments and taxpayers in many important ways and are essential to the annual valuation process.

# ASSESSOR

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FY 2016-2017

In addition to the above, the Assessor prepares and submits pertinent reports and documentation to ORPTS for the Town's annual residential assessment ratio and equalization rate surveys, as well as to the County for county apportionment purposes. The department reviews and processes numerous annual applications to determine taxpayer eligibility for the various real property tax exemptions, i.e. the Enhanced STAR, Veterans' and non-profit organization exemptions. While annual income verification for the Basic STAR exemption is now completed by the NYS Department of Finance, assessment processing and administration of the exemption, including recurrent taxpayer inquiries, is voluminous and is handled by the Assessor's office.

Special research has been required to assist and advise the administration and Board of Trustees on various valuation and revaluation-related issues, including the homestead tax option, dwelling teardowns/new construction counts, land sales data and documentation of neighborhood sales and market trends. The Assessor and her staff have played a leadership role and have spent many hours in the ongoing development of a customized assessment roll system for revaluation communities that has increased their efficiency and effectiveness. This customized assessment roll system for revaluation communities is the prototype that upon its completion, will be used by many other assessing jurisdictions throughout NYS.

Taxpayer communication is a critical function of the Department and all types of daily tax-related inquiries are fielded via phone or email and written communications, such as assessment-change notices, revaluation and exemption-related correspondence are periodically and systematically remitted, as mandated by law. Freedom of Information Law (FOIL) requests relating to assessment matters grew exponentially over the past two years and are fulfilled by the Assessor's staff. The Village Assessor's page on the Scarsdale Village website is regularly reviewed and updated to inform the public of the assessment process, the calculation of taxes, the significance of the building permit process and its impact on valuation and assessments, the grievance process, the various available exemptions and other important information are available for taxpayer reference. Numerous internet links within the Assessor's page connect with sites offering additional information about assessment matters. The Assessor's Online Property Inquiry link is systematically updated daily for any changes that are made to the computerized assessment roll system.

The Assessor works in parallel with the Board of Assessment Review to resolve assessment complaints. There were 361 grievance applications filed against the 2015 tentative assessment roll of which 280 were residential and 81 were commercial properties. The assessments on 56 properties were reduced by the Board of Assessment Review at the first level of appeal and of the remaining 305 grievance day filings, 127 grievants filed small claims assessment petitions and 144 grievants filed tax certiorari petitions with the NYS Supreme Court. A total of 271 appeals remain and are now pending resolution. The Assessor and Deputy Assessor, and in some cases the Village Attorney, special counsel and expert witnesses defend and represent the Village in all small claims assessment review proceedings. The Assessor also coordinates with special counsel and expert witnesses in the defense of all tax certiorari claims.

The success of the 2014 revaluation is reflected in the minor reduction in the 2014 aggregate total taxable assessed value on the final assessment roll, compared to the same on the 2014 tentative assessment roll. It is also reflected in the significant decline in the total number of grievances and appeals filed in 2015. As result of all appeals filed against the 2014 final assessment roll, the reduction in the 2014 total taxable assessed value now stands at less than 2%, notwithstanding there remain a number of outstanding certiorari appeals that will likely take several years to resolve and will further reduce the final 2014 taxable assessed value. The percent reduction in assessed value from tentative roll to final roll for 2014, however, is down significantly from recent prior years when the annual percent decrease in the taxable assessed value was much higher at 4.4% in 2013 and 11% in 2012. The 361 total 2015 grievances filings are down 62% from the 950 grievances filed in 2014.

## Department Summary

General Fund Assessor	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	378,750	517,393	466,659	479,887	527,209
Department Total	<u>378,750</u>	<u>517,393</u>	<u>466,659</u>	<u>479,887</u>	<u>527,209</u>
Expenditure Categories					
Personal Services	304,697	329,715	341,159	360,250	377,709
Equipment	-	-	1,000	-	1,000
Other	74,053	187,678	124,500	119,637	148,500
Department Total	<u>378,750</u>	<u>517,393</u>	<u>466,659</u>	<u>479,887</u>	<u>527,209</u>

## Position Summary

DEPARTMENT Assessor	2015-16 Modified Salaries				2016-17 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Assessor	1	130,242	1	130,242	1	130,242	1	130,242
Appraiser	1	92,007	1	92,007	1	92,007	1	92,007
Assessment Clerk	1	48,500	1	48,500	1	50,000	1	50,000
Sr. Assessment Clerk	1	54,600	0.33	18,200	1	56,600	1	55,267
Administrative Intern PT	-	33,137	-	33,137	-	33,137	-	33,137
Sr. Assessment Clerk PT	-	17,323	-	21,873	-	-	-	-
Overtime/Unused Vacation/Longevity				16,291				17,056
<b>Department Total</b>	<b>4.0</b>		<b>3.3</b>	<b>360,250</b>	<b>4.0</b>		<b>4.0</b>	<b>377,709</b>

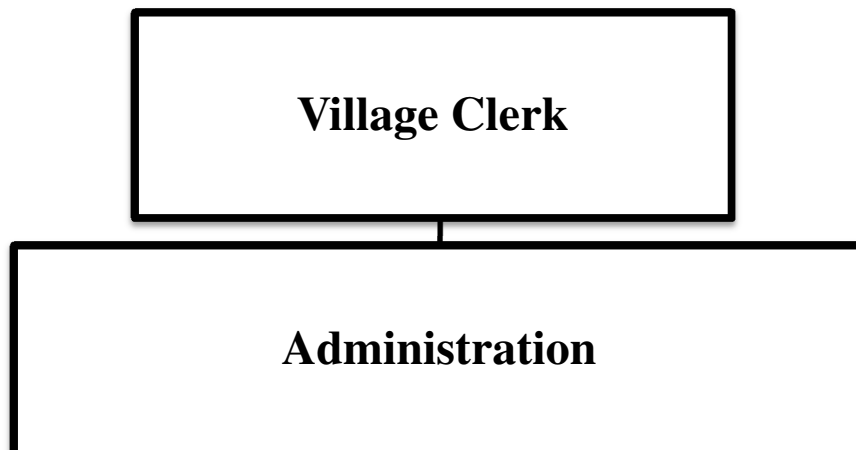
## Division Summary

Assessor Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	344,273	491,166	403,575	428,911	485,233
Tax Certioraris	34,477	26,227	63,084	41,976	51,976
<b>Division Total</b>	<b>378,750</b>	<b>517,393</b>	<b>466,659</b>	<b>470,887</b>	<b>537,209</b>
<b>Expenditure Categories</b>					
.100 Personal Services	304,697	329,715	341,159	360,250	377,709
.200 Equipment	-	-	1,000	-	1,000
.400 Other	74,053	187,678	124,500	119,637	148,500
<b>Division Total</b>	<b>378,750</b>	<b>517,393</b>	<b>466,659</b>	<b>479,887</b>	<b>527,209</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	1,000	-	1,000
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.409 Computer Software	20,000	-	6,000	6,000	20,000
.412 Office Supplies	1,305	3,132	4,000	2,822	4,000
.435 Prof Business Exp	10,408	12,018	10,500	8,889	10,500
.458 Supplemental Services	7,500	-	15,000	25,000	15,000
.459 Program Expenses	33,118	167,353	85,000	76,636	95,000
.496 Professional Development	1,722	5,175	4,000	290	4,000
.499 Contractual	-	-	-	-	-
<b>Division Total</b>	<b>74,053</b>	<b>187,678</b>	<b>124,500</b>	<b>119,637</b>	<b>148,500</b>

# VILLAGE CLERK

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FY 2016 - 2017



The Village Clerk is responsible for issuing various permits, licenses, and maintaining official records, including the processing of Freedom of Information Law (FOIL) requests. In calendar year 2015, approximately 400 FOIL requests were received, accounting for approximately 375 hours to respond or roughly .21 of a work year. The Village Clerk serves as Registrar of Vital Statistics. The Clerk's office ("Office") issued 1,227 parking permits for Village parking facilities, 288 handicap parking permits, 71 taxi driver licenses, 23 taxi cab licenses, 16 peddler licenses, 97 marriage licenses, 84 marriage transcripts, 31 death certificates, 481 death transcripts and 417 dog licenses. In the past five years, these items have either increased in number or in complexity. Further, the Office is also the repository of all Notices of Defect, Notices of Claim, SCAR and CERT filings. These filings totaled approximately 374.

The Clerk conducts an annual Village Election in March and as Town Clerk administers a Primary Election in September and a General Election in November. The Office conducted a Village Election on March 18th, a Primary Election on September 10th and a General Election on November 3rd. The Westchester County Board of Elections has, by statute, assumed responsibility for Federal, State and County elections. The enabling legislation expropriated 22 voting machines owned by the Village with an estimated value of \$50,000 which are now the property of the County. The County imposed a charge to the Village in 2015 of \$15,345.87. According to the Westchester County Department of Finance, this year's chargeback by the County will increase approximately 3%. Therefore, fiscal year 2016-17 budget recommends \$15,805 to cover this anticipated charge. The use of one new optical-scan voting machine at each polling location to accommodate people with disabilities in addition to the new voting machines used during the Primary and General Elections has significantly increased the County's election costs. The Village Clerk utilized the lever machines for the March 2011, 2012, 2013, 2014, and 2015 Village Elections. Governor Cuomo had signed legislation for these years extending the time given to Villages in New York State to have the option of utilizing the lever style voting machines in their Village Elections through December 31, 2015; this option saved on costs associated with using the new machines. Unfortunately, the State Legislature did not extend this option through 2016; rather than lease the optical-scan voting machines from the County, the Village Clerk is in the process of considering alternatives available through New York State Election Law to keep Village Election costs at a minimum.

The Village Clerk attends and records all Village Board of Trustees meetings and prepared a total of 536 pages of minutes in 2015. The Clerk's office is the official repository of all Board of Trustees actions. The Village Clerk, the Deputy Village Clerk, and a part-time Office Assistant staff the office.

## Department Summary

General Fund Village Clerk	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	219,078	233,180	238,532	239,169	243,263
Department Total	<u>219,078</u>	<u>233,180</u>	<u>238,532</u>	<u>239,169</u>	<u>243,263</u>
Expenditure Categories					
Personal Services	192,550	204,550	201,132	202,264	205,583
Equipment	(1,630)	-	-	-	-
Other	28,158	28,630	37,400	36,905	37,680
Department Total	<u>219,078</u>	<u>233,180</u>	<u>238,532</u>	<u>239,169</u>	<u>243,263</u>

## Position Summary

DEPARTMENT		2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary
DIVISIONS	Village Clerk	Authorized Positions	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
<b>Administration</b>								
Village Clerk		1	1	94,495	1	1	94,495	
Deputy Clerk		1	1	61,000	1	1	62,000	
Office Assistant		0.5	0.5	30,421	0.5	0.5	30,421	
Unused Vac/Longevity				5,290			5,509	
Temporaries/Overtime				11,058			13,158	
<b>Department Total</b>		<u>2.5</u>	<u>2.5</u>	<u>202,264</u>	<u>2.5</u>	<u>2.5</u>	<u>205,583</u>	

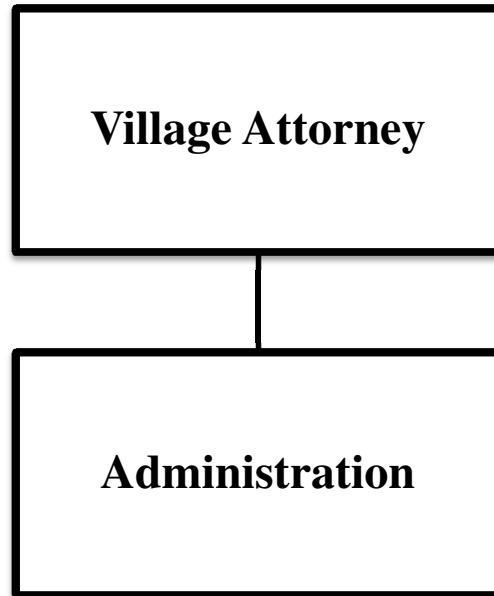
## Division Summary

Village Clerk Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	219,078	233,180	238,532	239,169	243,263
Division Total	<u>219,078</u>	<u>233,180</u>	<u>238,532</u>	<u>239,169</u>	<u>243,263</u>
<b>Expenditure Categories</b>					
.100 Personal Services	192,550	204,550	201,132	202,264	205,583
.200 Equipment	(1,630)	-	-	-	-
.400 Other	28,158	28,630	37,400	36,905	37,680
Division Total	<u>219,078</u>	<u>233,180</u>	<u>238,532</u>	<u>239,169</u>	<u>243,263</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	(1,630)	-	-	-	-
Division Total	<u>(1,630)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.405 Village Code Update	5,269	5,663	5,000	5,200	5,200
.412 Office Supplies	2,784	2,525	3,100	3,600	3,900
.435 Prof Business Exp	810	779	900	900	900
.454 Travel	-	-	1,000	1,000	1,000
.457 Legal Advertising	2,614	2,320	3,600	3,600	3,600
.486 Village Election	1,675	-	4,500	4,500	4,500
.488 Primary/General Election	14,899	17,343	15,500	15,805	16,280
.496 Professional Development	107	-	800	800	800
.499 Contractual Expense	-	-	3,000	1,500	1,500
Division Total	<u>28,158</u>	<u>28,630</u>	<u>37,400</u>	<u>36,905</u>	<u>37,680</u>

# VILLAGE ATTORNEY

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FY 2016 - 2017



The Village Attorney is the legal advisor to the Board of Trustees, Village Boards, Committees and Advisory Councils, the Village Manager and other Village officers and employees. The Village Attorney interprets Federal, State, and local laws, rules and regulations, and prepares drafts of resolutions, agreements, and local laws. Tort claims brought against the Village are processed by the Village Attorney in cooperation with the Village's insurance carrier. Approximately 40 tort claims are brought against the Village each year. The Village Attorney is responsible for most litigation associated with the Village Land Use Boards, tax matters, tax certiorari and small claims, spending approximately 975 hours preparing for these matters and court appearances. The Village Attorney oversees special counsel retained to represent the Village in environmental, labor, and other specialized areas of law. The Village Attorney also serves as the Village Prosecutor handling violations of the Village Code and the New York State Vehicle and Traffic Law. In calendar year 2015, the Village Attorney's office has appeared and handled approximately 118 Village Code violations and has prosecuted 1,446 traffic and parking violations. The Village Attorney is also counsel to the Town of Scarsdale with respect to taxes, finances, elections, and government procedures.

## Department Summary

General Fund Village Attorney	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	733,504	507,447	477,921	478,898	483,432
Department Total	<u>733,504</u>	<u>507,447</u>	<u>477,921</u>	<u>478,898</u>	<u>483,432</u>
Expenditure Categories					
Personal Services	239,484	242,851	245,821	239,548	244,082
Equipment	(7,250)	-	-	7,250	7,250
Other	501,270	264,596	232,100	232,100	232,100
Department Total	<u>733,504</u>	<u>507,447</u>	<u>477,921</u>	<u>478,898</u>	<u>483,432</u>

## Position Summary

DEPARTMENT		2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary
DIVISIONS	Village Attorney	Authorized Positions	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
<b>Administration</b>								
Village Attorney		1	1	179,235	1	1	179,235	
Assistant Attorney		0.5	0.5	25,389	1	1	60,000	
Assistant Attorney		0.5	0.5	30,077			-	
Unused Vac/Longevity				4,847			4,847	
<b>Department Total</b>		<b>2</b>	<b>2</b>	<b>239,548</b>	<b>2</b>	<b>2</b>	<b>244,082</b>	

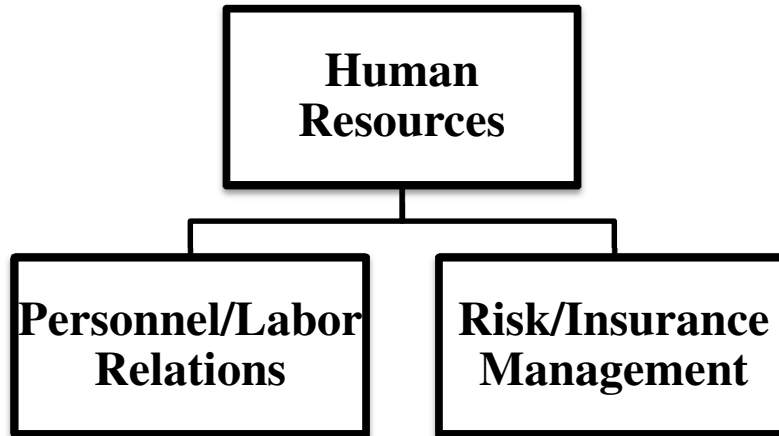
## Division Summary

Village Attorney Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	733,504	507,447	477,921	478,898	483,432
Division Total	<u>733,504</u>	<u>507,447</u>	<u>477,921</u>	<u>478,898</u>	<u>483,432</u>
<b>Expenditure Categories</b>					
.100 Personal Services	239,484	242,851	245,821	239,548	244,082
.200 Equipment	(7,250)	-	-	7,250	7,250
.400 Other	501,270	264,596	232,100	232,100	232,100
Division Total	<u>733,504</u>	<u>507,447</u>	<u>477,921</u>	<u>478,898</u>	<u>483,432</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	(7,250)	-	-	7,250	7,250
Division Total	<u>(7,250)</u>	<u>-</u>	<u>-</u>	<u>7,250</u>	<u>7,250</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	548	111	600	600	600
.425 Books & Periodicals	30,882	33,646	22,000	22,000	22,000
.435 Prof Business Exp	4,708	3,655	5,000	5,000	5,000
.454 Travel	2,384	1,828	4,500	4,500	4,500
.458 Supplemental Services	256,022	225,356	200,000	200,000	200,000
.458-.1 Popham Rd Brdg Consulting	206,726	-	-	-	-
Division Total	<u>501,270</u>	<u>264,596</u>	<u>232,100</u>	<u>232,100</u>	<u>232,100</u>

# HUMAN RESOURCES

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FY 2016-2017



There are 250 full-time and over 500 part-time and temporary Village employees in all funds. The Human Resources Department (“Department”) is responsible for labor relations and contract negotiations involving seven (7) employee bargaining units as well as for non-union employees. This is accomplished through negotiation, contract interpretation, administration of grievances and discipline, coordination with the Westchester County Human Resources Department for all matters involving Civil Service administration, recruitment, management of a self-insured Employee Dental and Vision Program, Employees Assistance Program (EAP), Wellness Program and the coordination of retirement counseling. The Department also manages all matters before the Public Employment Relations Board (PERB) and employment related court actions, which requires over 700 hours of staff time on an annual basis. Additionally, all personnel and medically-related files for current and retired employees are maintained by the Department.

The Human Resources Director serves as the Village’s Risk Manager, which involves the procurement of insurances, both liability and workers’ compensation, and the administration of loss prevention, administration of employee safety programs, and investigation and settlement of claims for each. Approximately forty (40) claims are filed against the Village annually in which the Human Resources Director must investigate and process for payment or submit to the Village’s insurance carrier for defense. The Human Resources Director must also investigate and coordinate the approximately fifty (50) worker’s compensation injuries each year; oversee numerous risk management initiatives, including reviewing and updating Village policies; coordinate safety and awareness training; oversee accident and injury reviews. The Human Resources Director also provides analysis in regard to wages/salaries and benefits which comprise approximately 70% of the General Fund budget.

## Department Summary

General Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Human Resources	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Personnel/Labor Relations	201,308	166,916	180,746	167,415	186,391
Risk/Insurance Management	84,887	86,675	95,072	100,638	94,638
<b>Department Total</b>	<b>286,195</b>	<b>253,591</b>	<b>275,818</b>	<b>268,053</b>	<b>281,029</b>
Expenditure Categories					
Personal Services	262,048	223,261	228,868	226,103	235,079
Other	24,147	30,330	46,950	41,950	45,950
<b>Department Total</b>	<b>286,195</b>	<b>253,591</b>	<b>275,818</b>	<b>268,053</b>	<b>281,029</b>

## Position Summary

DEPARTMENT Human Resources

DIVISIONS	2015-16 Modified Salaries				2016-17 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Personnel/Labor Relations</b>								
Human Resources Director	1	145,246	1	134,165	1	145,346	1	145,346
Unused Vac/Longevity				-				2,795
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>134,165</b>	<b>1</b>		<b>1</b>	<b>148,141</b>
<b>Risk/Insurance Management</b>								
Senior Steno	1	83,924	1	83,924	1	83,924	1	83,924
Unused Vac/Longevity				8,014				3,014
<b>Sub-total</b>	<b>-</b>		<b>1</b>	<b>91,938</b>	<b>1</b>		<b>1</b>	<b>86,938</b>
<b>Department Total</b>	<b>1</b>		<b>2</b>	<b>226,103</b>	<b>2</b>		<b>2</b>	<b>235,079</b>

## Division Summary

Human Resources Personnel/Labor Relations	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	201,308	166,916	180,746	167,415	186,391
Division Total	<u>201,308</u>	<u>166,916</u>	<u>180,746</u>	<u>167,415</u>	<u>186,391</u>
<b>Expenditure Categories</b>					
.100 Personal Services	176,800	138,321	142,496	134,165	148,141
.400 Other	24,508	28,595	38,250	33,250	38,250
Division Total	<u>201,308</u>	<u>166,916</u>	<u>180,746</u>	<u>167,415</u>	<u>186,391</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,742	1,632	2,100	2,100	2,100
.435 Prof Business Exp	745	219	2,500	2,500	2,500
.454 Travel	1,928	2,772	1,150	1,150	1,150
.458 Supplemental Services	-	446	6,000	6,000	6,000
.472 Wellness Program	823	2,769	3,500	3,500	3,500
.496 Professional Development	-	300	3,000	3,000	3,000
.499 Contractual	19,270	20,457	20,000	15,000	20,000
Division Total	<u>24,508</u>	<u>28,595</u>	<u>38,250</u>	<u>33,250</u>	<u>38,250</u>

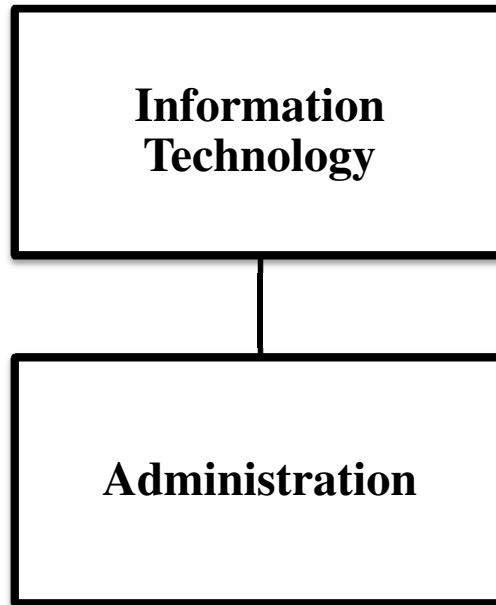
## Division Summary

Human Resources Risk/Insurance Management	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	84,887	86,675	95,072	100,638	94,638
Division Total	<u>84,887</u>	<u>86,675</u>	<u>95,072</u>	<u>100,638</u>	<u>94,638</u>
<b>Expenditure Categories</b>					
.100 Personal Services	85,248	84,940	86,372	91,938	86,938
.400 Other	(361)	1,735	8,700	8,700	7,700
Division Total	<u>84,887</u>	<u>86,675</u>	<u>95,072</u>	<u>100,638</u>	<u>94,638</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	172	1,735	5,100	5,100	4,100
.435 Prof Business Exp	-	-	1,200	1,200	1,200
.454 Travel	(258)	-	1,300	1,300	1,300
.496 Professional Development	(275)	-	1,100	1,100	1,100
Division Total	<u>(361)</u>	<u>1,735</u>	<u>8,700</u>	<u>8,700</u>	<u>7,700</u>

# INFORMATION TECHNOLOGY

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FY 2016 - 2017



The Information Technology (I.T.) Department (“Department”) provides technical and administrative support for the use of technology in the operation and management of Village services. The Village receives 220,000 emails a month, of which 36,500 are allowed. The Village's mail servers store over 3.4 million items in 288 mailboxes. The Village’s website is hosted in Amazon’s cloud hosting service, to provide independent, uninterrupted service in the event of loss of power or data at Village Hall, this site receives approximately 16,000 visits every month (December 2015). The Department addresses hardware and software issues for the purpose of integrating data and providing beneficial information throughout the organization to assist management in decision making, custom modifications to existing software, and upgrades a number of desktops and laptops annually. Additionally, the Department upgrades shared servers to virtual servers and separate their functions to improve application performance and isolate failure modes, as well as, manages the network intrusion detection devices, software, firewalls, antivirus and regular cyber-attack drills safeguard Village data from internet hackers.

Primary applications, such as Finance and Payroll/Human Resources are processed through New World System’s Logos.Net system. This live, browser-based system can be accessed by any one of the Village’s 160 personal computers and laptops. 40 Microsoft Windows 2003/2008/2012 servers provide file, web, e-mail, spam and antivirus filtering and interactive online information and transaction services.

The Department performed the following tasks in fiscal year 2015-2016: 1) upgraded the Village’s Time and Attendance software, and integrated it with the Village’s payroll software to improve the efficiencies of staff; 2) installed high-speed 802.11ac Wi-Fi at Village Hall, and deployed older access points to DPW facilities and 3) upgraded the Village’s backup equipment to extend retention up to 90 days, and to automatically off-site backups. The Department will assist in a Village web site redesign, to support a wider variety of devices (including tablets and smartphones), and to improve the organization and functionality of the site. This will include assisting Village departments in the use of social media as another method of informing residents. Also scheduled is an upgrade of the Village’s 210 IP phones and higher-speed internet circuits.

## Department Summary

General Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Information Technology	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Information Technology	533,653	506,310	620,039	608,990	625,740
Department Total	<u>533,653</u>	<u>506,310</u>	<u>620,039</u>	<u>608,990</u>	<u>625,740</u>
Expenditure Categories					
Personal Services	176,822	145,337	199,539	194,790	197,540
Equipment	10,849	10,530	17,500	17,500	17,500
Other	345,982	350,443	403,000	396,700	410,700
Department Total	<u>533,653</u>	<u>506,310</u>	<u>620,039</u>	<u>608,990</u>	<u>625,740</u>

## Position Summary

DEPARTMENT Information Technology

DIVISIONS	2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary	
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary		Funded Positions
<b>Information Technology</b>								
IT Director	1	130,639	1	130,639	1	130,639	1	130,639
Technical Support Specialist	1	61,250	1	61,250	1	63,500	1	63,500
Overtime/Longevity				2,901				3,401
<b>Department Total</b>	<u>2</u>		<u>2</u>	<u>194,790</u>	<u>2</u>		<u>2</u>	<u>197,540</u>

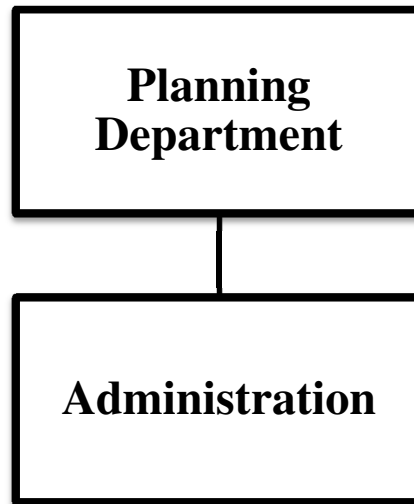
## Division Summary

Information Technology	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	64,611	64,443	71,020	68,020	72,220
Hardware Support	251,836	249,559	322,510	318,385	321,260
Software Support	217,206	192,308	226,509	222,585	232,260
Division Total	533,653	506,310	620,039	608,990	625,740
<b>Expenditure Categories</b>					
.100 Personal Services	176,822	145,337	199,539	194,790	197,540
.200 Equipment	10,849	10,530	17,500	17,500	17,500
.400 Other	345,982	350,443	403,000	396,700	410,700
Division Total	533,653	506,310	620,039	608,990	625,740
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	10,849	10,530	17,500	17,500	17,500
Division Total	10,849	10,530	17,500	17,500	17,500
<b><u>.400 A/C Breakdown</u></b>					
.408 Computer Supplies	-	66	2,000	500	2,000
.409 Personal Comp Software	13,764	7,911	12,000	12,200	12,000
.412 Office Supplies	2,813	1,405	3,000	2,000	3,000
.435 Prof Business Exp	-	-	600	-	1,000
.450 Telecommunications Services	169,320	191,068	220,000	220,000	220,000
.454 Travel	-	-	2,200	-	2,500
.496 Professional Development	-	-	1,200	-	1,200
.499 Contractual Expense	160,085	149,993	162,000	162,000	169,000
Division Total	345,982	350,443	403,000	396,700	410,700

# PLANNING DEPARTMENT

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FY 2016 – 2017



The Planning Department (“Department”) helps coordinate land use and development in the Village in conjunction with the Assessment, Engineering, and Building Departments. The Department provides staff support to the Board of Appeals and the Planning Board, arranges training for Board members, ensures compliance with state environmental regulations, and reviews and updates local regulations as zoning and land use needs require. During fiscal year 2014-2015, the Board of Appeals considered 54 cases: granted 28 variance requests, denied one (1) and approved 31 Special Use Permits for swimming pools, tennis or sports courts and home occupations. The Planning Board reviewed 22 applications, during that same period, including three (3) wetlands permits, three (3) non-residential site plans, four (4) residential site plans, four (4) special use permits and one (1) application to divert a watercourse. The Planning Board also considered seven (7) subdivisions/lot mergers resulting in a net decrease of two (2) lots. The Planning Board also conducted a study regarding the zoning code lot coverage regulations and recommended the Village Board consider amending the code to include gravel surfaces as lot coverage; however, after several public hearings, the Village Board declined to amend the code.

The Department and Planning Board play a significant role in balancing the growth of the Village’s total taxable property value while preserving neighborhood character and maintaining open space. The Department assists the Village Board of Trustees on various issues including long-range planning for the Village Center and Village-wide zoning and development. Additionally, the Department manages outside consultants for the Planning Board in its analysis of individual applications and potential zoning amendments. The Village Planner serves as the Village Environmental Officer.

## Department Summary

General Fund Planning	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	195,294	211,333	227,137	234,800	234,800
Department Total	<u>195,294</u>	<u>211,333</u>	<u>227,137</u>	<u>234,800</u>	<u>234,800</u>
Expenditure Categories					
Personal Services	189,288	193,282	193,437	200,900	200,900
Other	6,006	18,051	33,700	33,900	33,900
Department Total	<u>195,294</u>	<u>211,333</u>	<u>227,137</u>	<u>234,800</u>	<u>234,800</u>

## Position Summary

DEPARTMENT	2015-16 Modified Salaries		2016-17 Proposed Salaries				
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions	Total Salary
<b>Administration</b>							
Planner	1	127,506	1	127,506	1	127,506	127,506
Senior Steno	1	67,445	1	67,445	1	67,445	67,445
Unused Vac/Longevity				5,949			5,949
Temporaries/Overtime				-			-
<b>Department Total</b>	<u>2</u>		<u>2</u>	<u>200,900</u>	<u>2</u>	<u>2</u>	<u>200,900</u>

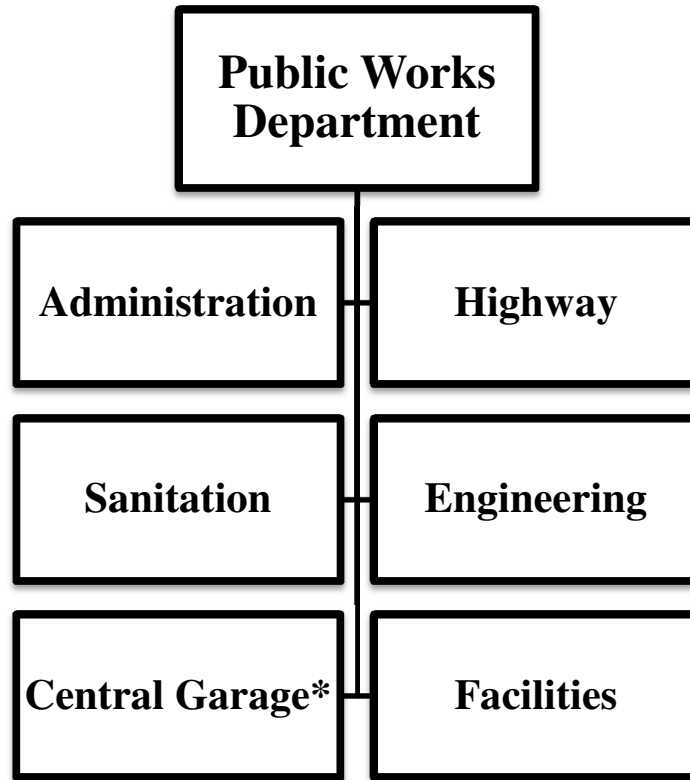
## Division Summary

Planning Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	195,294	211,333	227,137	234,800	234,800
Division Total	<u>195,294</u>	<u>211,333</u>	<u>227,137</u>	<u>234,800</u>	<u>234,800</u>
<b>Expenditure Categories</b>					
.100 Personal Services	189,288	193,282	193,437	200,900	200,900
.400 Other	6,006	18,051	33,700	33,900	33,900
Division Total	<u>195,294</u>	<u>211,333</u>	<u>227,137</u>	<u>234,800</u>	<u>234,800</u>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	401	422	1,200	1,200	1,200
.435 Prof Business Exp	1,508	1,156	1,500	1,500	1,500
.454 Travel	642	405	1,000	1,000	1,000
.458 Supplemental Services	-	11,923	25,000	25,000	25,000
.480 Dues & Subscriptions	1,009	1,155	1,000	1,200	1,200
.496 Professional Development	1,427	1,230	2,000	2,000	2,000
.499 Contractual Expense	1,019	1,760	2,000	2,000	2,000
Division Total	<u>6,006</u>	<u>18,051</u>	<u>33,700</u>	<u>33,900</u>	<u>33,900</u>

# PUBLIC WORKS DEPARTMENT

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FY 2016 - 2017



\*Budget for this division displayed in Internal Service Fund

# PUBLIC WORKS DEPARTMENT

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FY 2016 – 2017

The Department of Public Works (“Department”) is responsible for the overall operation and maintenance of the Village’s public works infrastructure. The Department employs a total of 66 people among three (3) operating divisions, Highway, Sanitation and Facilities Maintenance, and two (2) support divisions, Administration and Engineering. The **Engineering Division** oversees the annual road resurfacing program, in fiscal year 2015-16, 2.4 miles of roadways were resurfaced at 16 different locations and 3,072 linear feet of curbing was reset by the Village’s curbing contractor. The planned paving schedule for fiscal year 2015-16 will result in 4.9 miles of repaved roads. The Engineering Division issued 93 Stormwater (SWEC) Permits and performed approximately 550 inspections for a variety of matters (stormwater, visual obstructions, trees, row inspections). The Engineering Division reviews and oversees Village stormwater projects from design to construction, point repairs to the sanitary and stormwater systems, as well as repairs to Village facilities such as the Freightway Garage and Christie Place. The **Highway Division** provides traditional public works functions including snow and ice control on the 91 miles of roads and 25 miles of walkways, collection of approximately 4,060 tons of fall leaves, maintenance and repair of 81 miles of sanitary sewers, street sweeping services and the bi-annual cleaning of the Village’s 2,023 storm sewer catch basins. The **Sanitation Division** collects approximately 7,200 tons of solid waste, 7,800 tons of organics, 555 tons of co-mingled recyclables and 1,900 tons of newspapers annually. The Sanitation Division provides litter control on all Village streets and facilities as well as staffs the Recycling Center which is open to residents six (6) days a week. The **Facilities Maintenance Division** performs necessary repairs and preventative maintenance to the Village’s ten (10) primary facilities and numerous ancillary structures under Village ownership. This includes three (3) miles of public stormwater courses and conveyance systems, and assists the Engineering Division with the Village’s annual road resurfacing program by installing granite curbstones on these roads prior to paving, repairing catch basins or man hole frames that are in disrepair. The Department also supervises the Central Maintenance Facility, which provides the maintenance and repair of the Village fleet of trucks (Public Works, Recreation, Fire, Police, and Water), vehicles and equipment totaling approximately 325, and the Scarsdale Board of Education school buses, automotive fleet, and ancillary equipment totaling approximately 170. The Department provides administrative, technical support and direction to the Water, Building and Recreation Departments, as well as other departments as necessary. The Department also is responsible for project management associated with the Village’s annual capital improvement program. Recently the Engineering Division and Facilities Division worked with the Recreation Department to restore Hyatt Park - a new playground, basketball court, track, and bathrooms were installed.

In addition, over the past five (5) years the Department has increased its workload by adding functions, tasks and operations including: in-house rather than contractor cleaning and jetting of approximately 300 catch basins annually, for an annual cost savings of approximately \$15,000; street cleaning of all residential streets completed at least bi-annually instead of annually; increased routine inspections of critical drainage inlets/outlets to lessen potential flooding hazards and repair stormwater utility structures before predicted storm events; annual maintenance and repair of large sections of downtown bluestone sidewalk; administration and inspection of Tree Removal permits on private property – 134 permits in 2015, 111 permits in 2014, 100 permits in 2013 and 95 permits in 2012. The Facility Maintenance Division will continue in-house deck-cleaning, annual lighting and painting repairs of the Christie Place Garage, as needed. Power washing of the sidewalks in the Village Center was originally planned for in the 2014 budget, but was deferred due to the need to repair, re-set and replace hundreds of square feet of the bluestone sidewalks in the Village Center. Additional work to the sidewalks by the Facilities Maintenance Division will continue in fiscal year 2016-17. The overall increase to the workload has been accomplished without increasing labor, while providing the other essential services to the community.

## Department Summary

General Fund Public Works	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Administration	427,483	470,165	449,652	441,765	423,054
Engineer	287,425	304,609	327,390	349,904	371,843
Facilities Maintenance	1,200,333	1,225,874	1,282,470	1,316,591	1,420,301
Highway	3,215,238	2,935,893	3,390,532	3,340,779	3,310,798
Sanitation	2,188,079	2,222,204	2,344,845	2,336,343	2,309,396
Department Total	<u>7,318,558</u>	<u>7,158,745</u>	<u>7,794,889</u>	<u>7,785,382</u>	<u>7,835,392</u>

Expenditure Categories					
Personal Services	5,304,147	5,387,130	5,685,959	5,674,457	5,642,150
Equipment	81,060	18,790	59,180	57,680	57,500
Other	1,933,351	1,752,825	2,049,750	2,053,245	2,135,742
Department Total	<u>7,318,558</u>	<u>7,158,745</u>	<u>7,794,889</u>	<u>7,785,382</u>	<u>7,835,392</u>

## Position Summary

DEPARTMENT Public Works	DIVISIONS	2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary	
		Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary		Funded Positions
	<b>Administration</b>								
	Superintendent of Public Work	1	155,832	1	155,832	1	155,832	1	155,832
	Deputy Superintendent (PT)	-	-	-	21,072	-	-	-	-
	Project Manager	1	112,070	1	112,070	1	112,070	1	112,070
	Senior Office Assistant PW	1	66,625	1	66,625	1	69,000	1	69,000
	Administrative Intern	1	50,000	1	50,000	1	50,000	1	50,000
	Temporaries/Overtime				5,000				5,000
	Unused Vac/Longevity				8,066				8,252
	<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>418,665</b>	<b>4</b>		<b>4</b>	<b>400,154</b>
	<b>Engineer</b>								
	Village Engineer	1	124,848	1	124,848	1	124,848	1	124,848
	Jr Civil Engineer	1	82,000	1	82,000	1	82,000	1	82,000
	Engineering Aide	1	58,000	1	55,000	1	58,000	1	58,000
	Administrative Intern	1	43,000	1	25,083	1	43,000	1	43,000
	Temporaries				45,980				47,000
	Unused Vac/Longevity				5,093				5,095
	<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>338,004</b>	<b>4</b>		<b>4</b>	<b>359,943</b>
	<b>Facilities Maintenance</b>								
	Maintenance Mechanic	1	93,984	1	93,984	1	93,984	1	93,984
	Maintenance Laborer	3	68,972	3	206,916	3	68,972	3	206,916
	Laborer	3	63,795	3	191,385	3	63,795	3	191,385
	Laborer	1	51,239	1	51,239	1	58,515	1	58,515
	Laborer	1	47,159	1	47,159	1	52,690	1	52,690
	Laborer	0.5	40,000	0.5	24,000	1	47,159	1	43,500
	Caretaker	1	40,000	1	40,000	1	41,875	1	41,875
	Custodial Aide	1	40,000	1	40,000	1	41,875	1	41,875
	Temporaries/Overtime				87,000				111,000
	Unused Vac/Longevity				16,508				17,369
	<b>Sub-total</b>	<b>11.5</b>		<b>11.5</b>	<b>798,191</b>	<b>12</b>		<b>12</b>	<b>859,109</b>

## Position Summary

DEPARTMENT Public Works (Continued)

DIVISIONS	2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary	
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
<b>Highway</b>								
General Foreman	0.5	103,381	0.5	63,305	1	103,381	1	103,381
General Foreman	0.5	93,983	0.5	54,823	-	-	-	-
Assistant Foreman	0.5	86,000	0.5	42,999	1	86,000	1	86,000
Assistant Foreman	0.5	88,870	0.5	51,840	-	-	-	-
Tree Trimmer	2	75,199	2	150,398	2	75,199	2	150,398
Motor Equipt Operator I	5	75,199	5	375,995	4	75,199	4	300,796
Maintenance Mechanic (Signs)	0.5	75,199	1	37,599	-	-	-	-
Maintenance Mechanic (Signs)	1	75,199	1	75,199	2	75,199	2	150,398
Laborer/MEO Equivalent	9	69,281	9	623,529	9	69,281	9	623,529
Laborer/MEO Equivalent	0.5	69,281	0.5	48,497	-	-	-	-
Laborer/MEO Equivalent	0.5	35,000	0.5	17,500	-	-	-	-
Laborer/MEO Equivalent	0.5	35,000	0.5	17,500	2	35,000	2	70,000
On Call Pay				19,500				19,500
Out of Title Pay				53,400				53,400
Temporaries/Overtime				509,500				516,999
Longevity				28,924				26,397
<b>Sub-total</b>	<b>21.0</b>		<b>21.5</b>	<b>2,170,508</b>	<b>21</b>		<b>21</b>	<b>2,100,798</b>
<b>Sanitation</b>								
General Foreman	1	93,984	1	93,984	1	93,984	1	93,984
Assistant Foreman	1	83,232	1	83,232	1	86,051	1	86,051
Intermediate Acct Clerk	1	45,250	1	45,250	1	47,250	1	47,250
Motor Equipt Operator I	4	75,199	4	300,796	4	75,199	4	300,796
Motor Equipt Operator I	0.5	75,199	0.5	52,639	-	-	-	-
Sanitation Worker (Scooter)	10	71,850	10	718,500	10	71,850	10	718,500
Laborer/MEO Equivalent	4	69,281	4	242,484	3	69,281	3	207,843
Laborer/MEO Equivalent	3	44,177	3	132,531	3	52,171	3	156,513
Laborer/MEO Equivalent	1	44,177	1	17,671	-	-	-	-
Laborer/MEO Equivalent	0.5	35,000	0.5	28,000	3	43,570	3	117,855
Laborer/MEO Equivalent	0.5	35,000	0.5	17,500	-	-	-	-
Laborer/MEO Equivalent	0.5	35,000	0.5	24,500	-	-	-	-
Temporaries/Overtime				111,500				111,500
Longevity				36,506				37,854
Out of Title Pay				43,996				44,000
<b>Sub-total</b>	<b>27</b>		<b>27.0</b>	<b>1,949,089</b>	<b>26</b>		<b>26</b>	<b>1,922,146</b>
<b>Department Total</b>	<b>67.5</b>		<b>68.0</b>	<b>5,674,457</b>	<b>67</b>		<b>67</b>	<b>5,642,150</b>

## Division Summary

Public Works Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	427,483	470,165	449,652	441,765	423,054
Division Total	<u>427,483</u>	<u>470,165</u>	<u>449,652</u>	<u>441,765</u>	<u>423,054</u>
<b>Expenditure Categories</b>					
.100 Personal Services	416,461	460,422	426,552	418,665	400,154
.400 Other	11,022	9,743	23,100	23,100	22,900
Division Total	<u>427,483</u>	<u>470,165</u>	<u>449,652</u>	<u>441,765</u>	<u>423,054</u>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	386	1,232	2,500	2,500	2,500
.431 Food Supplies	2,697	1,642	4,000	4,000	4,000
.435 Prof Business Exp	1,228	210	2,000	2,000	2,000
.454 Travel	1,234	685	1,500	1,500	1,500
.455 Travel (Local)	185	-	200	200	200
.469 Printing & Forms	260	90	700	700	700
.480 Dues & Subscriptions	1,822	1,480	1,700	1,700	1,500
.496 Professional Development	433	1,348	1,500	1,500	1,500
.499 Contractual Expense	2,777	3,056	9,000	9,000	9,000
Division Total	<u>11,022</u>	<u>9,743</u>	<u>23,100</u>	<u>23,100</u>	<u>22,900</u>

## Division Summary

Public Works Engineer	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	51,130	66,158	92,886	104,143	114,563
Construction	50,263	51,736	51,112	51,112	51,770
Permits & Inspections	41,718	39,247	38,003	49,260	58,585
Planning Board	35,157	38,233	38,230	38,230	39,470
Project Development	43,790	43,996	43,166	43,166	43,385
Pavement Management	65,367	65,239	63,993	63,993	64,070
<b>Division Total</b>	<b>287,425</b>	<b>304,609</b>	<b>327,390</b>	<b>349,904</b>	<b>371,843</b>
<b>Expenditure Categories</b>					
.100 Personal Services	283,793	299,490	315,490	338,004	359,943
.200 Equipment	1,179	201	5,000	5,000	5,000
.400 Other	2,453	4,918	6,900	6,900	6,900
<b>Division Total</b>	<b>287,425</b>	<b>304,609</b>	<b>327,390</b>	<b>349,904</b>	<b>371,843</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	1,179	201	5,000	5,000	5,000
<b>Division Total</b>	<b>1,179</b>	<b>201</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,085	1,538	1,000	1,000	1,000
.435 Prof Business Exp	200	598	400	400	400
.454 Travel	-	-	1,500	1,500	1,500
.469 Printing & Forms	413	168	1,000	1,000	1,000
.480 Dues & Subscriptions	550	880	1,000	1,000	1,000
.496 Professional Development	-	774	1,000	1,000	1,000
.499 Contractual Expense	205	960	1,000	1,000	1,000
<b>Division Total</b>	<b>2,453</b>	<b>4,918</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>

## Division Summary

Public Works Facilities Maintenance	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	381,239	316,304	355,942	355,942	396,057
New Construction	239,056	233,340	269,112	278,935	271,384
Emergency Repairs	249,616	301,547	273,285	283,258	312,597
Custodial Support	104,976	121,730	104,796	104,796	113,107
Facilities Support	225,446	252,953	279,335	293,660	329,156
<b>Division Total</b>	<b>1,200,333</b>	<b>1,225,874</b>	<b>1,282,470</b>	<b>1,316,591</b>	<b>1,422,301</b>
<b>Expenditure Categories</b>					
.100 Personal Services	694,482	752,029	762,570	798,191	859,109
.200 Equipment	1,750	77	6,500	5,000	5,000
.400 Other	504,101	473,768	513,400	513,400	556,192
<b>Division Total</b>	<b>1,200,333</b>	<b>1,225,874</b>	<b>1,282,470</b>	<b>1,316,591</b>	<b>1,420,301</b>
<b>.200 A/C Breakdown</b>					
.21 Office Equipment	-	-	3,000	3,000	3,000
.22 Furniture & Fixtures	1,750	-	2,000	2,000	2,000
.23 Maintenance Equipment	-	77	1,500	-	-
<b>Division Total</b>	<b>1,750</b>	<b>77</b>	<b>6,500</b>	<b>5,000</b>	<b>5,000</b>
<b>.400 A/C Breakdown</b>					
.411 Fuel, Light & Power	303,488	232,389	240,000	240,000	255,000
.412 Office Supplies	10,486	17,606	13,000	13,000	13,000
.414 Maint Supplies	3,637	5,174	9,000	9,000	9,000
.419 Tools & Hardware	3,855	2,323	3,000	3,000	3,000
.438 Fuel, Heating	13,402	10,879	9,000	9,000	15,000
.446 Construction Supplies	43,973	40,181	66,000	66,000	71,000
.456 Equipment Rental	2,124	2,151	10,000	10,000	12,000
.460 Repairs to Equipment	245	42,985	-	-	-
.461 Repairs to Buildings	16,582	30,748	30,000	30,000	30,000
.485 Postage	26,780	25,991	27,000	27,000	30,000
.495 HVAC System Maint	21,300	21,351	33,000	33,000	33,000
.499 Contractual Expense	58,229	41,990	73,400	73,400	85,192
<b>Division Total</b>	<b>504,101</b>	<b>473,768</b>	<b>513,400</b>	<b>513,400</b>	<b>556,192</b>

## Division Summary

Public Works Highway	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	193,996	221,997	256,292	242,013	266,274
Leaf Collection/Disposal	752,361	537,592	840,046	829,654	667,425
Park Maintenance	188,172	194,010	234,171	234,171	268,530
Sanitary Sewers	149,933	95,130	118,381	118,381	75,628
Shade Trees	250,249	152,330	260,729	263,824	284,644
Snow Removal	963,675	965,372	832,775	811,991	842,781
Street Cleaning	173,802	150,776	15,000	15,000	47,600
Storm Drains	-	-	214,759	204,366	164,334
Street Lights	223,990	222,711	281,399	284,399	314,180
Street Maintenance	319,060	395,975	336,980	336,980	379,402
<b>Division Total</b>	<b>3,215,238</b>	<b>2,935,893</b>	<b>3,390,532</b>	<b>3,340,779</b>	<b>3,310,798</b>
<b>Expenditure Categories</b>					
.100 Personal Services	2,039,583	1,996,700	2,223,752	2,170,504	2,100,798
.200 Equipment	76,728	15,333	44,180	44,180	44,000
.400 Other	1,098,927	923,860	1,122,600	1,126,095	1,166,000
<b>Division Total</b>	<b>3,215,238</b>	<b>2,935,893</b>	<b>3,390,532</b>	<b>3,340,779</b>	<b>3,310,798</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	76,728	15,333	44,180	44,180	44,000
<b>Division Total</b>	<b>76,728</b>	<b>15,333</b>	<b>44,180</b>	<b>44,180</b>	<b>44,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Light & Power (Street Lights)	193,427	189,741	205,000	205,000	225,500
.412 Office Supplies	3,998	2,694	2,500	2,500	2,500
.419 Tools & Hardware	18,696	6,414	20,500	20,500	20,500
.421 Uniforms	1,769	-	600	1,000	1,000
.423 Pipe & Fittings	4,106	1,500	7,500	7,500	7,500
.430 Street Maint Supplies	442,371	463,821	352,500	352,500	390,000
.435 Prof Business Exp	-	-	500	500	500
.443 Electrical Supplies	19,966	15,201	20,000	20,000	20,000
.444 Seed, Fertilizer	2,116	967	3,000	3,000	3,000
.445 Shrubs & Trees	5,824	8,654	18,000	18,000	18,000
.446 Construction Supplies	4,139	3,077	4,000	4,000	4,000
.454 Travel	65	-	500	500	500
.458 Supplemental Services	174,432	106,606	170,000	170,000	170,000
.462 Equipment Supplies	63,023	7,485	61,500	61,500	61,500
.468 Street Signs & Materials	15,868	22,580	20,000	20,000	20,000
.480 Dues & Subscriptions	-	-	500	500	500
.483 Care of Trees	74,796	10,635	80,000	80,000	80,000
.496 Professional Development	75	2,103	500	500	500
.499 Contractual Expense	74,256	82,382	155,500	158,595	165,500
<b>Division Total</b>	<b>1,098,927</b>	<b>923,860</b>	<b>1,122,600</b>	<b>1,126,095</b>	<b>1,191,000</b>

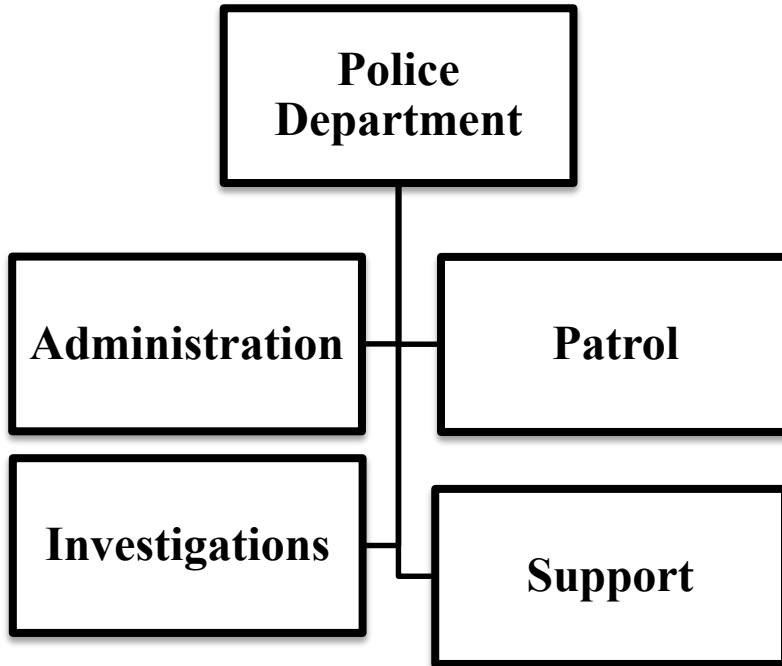
## Division Summary

Public Works Sanitation	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	41,217	96,571	139,311	139,311	140,727
Garbage	1,621,266	1,669,643	1,632,798	1,624,296	1,681,053
Recycling	414,698	336,830	475,743	475,743	344,171
Special	33,434	26,823	15,000	15,000	32,963
Support	77,464	92,337	81,993	81,993	110,482
<b>Division Total</b>	<b>2,188,079</b>	<b>2,222,204</b>	<b>2,344,845</b>	<b>2,336,343</b>	<b>2,309,396</b>
<b>Expenditure Categories</b>					
.100 Personal Services	1,869,828	1,878,489	1,957,595	1,949,093	1,922,146
.200 Equipment	1,403	3,179	3,500	3,500	3,500
.400 Other	316,848	340,536	383,750	383,750	383,750
<b>Division Total</b>	<b>2,188,079</b>	<b>2,222,204</b>	<b>2,344,845</b>	<b>2,336,343</b>	<b>2,309,396</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	1,403	3,179	3,500	3,500	3,500
<b>Division Total</b>	<b>1,403</b>	<b>3,179</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,248	1,209	1,250	1,250	1,250
.419 Tools & Hardware	2,906	4,750	4,500	4,500	4,500
.448 Waste Disposal Fees	148,030	189,134	225,000	225,000	225,000
.454 Travel	338	-	500	500	500
.458 Supplemental Services	-	1,000	1,500	1,500	1,500
.460 Repairs to Equipment	5,523	839	1,000	1,000	1,000
.461 Repairs to Buildings	10,113	10,181	3,000	3,000	3,000
.462 Equipment Supplies	7,469	6,579	7,000	7,000	7,000
.497 Recycling	110,705	112,174	120,000	120,000	120,000
.499 Contractual Expense	30,516	14,670	20,000	20,000	20,000
<b>Division Total</b>	<b>316,848</b>	<b>340,536</b>	<b>383,750</b>	<b>383,750</b>	<b>383,750</b>

# POLICE DEPARTMENT

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FY 2016 - 2017



# POLICE DEPARTMENT

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FY 2016 - 2017

The Police Department (“Department”) protects the lives and property of people in Scarsdale by enforcing the laws of the Village and New York State. The Department fulfills its mission by engendering and maintaining a feeling of security in the Village, reducing the opportunities for criminal activity through crime reduction strategies, identifying, apprehending and prosecuting offenders, recovering and returning property and providing related services. The Department’s divisions are Administration, Investigations, Patrol, and Support. **Administration** manages the strategic allocation of resources to provide the most effective and efficient police services, which includes such activities as budgeting, procurement, facilities maintenance and records management. **Investigation** processes evidence relating to crimes against persons and property, performs crime analysis tasks, and coordinates youth and senior programs. During the past calendar year the Investigations Section was assigned 433 cases for follow up, of which 296 were closed through investigation or arrest. The Section investigated a noted case that involved a resident who received a harassing phone call that was deemed a hate crime. Little information was known at the time the Investigations Section began its follow-up. An investigation commenced with this limited information and after all leads were followed, an arrest was made of a NJ man. The Investigation Section also investigated numerous identity theft cases. Several of these cases were closed by arrest. The Investigation Section met eight (8) of its nine (9) goals and objectives in 2015. **Patrol** operates on a twenty-four hour basis utilizing a fleet of ten (10) patrol vehicles, nine (9) specially outfitted bicycles, two (2) motorcycles, one (1) undercover vehicle and an Incident Command vehicle equipped with desks, communications equipment, computers, maps and generators. Patrol responds to emergency calls for service, operates the communications system, conducts school crossing and animal control operations and is responsible for emergency planning and coordination. In the past calendar year Patrol responded to approximately 13,101 calls for service and fielded thousands of informational requests and calls for general assistance. The Patrol Section met or exceeded ten (10) of its twelve goals and objectives in 2015 and accomplished the following: received an extremely high rating in the annual Citizen’s Assessment of Police Services survey; maintained low levels of incidents of auto theft; made 26 DWI arrests; issued 105 “quality of life”/alcohol related summonses, 22,660 parking and 3,016 moving citations. The motorcycle was used by our enforcement squad personnel to address traffic issues and during ceremonial details such as the Memorial Day Parade. The Incident Command Vehicle was deployed more than ten (10) times in 2015 for training purposes and special events where it served as a mobile command post. The **Support Service Section** is responsible for the administration of the National and State Accreditation Programs, the scheduling and training of all personnel, and the maintenance of all existing information technology applications and equipment as well as the implementation of new systems within the Police Department. The Support Services Section met four (4) of its seven (7) goals and objectives in 2015, which included participating and successfully completing the 5<sup>th</sup> NYS Accreditation Onsite and 8<sup>th</sup> National Accreditation Onsite, receiving its first Gold Standard in Law Enforcement

## Department Summary

General Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Police	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	391,340	502,362	449,026	456,517	464,926
Investigations	566,437	517,464	567,065	571,807	583,534
Patrol	4,687,846	4,817,122	5,288,311	5,197,501	5,393,539
Support	334,611	291,616	321,697	321,097	331,176
<b>Department Total</b>	<b>5,980,234</b>	<b>6,128,564</b>	<b>6,626,099</b>	<b>6,546,922</b>	<b>6,773,175</b>
<b>Expenditure Categories</b>					
Personal Services	5,765,819	5,912,528	6,328,884	6,249,507	6,453,310
Equipment	38,348	41,025	47,950	47,450	47,450
Other	176,067	175,011	249,265	249,965	272,415
<b>Department Total</b>	<b>5,980,234</b>	<b>6,128,564</b>	<b>6,626,099</b>	<b>6,546,922</b>	<b>6,773,175</b>

## Position Summary

DEPARTMENT	2015-16 Modified Salaries				2016-17 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Police</b>								
<b>Administration</b>								
Chief of Police	1	169,353	1	169,353	1	173,185	1	173,185
Office Manager	1	72,937	1	72,937	1	75,000	1	75,000
Jr Admin Asst	1	52,000	1	52,000	1	54,000	1	54,000
Temporaries				47,000				47,000
Overtime				2,500				2,500
Holiday Pay				8,467				8,659
Unused Vac/Longevity				15,160				15,482
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>367,417</b>	<b>3</b>		<b>3</b>	<b>375,826</b>
<b>Investigations</b>								
Lieutenant	1	134,947	1	134,947	1	138,000	1	138,000
Patrolman Detective	3	111,508	3	334,524	3	114,031	3	342,093
Overtime				34,000				34,000
Holiday Pay				23,473				24,004
Unused Vac/Longevity				28,148				28,722
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>555,092</b>	<b>4</b>		<b>4</b>	<b>566,819</b>
<b>Patrol</b>								
Captain	1	151,141	1	151,141	1	154,560	1	154,560
Lieutenant	1	134,947	1	134,947	1	138,000	1	138,000
Sergeant	10	119,384	10	1,193,840	10	122,085	10	1,220,850
Patrol Officer	15	104,722	15	1,570,830	15	107,781	15	1,616,715
Patrol Officer	1	98,451	1	98,451	1	101,637	1	101,637
Patrol Officer	4	83,600	4	334,400	4	86,786	4	347,144
Patrol Officer	3	67,693	3	203,079	3	70,879	3	212,637
Patrol Officer	1	48,958	1	48,958	1	52,144	1	52,144
Patrol Officer	2	40,000	2	66,666	2	43,186	2	86,372
Parking Enforcement Officer	1	37,500	1	18,750	1	37,500	1	37,500
Parking Enforcement Office (P	-	-	-	5,000	-	-	-	5,000
Animal Warden/PEO	1	54,000	1	54,000	1	56,000	1	56,000
Switchboard/Dispatch	1	40,000	1	40,000	1	41,875	1	41,875
Switchboard Part-time	-	10,000	-	10,000	-	10,000	-	10,000
Police Aides	-	-	-	35,000	-	-	-	35,000
Traffic Enforcement Officer	1	46,362	1	46,362	1	48,024	1	48,024
School Crossing Guards				208,359				212,499
Overtime				356,000				366,000
Overtime Reimbursed				124,800				124,800
Holiday Pay				198,717				203,507
Unused Vac/Longevity				162,501				168,825
<b>Sub-total</b>	<b>42</b>		<b>42</b>	<b>5,061,801</b>	<b>42</b>		<b>42</b>	<b>5,239,089</b>

## Position Summary

DEPARTMENT      Police

DIVISIONS	2015-16 Modified Salaries				2016-17 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Support</b>								
Sergeant	1	119,384	1	119,384	1	122,085	1	122,085
Patrolman	1	104,722	1	104,722	1	107,781	1	107,781
Overtime				15,000				15,000
Holiday Pay				11,205				11,491
Unused Vac/Longevity				14,886				15,219
<b>Sub-total</b>	<b>2</b>		<b>2</b>	<b>265,197</b>	<b>2</b>		<b>2</b>	<b>271,576</b>
<b>Department Total</b>	<b>51</b>		<b>51</b>	<b>6,249,507</b>	<b>51</b>		<b>51</b>	<b>6,453,310</b>

## Division Summary

Police Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Chief of Police	191,488	325,365	206,734	208,578	212,846
Maintenance	24,855	24,123	55,900	55,900	55,900
Records Management	174,997	152,874	186,392	192,039	196,180
<b>Division Total</b>	<b>391,340</b>	<b>502,362</b>	<b>449,026</b>	<b>456,517</b>	<b>464,926</b>
<b>Expenditure Categories</b>					
.100 Personal Services	344,624	464,861	359,926	367,417	375,826
.200 Equipment	29	-	1,500	1,500	1,500
.400 Other	46,687	37,501	87,600	87,600	87,600
<b>Division Total</b>	<b>391,340</b>	<b>502,362</b>	<b>449,026</b>	<b>456,517</b>	<b>464,926</b>
<b>.200 A/C Breakdown</b>					
.21 Office Equipment	29	-	1,500	1,500	1,500
<b>Division Total</b>	<b>29</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	3,692	4,772	6,800	6,800	6,800
.414 Maint Supplies	7,708	5,900	6,900	6,900	6,900
.421 Uniforms	550	550	700	700	700
.426 Special Dept Supplies	2,214	375	3,000	3,000	3,000
.435 Prof Business Exp	4,271	4,798	4,400	4,400	4,400
.454 Travel	2,161	7,061	10,000	10,000	10,000
.456 Equipment Rental	4,800	-	4,800	4,800	4,800
.460 Repairs to Equipment	1,853	2,268	2,400	2,400	2,400
.461 Repairs to Buildings	6,510	7,142	8,000	8,000	8,000
.469 Printing & Forms	2,021	2,886	3,100	3,100	3,100
.474 Traffic Signals	8,833	697	6,000	6,000	6,000
.496 Professional Development	1,546	668	5,000	5,000	5,000
.499 Contractual Expense	528	384	26,500	26,500	26,500
<b>Division Total</b>	<b>46,687</b>	<b>37,501</b>	<b>87,600</b>	<b>87,600</b>	<b>87,600</b>

## Division Summary

Police Investigations	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Investigations	371,709	400,596	432,178	436,920	445,815
Youth & Adult Services	194,728	116,868	134,887	134,887	137,719
<b>Division Total</b>	<b>566,437</b>	<b>517,464</b>	<b>567,065</b>	<b>571,807</b>	<b>583,534</b>
<b>Expenditure Categories</b>					
.100 Personal Services	553,818	508,688	552,550	555,092	566,819
.200 Equipment	5,978	2,418	5,250	5,250	5,250
.400 Other	6,641	6,358	9,265	11,465	11,465
<b>Division Total</b>	<b>566,437</b>	<b>517,464</b>	<b>567,065</b>	<b>571,807</b>	<b>583,534</b>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	902	-	750	750	750
.22 Furniture & Fixtures	-	-	900	900	900
.24 Photo Equipment	5,076	2,418	3,600	3,600	3,600
<b>Division Total</b>	<b>5,978</b>	<b>2,418</b>	<b>5,250</b>	<b>5,250</b>	<b>5,250</b>
<b><u>.400 A/C Breakdown</u></b>					
.421 Uniforms	1,965	2,342	2,550	2,750	2,750
.435 Prof Business Exp	1,122	1,149	1,015	1,015	1,015
.456 Equipment Rental	-	-	350	350	350
.460 Repairs to Equipment	-	-	200	200	200
.473 Cell Tower Tracking/Search	-	-	-	2,000	2,000
.496 Professional Development	190	20	2,150	2,150	2,150
.499 Contractual Expense	3,364	2,847	3,000	3,000	3,000
<b>Division Total</b>	<b>6,641</b>	<b>6,358</b>	<b>9,265</b>	<b>11,465</b>	<b>11,465</b>

## Division Summary

Police Patrol	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Police Aides	25,055	23,672	35,550	35,550	35,550
Bicycle Patrol	20,229	120,670	123,161	126,716	127,993
Communications	49,883	42,652	59,648	66,700	68,575
Parking & Animal Control	101,621	62,588	111,699	95,750	116,500
Patrol	4,279,020	4,316,138	4,685,445	4,594,346	4,759,793
Traffic Enforcement	7,561	48,044	48,233	49,962	51,624
Crossing Guards	204,477	203,358	224,575	228,477	233,504
<b>Division Total</b>	<b>4,687,846</b>	<b>4,817,122</b>	<b>5,288,311</b>	<b>5,197,501</b>	<b>5,393,539</b>
<b>Expenditure Categories</b>					
.100 Personal Services	4,572,336	4,693,312	5,151,211	5,061,801	5,239,089
.200 Equipment	24,281	31,059	33,500	33,000	33,000
.400 Other	91,229	92,751	103,600	102,700	121,450
<b>Division Total</b>	<b>4,687,846</b>	<b>4,817,122</b>	<b>5,288,311</b>	<b>5,197,501</b>	<b>5,393,539</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
.22 Furniture & Fixtures	472	7,888	4,500	4,500	4,500
.24 Photo Equipment	23,809	23,171	29,000	28,500	28,500
<b>Division Total</b>	<b>24,281</b>	<b>31,059</b>	<b>33,500</b>	<b>33,000</b>	<b>33,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.421 Uniforms	11,496	30,458	18,650	18,650	36,650
.426 Special Dept Supplies	18,105	11,601	14,000	14,000	14,000
.435 Prof Business Exp	486	-	400	400	400
.436 Radio Repairs	2,481	4,061	2,200	2,200	2,200
.456 Equipment Rental	1,179	-	1,200	1,200	1,200
.460 Repairs to Equipment	(742)	150	1,200	700	700
.469 Printing & Forms	5,021	1,782	6,400	6,000	6,000
.492 Sch Guards Car Allow	9,800	10,500	11,250	11,250	12,000
.496 Professional Development	527	165	1,300	1,300	1,300
.499 Contractual Expense	42,876	34,034	47,000	47,000	47,000
<b>Division Total</b>	<b>91,229</b>	<b>92,751</b>	<b>103,600</b>	<b>102,700</b>	<b>121,450</b>

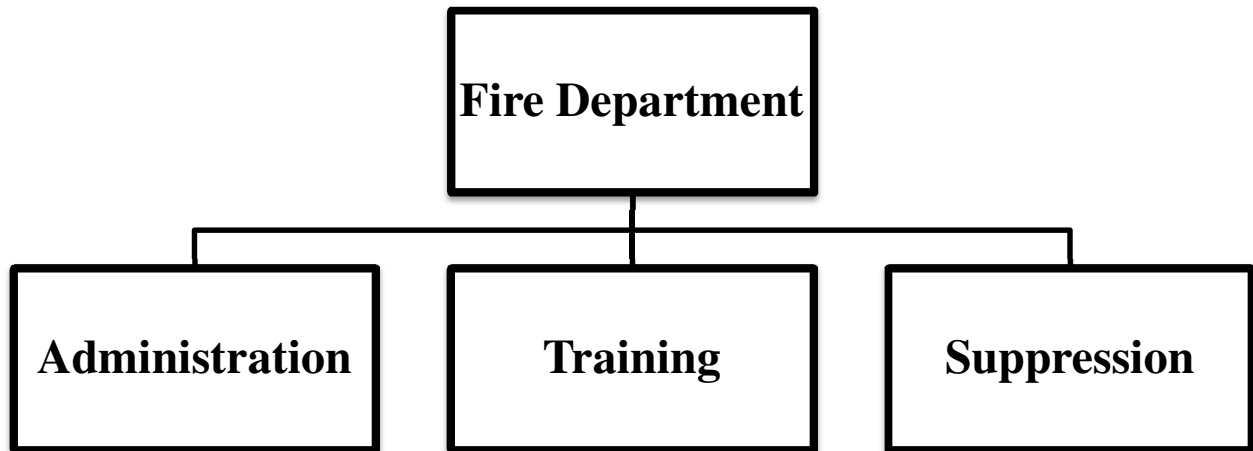
## Division Summary

Police Support	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Accreditation	82,537	74,714	80,503	80,503	85,716
Information Technology	156,612	128,403	146,491	145,891	149,244
Training	95,462	88,499	94,703	94,703	96,216
<b>Division Total</b>	<b>334,611</b>	<b>291,616</b>	<b>321,697</b>	<b>321,097</b>	<b>331,176</b>
<b>Expenditure Categories</b>					
.100 Personal Services	295,041	245,667	265,197	265,197	271,576
.200 Equipment	8,060	7,548	7,700	7,700	7,700
.400 Other	31,510	38,401	48,800	48,200	51,900
<b>Division Total</b>	<b>334,611</b>	<b>291,616</b>	<b>321,697</b>	<b>321,097</b>	<b>331,176</b>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	8,060	7,548	7,700	7,700	7,700
.24 Photo Equipment	-	-	-	-	-
<b>Division Total</b>	<b>8,060</b>	<b>7,548</b>	<b>7,700</b>	<b>7,700</b>	<b>7,700</b>
<b><u>.400 A/C Breakdown</u></b>					
.426 Special Dept Supplies	13,386	21,287	18,500	18,500	18,500
.435 Prof Business Exp	300	850	2,000	2,000	2,000
.460 Repairs to Equipment	1,969	2,907	3,000	2,400	2,400
.496 Professional Development	3,790	1,358	6,000	6,000	6,000
.499 Contractual Expense	12,065	11,999	19,300	19,300	23,000
<b>Division Total</b>	<b>31,510</b>	<b>38,401</b>	<b>48,800</b>	<b>48,200</b>	<b>51,900</b>

# FIRE DEPARTMENT

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FY 2016 - 2017



The Fire Department (“Department”) provides emergency fire, rescue and hazardous condition stabilization services for the Village and its residents. The protection of life and property is accomplished by engendering and maintaining a feeling of security in the community, reducing the incidents of fire through fire education and prevention strategies, identifying and prosecuting arson related crime, and providing related services. During calendar year 2015, the Fire Department responded to a total of 1,672 alarms. Of these, 25 were considered structure fires, 119 were motor vehicle accidents, 17 were rescues, 305 were hazardous conditions requiring Fire Department intervention and 235 were public assistance/service calls. The remainder of alarms was divided among commercial and residential automatic fire alarms, refuse/brush fires, mutual aid to neighboring communities and false alarms caused by system malfunction. The average response time for the Fire Department responding to an emergency situation is approximately 3 - 4 minutes. This excellent response time along with other factors has kept the Scarsdale Fire Department’s Insurance Service Organizations (ISO) rating one of the highest in Westchester County and among the top 10% in New York State. The recent improvements that were made to the Ardsley Road Pump Station and the Reeves Newsom Water Supply Station will continue to place the Village in a favorable position for future ISO reviews.

The Fire Department’s three (3) divisions are Administration, Suppression, and Training. **Administration** provides the overall management of the Department, including scheduling, procurement, fire safety inspections, fire prevention, and record keeping. **Suppression** operates the Village’s three (3) firehouses and eleven (11) vehicles, and responds to emergency calls for service. **Training** serves to ensure that career and volunteer firefighters are cognizant of current New York State and national standards of performance and maintain the necessary skills to meet those criteria. In total, the Department’s career staff of 46 uniformed members devoted over 12,500 hours to training in calendar year 2015, including many critical and specialized subjects such as hazardous material mitigation, weapons of mass destruction, rescue of trapped firefighters, trench and confined space rescue, safe driving tactics for emergency vehicles, physical conditioning and strength training, CPR, and other firefighting tactics and strategies. The Department’s volunteer firefighters participated in monthly training sessions here in the Village and in numerous specialized training sessions at the Westchester County Department of Emergency Services in Valhalla. The Department’s volunteer firefighters completed more than 1,700 hours of training in 2015. A major thrust of the Training division is the fire education/prevention effort, which involves community outreach through school visits, fire prevention fairs and publications.

## Department Summary

General Fund Fire Department	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Division Summary</b>					
Administration	447,739	444,805	627,152	568,993	648,856
Suppression Operations	4,976,678	5,212,408	5,214,277	5,021,787	5,260,243
Training	261,022	174,544	236,256	236,256	243,458
<b>Department Total</b>	<b>5,685,439</b>	<b>5,831,757</b>	<b>6,077,685</b>	<b>5,827,036</b>	<b>6,152,557</b>
<b>Expenditure Categories</b>					
Personal Services	5,433,548	5,463,341	5,689,803	5,439,154	5,765,014
Equipment	33,484	52,077	57,500	57,500	57,500
Other	218,407	316,339	330,382	330,382	330,043
<b>Department Total</b>	<b>5,685,439</b>	<b>5,831,757</b>	<b>6,077,685</b>	<b>5,827,036</b>	<b>6,152,557</b>

## Position Summary

DEPARTMENT		2015-16 Modified Salaries				2016-17 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary	
<b>Administration</b>									
Fire Chief	1	170,183	1	170,183	1	175,287	1	175,287	
Fire Lieutenant - Staff Officer	1	110,189	0.5	55,095	1	113,495	1	113,495	
Fire Captain - Schedule	1	111,427	1	111,427	1	126,325	1	126,325	
Interm Acct Clerk/Typ	1	52,000	1	52,000	1	54,000	1	54,000	
Fire Inspector	1	80,408	1	80,408	1	80,408	1	80,408	
Temporary Clerk		3,000		3,000		3,000		3,000	
Overtime				11,000				9,000	
Holiday Pay				27,125				28,738	
Sick Leave Incentive				3,000				3,000	
Unused Vac/Longevity				18,755				21,603	
<b>Sub-total</b>	<b>5.0</b>		<b>4.5</b>	<b>531,993</b>	<b>5</b>		<b>5</b>	<b>614,856</b>	
<b>Suppression Operations</b>									
Fire Captain	4	122,645	4	490,580	4	126,325	4	505,300	
Fire Fighter	26	95,816	26	2,491,216	30	98,691	30	2,960,730	
Fire Fighter	0.5	95,816	0.5	63,877	-	-	-	-	
Fire Fighter	1	91,322	1	91,322	-	-	-	-	
Fire Fighter	3	84,579	3	253,737	-	-	-	-	
Fire Fighter	1	60,765	1	60,765	1	74,424	1	74,424	
Fire Fighter	2	55,372	2	110,744	2	69,031	2	138,062	
Fire Fighter	2	48,232	2	96,464	2	62,303	2	124,606	
Fire Fighter	1	47,299	1	47,299	1	61,370	1	61,370	
Fire Fighter	1	41,701	1	41,701	1	55,771	1	55,771	
Fire Fighter	1	39,835	1	39,835	1	53,905	1	53,905	
Fire Fighter	0.5	37,500	0.5	15,625	1	45,234	1	45,234	
Fire Fighter (207a)	-	61,243	-	61,243	-	63,080	-	63,080	
Fire Fighter (207a)	-	14,816	-	14,816	-	15,260	-	15,260	
Overtime				410,970				412,104	
Personal Leave				129,030				132,896	
Holiday Pay				267,196				278,260	
Sick Leave Incentive				20,000				23,000	
Unused Vac/Longevity				48,367				45,741	
<b>Sub-total</b>	<b>43.0</b>		<b>43</b>	<b>4,754,787</b>	<b>43</b>		<b>43</b>	<b>4,989,743</b>	
<b>Training</b>									
Fire Captain	1	122,645	1	122,645	1	126,325	1	126,325	
Overtime				16,000				20,000	
Holiday Pay				8,491				8,746	
Sick Leave Incentive				1,000				1,000	
Unused Vac/Longevity				4,238				4,344	
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>152,374</b>	<b>1</b>		<b>1</b>	<b>160,415</b>	
<b>Department Total</b>	<b>49</b>		<b>48.5</b>	<b>5,439,154</b>	<b>49</b>		<b>49</b>	<b>5,765,014</b>	

## Division Summary

Fire Department Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	265,388	271,872	423,845	375,538	439,003
Records Management	53,609	50,342	58,133	60,600	61,638
Scheduling	128,742	122,591	145,174	132,855	148,215
Division Total	447,739	444,805	627,152	568,993	648,856
<b>Expenditure Categories</b>					
.100 Personal Services	435,219	430,812	590,152	531,993	614,856
.200 Equipment	5,182	1,145	6,000	6,000	6,000
.400 Other	7,338	12,848	31,000	31,000	28,000
Division Total	447,739	444,805	627,152	568,993	648,856
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	5,182	1,145	6,000	6,000	6,000
Division Total	5,182	1,145	6,000	6,000	6,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	299	593	3,000	3,000	3,000
.413 Auto Supplies	-	500	500	500	500
.435 Prof Business Exp	2,532	2,393	4,300	4,300	4,300
.449 Miscellaneous Supplies	(34)	190	1,300	1,300	1,300
.454 Travel	2,472	3,010	6,000	6,000	5,500
.460 Repairs to Equipment	-	-	1,500	1,500	1,500
.461 Repairs to Buildings	-	1,010	2,500	2,500	2,000
.469 Printing & Forms	84	777	1,900	1,900	1,900
.496 Professional Development	299	2,585	6,500	6,500	5,000
.499 Contractual Expense	1,686	1,790	3,500	3,500	3,000
Division Total	7,338	12,848	31,000	31,000	28,000

## Division Summary

Fire Department Suppression Operations	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Suppression Operations	4,976,678	5,212,408	5,214,277	5,021,787	5,260,243
Division Total	<u>4,976,678</u>	<u>5,212,408</u>	<u>5,214,277</u>	<u>5,021,787</u>	<u>5,260,243</u>
<b>Expenditure Categories</b>					
.100 Personal Services	4,791,308	4,907,191	4,947,277	4,754,787	4,989,743
.200 Equipment	25,086	41,353	44,000	44,000	44,000
.400 Other	160,284	263,864	223,000	223,000	226,500
Division Total	<u>4,976,678</u>	<u>5,212,408</u>	<u>5,214,277</u>	<u>5,021,787</u>	<u>5,260,243</u>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	2,371	3,570	4,000	4,000	4,000
.25 Fire Equipment	22,715	37,783	40,000	40,000	40,000
Division Total	<u>25,086</u>	<u>41,353</u>	<u>44,000</u>	<u>44,000</u>	<u>44,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	229	887	1,400	1,400	1,400
.413 Auto Supplies	-	1,000	1,000	1,000	1,500
.420 Hose & Tools	19,404	48,070	30,000	30,000	31,000
.421 Uniforms	38,482	99,271	44,000	44,000	45,000
.435 Prof Business Exp	1,276	957	2,000	2,000	2,000
.436 Radio Repairs	6,243	7,395	9,000	9,000	11,000
.449 Miscellaneous Supplies	11,097	9,524	12,000	12,000	12,000
.452 Painting	9,000	9,930	11,000	11,000	11,000
.454 Travel	413	547	2,000	2,000	2,000
.460 Repairs to Equipment	19,955	18,824	31,000	31,000	30,000
.461 Repairs to Buildings	14,165	24,411	25,000	22,000	25,000
.469 Printing & Forms	616	1,026	1,600	1,600	1,600
.496 Professional Development	13,678	10,263	13,000	10,000	13,000
.499 Contractual Expense	25,726	31,759	40,000	46,000	40,000
Division Total	<u>160,284</u>	<u>263,864</u>	<u>223,000</u>	<u>223,000</u>	<u>226,500</u>

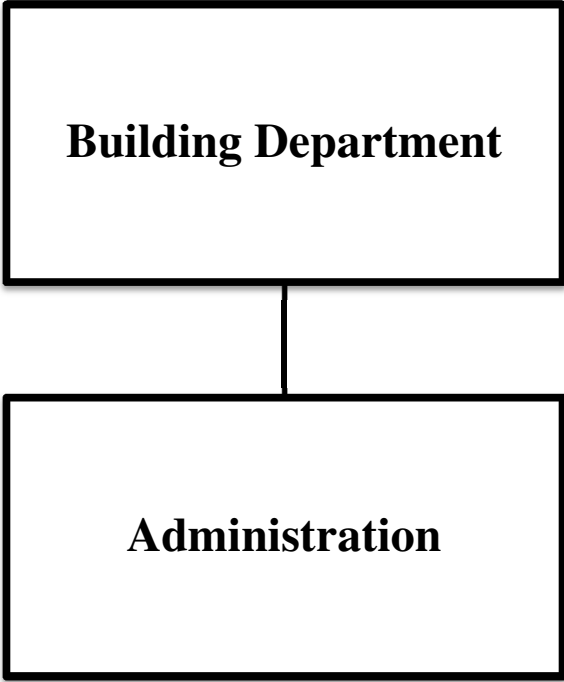
## Division Summary

Fire Department Training	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Career	209,592	131,327	159,624	159,624	167,365
Volunteer	51,430	43,217	76,632	76,632	76,093
<b>Division Total</b>	<b>261,022</b>	<b>174,544</b>	<b>236,256</b>	<b>236,256</b>	<b>243,458</b>
<b>Expenditure Categories</b>					
.100 Personal Services	207,021	125,338	152,374	152,374	160,415
.200 Equipment	3,216	9,579	7,500	7,500	7,500
.400 Other	50,785	39,627	76,382	76,382	75,543
<b>Division Total</b>	<b>261,022</b>	<b>174,544</b>	<b>236,256</b>	<b>236,256</b>	<b>243,458</b>
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	105	991	1,000	1,000	1,000
.25 Fire Equipment	3,111	8,588	6,500	6,500	6,500
<b>Division Total</b>	<b>3,216</b>	<b>9,579</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b><u>.400 A/C Breakdown</u></b>					
.401 Equip & Train Exp Vol Co #1	12,623	11,525	13,844	13,844	13,831
.402 Equip & Train Exp Vol Co #2	12,623	11,525	13,844	13,844	13,831
.403 Equip & Train Exp Vol Co #3	12,623	6,811	13,844	13,844	13,831
.412 Office Supplies	398	161	1,000	1,000	1,000
.413 Auto Supplies	67	200	200	200	500
.435 Prof Business Exp	-	26	750	750	750
.436 Radio Repairs	-	-	3,700	3,700	3,200
.449 Miscellaneous Supplies	2,175	1,487	3,500	3,500	3,500
.454 Travel	979	81	2,000	2,000	2,000
.460 Repairs to Equipment	-	-	500	500	500
.461 Repairs to Buildings	-	210	2,600	2,600	2,000
.469 Printing & Forms	246	520	600	600	600
.496 Professional Development	2,708	3,031	8,000	8,000	8,000
.499 Contractual Expense	6,343	4,050	12,000	12,000	12,000
<b>Division Total</b>	<b>50,785</b>	<b>39,627</b>	<b>76,382</b>	<b>76,382</b>	<b>75,543</b>

# BUILDING DEPARTMENT

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FY 2016 - 2017



# BUILDING DEPARTMENT

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FY 2016 - 2017

The Building Department (“Department”), along with the Engineering, Planning and Assessment Departments, coordinates community development. All applications pertaining to land use in the Village are submitted to the Department and forwarded to the appropriate Land Use Board or Committee, i.e. Board of Architectural Review, Board of Appeals, Planning Board or Committee for Historic Preservation, for consideration. The Department reviews plans for conformance with applicable provisions of the Village Code and the New York State Building and Residential Codes; issues various building permits for new construction, alterations, additions and renovations, as well as Certificates of Occupancy for these permits; and issues plumbing, electrical, gas and oil heating system permits as mandated by the State of New York. The Department also provides staff support to the Board of Architectural Review, Board of Appeals, and the Committee on Historic Preservation.

In calendar year 2015, 905 applications were submitted for review, of which 323 (35.6%) required Board of Architectural Review examination, 23 (2.4%) were referred to the Planning Board, 41 (4.5%) were reviewed by the Board of Appeals, 43 (4.7%) required action by the Committee for Historic Preservation, 475 (52.8%) were processed by the Department with no need for any land use board or committee review. The total applications for calendar year 2015 were down 29% less than calendar year 2014. In addition, 509 Plumbing Permits were processed, 160 Oil/Gas heating or tank permits were processed, 564 Electrical Permits were processed and 611 Certificates of Use and Occupancy were issued to close out open Building Permits.

Enforcement of both the Village Code and the New York State Building Code has increased as a result of greater State mandates. In addition, requests for access to public information have increased. The Department devotes approximately 20% of its work year responding to complaints related to adherence to approved plans, condition of building site, and working without permits and occupancy to use without COs and drainage disputes. The Department’s software allows for electronic data entry in the field, integration between New York State and Village Building requirements and interface with the PAS property assessment software.

The Department is staffed by the Building Inspector, who is the Department Head, a Deputy Building Inspector, an Assistant Building Inspector, and a Plan Reviewer/Zoning Officer, all certified as NYS Code Enforcement Officers. In calendar year 2015, the Code Enforcement Officers and Building Department Staff completed over 300 investigations, of which 25 resulted in notices of violations, 22 stop work orders, and 16 appearance tickets.

The Department has a target period of ten (10) business days by which to complete plan review for applications not requiring any board approval and a target period of 20 business days by which to complete review of applications that have received Board of Architectural Review approval.

## Department Summary

General Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Building & Safety Inspection	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
Division Summary					
Administration	528,228	630,865	568,388	629,888	602,462
Department Total	<u>528,228</u>	<u>630,865</u>	<u>568,388</u>	<u>629,888</u>	<u>602,462</u>
Expenditure Categories					
Personal Services	522,335	583,167	541,388	565,888	579,962
Equipment	200	-	2,000	2,000	2,000
Other	5,693	47,698	25,000	62,000	20,500
Department Total	<u>528,228</u>	<u>630,865</u>	<u>568,388</u>	<u>629,888</u>	<u>602,462</u>

## Position Summary

DEPARTMENT	Building & Safety Inspection				2016-17 Proposed Salaries			
	Authorized Positions	2015-16 Modified Salaries Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Building Inspector	1	121,000	1	121,000	1	121,000	1	121,000
Deputy Bldg Inspector	1	88,443	1	88,443	1	88,443	1	88,443
Asst Bldg Inspector	1	80,375	1	80,375	1	83,000	1	83,000
Plan Reviewer	1	83,375	1	83,375	1	86,000	1	86,000
Sr Office Asst Bldg	1	59,500	1	59,500	1	61,875	1	61,875
Senior Office Assistant	1	49,818	1	49,818	1	49,818	1	49,818
Junior Office Assistant	1	48,000	1	48,000	1	50,000	1	50,000
Unused Vac/Longevity				4,126				6,826
Temporaries/Overtime				31,251				33,000
<b>Department Total</b>	<u>7.0</u>		<u>7.0</u>	<u>565,888</u>	<u>7.0</u>		<u>7.0</u>	<u>579,962</u>

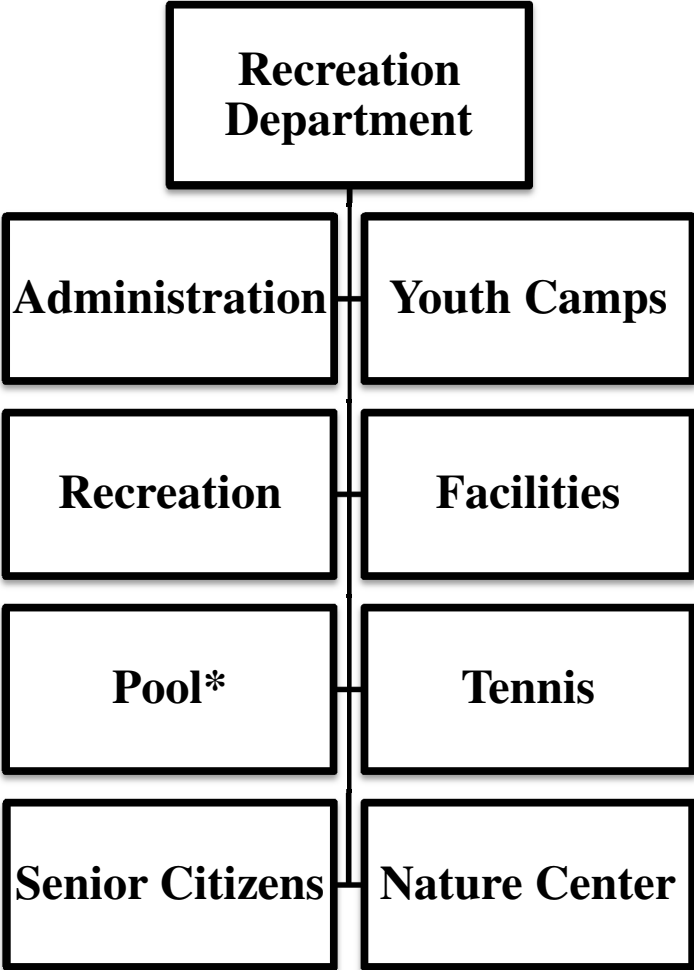
## Division Summary

Building & Safety Inspection Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	150,184	171,060	154,047	156,780	153,226
Bd of Arch Review	71,480	66,119	94,919	100,126	104,772
Board of Appeals	8,551	18,102	16,100	16,175	16,175
Inspections	122,336	168,832	133,262	162,063	145,383
Plan Review	76,613	114,837	86,638	107,757	93,077
Permits	99,064	91,915	83,422	86,987	89,829
Division Total	<u>528,228</u>	<u>630,865</u>	<u>568,388</u>	<u>629,888</u>	<u>602,462</u>
<b>Expenditure Categories</b>					
.100 Personal Services	522,335	583,167	541,388	565,888	579,962
.200 Equipment	200	-	2,000	2,000	2,000
.400 Other	5,693	47,698	25,000	62,000	20,500
Division Total	<u>528,228</u>	<u>630,865</u>	<u>568,388</u>	<u>629,888</u>	<u>602,462</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	200	-	2,000	2,000	2,000
Division Total	<u>200</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,671	2,087	2,500	2,500	2,500
.435 Prof Business Exp	165	-	2,000	2,000	2,000
.454 Travel	-	-	1,500	1,500	1,500
.458 Supplemental Services	-	42,500	7,000	44,000	7,000
.469 Printing & Forms	103	533	7,500	7,500	3,000
.480 Dues & Subscriptions	1,154	470	1,500	1,500	1,500
.496 Professional Development	2,000	1,500	2,000	2,000	2,000
.499 Contractual Expense	600	608	1,000	1,000	1,000
Division Total	<u>5,693</u>	<u>47,698</u>	<u>25,000</u>	<u>62,000</u>	<u>20,500</u>

# DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

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FY 2016 - 2017



\*Budget for this division displayed in Enterprise Fund Swim Complex

# DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

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FY 2016 - 2017

The Department of Parks, Recreation and Conservation (“Department”) manages 69 facilities and over 150 programs. Facilities include parks, playgrounds, athletic fields, tennis courts, platform tennis courts, swimming pools, the Weinberg Nature Center and trails. Indoor facilities are available through a cooperative arrangement with the Board of Education. The Department’s programming of leisure activities is designed to encourage creativity, self expression, and self discovery and is mindful of the particular needs of residents including children, teens, adults, seniors, and people with disabilities.

The Department has implemented a number of new initiatives, programs and best practices in fiscal year 2015-2016, which includes increasing leaf mulching to all Village open space and passive park properties and implementation of the Youth Sports fee that streamlines the process of purchasing equipment and uniforms for all sport leagues.

In calendar year 2015, the Department oversaw the redesign and construction of the \$250,000 Hyatt Park Capital Project. The design, created by Village Staff, focused on providing premiere fitness and health amenities for all ages. This project showcased the successful cooperative work among the Departments of Public Works (Engineering and Facility Maintenance Divisions), the Departments of Parks, Recreation and Conservation, and the Managers Department. The Park includes a walking path, modern playground equipment, basketball court, adult fitness equipment, comfort station, baseball field improvements, and site drainage.

The wide-range of recreational programming includes participation and instruction in numerous team and individual sports, day camps, special events incorporating seasonal themes, programs promoting artistic endeavor, recreational services for seniors and people with disabilities, and educational /interpretive activities at the Weinberg Nature Center. Participation continues to be the hallmark of the programs: 826 children attending the day camp; 98 children attending soccer/sports camp; 80 teens attending travel camp; 98 teams totaling 858 participants in the youth basketball league; 492 participants in the youth basketball clinic; 10 teams totaling 87 participants in the high school intramural basketball league; 34 teams totaling 438 participants in the girls softball league; 486 participants in the Kick-Start Soccer program (K-1<sup>st</sup>); 684 participants in the youth soccer league (2<sup>nd</sup>-8<sup>th</sup> Grade); 4 teams totaling 102 participants in the youth football league; 207 participants in the K & 4<sup>th</sup> grade flag football program; 562 children attending vacation break camps; 371 entries in the Halloween Window Painting Contest; 125 participants in the holiday breakfast; 120 children took part in recreational trips; 7 teams totaling 118 participants in the adult softball league; approximately 525 residents attending a total of three Party In the Park events; approximately 500 residents attending the Youth Sports Jamboree and 1149 residents purchasing a tennis permit for the year.

## Department Summary

General Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	550,903	563,129	581,295	596,261	608,154
Youth Camps	654,253	676,099	733,356	745,155	768,283
Weinberg Nature Center	65,134	54,536	63,720	60,895	65,550
Facilities	399,045	438,795	470,827	461,277	481,119
Recreation	496,754	535,963	568,622	590,738	620,925
Senior Citizens	42,407	43,466	52,915	53,827	77,600
Tennis	271,047	316,291	319,062	334,615	355,152
Department Total	<u>2,479,543</u>	<u>2,628,279</u>	<u>2,789,797</u>	<u>2,842,768</u>	<u>2,976,783</u>
<b>Expenditure Categories</b>					
Personal Services	1,482,967	1,487,582	1,555,924	1,561,729	1,623,553
Equipment	10,034	4,782	6,500	9,666	13,050
Other	986,542	1,135,915	1,227,373	1,271,373	1,340,180
Department Total	<u>2,479,543</u>	<u>2,628,279</u>	<u>2,789,797</u>	<u>2,842,768</u>	<u>2,976,783</u>

## Position Summary

DEPARTMENT		2015-16 Modified Salaries			2016-17 Proposed Salaries			Total Salary
DIVISIONS	Recreation	Authorized Positions	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions		
<b>Administration</b>								
Recreation Superintendent		1	1	110,000	1	1	110,000	110,000
Assistant Superintendent		1	1	84,620	1	1	84,620	84,620
Recreation Assistant		1	1	59,160	1	1	59,160	59,160
Recreation Assistant		1	1	53,500	1	1	55,750	55,750
Recreation Assistant		0.5	0.5	26,750	0.5	0.5	55,750	27,875
Intern Typist		1	1	50,000	1	1	52,000	52,000
Intern Account Clerk		1	1	48,000	1	1	50,000	50,000
Temporaries				11,000				12,000
Longevity/Overtime				4,600				4,800
Vacations				8,797				9,032
<b>Sub-total</b>		<b>6.50</b>	<b>6.50</b>	<b>456,427</b>	<b>6.50</b>	<b>6.50</b>	<b>465,237</b>	<b>465,237</b>
<b>Youth Camps</b>								
Temporaries				505,067				528,484
<b>Sub-total</b>				<b>505,067</b>				<b>528,484</b>
<b>Weinberg Nature Center</b>								
Naturalist		-	-	-	-	-	-	-
Temporaries				35,293				35,460
<b>Sub-total</b>				<b>35,293</b>				<b>35,460</b>

## Position Summary

DEPARTMENT Recreation (Continued)		2015-16 Modified Salaries			2016-17 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
<b>Facilities</b>								
Parks Foreman	1	80,498	1	80,498	1	80,498	1	80,498
Grounds Laborer	1	61,079	1	61,079	1	61,079	1	61,079
Grounds Laborer	1	31,620	1	31,620	1	41,620	1	41,620
Temporaries				27,000				29,900
Overtime				20,000				18,000
Longevity				2,500				2,500
Vacations				3,330				3,522
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>226,027</b>	<b>3</b>		<b>3</b>	<b>237,119</b>
<b>Recreation</b>								
Temporaries				136,922				138,461
<b>Sub-total</b>				<b>136,922</b>				<b>138,461</b>
<b>Senior Citizens</b>								
Senior Coordinator P/T	0.5	45,730	0.5	22,865	0.5	45,730	0.5	22,865
Temporaries				3,735				11,210
<b>Sub-total</b>	<b>0.5</b>		<b>0.5</b>	<b>26,600</b>	<b>0.5</b>		<b>0.5</b>	<b>34,075</b>
<b>Tennis</b>								
Temporaries				169,098				177,217
Overtime				6,295				7,500
<b>Sub-total</b>				<b>175,393</b>				<b>184,717</b>
<b>Department Total</b>	<b>10.00</b>		<b>10.00</b>	<b>1,561,729</b>	<b>10.00</b>		<b>10.00</b>	<b>1,623,553</b>

## Revenue Summary

General Fund Recreation Fees	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
2001.1 Rec Fees Tennis	273,390	400,956	395,800	429,141	447,171
2001.2 Rec Fees Youth Camp	672,455	669,558	690,084	724,608	724,608
2001.3 Rec Fees Special Events	11,361	11,506	16,200	14,158	12,990
2001.4 Rec Fees Cultural Arts	-	-	-	-	-
2001.5 Rec Fees Platform Tennis	12,243	6,366	10,050	6,590	6,590
2001.6 Rec Fees Athletics	422,061	468,626	506,551	540,043	582,264
2001.7 Rec Fees Center Program	-	-	-	-	-
2001.8 Rec Fees Teen Travel Camp	92,931	92,547	100,000	100,000	100,000
2001.9 Rec Fees Nature Center	37,006	44,027	38,275	35,128	32,985
2001.10 Rec Fees ISO Field Use	42,961	62,713	50,000	60,250	55,000
2001.11 Rec Fees Seniors	7,003	7,388	6,400	10,014	29,000
2001.12 Rec Fees Other Programs	75,764	73,191	88,040	98,572	93,359
	<b>1,647,175</b>	<b>1,836,878</b>	<b>1,901,400</b>	<b>2,018,504</b>	<b>2,083,967</b>

## Division Summary

Recreation Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	550,903	563,129	581,295	596,261	608,154
Division Total	<u>550,903</u>	<u>563,129</u>	<u>581,295</u>	<u>596,261</u>	<u>608,154</u>
<b>Expenditure Categories</b>					
.100 Personal Services	422,727	428,461	440,179	456,427	465,237
.200 Equipment	1,000	1,000	1,000	1,000	1,000
.400 Other	127,176	133,668	140,116	138,834	141,917
Division Total	<u>550,903</u>	<u>563,129</u>	<u>581,295</u>	<u>596,261</u>	<u>608,154</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	1,000	1,000	1,000	1,000	1,000
Division Total	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	14,514	4,063	5,500	4,800	5,000
.425 Books & Periodicals	-	-	150	-	150
.435 Prof Business Exp	79	271	1,000	1,200	500
.451 Insurance	18,117	19,566	19,566	21,131	23,667
.453 Telephone	2,889	2,201	5,200	3,000	4,000
.454 Travel	623	-	2,000	2,188	700
.460 Repairs to Equipment	600	-	500	250	500
.469 Printing & Forms	11,800	13,070	12,500	12,500	13,500
.479 Transaction Fees	67,860	77,047	74,000	81,865	82,000
.480 Dues & Subscriptions	1,263	928	2,200	1,200	1,200
.485 Postage	4,390	4,018	4,500	2,300	4,500
.496 Professional Development	320	2,902	2,000	1,200	1,200
.499 Contractual Expense	4,721	9,602	11,000	7,200	5,000
Division Total	<u>127,176</u>	<u>133,668</u>	<u>140,116</u>	<u>138,834</u>	<u>141,917</u>

## Division Summary

Recreation Youth Camps	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Day Camp	555,965	569,706	620,284	632,285	647,154
Soccer Camp	6,524	9,922	8,572	10,749	10,749
Sports Camp	14,753	13,650	14,900	18,830	18,830
Travel	77,011	82,821	89,600	83,291	91,550
Division Total	<u>654,253</u>	<u>676,099</u>	<u>733,356</u>	<u>745,155</u>	<u>768,283</u>
<b>Expenditure Categories</b>					
.100 Personal Services	475,532	471,413	495,756	505,067	528,484
.200 Equipment	6,243	3,782	2,000	496	2,500
.400 Other	172,478	200,904	235,600	239,592	237,299
Division Total	<u>654,253</u>	<u>676,099</u>	<u>733,356</u>	<u>745,155</u>	<u>768,283</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	<u>6,243</u>	<u>3,782</u>	<u>2,000</u>	<u>496</u>	<u>2,500</u>
Division Total	<u>6,243</u>	<u>3,782</u>	<u>2,000</u>	<u>496</u>	<u>2,500</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,952	406	1,000	1,000	1,000
.415 Athletic Supplies	3,514	1,145	2,500	4,240	2,500
.417 Arts & Crafts Supplies	3,072	1,721	2,000	5,330	2,500
.421 Uniforms	9,424	12,570	12,500	10,921	13,000
.431 Food Supplies	7,404	8,769	10,850	8,616	9,500
.432 First Aid Supplies	2,840	4,584	3,750	3,946	4,850
.449 Miscellaneous Supplies	2,270	2,360	2,200	2,420	2,200
.463 Buses/Trips	20,366	25,959	30,228	29,830	23,000
.499 Contractual Expense	121,636	143,390	170,572	173,289	178,749
Division Total	<u>172,478</u>	<u>200,904</u>	<u>235,600</u>	<u>239,592</u>	<u>237,299</u>

## Division Summary

Recreation Weinberg Nature Center	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Maintenance	17,501	8,855	12,500	8,971	12,700
Programs	47,633	45,681	51,220	51,924	52,850
<b>Division Total</b>	<b>65,134</b>	<b>54,536</b>	<b>63,720</b>	<b>60,895</b>	<b>65,550</b>
<b>Expenditure Categories</b>					
.100 Personal Services	41,026	35,916	35,190	35,293	35,460
.200 Equipment	-	-	-	-	-
.400 Other	24,108	18,620	28,530	25,602	30,090
<b>Division Total</b>	<b>65,134</b>	<b>54,536</b>	<b>63,720</b>	<b>60,895</b>	<b>65,550</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	14,121	7,418	9,000	6,000	9,000
.412 Office Supplies	818	558	500	500	500
.414 Maint Supplies	246	83	400	400	400
.417 Arts & Crafts Supplies	677	77	700	600	600
.425 Books & Periodicals	-	-	50	25	25
.426 Special Dept Supplies	756	1,137	1,500	1,500	1,500
.431 Food Supplies	2,904	2,657	3,575	4,381	4,410
.451 Insurance	-	1,835	2,055	1,835	2,055
.453 Telephone	-	-	150	-	150
.460 Repairs to Equipment	790	-	750	750	750
.461 Repairs to Buildings	986	573	1,000	1,000	1,000
.480 Dues & Subscriptions	-	125	-	-	-
.483 Care of Grounds	-	-	400	21	400
.485 Postage	-	-	200	-	200
.499 Contractual Expense	2,810	4,157	8,250	8,590	9,100
<b>Division Total</b>	<b>24,108</b>	<b>18,620</b>	<b>28,530</b>	<b>25,602</b>	<b>30,090</b>

## Division Summary

Recreation Facilities	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Maintenance	399,045	438,795	470,827	461,277	481,119
Division Total	<u>399,045</u>	<u>438,795</u>	<u>470,827</u>	<u>461,277</u>	<u>481,119</u>
<b>Expenditure Categories</b>					
.100 Personal Services	182,322	221,282	223,327	226,027	237,119
.200 Equipment	2,791	-	3,000	1,500	3,000
.400 Other	213,932	217,513	244,500	233,750	241,000
Division Total	<u>399,045</u>	<u>438,795</u>	<u>470,827</u>	<u>461,277</u>	<u>481,119</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,791	-	3,000	1,500	3,000
Division Total	<u>2,791</u>	<u>-</u>	<u>3,000</u>	<u>1,500</u>	<u>3,000</u>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	5,042	4,602	5,500	5,000	5,500
.414 Maint Supplies	1,655	2,127	3,000	2,500	3,000
.449 Miscellaneous Supplies	1,953	2,504	2,000	2,500	2,500
.460 Repairs to Equipment	2,899	839	3,000	1,500	3,000
.461 Repairs to Buildings	10,944	9,994	18,000	12,000	18,000
.483 Care of Grounds	42,892	34,667	49,000	46,250	50,000
.483-1 Care of Trees	1,947	3,739	6,000	6,000	7,000
.499 Contractual Expense	146,600	159,041	158,000	158,000	152,000
Division Total	<u>213,932</u>	<u>217,513</u>	<u>244,500</u>	<u>233,750</u>	<u>241,000</u>

## Division Summary

Recreation	2013-14	2014-15	2015-16	2015-16	2016-17
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Athletics	364,326	384,774	404,693	434,744	456,844
Cultural Activities	16,020	16,000	16,500	16,500	16,000
People With Disabilities Centers	16,334	32,678	16,344	16,344	17,161
Other	53,908	56,240	69,315	72,238	74,815
Platform Tennis	22,226	22,827	18,400	16,330	16,500
Special	23,940	23,444	43,370	34,582	39,605
<b>Division Total</b>	<b>496,754</b>	<b>535,963</b>	<b>568,622</b>	<b>590,738</b>	<b>620,925</b>
<b>Expenditure Categories</b>					
.100 Personal Services	152,709	125,368	160,890	136,922	138,461
.200 Equipment	-	-	500	6,670	6,550
.400 Other	344,045	410,595	407,232	447,146	475,914
<b>Division Total</b>	<b>496,754</b>	<b>535,963</b>	<b>568,622</b>	<b>590,738</b>	<b>620,925</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	500	6,670	6,550
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>6,670</b>	<b>6,550</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	7,561	10,224	5,000	5,000	4,900
.415 Athletic Supplies	11,560	4,017	3,500	2,025	16,450
.421 Uniforms	5,598	13,364	20,320	41,417	39,710
.427 Trophies	1,224	1,016	1,400	1,732	1,215
.432 First Aid Supplies	-	-	-	-	-
.449 Miscellaneous Supplies	3,242	6,213	7,270	5,594	6,950
.461 Repairs to Buildings	7,456	8,047	7,000	7,000	7,000
.469 Printing & Forms	300	-	330	795	695
.499 Contractual Expense	307,104	367,714	362,412	383,583	398,994
<b>Division Total</b>	<b>344,045</b>	<b>410,595</b>	<b>407,232</b>	<b>447,146</b>	<b>475,914</b>

## Division Summary

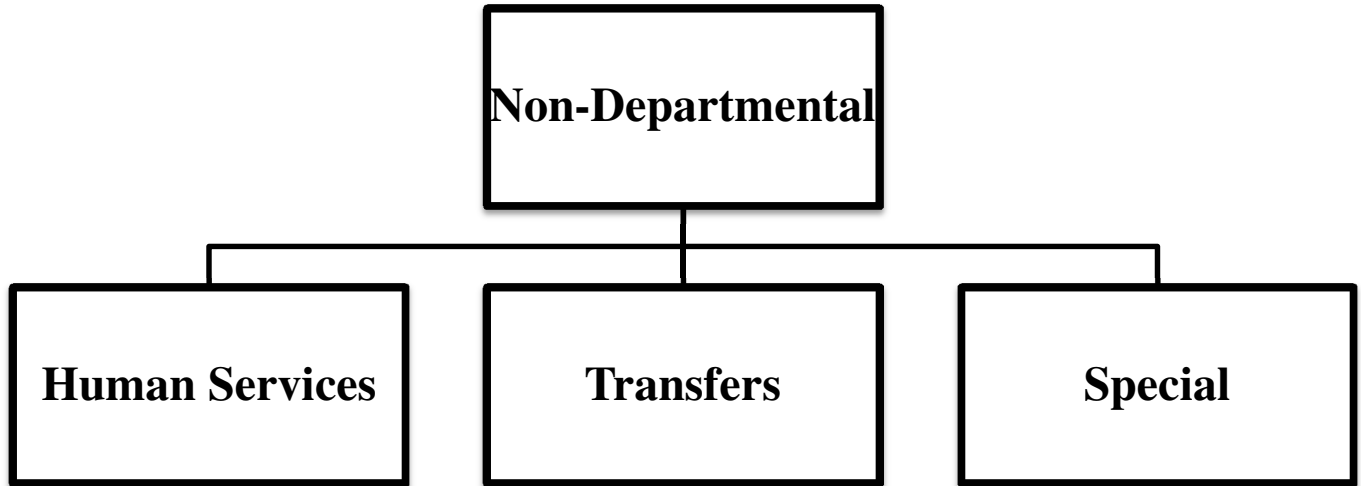
Recreation Senior Citizens	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Center	21,565	23,684	800	-	-
Programs	20,842	19,782	52,115	53,827	77,600
Division Total	<u>42,407</u>	<u>43,466</u>	<u>52,915</u>	<u>53,827</u>	<u>77,600</u>
<b>Expenditure Categories</b>					
.100 Personal Services	29,483	29,510	28,065	26,600	34,075
.400 Other	12,924	13,956	24,850	27,227	43,525
Division Total	<u>42,407</u>	<u>43,466</u>	<u>52,915</u>	<u>53,827</u>	<u>77,600</u>
<b><u>.400 A/C Breakdown</u></b>					
.431 Food Supplies	782	-	1,150	-	750
.435 Prof Business Exp	-	-	125	-	150
.449 Miscellaneous Supplies	-	50	300	-	2,000
.463 Buses/Trips	340	729	150	150	8,000
.485 Postage	836	1,126	800	727	1,000
.499 Contractual Expense	10,966	12,051	22,325	26,350	31,625
Division Total	<u>12,924</u>	<u>13,956</u>	<u>24,850</u>	<u>27,227</u>	<u>43,525</u>

## Division Summary

Recreation	2013-14	2014-15	2015-16	2015-16	2016-17
Tennis	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Tennis	271,047	316,291	319,062	334,615	355,152
Division Total	<u>271,047</u>	<u>316,291</u>	<u>319,062</u>	<u>334,615</u>	<u>355,152</u>
<b>Expenditure Categories</b>					
.100 Personal Services	179,168	175,632	172,517	175,393	184,717
.200 Equipment	-	-	-	-	-
.400 Other	91,879	140,659	146,545	159,222	170,435
Division Total	<u>271,047</u>	<u>316,291</u>	<u>319,062</u>	<u>334,615</u>	<u>355,152</u>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	10,659	10,653	15,000	11,000	15,000
.414 Maint Supplies	211	-	1,000	1,000	1,000
.415 Athletic Supplies	-	-	350	-	350
.421 Uniforms	233	815	1,800	815	1,500
.427 Trophies	-	-	-	-	350
.449 Miscellaneous Supplies	2,225	76	1,000	800	1,000
.453 Telephone	-	-	250	-	-
.483 Care of Grounds	10,407	8,660	8,000	6,500	8,000
.499 Contractual Expense	68,144	120,455	119,145	139,107	143,235
Division Total	<u>91,879</u>	<u>140,659</u>	<u>146,545</u>	<u>159,222</u>	<u>170,435</u>

# NON-DEPARTMENTAL

FY 2016 - 2017



Charges to Non-departmental are those items which are not appropriately attributed to any particular department and are generally considered applicable to Village-wide operations. Non-departmental is comprised of three divisions: Human Services, Special, and Transfer. **Human Services** provides funding for the SFCS youth program, Teen Center, Meals on Wheels and the Scarsdale Volunteer Ambulance Corps. **Special** contains such items as retirement contributions, health insurance, social security, and insurance. **Transfers** are made primarily to the Library, Internal Service, and Capital Funds. Although the number of expenditure items is few, they are significant in cost. In the proposed fiscal year 2016-17 General Fund Budget, the employee benefit package accounts for approximately 65% of payroll, and benefits and salaries together comprise approximately 69% of all General Fund expenditures. These proportions are consistent with prior years.

## Department Summary

General Fund Non-Departmental Items	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Human Services	521,035	509,556	532,652	504,262	522,887
Special	16,437,074	18,982,528	18,729,253	17,478,036	18,856,796
Transfers	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
Department Total	<u>24,464,976</u>	<u>27,477,026</u>	<u>26,092,618</u>	<u>26,068,091</u>	<u>26,518,717</u>
Expenditure Categories					
Other	1,166,986	1,185,170	1,488,732	1,296,766	1,355,591
Special Items	538,095	485,196	949,921	874,679	896,794
Debt Service Principal	1,548,941	3,895,353	1,737,380	1,739,808	1,742,377
Debt Service Interest	474,298	636,761	559,758	510,136	485,402
Benefits	13,229,789	13,289,604	14,526,114	13,560,909	14,899,519
Transfers	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
Department Total	<u>24,464,976</u>	<u>27,477,026</u>	<u>26,092,618</u>	<u>26,068,091</u>	<u>26,518,717</u>

## Division Summary

Non-Departmental Items	2013-14	2014-15	2015-16	2015-16	2016-17
Human Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Adult Services	48,548	49,198	53,336	53,336	44,652
Meals on Wheels	10,500	10,500	10,500	10,500	10,500
SVAC Operations	67,312	63,042	82,000	53,610	80,000
Teen Center	152,500	152,500	152,500	152,500	152,500
Youth Services	242,175	234,316	234,316	234,316	235,235
Division Total	521,035	509,556	532,652	504,262	522,887
 <b>Expenditure Categories</b>					
.400 Other	521,035	509,556	532,652	504,262	522,887
Division Total	521,035	509,556	532,652	504,262	522,887
 <b><u>.400 A/C Breakdown</u></b>					
.490 Senior Outreach	48,548	49,198	53,336	53,336	44,652
.493 Meals on Wheels	10,500	10,500	10,500	10,500	10,500
.400 SVAC	67,312	63,042	82,000	53,610	80,000
.499 Contr Exp (Youth)	394,675	386,816	386,816	386,816	387,735
Division Total	521,035	509,556	532,652	504,262	522,887

## Division Summary

Non-Departmental Items	2013-14	2014-15	2015-16	2015-16	2016-17
Special	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Benefits	13,229,789	13,289,604	14,526,114	13,560,909	14,899,519
Community Events	-	-	500	-	500
Debt Service	2,023,239	4,532,114	2,297,138	2,249,944	2,227,779
Historian	(65)	-	600	-	600
Special	1,184,111	1,160,810	1,904,901	1,667,183	1,728,398
<b>Division Total</b>	<b>16,437,074</b>	<b>18,982,528</b>	<b>18,729,253</b>	<b>17,478,036</b>	<b>18,856,796</b>
<b>Expenditure Categories</b>					
.400 Other	645,951	675,614	956,080	792,504	832,704
.500 Special Items	538,095	485,196	949,921	874,679	896,794
.600 Debt Service Principal	1,548,941	3,895,353	1,737,380	1,739,808	1,742,377
.700 Debt Service Interest	474,298	636,761	559,758	510,136	485,402
.800 Benefits	13,229,789	13,289,604	14,526,114	13,560,909	14,899,519
<b>Division Total</b>	<b>16,437,074</b>	<b>18,982,528</b>	<b>18,729,253</b>	<b>17,478,036</b>	<b>18,856,796</b>
<b>.400 A/C Breakdown</b>					
.451 General Liability Insurance	605,220	640,494	904,980	742,504	781,604
.453 Telephone	40,796	35,120	40,000	40,000	40,000
.453 Emergency Notification System	-	-	10,000	10,000	10,000
.499 Contractual Expense	(65)	-	1,100	-	1,100
<b>Division Total</b>	<b>645,951</b>	<b>675,614</b>	<b>956,080</b>	<b>792,504</b>	<b>832,704</b>
<b>.500 A/C Breakdown</b>					
.1920 Municipal Assoc Dues	4,158	4,267	10,000	10,000	10,000
.1921 Unallocated	53,728	95,070	98,000	98,000	98,000
.1930 Judgements and Claims	-	14,703	-	-	-
.1950 Taxes on Village Property	68,472	108,723	84,300	120,000	110,000
.1964 Refund Real Property Tax	134,980	78,988	200,000	200,000	150,000
.1980 Reserve for Uncoll Tax	189,292	109,523	220,000	220,000	200,000
.1980-.4 MTA Payroll Tax	72,272	73,922	77,621	76,679	78,794
.1990 Contingent Account	18,225	-	260,000	150,000	250,000
.8684 Plan/Manage Christie PI	(3,032)	-	-	-	-
<b>Division Total</b>	<b>538,095</b>	<b>485,196</b>	<b>949,921</b>	<b>874,679</b>	<b>896,794</b>
<b>.600 A/C Breakdown</b>					
.9710 Serial Bonds	1,409,779	3,605,353	1,157,380	1,159,808	1,162,377
.9720 EFC Contractual Bonds	29,162	70,000	60,000	60,000	60,000
.9730 Bond Anticipation Note Principal	110,000	220,000	520,000	520,000	520,000
<b>Division Total</b>	<b>1,548,941</b>	<b>3,895,353</b>	<b>1,737,380</b>	<b>1,739,808</b>	<b>1,742,377</b>
<b>.700 A/C Breakdown</b>					
.9711 Interest on Serial Bonds	468,399	545,808	515,213	465,241	442,268
.1384 Issuance Cost	-	61,778	-	-	-
.9721 Interest on EFC Contractual Oblig	524	19,985	26,152	26,152	26,054
.9731 Interest on BANS	5,375	9,190	18,393	18,743	17,080
<b>Division Total</b>	<b>474,298</b>	<b>636,761</b>	<b>559,758</b>	<b>510,136</b>	<b>485,402</b>

## Division Summary

Non-Departmental Items Special (Continued)	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement Employees	2,048,875	1,896,931	1,827,491	1,678,570	1,665,954
.9015 State Retirement Police/Fire	2,876,877	2,461,335	2,602,096	2,339,023	2,533,668
.9030 Social Security	1,557,535	1,576,060	1,746,466	1,725,273	1,772,862
.9040 Workers Compensation	541,211	656,708	710,379	669,474	769,895
.9040-.1 Workers Compensation Claims	330,797	520,382	325,000	250,000	257,500
.9045 Life Insurance	17,852	16,375	37,825	37,825	37,825
.9050 Unemployment Insurance	41,745	21,995	40,000	40,000	40,000
.9055 Dental Insurance	154,365	246,025	211,165	211,165	211,165
.9060 Health Insurance	5,660,532	5,893,793	6,725,692	6,359,579	7,360,650
.9070 Compensated Absences Prior Yrs	-	-	300,000	250,000	250,000
Division Total	13,229,789	13,289,604	14,526,114	13,560,909	14,899,519

## Division Summary

Non-Departmental Items	2013-14	2014-15	2015-16	2015-16	2016-17
Transfers	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Transfers	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
Division Total	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
<b>Expenditure Categories</b>					
.950 Transfers	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
Division Total	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
<b><u>.950 A/C Breakdown</u></b>					
.9512 To Library Fund	3,503,058	3,657,808	3,730,964	3,730,964	3,790,544
.9511 To Enterprise Fund Swim Pool	10,725	-	-	-	-
.9514 To Internal Svce Cen/Gar	1,883,808	1,957,134	1,991,749	1,991,749	1,873,590
.9519 To Expendable Trust-Volunteer Fire	-	-	-	-	-
.9550 To Capital Fund	2,109,276	2,370,000	1,108,000	2,363,080	1,474,900
Division Total	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034

## Fund Summary

General Fund	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Departments</b>					
Village Court	506,524	446,315	504,336	487,226	483,150
Village Manager	990,496	1,068,969	1,032,586	962,328	1,044,254
Treasurer	624,666	659,104	664,782	674,445	682,576
Assessor	378,750	517,393	466,659	479,887	527,209
Village Clerk	219,078	233,180	238,532	239,169	243,263
Village Attorney	733,504	507,447	477,921	478,898	483,432
Human Resources	286,195	253,591	275,818	268,053	281,029
Information Technology	533,653	506,310	620,039	608,990	625,740
Planning	195,294	211,333	227,137	234,800	234,800
Public Works	7,318,558	7,158,745	7,794,889	7,785,382	7,835,392
Police	5,980,234	6,128,564	6,626,099	6,546,922	6,773,175
Fire	5,685,439	5,831,757	6,077,685	5,827,036	6,152,557
Building & Safety Inspection	528,228	630,865	568,388	629,888	602,462
Recreation	2,479,543	2,628,279	2,789,797	2,842,768	2,976,783
Non-Departmental Items	24,464,976	27,477,026	26,092,618	26,068,091	26,518,717
<b>Fund Total</b>	<b>50,925,138</b>	<b>54,258,878</b>	<b>54,457,286</b>	<b>54,133,883</b>	<b>55,464,539</b>
<b>Expenditure Categories</b>					
Personal Services	21,510,748	21,830,756	22,841,248	22,489,954	23,156,662
Equipment	176,452	127,226	196,830	204,246	208,950
Other	5,939,948	6,009,040	6,815,322	6,668,358	6,935,801
Special Items	538,095	485,196	949,921	874,679	896,794
Debt Principal	1,548,941	3,895,353	1,737,380	1,739,808	1,742,377
Debt Interest	474,298	636,761	559,758	510,136	485,402
Employee Benefits	13,229,789	13,289,604	14,526,114	13,560,909	14,899,519
Transfers	7,506,867	7,984,942	6,830,713	8,085,793	7,139,034
<b>Fund Total</b>	<b>50,925,138</b>	<b>54,258,878</b>	<b>54,457,286</b>	<b>54,133,883</b>	<b>55,464,539</b>

## Revenue Summary

General Fund	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Real Property Taxes</b>					
1001.0 Real Property Taxes	34,722,580	36,146,748	37,082,863	37,040,000	38,454,276
1028.0 Special Assessments	-	-	-	-	-
1050.0 Delinquent Taxes	124,445	154,213	135,000	135,000	135,000
1081.0 PILOT Payment	-	-	2,729	2,497	11,540
Real Property Taxes	<u>34,847,025</u>	<u>36,300,961</u>	<u>37,220,592</u>	<u>37,177,497</u>	<u>38,600,816</u>
<b>Real Property Tax Items</b>					
1090.0 Interest & Penalties on Taxes	560,303	530,823	500,000	500,000	525,000
Real Property Tax Items	<u>560,303</u>	<u>530,823</u>	<u>500,000</u>	<u>500,000</u>	<u>525,000</u>
<b>Non Property Tax Items</b>					
1110.0 Sales Tax Distribution	2,426,632	2,471,496	2,554,000	2,500,000	2,500,000
1130.1 Public Utility Tax Elec	243,016	244,241	235,000	225,000	215,000
1130.2 Public Utility Tax Gas	147,465	163,290	155,000	132,000	135,000
1130.3 Public Utility Tax Phone	25,224	25,632	15,000	15,000	15,000
1170.0 Cable TV Franchise Fees	385,337	405,689	390,000	410,000	410,000
Non Property Tax Items	<u>3,227,674</u>	<u>3,310,348</u>	<u>3,349,000</u>	<u>3,282,000</u>	<u>3,275,000</u>
<b>Departmental Income</b>					
1255.1 Clerks Fees Hunt/Fish	-	-	-	-	-
1255.2 Clerks Notary Fees	644	768	500	500	550
1255.3 Clerks Fees Transcripts	2,930	4,860	2,900	4,000	4,000
1520.0 Police Department Fees	9,122	11,876	8,000	8,000	8,000
1540.0 Fire Department Fees	2,950	4,525	4,000	5,000	5,000
1560.0 Safety Inspect Fees COs	99,035	85,000	90,000	85,000	88,000
1710.0 Public Works Fees	8,150	12,750	10,000	13,000	14,000
1720.1 Parking Permits Christie	412,858	413,392	427,500	430,000	427,500
1720.2 Parking Permits Freightway	640,907	641,139	585,600	672,840	693,950
1720.3 Pkg Permits Open Lots (Res & Merchant	21,058	22,762	20,000	21,000	20,280
1740.1 Pkg Meter Fees - Street	953,011	939,484	950,000	940,000	940,000
1740.5 Valet Parking	153,764	156,071	156,456	161,020	169,068
2001.1 Rec Fees Tennis	273,390	400,956	395,800	429,141	447,171
2001.2 Rec Fees Youth Camp	672,455	669,558	690,084	724,608	724,608
2001.3 Rec Fees Special Events	11,361	11,506	16,200	14,158	12,990
2001.4 Rec Fees Cultural Arts	-	-	-	-	-
2001.5 Rec Fees Platform Tennis	12,243	6,366	10,050	6,590	6,590
2001.6 Rec Fees Athletics	422,061	468,626	506,551	540,043	582,264
2001.7 Rec Fees Center Program	-	-	-	-	-
2001.8 Rec Fees Teen Travel Camp	92,931	92,547	100,000	100,000	100,000
2001.9 Rec Fees Nature Center	37,006	44,027	38,275	35,128	32,985
2001.10 Rec Fees ISO Field Use	42,961	62,713	50,000	60,250	55,000
2001.11 Rec Fees Seniors	7,003	7,388	6,400	10,014	29,000
2001.12 Rec Fees Other Programs	75,764	73,191	88,040	98,572	93,359
2110.0 Zoning, Appeals Board Fees	24,075	24,000	20,000	18,000	28,000
2115.0 Planning Board Fees	23,230	19,100	20,000	20,000	23,000
2130.0 Disposal Site Fees	20,576	18,690	15,000	15,000	17,000
2188.0 Land Use Notification	5,050	6,705	5,000	6,000	6,000
2189.0 Board of Architectural Review Fees	23,505	24,945	20,000	21,000	21,000
Departmental Income	<u>4,048,040</u>	<u>4,222,945</u>	<u>4,236,356</u>	<u>4,438,864</u>	<u>4,549,315</u>

## Revenue Summary

General Fund (Continued)	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Intergovernmental Charges</b>					
2302.1 Snow Removal Chgs Govts	34,302	83,193	25,000	25,000	25,000
Intergovernmental Charges	<u>34,302</u>	<u>83,193</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<b>Use of Money and Property</b>					
2401.0 Interest Earnings	57,031	52,132	55,000	55,000	55,000
2401.1 Interest Earnings from Town	190,000	110,000	60,000	60,000	-
2410.0 Rental of Real Property	824,023	715,257	634,819	634,930	661,056
2410.1 Rental - 307 Mamk Rd Property	36,667	40,000	40,000	40,000	43,333
5791 Advance Refunding of Bonds	-	2,544,750	-	-	-
Use of Money and Property	<u>1,107,721</u>	<u>3,462,139</u>	<u>789,819</u>	<u>789,930</u>	<u>759,389</u>
<b>Licenses and Permits</b>					
2501.4 Occupational Lic Peddler	1,070	1,425	1,000	1,000	1,000
2501.5 Occupational Lic Taxi	7,870	8,490	8,000	8,000	8,000
2544.0 Dog Licenses	7,107	8,328	7,500	8,000	8,000
2545.0 Marriage Licenses	3,875	3,397	3,000	3,000	3,000
2555.0 Building Permits	1,720,302	1,765,553	1,550,000	1,300,000	1,350,000
2555.1 Storm Wat/Erosion Ctrl Permits	94,900	133,008	85,000	100,000	100,000
2560.0 Street Opening Permits	84,373	117,325	50,000	38,000	48,000
2565.0 Plumbing Permits	78,690	69,560	70,000	70,000	70,000
2590.0 Alarm User Annual Permits	246,274	238,026	245,000	229,000	225,000
2590.1 Blasting Permits	1,000	-	-	-	-
2590.2 Oil Burner Permits	12,675	13,277	11,000	11,000	11,000
2590.3 Special Highway Permits	4,680	5,860	5,000	4,000	3,000
2590.4 Tree removal Permits	-	-	12,000	12,000	12,000
2590.5 Electrical Permits	33,400	27,750	30,000	30,000	40,000
Licenses and Permits	<u>2,296,216</u>	<u>2,391,999</u>	<u>2,077,500</u>	<u>1,814,000</u>	<u>1,879,000</u>
<b>Fines and Forfeitures</b>					
2610.0 Fines Justice Court	911,810	809,900	910,000	910,000	910,000
2610.2 False Alarm Fines	40,202	44,915	31,000	31,000	35,000
2148.0 Penalties on Arrears	1,948	2,275	3,000	3,000	3,000
Fines and Forfeitures	<u>953,960</u>	<u>857,090</u>	<u>944,000</u>	<u>944,000</u>	<u>948,000</u>
<b>Sale of Property, Other</b>					
2651.0 Sale of Aluminum & Glass	8,239	9,143	8,000	3,200	3,000
2655.0 Minor Sales	39,625	39,713	35,000	35,000	35,000
2660.0 Sale of Real Property	-	500,000	-	15,000	-
2665.0 Sale Equipt Truck & Cars	4,100	13,090	15,000	29,000	15,000
2680.0 Worker's Comp Ins Recovry	95,049	102,723	75,000	63,000	75,000
2690.0 Reimb Damage to Vill Prop	53,612	-	-	2,952	-
Sale of Property, Other	<u>200,625</u>	<u>664,669</u>	<u>133,000</u>	<u>148,152</u>	<u>128,000</u>
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	7,987	36,585	10,000	10,000	10,000
2705.0 Gifts & Donations	95	-	-	-	-
2770.0 Other Unclassified	45,526	43,274	20,000	206,125	30,000
2770.1 Employee Health Ins Contribution	184,965	195,296	190,000	220,000	220,000
2770.2 Health Ins-Retiree/Cobra	68,679	78,693	70,000	70,000	70,000
2770.3 Medicare Part D Reimbursement	-	1,103	-	-	-
2798.0 Police O/T Reimb	296,760	203,711	180,000	169,000	160,000
Misc Local Sources	<u>604,012</u>	<u>558,662</u>	<u>470,000</u>	<u>675,125</u>	<u>490,000</u>

## Revenue Summary

General Fund (Continued)	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Interfund Revenues</b>					
2801.2 Pool - Municipal Service Charge	50,000	50,000	50,000	50,000	50,000
2801.3 Water - Municipal Service Charge	449,000	449,000	449,000	449,000	449,000
2801.4 Garage - Municipal Service Charge	26,500	26,500	26,500	26,500	26,500
2801.5 Capital - Municipal Service Charge	-	-	-	-	-
2801.6 Library - Municipal Service Charge	5,130	5,130	5,130	5,130	5,130
2801.12 Sewer - Municipal Service Charge	360,000	345,000	450,000	450,000	675,000
2838.8 Transfer in from Agency	-	-	-	-	-
5031.5 Transfer in from Capital	-	-	-	-	-
<b>Interfund Revenues</b>	<b>890,630</b>	<b>875,630</b>	<b>980,630</b>	<b>980,630</b>	<b>1,205,630</b>
<b>State Aid</b>					
3001.0 St Aid Rev Sharing Vill	200,271	204,838	186,589	204,838	186,589
3005.0 St Aid Mortgage Tax Vill	1,939,378	1,810,859	1,875,000	1,900,000	1,800,000
3089.1 St Aid Star Reimb	-	-	-	-	-
3089.3 St Aid LISWC	-	-	-	-	-
3389.1 St Aid Criminal Justice Grt	-	-	-	-	-
3389.2 St Aid Criminal E911 Grt	-	-	-	-	-
3785.0 Disaster Assist State	-	-	-	-	-
3820.0 St Aid Youth Programs	4,995	4,995	4,800	4,800	4,800
<b>State Aid</b>	<b>2,144,644</b>	<b>2,020,692</b>	<b>2,066,389</b>	<b>2,109,638</b>	<b>1,991,389</b>
<b>Federal Aid</b>					
4389.0 Grant Public Safety	-	-	-	-	-
4785.0 Disaster Assist Federal	1,056,831	5,532	-	-	-
<b>Federal Aid</b>	<b>1,056,831</b>	<b>5,532</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>					
2801.9 Trans from Board of Ed	65,000	65,000	65,000	65,000	65,000
<b>Interfund Transfers</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
<b>General Fund Revenues</b>	<b>52,036,983</b>	<b>55,349,683</b>	<b>52,857,286</b>	<b>52,949,836</b>	<b>54,441,539</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used	(1,111,845)	(1,090,805)	-	1,107,047	-
9999.1 Designated Fund Balance - Contractual	-	-	25,000	25,000	-
9999.1 Designated Fund Balance - Pension	-	-	52,000	52,000	-
9999.1 Designated Fund Balance - Tax Relief	-	-	1,023,000	-	1,023,000
9999.1 Designated Fund Balance - Work. Comp	-	-	-	-	-
9999.1 Designated Fund Bal - Capital	-	-	500,000	-	-
<b>Other Financing Sources</b>	<b>(1,111,845)</b>	<b>(1,090,805)</b>	<b>1,600,000</b>	<b>1,184,047</b>	<b>1,023,000</b>
<b>General Fund</b>	<b>50,925,138</b>	<b>54,258,878</b>	<b>54,457,286</b>	<b>54,133,883</b>	<b>55,464,539</b>
<b>General Fund Revenue Summary</b>					
Real Property Taxes	34,722,580	36,146,748	37,082,863	37,040,000	38,454,276
Other Revenues	17,314,403	19,202,935	15,774,423	15,909,836	15,987,263
Use of Fund Balance	(1,111,845)	(1,090,805)	1,600,000	1,184,047	1,023,000
<b>General Fund Revenues</b>	<b>50,925,138</b>	<b>54,258,878</b>	<b>54,457,286</b>	<b>54,133,883</b>	<b>55,464,539</b>

# POOL COMPLEX

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FY 2016 - 2017

The Scarsdale Municipal Pool, in its 47<sup>th</sup> year, continues to be the social center for Scarsdale residents during the summer months with 1,370 family, 384 individual, and 316 single use permits, being sold in the calendar year 2015 for the benefit of 6,240 residents. There were 60,898 member visits and 8,374 guest visits made to the pool from May 23<sup>rd</sup> through September 13<sup>th</sup>.

The pool provides aquatic programming for all ages, ranging from youth swimming lessons consisting of approximately 228 patrons, lifeguard training & recertification courses for 64 participants, 75 participants for early morning swim, 60 children in swim camp, a swimming and diving team with a roster of 111 members, and a Senior Aqua Aerobic program. Additionally, the pool hosts approximately 826 day campers over 25 days. As a summer community attraction, the pool hosts numerous special events including the annual fireworks display on July 1<sup>st</sup> with approximately 4,000 spectators viewing the event each year.

The Village continues to make facility enhancements and improvements to the complex to maintain a safe and enjoyable social center for the community. Planned improvements for 2016 include refinishing shower room floors in both the men and women locker rooms, as well as the pool management and lifeguard room floors. A pool facility study and community needs assessment are planned to determine future updates and renovations to meet the modern day needs of residents.

## Department Summary

Enterprise Fund Swim Pool	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Division Summary					
Pool	927,678	735,996	848,953	852,160	831,605
Department Total	<u>927,678</u>	<u>735,996</u>	<u>848,953</u>	<u>852,160</u>	<u>831,605</u>
Expenditure Categories					
Personal Services	343,014	356,640	371,539	397,358	384,119
Equipment	10,000	5,775	5,000	5,000	5,000
Other	297,776	268,639	341,985	312,470	332,869
Special Items	6,668	8,796	27,763	38,096	9,281
Debt Service Principal	175,221	-	-	-	-
Debt Service Interest	1,241	-	-	-	-
Benefits	39,108	41,496	48,016	44,586	45,686
Transfer	54,650	54,650	54,650	54,650	54,650
Department Total	<u>927,678</u>	<u>735,996</u>	<u>848,953</u>	<u>852,160</u>	<u>831,605</u>

## Position Summary

DEPARTMENT Enterprise Fund Swim Pool		2015-16 Modified Salaries			2016-17 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
<b>Pool</b>								
Pool Administration (Recreation Assistant)	0.5	53,500	0.5	26,750	0.5	55,750	0.5	27,875
Pool Supervisors				35,846				40,000
Lifeguards				141,000				140,000
Cashiers/Maintenance				79,992				70,000
Instruction Staff				25,550				21,024
Swim Team Staff				18,500				19,600
Extended Season/Startup				23,000				20,000
Other Programs				41,720				40,620
P/T Office Staff				5,000				4,000
Overtime				-				1,000
<b>Department Total</b>	<u>0.50</u>		<u>0.50</u>	<u>397,358</u>	<u>0.50</u>			<u>384,119</u>

## Division Summary

Enterprise Fund Swim Pool	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Pool	650,790	631,054	749,524	743,984	721,988
Special	6,668	8,796	7,763	8,940	9,281
Debt Service	176,462	-	-	-	-
Benefits	39,108	41,496	48,016	44,586	45,686
Transfer	54,650	54,650	54,650	54,650	54,650
<b>Division Total</b>	<b>927,678</b>	<b>735,996</b>	<b>859,953</b>	<b>852,160</b>	<b>831,605</b>
<b>Expenditure Categories</b>					
.100 Personal Services	343,014	356,640	371,539	397,358	384,119
.200 Equipment	10,000	5,775	5,000	5,000	5,000
.400 Other	297,776	268,639	341,985	312,470	332,869
.500 Special Items	6,668	8,796	27,763	38,096	9,281
.600 Debt Service Principal	175,221	-	-	-	-
.700 Debt Service Interest	1,241	-	-	-	-
.800 Benefits	39,108	41,496	48,016	44,586	45,686
.950 Transfer	54,650	54,650	54,650	54,650	54,650
<b>Division Total</b>	<b>927,678</b>	<b>735,996</b>	<b>848,953</b>	<b>852,160</b>	<b>831,605</b>
<b>.200 A/C Breakdown</b>					
.20 Equipment	10,000	5,775	5,000	5,000	5,000
<b>Division Total</b>	<b>10,000</b>	<b>5,775</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>.400 A/C Breakdown</b>					
.411 Fuel, Light & Power	56,485	42,446	60,000	50,000	55,000
.412 Office Supplies	2,138	2,155	2,500	2,000	2,500
.414 Maint Supplies	3,535	4,297	3,500	3,500	3,500
.415 Athletic Supplies	1,465	123	1,000	850	1,000
.421 Uniforms	6,734	5,177	8,000	6,500	8,000
.427 Trophies	-	-	1,200	585	700
.428 Cleaning & Sanitary Supplies	3,530	11,126	5,000	4,500	5,000
.429 Purchase of Water	1,319	10,634	44,000	40,000	40,000
.432 First Aid Supplies	793	649	2,000	1,000	1,500
.433 Chemicals	15,280	11,411	17,000	17,000	18,000
.449 Miscellaneous Supplies	7,481	13,263	7,500	5,000	7,500
.451 General Liability Insurance	28,551	30,835	36,535	36,535	40,919
.453 Telephone	-	-	500	-	-
.460 Repairs to Equipment	7,572	4,129	12,000	16,000	12,000
.461 Repairs to Buildings	17,246	10,149	15,000	15,000	15,000
.479 Transaction Fees	31,271	29,710	34,000	30,000	32,000
.483 Care of Grounds	43,051	(21,563)	17,000	12,000	15,000
.496 Professional Development	724	-	250	-	250
.499 Contractual Expense	70,601	114,098	75,000	72,000	75,000
<b>Division Total</b>	<b>297,776</b>	<b>268,639</b>	<b>341,985</b>	<b>312,470</b>	<b>332,869</b>

## Division Summary

Enterprise Fund Swim Pool (Continued)	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b><u>.500 A/C Breakdown</u></b>					
.1950 County Sewer Tax on Village Property	5,524	7,588	6,500	7,589	7,975
.1980-.4 MTA Tax	1,144	1,207	1,263	1,351	1,306
.0050 Capital Improvements	-	106,234	20,000	29,156	-
Division Total	6,668	115,029	27,763	38,096	9,281
<b><u>.600 A/C Breakdown</u></b>					
.9710 Principal on Serial Bonds	175,221	-	-	-	-
.9730 Principal on BANS	-	-	-	-	-
Division Total	175,221	-	-	-	-
<b><u>.700 A/C Breakdown</u></b>					
.9711 Interest on Serial Bonds	1,241	-	-	-	-
.9731 Interest on BANS	-	-	-	-	-
Division Total	1,241	-	-	-	-
<b><u>.800 A/C Breakdown</u></b>					
.9030 Social Security	24,933	27,321	28,423	30,411	29,385
.9040 Workers Compensation	14,175	14,175	19,593	14,175	16,301
Division Total	39,108	41,496	48,016	44,586	45,686
<b><u>.950 A/C Breakdown</u></b>					
.9901 Municipal Svc Chg Gen	50,000	50,000	50,000	50,000	50,000
.9902 Municipal Svc Chg Water	4,650	4,650	4,650	4,650	4,650
Division Total	54,650	54,650	54,650	54,650	54,650

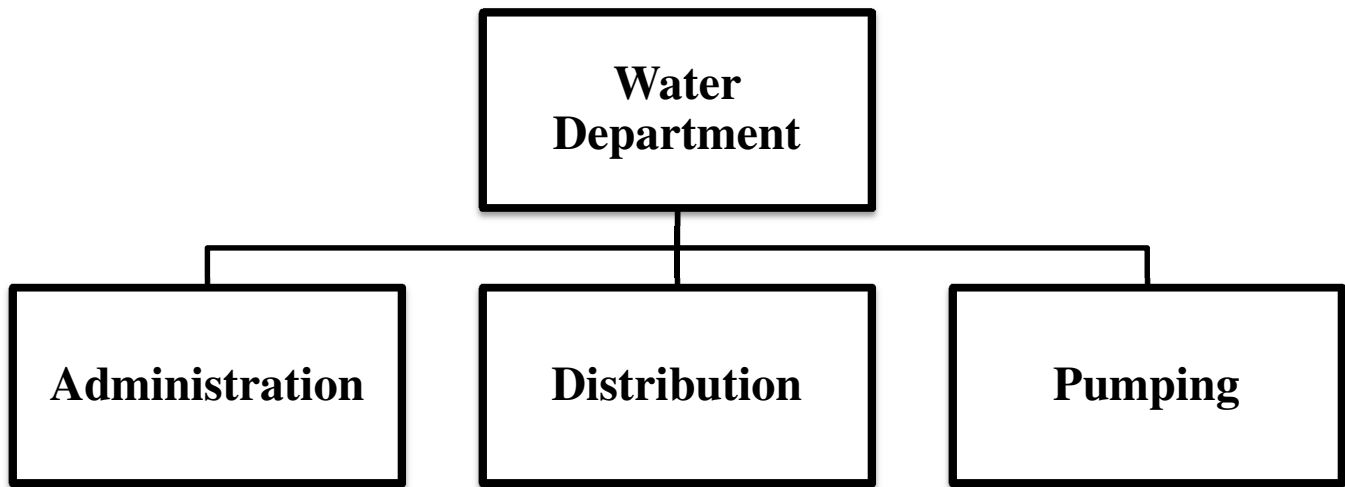
## Revenue Summary

Enterprise Fund Swim Pool	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Charges for Services</b>					
2025.2 Daily Pool Admissions	85,846	86,059	85,000	89,940	85,000
2025.3 Pool Snack Bar Concess	14,000	14,000	14,000	14,000	14,000
2025.4 Misc Pool Fees Spec Pgms	92,904	101,504	98,000	119,806	116,625
2025.5 Pool Permits	724,703	646,314	645,000	623,110	625,000
2025.6 Guest Passes	-	51	-	-	-
<b>Charges for Services</b>	<b>917,453</b>	<b>847,928</b>	<b>842,000</b>	<b>846,856</b>	<b>840,625</b>
<b>Use of Money and Property</b>					
2401.0 Interest Earnings	938	557	650	500	500
<b>Use of Money and Property</b>	<b>938</b>	<b>557</b>	<b>650</b>	<b>500</b>	<b>500</b>
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	6,101	6,938	7,000	6,000	6,000
2770.0 Other Unclassified	-	13,000	-	-	-
<b>Misc Local Sources</b>	<b>6,101</b>	<b>19,938</b>	<b>7,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Interfund Transfers</b>					
2810.0 From General Fund	10,725	-	-	-	-
<b>Interfund Transfers</b>	<b>10,725</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Proceeds of Obligations</b>					
2731.0 Bond Anticipation Notes	-	-	-	-	-
<b>Proceeds of Obligations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Enterprise Fund Pool Revenues</b>	<b>935,217</b>	<b>868,423</b>	<b>849,650</b>	<b>853,356</b>	<b>847,125</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used	(7,539)	(132,427)	(697)	(1,196)	(15,520)
<b>Other Financing Sources</b>	<b>(7,539)</b>	<b>(132,427)</b>	<b>(697)</b>	<b>(1,196)</b>	<b>(15,520)</b>
<b>Enterprise Fund Swim Pool</b>	<b>927,678</b>	<b>735,996</b>	<b>848,953</b>	<b>852,160</b>	<b>831,605</b>

# WATER DEPARTMENT

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FY 2016 - 2017



The Water Department (“Department”) receives, pumps, treats, and distributes potable water to Village residents and others. The Department maintains and operates the pumps, tanks, pipes, hydrants and lines necessary to deliver an adequate quantity of water to consumers. The Department’s three divisions are Administration, Pumping and Distribution. **Administration** consists of all functions relating to the business management, including capital project planning and implementation, billing/collection, customer services, as well as repairing, installing and servicing water meters. The Department and Village Manager’s Office are responsible for developing long range plans to improve the current water supply and distribution system and to recommend long range improvements that will allow the water system to serve the growing needs of the Village for future decades. **Pumping** consists of all functions relating to pumping station operations, along with the purchase and purification of water. **Distribution** consists of all functions and infrastructure relating to the transmission of water and the reading of water meters. During fiscal year 2014-15, 1.209 billion gallons of water were pumped, a 3% increase from the prior year. The daily average of water treated and pumped was 3.31 million gallons. The peak daily flow of water treated and pumped was 6.13 million gallons. The water system serves approximately 5,800 accounts, including Eastchester Water District #1. In fiscal year 2014-15 the most water was purchased from Westchester Water District No. 1, which is supplied by the New York City water supply system. Since June 2011, the Village began pumping water into the distribution system from the Ardsley Road Pumping Station which draws water from the NYC Catskill Aqueduct.

Fiscal year 2014-2015, there was a rate increase from \$1.95 to \$2.05 per ccf to compensate for increasing water rates from NYC. The rate increase generated enough funds, along with use of a small amount of fund balance for normal water operations and proposed Capital Projects. There was no rate increase for fiscal year 2015-2016.

# WATER DEPARTMENT

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FY 2016 - 2017

In fiscal year 2016-2017, a rate increase is planned to support much needed capital facilities improvement, such as upgrades to Ardsley Road and Boniface water tanks. Improvements at the Ardsley Road Tank includes painting, roof replacement and rehabilitation of the manway entrances, overflow piping and the replacement of the altitude valve. The Boniface Tank improvements include painting, repair of the concrete capstones, improved ventilation and replacement of several valves. These enhancements are estimated to cost approximately \$2,300,000.

The Reeves Newsom Water Supply Station renovation was completed in December of 2015 at a cost of \$4.7 million. This project was funded primarily through the issuance of bonds, with approximately \$230,000 coming from the Water Enterprise Fund. The budgetary impact of the debt service for this project appears in Fiscal Year 2015-16 and is estimated to be \$288,000. Today, both water supply stations are state of the art and fully automated.

Over the next 10 years, further investments in the water system by the Village will be needed at an estimated cost of \$34 million. Potential projects include, upgrading the Village's distribution facilities and infrastructure (cleaning and lining of the water lines and replacement of the valves) as well as improvements to the Village's connection to the Catskill Aqueduct at Ardsley Road (the replacement of a 16 inch suction line).

There are two ultraviolet disinfection facilities contracted to be installed by Westchester County Water District #1 on the 48 inch pipe which feeds the Village water from the Kensico Reservoir at an estimated cost of \$10.5 million. This project will bring Scarsdale in compliance with the Safe Drinking Water Act (SDWA) and the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR). Additionally, potential future projects, if filtration of our water is required, would be the construction of a filtration plant in Valhalla by NYCDEP and installation of a 48-inch pipe by Westchester County Water District #1 to that filtration plant, which are estimated to cost \$4 billion and \$100 million respectively.

These projects will be paid for by Westchester County, through the County Water District tax, which are paid by property tax owners who are located in Water District #1 which includes residents of Scarsdale, White Plains, Mount Vernon and Yonkers. These projects will not be paid as part of the Scarsdale water or tax bills.

## Department Summary

Enterprise Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Water Department	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	1,995,157	2,126,378	2,242,959	2,198,314	2,287,002
Distribution	743,264	730,337	1,991,367	1,112,117	2,652,738
Pumping	3,034,288	3,228,208	5,145,100	4,128,456	4,468,456
<b>Department Total</b>	<b>5,772,709</b>	<b>6,084,923</b>	<b>9,379,426</b>	<b>7,438,887</b>	<b>9,408,196</b>
<b>Expenditure Categories</b>					
Personal Services	918,593	951,653	979,594	1,004,394	1,002,015
Equipment	1,923	8,960	11,100	11,100	11,100
Other	3,173,315	3,369,758	4,225,006	4,368,706	4,722,352
Special Items	107,164	78,100	2,405,687	358,500	1,912,000
Debt	174,400	225,098	399,854	412,285	412,299
Benefits	670,634	719,674	626,505	552,222	621,750
Transfer	726,680	731,680	731,680	731,680	726,680
<b>Department Total</b>	<b>5,772,709</b>	<b>6,084,923</b>	<b>9,379,426</b>	<b>7,438,887</b>	<b>9,408,196</b>

## Position Summary

DEPARTMENT		Water Department						
DIVISIONS	2015-16 Modified Salaries				2016-17 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Water Superintendent	1	138,000	1	134,000	1	138,000	1	138,000
Assistant Foreman	0.5	88,870	0.5	44,434	0.5	88,870	0.5	44,434
Senior Clerk	1	48,500	1	48,500	1	50,000	1	50,000
Temporaries	-	-	-	20,000	-	-	-	20,000
Unused Vac/Longevity				2,387				2,387
<b>Sub-total</b>	<b>2.5</b>		<b>2.5</b>	<b>249,321</b>	<b>2.5</b>		<b>2.5</b>	<b>254,821</b>
<b>Distribution</b>								
Assistant Water Superintendent	1	99,913	1	99,913	1	99,913	1	99,913
Assistant Foreman	0.5	88,870	0.5	44,434	0.5	88,870	0.5	44,434
Maint Worker Grade 1	2	79,461	2	158,922	2	79,461	2	158,922
Maint Worker Grade 2	1	75,199	1	75,199	1	75,199	1	75,199
MEO 1	2	75,199	2	150,398	2	75,199	2	150,398
Overtime				40,000				40,000
Temporaries				20,000				12,000
Unused Vac/Longevity				9,051				9,172
<b>Sub-total</b>	<b>6.5</b>		<b>6.5</b>	<b>597,917</b>	<b>6.5</b>		<b>6.5</b>	<b>590,038</b>
<b>Pumping</b>								
Water Foreman	1	92,141	1	93,984	1	93,984	1	93,984
Overtime				60,000				60,000
Longevity/Vacation Buy back				3,172				3,172
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>157,156</b>	<b>1</b>		<b>1</b>	<b>157,156</b>
<b>Department Total</b>	<b>10</b>		<b>10</b>	<b>1,004,394</b>	<b>10</b>		<b>10</b>	<b>1,002,015</b>

## Division Summary

Water Department Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	259,991	266,633	254,674	268,881	274,941
Benefits	670,634	719,674	626,505	552,222	621,750
Billing	27,579	29,006	39,700	39,700	39,700
Debt	174,400	225,098	399,854	412,285	412,299
Water Meter Reading	-	-	1,000	1,000	1,000
Special	135,873	154,287	189,546	192,546	210,632
Transfer	726,680	731,680	731,680	731,680	726,680
<b>Division Total</b>	<b>1,995,157</b>	<b>2,126,378</b>	<b>2,242,959</b>	<b>2,198,314</b>	<b>2,287,002</b>
<b>Expenditure Categories</b>					
.100 Personal Services	249,027	258,089	235,114	249,321	254,821
.200 Equipment	-	-	600	600	600
.400 Other	116,613	131,878	173,706	173,706	187,352
.500 Special Items	57,803	59,959	75,500	78,500	83,500
.600 Serial Bonds	60,000	-	197,621	230,193	232,623
.700 Interest on Serial Bonds	114,400	225,098	202,233	182,092	179,676
.800 Benefits	670,634	719,674	626,505	552,222	621,750
.950 Transfer	726,680	731,680	731,680	731,680	726,680
<b>Division Total</b>	<b>1,995,157</b>	<b>2,126,378</b>	<b>2,242,959</b>	<b>2,198,314</b>	<b>2,287,002</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	600	600	600
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	4,462	4,910	6,500	6,500	6,500
.431 Food Supplies	349	-	1,000	1,000	1,000
.435 Prof Business Exp	3,787	2,445	4,200	4,200	4,200
.451 General Liability Insurance	78,070	94,327	114,046	114,046	127,132
.453 Telephone	2,039	1,810	3,760	3,760	4,320
.454 Travel	-	-	4,000	4,000	4,000
.458 Supplemental Services	-	325	-	-	-
.475 Bank Fees	14,682	19,568	17,000	17,000	17,000
.485 Postage	10,914	6,460	12,500	12,500	12,500
.496 Professional Development	-	863	500	500	500
.499 Contractual Expense	2,310	1,170	10,200	10,200	10,200
<b>Division Total</b>	<b>116,613</b>	<b>131,878</b>	<b>173,706</b>	<b>173,706</b>	<b>187,352</b>
<b><u>.500 A/C Breakdown</u></b>					
.1950 Taxes on Village Property	54,750	56,755	57,000	60,000	60,000
.1980-.4 MTA Tax	3,053	3,204	3,500	3,500	3,500
.1990 Contingent Account	-	-	15,000	15,000	20,000
<b>Division Total</b>	<b>57,803</b>	<b>59,959</b>	<b>75,500</b>	<b>78,500</b>	<b>83,500</b>

## Division Summary

Water Department Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b><u>.600 A/C Breakdown</u></b>					
.9710 Serial Bonds	60,000	-	197,621	230,193	232,623
	<u>60,000</u>	<u>-</u>	<u>197,621</u>	<u>230,193</u>	<u>232,623</u>
<b><u>.700 A/C Breakdown</u></b>					
.1380 Issuance Cost	-	25,988	-	-	-
.9711 Interest on Serial Bonds	114,400	199,110	202,233	182,092	179,676
	<u>114,400</u>	<u>225,098</u>	<u>202,233</u>	<u>182,092</u>	<u>179,676</u>
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement (ERS)	173,222	145,470	164,902	151,464	151,464
.9030 Social Security	66,436	70,640	74,939	74,939	76,884
.9040 Workers Compensation	51,450	51,450	61,595	61,595	70,834
.9060 Health Insurance	242,703	267,867	312,069	251,224	309,568
.9045 Life Insurance	-	-	2,500	2,500	2,500
.9055 Dental Insurance	3,125	3,125	10,500	10,500	10,500
.9070 Compensated Absences Prior Yrs	-	-	-	-	-
.9089 OPEB Expense	133,698	181,122	-	-	-
Division Total	<u>670,634</u>	<u>719,674</u>	<u>626,505</u>	<u>552,222</u>	<u>621,750</u>
<b><u>.950 A/C Breakdown</u></b>					
.9514 To Internal Svce Central Garage	106,680	111,680	111,680	111,680	106,680
.9550 To Capital Fund	171,000	171,000	171,000	171,000	171,000
.9901 Municipal Svc Chg General	449,000	449,000	449,000	449,000	449,000
Division Total	<u>726,680</u>	<u>731,680</u>	<u>731,680</u>	<u>731,680</u>	<u>726,680</u>

## Division Summary

Water Department Distribution	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Capital	-	8,355	1,168,000	280,000	1,828,500
Equipment	-	4,968	6,000	6,000	6,000
Road Restorations	72,946	16,321	45,000	45,000	45,000
Facilities Maintenance	6,481	2,508	15,900	15,900	15,900
Operations & Maintenance	663,837	698,185	756,467	765,217	757,338
<b>Division Total</b>	<b>743,264</b>	<b>730,337</b>	<b>1,991,367</b>	<b>1,112,117</b>	<b>2,652,738</b>
<b>Expenditure Categories</b>					
.100 Personal Services	516,733	555,762	589,167	597,917	590,038
.400 Other	226,531	166,220	234,200	234,200	234,200
.500 Special Items	-	8,355	1,168,000	280,000	1,828,500
<b>Division Total</b>	<b>743,264</b>	<b>730,337</b>	<b>1,991,367</b>	<b>1,112,117</b>	<b>2,652,738</b>
<b><u>.400 A/C Breakdown</u></b>					
.413 Auto Supplies	-	-	2,000	2,000	2,000
.414 Maint Supplies	13,121	15,956	15,000	15,000	15,000
.416 Restoration Supplies	72,946	16,321	45,000	45,000	45,000
.423 Pipe & Fittings	119,842	73,476	80,000	80,000	57,600
.424 Meters & Meter Maint	7,090	47,452	62,700	62,700	67,700
.460 Repairs to Equipment	-	4,968	6,000	6,000	6,000
.461 Repairs to Buildings	6,481	1,961	9,300	9,300	9,300
.499 Contractual	7,051	6,086	14,200	14,200	31,600
<b>Division Total</b>	<b>226,531</b>	<b>166,220</b>	<b>234,200</b>	<b>234,200</b>	<b>234,200</b>
<b><u>.500 A/C Breakdown</u></b>					
.50 Capital Improvements	-	8,355	1,168,000	280,000	428,500
.51 Ardsley Rd Tank	-	-	-	-	1,400,000
<b>Division Total</b>	<b>-</b>	<b>8,355</b>	<b>1,168,000</b>	<b>280,000</b>	<b>1,828,500</b>

## Division Summary

Water Department Pumping	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Capital	49,361	9,786	1,162,187	-	-
Operations & Maintenance	335,611	305,828	401,613	373,456	403,456
Purification	40,759	44,769	125,000	75,000	65,000
Water Purchase	2,608,557	2,867,825	3,456,300	3,680,000	4,000,000
<b>Division Total</b>	<b>3,034,288</b>	<b>3,228,208</b>	<b>5,145,100</b>	<b>4,128,456</b>	<b>4,468,456</b>
<b>Expenditure Categories</b>					
.100 Personal Services	152,833	137,802	155,313	157,156	157,156
.200 Equipment	1,923	8,960	10,500	10,500	10,500
.400 Other	2,830,171	3,071,660	3,817,100	3,960,800	4,300,800
.500 Special Items	49,361	9,786	1,162,187	-	-
<b>Division Total</b>	<b>3,034,288</b>	<b>3,228,208</b>	<b>5,145,100</b>	<b>4,128,456</b>	<b>4,468,456</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	1,923	8,960	10,500	10,500	10,500
<b>Division Total</b>	<b>1,923</b>	<b>8,960</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>
<b><u>.400 A/C Breakdown</u></b>					
.410 Elec Power for Pumping	162,808	140,082	150,000	150,000	150,000
.433 Chemicals	17,452	6,084	90,000	40,000	30,000
.438 Fuel, Heating	-	11,613	5,000	5,000	5,000
.446 Construction Supplies	1,029	-	10,000	10,000	10,000
.453 Telephone	-	-	4,000	4,000	4,000
.461 Repairs to Buildings	-	-	10,000	10,000	10,000
.466 Purchase of Water NYC-Ardsley	149,948	22,667	120,000	80,000	120,000
.467 West Cty Entitlemnt Wtr Purchase	1,453,832	1,498,950	1,980,000	2,100,000	2,305,000
.468 Purch Excess Wtr NYC	1,004,778	1,346,209	1,356,300	1,500,000	1,575,000
.499 Contractual Expense	40,324	46,055	91,800	61,800	91,800
<b>Division Total</b>	<b>2,830,171</b>	<b>3,071,660</b>	<b>3,817,100</b>	<b>3,960,800</b>	<b>4,300,800</b>
<b><u>.500 A/C Breakdown</u></b>					
.50 Capital Improvements	49,361	9,786	1,162,187	-	-
<b>Division Total</b>	<b>49,361</b>	<b>9,786</b>	<b>1,162,187</b>	<b>-</b>	<b>-</b>

## Revenue Summary

Enterprise Fund Water	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Charges for Services</b>					
2140.0 Metered Sales - Non-Village	411	82,881	75,000	80,000	93,000
2140.1 Metered Sales - Residential	3,977,255	4,171,642	4,525,000	4,525,000	5,353,500
2140.2 Metered Sales - Commercl	285,578	280,179	330,000	280,000	372,000
2142.1 Metered Sale - Public Auth	251,012	197,745	300,000	325,000	378,000
2148.0 Penalties on Arrears	97,770	91,510	50,000	90,000	95,000
<b>Charges for Services</b>	<b>4,612,026</b>	<b>4,823,957</b>	<b>5,280,000</b>	<b>5,300,000</b>	<b>6,291,500</b>
<b>Intergovernmental Charges</b>					
2378.0 Eastchester Water Charges	459,022	496,059	500,000	500,000	623,000
<b>Intergovernmental Charges</b>	<b>459,022</b>	<b>496,059</b>	<b>500,000</b>	<b>500,000</b>	<b>623,000</b>
<b>Use of Money and Property</b>					
2401.0 Interest Earnings	4,519	2,502	2,000	800	1,000
<b>Use of Money and Property</b>	<b>4,519</b>	<b>2,502</b>	<b>2,000</b>	<b>800</b>	<b>1,000</b>
<b>Sale of Property, Other</b>					
2650.0 Sale Scrap Excess Mtls	-	6,892	2,000	1,000	1,000
2655.0 Minor Sales	24,771	36,723	15,000	25,000	25,000
2665.0 Sale Trucks/Cars	-	-	-	-	-
2680.0 Work Comp Ins Recovery	-	-	-	-	-
2690.0 Reimb Damage to Vill Prop	5,981	13,008	2,000	7,300	2,000
<b>Sale of Property, Other</b>	<b>30,752</b>	<b>56,623</b>	<b>19,000</b>	<b>33,300</b>	<b>28,000</b>
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	-	-	-	-	-
2770.1 Other Unclassified	104,114	58,852	19,000	30,000	30,000
<b>Misc Local Sources</b>	<b>104,114</b>	<b>58,852</b>	<b>19,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Interfund Transfers</b>					
2810.03 Trans from East. Water	-	300,000	-	-	-
2810.14 Trans from Pool	4,650	4,650	4,650	4,650	4,650
<b>Interfund Transfers</b>	<b>4,650</b>	<b>304,650</b>	<b>4,650</b>	<b>4,650</b>	<b>4,650</b>
<b>Enterprise Fund Water Revenues</b>	<b>5,215,083</b>	<b>5,742,643</b>	<b>5,824,650</b>	<b>5,868,750</b>	<b>6,978,150</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used for Capital	-	-	1,000,000	-	1,400,000
9999.0 Surplus (Earned) Used	557,626	342,280	2,554,776	1,570,137	1,030,046
<b>Other Financing Sources</b>	<b>557,626</b>	<b>342,280</b>	<b>3,554,776</b>	<b>1,570,137</b>	<b>2,430,046</b>
<b>Enterprise Fund Water</b>	<b>5,772,709</b>	<b>6,084,923</b>	<b>9,379,426</b>	<b>7,438,887</b>	<b>9,408,196</b>
<b>Preliminary Capital Financing Plan</b>					
Bonds (\$1.0 authorized but unissued)				-	1,400,000
Use of Fund Balance				-	-
<b>Total Funding</b>				<b>-</b>	<b>1,400,000</b>

# CAPITAL PROJECTS FUND

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FY 2016 - 2017

## Department Summary

	2013-14	2014-15	2015-16	2015-16	2016-17
Capital Projects Fund	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED

### Division Summary

Capital Projects	4,788,247	4,840,575	4,563,000	4,779,486	7,661,600
<b>Division Total</b>	<b>4,788,247</b>	<b>4,840,575</b>	<b>4,563,000</b>	<b>4,779,486</b>	<b>7,661,600</b>

### Cost Centers

Recreation	60,617	150,000	437,000	513,350	0
Equipment	792,548	1,068,000	895,000	912,920	941,600
Public Buildings	335,181	237,000	948,000	320,600	1,385,000
Highway Improvement	3,096,982	3,065,075	705,000	2,004,616	2,145,000
Storm Drainage	407,692	682,314	1,255,000	775,000	2,600,000
Traffic & Parking	0	10,000	55,000	25,000	115,000
Land Improvements	12,575	13,000	103,000	103,000	15,000
Sanitary Sewers	82,652	115,000	165,000	125,000	460,000
Municipal Service Charge	0	0	0	0	0
<b>Department Total</b>	<b>4,788,247</b>	<b>5,340,389</b>	<b>4,563,000</b>	<b>4,779,486</b>	<b>7,661,600</b>

## Revenue Summary

Capital Projects Fund	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Current Revenues</b>					
5031.1 From General Fund	1,061,276	2,087,500	1,108,000	2,944,929	789,900
<b>Current Revenues Total</b>	<b>1,061,276</b>	<b>2,087,500</b>	<b>1,108,000</b>	<b>2,944,929</b>	<b>789,900</b>
<b>Borrowing</b>					
5710.0 Serial Bonds	3,500,000	574,253	-	9,529	2,545,000
5710.1 EFC Note Proceeds	120,440	-	-	-	-
5731.0 Bond Anticipation Notes	550,000	1,500,000	610,000	-	-
<b>Borrowing Total</b>	<b>4,170,440</b>	<b>2,074,253</b>	<b>610,000</b>	<b>9,529</b>	<b>2,545,000</b>
<b>Capital Fund Balance</b>					
2401.0 Interest Earnings	3,001	2,960	-	2,100	-
2660.0 Sale of Village Property	-	-	-	-	-
2701.1 Rfd Pr Yr Appr Exp / Reprogram	-	-	-	-	-
2770.0 Miscellaneous	59,594	6,636	-	-	-
2832.2 From Ent Fund Water	171,000	171,000	171,000	171,000	171,000
3501.0 St Aid CHIPS	-	-	-	-	-
999.0 Surplus (Earned) Used	-	-	-	-	394,000
<b>Use of Capital Surplus Total</b>	<b>233,595</b>	<b>180,596</b>	<b>171,000</b>	<b>173,100</b>	<b>565,000</b>
<b>Special Reserves</b>					
1170.1 Peg Access-CATV	-	-	50,000	-	50,000
2838-01 From Land Trust	61,104	-	157,000	246,700	-
2838-02 Forefeiture Fund	-	-	-	-	4,700
2840-01 From Parking Reserve Fund	-	-	-	-	-
<b>Special Reserves Total</b>	<b>61,104</b>	<b>-</b>	<b>207,000</b>	<b>246,700</b>	<b>54,700</b>
<b>Grants</b>					
2760 West Lib Sys Grt	-	-	-	-	-
2797-02 West Co Legacy Grt	-	-	-	-	-
2797-03 West Co Flooding Grant	47,903	188,664	500,000	247,821	1,550,000
3501.0 St Aid CHIPS	352,321	526,876	460,000	474,903	475,000
3503 St Grants	-	-	239,000	240,504	-
3503.1 St Grants - Sewers	-	-	-	-	-
3503.2 St Grants - Bridges	45,205	-	225,000	-	-
3503-03 St Grants - Public Buildings	18,250	-	368,000	-	805,000
3503.7 St Grants - Invs. Spcs. Rmvl.	-	-	-	-	-
3897-0 St Grants - Library Cap Proj.	11,128	-	-	-	-
4397-0 Fed Grant	241,094	-	-	-	177,000
<b>Grants Total</b>	<b>715,901</b>	<b>715,540</b>	<b>1,792,000</b>	<b>963,228</b>	<b>3,007,000</b>
<b>Gift Funds</b>					
2705.0 Gifts & Donations	-	-	200,000	17,000	10,000
<b>Gist Funds Total</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>17,000</b>	<b>10,000</b>
<b>Intra-agency Transfers</b>					
Transfers	1,048,000	-	50,000	-	15,000
<b>Intra-agency Transfers Total</b>	<b>1,048,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>15,000</b>
<b>Sanitary Sewer Rent</b>					
Sanitary Sewer Rent	-	282,500	425,000	425,000	675,000
<b>Sanitary Sewer Rent</b>	<b>-</b>	<b>282,500</b>	<b>425,000</b>	<b>425,000</b>	<b>675,000</b>
<b>Capital Projects Fund</b>	<b>7,290,317</b>	<b>5,340,389</b>	<b>4,563,000</b>	<b>4,779,486</b>	<b>7,661,600</b>

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED	EST / MOD	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
			2015/16	2015/16	2016/17	2016/17				

PROGRAM SUMMARY										
Recreation			\$437,000	\$513,350	\$230,000	\$0	\$2,395,000	\$50,000	\$0	\$0
Administration & Equipment			\$895,000	\$912,920	\$2,989,400	\$941,600	\$1,790,800	\$1,042,300	\$1,157,300	\$2,396,800
Public Buildings			\$948,000	\$320,600	\$2,540,000	\$1,385,000	\$2,710,000	\$1,155,000	\$290,000	\$1,225,000
Highway Improvements			\$705,000	\$2,004,616	\$3,934,000	\$2,145,000	\$3,505,000	\$2,250,000	\$1,625,000	\$1,625,000
Drainage			\$1,255,000	\$775,000	\$3,090,000	\$2,600,000	\$450,000	\$825,000	\$1,100,000	\$4,955,000
Traffic & Parking			\$55,000	\$25,000	\$140,000	\$115,000	\$575,000	\$520,000	\$1,750,000	\$2,250,000
Land Improvements			\$103,000	\$103,000	\$131,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000
Sanitary Sewers			\$165,000	\$125,000	\$1,460,000	\$460,000	\$1,530,000	\$1,510,000	\$1,410,000	\$410,000
Municipal Service Charges			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>			<b>\$4,563,000</b>	<b>\$4,779,486</b>	<b>\$14,514,400</b>	<b>\$7,661,600</b>	<b>\$12,980,800</b>	<b>\$7,377,300</b>	<b>\$7,357,300</b>	<b>\$12,886,800</b>

FUNDING SUMMARY										
1 Current Revenues		1	\$1,023,000	\$2,944,929	\$5,636,600	\$789,900	\$4,490,000	\$2,980,000	\$2,390,000	\$3,588,000
2 Borrowing		2	\$610,000	\$313,200	\$2,695,000	\$2,545,000	\$575,000	\$1,015,000	\$150,000	\$5,630,000
3 Use of Capital Surplus		3	\$85,000	\$70,000	\$840,800	\$565,000	\$535,800	\$462,300	\$337,300	\$338,800
4 Special Reserves		4	\$207,000	\$519,080	\$65,000	\$54,700	\$115,000	\$70,000	\$50,000	\$50,000
5 Grants		5	\$1,963,000	\$474,902	\$3,857,000	\$3,007,000	\$2,910,000	\$890,000	\$2,570,000	\$2,420,000
6 Gift Funds		6	\$200,000	\$22,375	\$200,000	\$10,000	\$2,300,000	\$0	\$0	\$0
7 Intra-agency Transfer		7	\$50,000	\$50,000	\$105,000	\$15,000	\$75,000	\$0	\$0	\$0
10 Sanitary Sewer Rent		10	\$425,000	\$385,000	\$1,130,000	\$675,000	\$1,980,000	\$1,960,000	\$1,860,000	\$860,000
<b>TOTAL</b>			<b>\$4,563,000</b>	<b>\$4,779,486</b>	<b>\$14,529,400</b>	<b>\$7,661,600</b>	<b>\$12,980,800</b>	<b>\$7,377,300</b>	<b>\$7,357,300</b>	<b>\$12,886,800</b>

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED	EST / MOD	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
			2015/16	2015/16	2016/17	2016/17				
<b>RECREATION</b>										
<u>Administration</u>										
Parks & Recreation Master Plan - Program/Facilities (1)		4	\$77,000	\$77,000						
Recreation Registration Software Upgrade	\$770	1					\$30,000			
<u>Playground Improvements</u>										
Davis Playground	\$154,842	4								
Hyatt Field - Playground & Drainage	\$150,000	4	\$0	\$156,700						
Hyatt Field - Restroom Structure (2)		6	\$0	\$17,000						
(1) Total cost \$110,000; \$33,000 to come from Pool Enterprise Fund.										
(2) 10/13/15 Village Board resolution accepting two gifts totaling \$17,000.										
<u>Athletic Improvements</u>										
Boulder Brook Turf Field & Restroom Project (Design)		6	\$200,000	\$0	\$200,000	\$0				
Boulder Brook Turf Field & Restroom Project (Const)		6					\$2,300,000			
Hyatt Basketball Court Resurfacing (3)	\$90,000	4	\$0	\$90,000						
High School Tennis Courts Resurfacing	\$37,225	4								
Crossway # 1 & 2 - Irrigation System Replacement	\$35,000	4								
Middle School Tennis Courts Resurfacing	\$8,775	4								
Winston Field Drainage	\$65,000	4								
Wynmor Road Tennis Courts - Resurfacing, Fence Replacement & Drainage		4					\$50,000			

(3) \$90,000 appropriated in prior three years total.

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21
<b>RECREATION (Continued)</b>										
<b>Park Improvements</b>										
Chase Park Renovation Plan (Design & Const.)	\$15,311	4								
Chase Park Irrigation (4)		4		\$7,275						
Chase Park Irrigation (5)		6		\$5,375						
Chase Park Stone Wall Replacement		4					\$20,000			
(4) Includes \$4689.00 transfer from Chase Park Renovation Plan Balance										
(5) Includes \$2788.00 from Delima FOSP donation balance, and \$2585.00 from new FOSP donation, as per 01/26/16 Village Board resolution.										
<b>Buildings &amp; Equipment (Cont'd)</b>										
Middle School Tennis Comfort Station (Design/Const) (6)		4	\$50,000	\$50,000	\$15,000	\$0				
Middle School Tennis Comfort Station (Design/Const) (6)		7	\$50,000	\$50,000	\$15,000	\$0				
Weinberg Nature Center Interior Renovations		4					\$15,000			
Superintendent Vehicle		1						\$30,000		
Department Vehicle (Van)		1	\$30,000	\$30,000						
Parks Truck	\$40,000	3								
Replacement Park Trash & Recycling Receptacles/Signage	\$1,294	4	\$30,000	\$30,000						
<b>Total Recreation</b>			<b>\$437,000</b>	<b>\$513,350</b>	<b>\$230,000</b>	<b>\$0</b>	<b>\$2,395,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>

(6) Village FY 15/16 portion includes \$35,000 from in-kind services. FY 16/17 dollars not budgetd due to high school not including the project in its FY 16/17 budget.

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
					2016/17	2016/17				
<b>ADMINISTRATION</b>										
<b>Property Taxes</b>										
Revaluation Project - 2014	\$925,095	2								
Revaluation Project - 2016 Update	\$15,000	1	\$80,000	\$80,000	\$85,000	\$85,000		\$50,000	\$50,000	50000
Revaluation Project - 2016 Update	\$65,000	2								
<b>Historic Preservation</b>										
Land Use Analysis	\$3,812	3	\$50,000	\$0	\$50,000	\$50,000				
Historic Preservation Study		5	\$100,000	\$0	\$100,000	\$0				
<b>Information Technology</b>										
Computer Equipment	\$108,292	1	\$50,000	\$50,000	\$60,000	\$20,000	\$60,000	\$60,000	\$60,000	\$60,000
MS Office 2010 Upgrade (Email Servers)	\$14,998	1								
MS Office 2013 Upgrade	\$34,993	1								
Server Upgrades		1			\$100,000	\$80,000				\$100,000
Planning and Zoning Files Digitization		1					\$17,000			
Backup System Upgrade - Village Hall/Public Safety	\$38,751	1	\$50,000	\$50,000				\$50,000		
<b>Police Department</b>										
Police Cruisers (7)	\$236,602	3	\$35,000	\$35,000	\$85,800	\$70,000	\$85,800	\$87,300	\$87,300	\$88,800
Mobile Computers for Patrol Vehicles	\$42,100	1								
Chief Vehicle		1	\$35,000	\$33,831						
Mobil Automatic License Plate Readers		1			\$38,000	\$0				
Additional Radio Transmitter and Receiver (QR Location)		1			\$19,600	\$4,900				
Additional Radio Transmitter and Receiver (QR Loc) (8)		6				\$10,000				
Additional Radio Transmitter and Receiver (QR Loc) (8)		4				\$4,700				

(7) FY 16/17 funding is reallocated from existing FY 15/16 Crane Berkeley Project funds.

(8) \$10,000 - Fenway Golf Club Gift; \$4,900 confiscated federal narcotics monies.

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21
<b>Fire Department</b>										
Chief Vehicle - 2431		1	\$35,000	\$34,449						
Utility Vehicle - 2433		1					\$40,000			
Tour Command Vehicle - 2432		1			\$65,000	\$0	\$65,000			
Training Officer's Vehicle - 2434		1					\$40,000			
Utility Van - U37		1							\$40,000	
Replace Engine 54 (Pumper)		1	\$190,000	\$190,000	\$250,000	\$250,000				
Replace Engine 55 (Pumper)	\$389,699	1								
Replace Engine 57 (Pumper)		1					\$500,000			
Replace Tower Ladder 29		1								\$800,000
Fire Hose and Nozzles		1			\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Thermal Imaging Cameras		1			\$20,000	\$0	\$20,000			
Self Contained Breathing Apparatus (AFG Grant)		5			\$177,000	\$177,000				
Self Contained Breathing Apparatus (Grant Match) (9)		1			\$10,000	\$10,000				
(9) Funding contingent on grant award.										
<b>Department of Public Works</b>										
Highway Equipment & Vehicles (10)	\$750,369	1	\$175,000	\$225,000	\$1,264,000	\$100,000	\$508,000	\$440,000	\$830,000	\$983,000
Anti-Icing Brine Equipment		1			\$245,000	\$0	\$150,000			
Sanitation Refuse Packer	\$378,466	1		\$61,535	\$210,000	\$0	\$210,000	\$225,000		\$225,000
Sanitation Refuse Scooters	\$5,500	1	\$20,000	\$20,000	\$20,000	\$20,000				
Digitizing Engineering Maps & GIS Equipment	\$48,963	1								
Garage Pool Vehicles	\$55,000	1	\$25,000	\$25,000	\$75,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000
Portable Trailer Mounted Generator		1			\$45,000	\$0	\$45,000			
(10) 09/08/15 Village Board FY2014/15 closeout resolution appropriated \$50,000 from General Fund Balance										
<b>Village Hall</b>										
CATV Studio	\$84,001	4	\$50,000	\$108,105	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Total Administration &amp; Equipment</b>			<b>\$895,000</b>	<b>\$912,920</b>	<b>\$2,989,400</b>	<b>\$941,600</b>	<b>\$1,790,800</b>	<b>\$1,042,300</b>	<b>\$1,157,300</b>	<b>\$2,396,800</b>

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
					2016/17	2016/17				
<b>PUBLIC BUILDINGS</b>										
<b>General</b>										
Project Planning	\$38,573	1	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Facilities Maintenance	\$92,292	1	\$30,000	\$30,000	\$35,000	\$30,000	\$35,000	\$35,000	\$35,000	\$35,000
Roof Inspections/Upgrades	\$700	1			\$20,000	\$0	\$20,000	\$25,000	\$25,000	\$25,000
<b>Village Hall</b>										
Third Floor Renovation	\$11,360	1			\$370,000	\$0	\$370,000			
Station #1 Emergency Backup Generator (Design) (11)	\$22,500	2								
HVAC Repairs/Replacement	\$41,371	1	\$10,000	\$10,000	\$35,000	\$10,000	\$55,000	\$55,000	\$55,000	
Air Handler #2 Replacement - Design		1			\$15,000	\$0	\$15,000			
Air Handler #2 Replacement - Construction		1			\$125,000	\$0	\$125,000			
Underground Fuel Tank Removal & Replacement (Design)	\$18,881	3								
Underground Fuel Tank Removal and Replacement (Const)		2			\$175,000	\$175,000				
Village Hall Access Locks		1			\$20,000	\$0	\$20,000			
Village Hall Coordinating Office Carpet		1			\$10,000	\$0				
Rutherford Hall Security (Design)		5	\$160,000	\$0	\$180,000	\$180,000				
Rutherford Hall Security (Construction)		5					\$1,500,000			
Village Hall Front Canopy Roof Replacement		1			\$20,000	\$0	\$20,000			

(11) 11/12/13 Village Board resolution stipulates a portion of the \$3.5 million bond proceeds for Fire Station #1 will be applied to the design of the generator, concrete slab and conduit work.

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CAPITAL BUDGET  
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SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
					2016/17	2016/17				
<b>PUBLIC BUILDINGS (Continued)</b>										
<b>Public Safety</b>										
Station #1 Expansion/Improvement (Preliminary Plan)	\$32,425	1								
Station #1 Expansion/Improvement (Design)(11)	\$357,000	2	\$0	\$133,200						
Station #1 Expansion/Improvement (Construction) (11)	\$2,923,300	2								
Station #1 Expansion/Improvement (Generator) (11)		2	\$160,000	\$0						
Station #3 Kitchen Remodel		1			\$45,000	\$0	\$45,000			
Station #3 Vertical Clearance (Design)		2								\$150,000
Station #3 Vertical Clearance (Construction)		2								\$975,000
Structural Repairs for Fire Training Bldg (Design)(12)	\$27,500	5								
Structural Repairs for Fire Training Bldg (Construction) (Phase I) (12)	\$172,500	5								
Structural Repairs for Fire Training Bldg (Const) (Phs I) (13)	\$75,000	1	\$0	\$20,000						
Fire Training Building Burn Rooms (Construction) (Phase II)		5	\$150,000	\$0	\$200,000	\$200,000				
(11) 11/12/13 Village Board resolution stipulates a portion of the \$3.5 million bond proceeds for Fire Station #1 will be applied to the design of the generator, concrete slab and conduit work. (12) Initial \$125,000 grant and subsequent \$75,000 grant received through NYS Dormitory Authority Community Capital Assistance Program (13) 09/08/15 Village Board FY2014/15 closeout resolution appropriated \$20,000 from General Fund Balance.										
<b>Public Works</b>										
Central Garage - Flat Roof Repair	\$26,080	1								
Sanitation - Flat Roof, North Section		1	\$30,000	\$26,000						
Sanitation - Flat Roof, South Section		1			\$35,000	\$25,000				
Recycling Yard - Retaining Wall	\$10,000	1			\$20,000	\$0				
Salt Shed Improvements		2			\$250,000	\$250,000				
Central Garage - HVAC Ductwork (14)		7			\$75,000	\$0	\$75,000			
Central Garage - HVAC Ductwork		1			\$75,000	\$0	\$75,000			
Highway Yard - Spreader Rack	\$24,805	3								

(14) Scarsdale School District contribution per cooperative agreement

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CAPITAL BUDGET  
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SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21
<b>PUBLIC BUILDINGS (Continued)</b>										
<b>Freightway Garage</b>										
Elevator ( Interior Shaft)	\$42,000	3								
Security Camera upgrade Phase I	\$35,000	3		\$35,000						
Security Camera upgrade Phase II		1			\$40,000	\$0	\$40,000			
Renovation Membrane, Waterproofing (all floors) - Design		2			\$150,000	\$0	\$150,000			
Renovation Membrane, Waterproofing (all floors) - Construction		2						\$1,000,000		
Temporary Repairs Slab & Decking	\$32,500	1			\$50,000	\$25,000				
Freightway Garage Exterior/Façade (Design)		2						\$15,000		
Freightway Garage Exterior/Façade (Construction)		2							\$150,000	
Freightway Garage Mechanical Room Split Air System		1			\$15,000	\$0	\$15,000			
<b>Christie Place Garage</b>										
Security System - Cameras CCTV (Design/Install)		1					\$40,000			
Carbon Monoxide Detectors	\$2,600	1	\$15,000	\$13,400						\$15,000
Generator		1			\$85,000	\$0	\$85,000			
Uninterrupted Power Supply Batteries		1	\$0	\$28,000						
<b>Other Buildings</b>										
Wayside Cottage Interior Restoration Phase II (Design)		5	\$48,000	\$0	\$55,000	\$55,000				
Wayside Cottage Interior Restoration Phase II (Const)		5	\$320,000	\$0	\$370,000	\$370,000				
Wayside Cottage Wood Floors Refinishing		1			\$10,000	\$5,000				
Wayside Cottage Landscape Buffer Design and Phase I		1			\$20,000	\$5,000				
Girl Scout House - Siding and Trim (15)		3			\$15,000	\$15,000				
Girl Scout House - Siding and Trim (16)		7			\$15,000	\$15,000				
<b>Total Public Buildings</b>			<b>\$948,000</b>	<b>\$320,600</b>	<b>\$2,540,000</b>	<b>\$1,385,000</b>	<b>\$2,710,000</b>	<b>\$1,155,000</b>	<b>\$290,000</b>	<b>\$1,225,000</b>

(15) FY 16/17 funding reallocated from existing FY 15/16 Crane Berkley Pond Project funds.

(16) Westchester/Putnam Girl Scouts 50% cost share per operating agreement.

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CAPITAL BUDGET  
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SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21
<b>Road/Pedestrian/Traffic Improvements</b>										
Road Resurfacing, Curbing, and Patching (17)		3				\$150,000				
Road Resurfacing, Curbing, and Patching (18)	\$1,363,147	1		\$1,229,419	\$1,175,000	\$0	\$1,700,000	\$1,650,000	\$1,150,000	\$1,150,000
Road Resurfacing, Curbing (CHIPs)	\$1,208,137	5	\$460,000	\$474,902	\$475,000	\$475,000	\$320,000	\$320,000	\$320,000	\$320,000
Curbing - Priority B Locations		1	\$20,000	\$20,000	\$125,000	\$20,000				
Walworth Avenue - Curbing		1			\$264,000	\$0				
Bikepaths & Walkways	\$20,000	3			\$225,000	\$0	\$225,000	\$150,000	\$125,000	\$125,000
Wood Type Guide Rail System		1			\$30,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000
Garth Rd. Widening/Parking Imp. (Design)		5					\$90,000			
Garth Rd. Widening/Parking Imp. (Construction)		5					\$1,000,000			
Heathcote Road Bridge Repair (Design)	\$35,000	1	\$0	\$5,295						
Heathcote Bridge Repair (Plans,Specs,Bid,CM)		2			\$75,000	\$75,000				
Heathcote Road Bridge Repair (Construction)(19)		2			\$1,425,000	\$1,425,000				
Heathcote Road Bridge Repair (Construction)(20)		5	\$225,000	\$0						
East Parkway Stair Replacement (21)		1	\$0	\$275,000						
Mamaroneck Road Bridge Maintenance		1			\$40,000	\$0	\$40,000			
Village Center Cobblestone Replacement	\$56,616	3			\$100,000	\$0	\$100,000	\$100,000		

(17) FY 16/17 reallocation \$170,000 from FY 15/16 Sanitary Sewer Evaluation Study (\$150,000) and partial for the Heathcote Road Bridge (\$20,000).

(18) FY 15/16 funding: 06/09/15 Village Board resolution appropriated a \$550,000 General Fund transfer, authorized use of \$480,000 in available Capital Account funding (CHIPS), and \$504,235 in Capital Account Balance from prior contractor default; a 10/13/15 Village Board resolution appropriated \$74,647 from ConEd reimbursements; and a 11/10/15 Village Board resolution appropriated \$95,439 from ConEd reimbursements.

(19) 09/08/15 Village Board FY2014/15 closeout resolution appropriated \$375,000 from General Fund Balance, with subsequent decision to fund Bridge Project through a borrow of \$370,000; the \$375,000 is reallocated in the FY 16/17 Capital Budget for the following projects: Crane Berkley Sediment Removal (\$250,000), LED Street Lights (\$100,000), and Road Resurfacing (\$20,000)

(20) Westchester County funding request denied.

(21) 08/11/15 Village Board resolution appropriated \$215,00 from General Fund Balance; \$33,715 from Downtown Cobblestone Replacement; \$26,285 Capital Project Planning account transfer.

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SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21
<b>Popham Road Bridge Project (22)</b>										
Bridge Design (Local Share)	\$41,650	3								
Bridge Design (HBRR Grant)	\$791,200	5								
Right-of-Way Plan & Acquisition (Local Share)	\$13,250	3								
Right-of-Way Plan & Acquisition (HBRR Grant)	\$251,750	5								
Bridge Construction (Federal Stimulus)	\$10,470,683	5								
Bridge Construction (HBRR Grant)	\$1,528,910	5								
Bridge Construction (Local Share HBRR)	\$80,469	3								
Construction Administration (Village Approp.)	\$180,000	1								
Construction Administration (Federal Stimulus)	\$1,306,000	5								
Construction Administration Village	\$350,000	1								
MTA force account (Federal Stimulus)	\$1,600,000	5								
Betterments (Local Share)	\$48,320	3								
Betterments (Village Approp.)	\$350,000	1								
Utility Relocation/Improvements	\$703,876	7								
Arbitration/Mediation/Settlement-ELQ	\$144,275	1								
Arbitration/Mediation/Settlement-ELQ	\$1,500,000	2								
Arbitration/Mediation/Settlement-ELQ	\$505,725	3								
<b>Total Highway Improvements</b>			\$705,000	\$2,004,616	\$3,934,000	\$2,145,000	\$3,505,000	\$2,250,000	\$1,625,000	\$1,625,000

(22) Federal Stimulus	\$13,376,683
NYS HBRR/Marchiselli	\$2,571,860
Village Betterments	\$398,320
Village Local Share (HBRR Grant)	\$135,369
Village Additional Appropriations	\$530,000
Arbitration/Mediation/Settlement-ELQ	\$2,150,000
Total Popham Road Bridge Cost	\$19,162,232

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SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED	EST / MOD	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
			2015/16	2015/16	2016/17	2016/17				
<b>STORM DRAINAGE</b>										
<u>Storm Drainage</u>										
Drainage Improvements	\$45,000	1								
Drainage Improvements	\$7,493	10	\$15,000	\$15,000	\$100,000	\$25,000	\$100,000	\$100,000	\$100,000	\$100,000
Cleaning & TV Inspection	\$46,326	1								
Cleaning & TV Inspection	\$33,324	10	\$20,000	\$20,000	\$40,000	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
Pipe Lining Program	\$132,375	1								
Pipe Lining Program	\$25,000	10	\$80,000	\$80,000	\$130,000	\$50,000	\$130,000	\$130,000	\$130,000	\$130,000
Watercourse Maintenance	\$34,865	10	\$75,000	\$75,000	\$100,000	\$75,000	\$100,000	\$100,000	\$100,000	\$100,000
Catch Basin Cleaning	\$47,772	1								
Catch Basin Cleaning	\$0	10	\$20,000	\$20,000	\$25,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000
NPDES Phase II Compliance program	\$23,288	1								
NPDES Phase II Compliance program	\$5,885	10	\$25,000	\$25,000	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000
Inflow / Infiltration Analysis	\$9,950	1								
Inflow / Infiltration Analysis	\$0	10	\$25,000	\$25,000	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
<u>Hutchinson River Drainage Project</u>										
Hutchinson River Flood Mitigation (Design)		5	\$50,000	\$0	\$50,000	\$50,000				
Hutchinson River Flood Mitigation (Design)		1	\$45,000	\$0	\$50,000	\$50,000				
Hutchinson River Flood Mitigation (Const.)		5	\$450,000	\$0	\$450,000	\$450,000				
Hutchinson River Flood Mitigation (Const.) Local Share		2	\$450,000	\$0	\$450,000	\$450,000				
<u>South Fox Meadow Drainage Project</u>										
South Fox Meadow Drainage Improvement Project (Design & Const. Mgmt..)	\$280,485	5								
South Fox Meadow Drainage Improvement Project (Design & Const. Mgmt..)	\$280,485	2								
South Fox Meadow Drainage Improvement Project (Const)	\$749,951	5								

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CAPITAL BUDGET  
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SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
					2016/17	2016/17				
<b>STORM DRAINAGE (Continued)</b>										
<b>South Fox Meadow Drainage Project (Cont'd)</b>										
South Fox Meadow Drainage Improvement Project (Const.)	\$856,951	2								
Harcourt Woods Drainage Project (Design)	\$24,870	5								
Harcourt Woods Drainage Project (Design)	\$24,870	2								
Harcourt Woods Drainage Project (Const)	\$361,838	5								
Harcourt Woods Drainage Project (Const)	\$361,838	2								
<b>Sheldrake River Drainage Basin Improvement</b>										
Sheldrake River Drainage Basin Improvement Project (30% Design)	\$57,000	1								
Sheldrake River Drainage Basin Improvement Modified Project (Design & Const. Mgt.) (23)	\$125,000	1								
Sheldrake River Drainage Basin Improvement Modified Project (Construction) (23)	\$475,000	1								
Sheldrake - Cayuga Pond Detention & Forebay (Const) (24)		5			\$1,050,000	\$1,050,000				
Sheldrake - Cayuga Pond Detention & Forebay (Design/Bidding/ Const Mgmt) (24)		2	\$0	\$180,000						
Sheldrake - Cayuga Pond Detention & Forebay (Const) (24)		2			\$170,000	\$170,000				
<p>(23) 08/13/13 Village Board resolution appropriated \$600,000.            (24) \$1,400,000 M NYS Water Quality Improvement Program (WQIP) grant, which includes a 25% (\$350,000) local share to be funded through debt issuance pursuant to a March 22, 2010, Village Board bond authorization resolution.</p>										
<b>Other Drainage Projects</b>										
High School Roof Runoff/ Rain Gardens		5							\$650,000	
Check Dams - Duck Pond to Murray Hill		5					\$375,000			

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SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21	
											STORM DRAINAGE (Continued)
<b>Other Drainage Projects (cont'd)</b>											
Drainage Local Troubled Spots Projects 15 - 26 (25)		2									\$4,505,000
Crane Berkley Pond Sediment Removal (Design & Cons) (26)		1	\$0	\$335,000							
Crane Berkley Pond Sediment Removal (Const) (26)		3			\$250,000	\$165,000					
Palmer Crossing Desilting		1			\$200,000	\$0					
<b>Total Drainage</b>			<b>\$1,255,000</b>	<b>\$775,000</b>	<b>\$3,090,000</b>	<b>\$2,600,000</b>	<b>\$450,000</b>	<b>\$825,000</b>	<b>\$1,100,000</b>	<b>\$4,955,000</b>	

(25) Capital projects identified in 2009 Comprehensive Stormwater Management Plan.

(26) Capital project of \$675,000 funded through \$250,000 previously appropriated for the Heathcote Road Bridge Project, and a 09/08/15 Village Board FY2014/15 closeout resolution appropriating \$425,000 from General Fund. Project estimate later reduced to \$585,000, enabling FY 16/17 reallocation of \$85,000 for Police Cruisers (\$70,000) and Girl Scout House Siding (\$15,000). Additionally, a Crane Berkley Special Improvement District created by Village Board resolution dated 01/27/15 will reimburse \$350,530 of project costs through property taxes over a period not to exceed five years.

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SOURCE OF FUNDING				
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21

**TRAFFIC & PARKING IMPROVEMENTS**

<b>Parking</b>										
Village Center Multispace Parking Meters (Design)		1	\$15,000	\$0						
Village Center Multispace Parking Meters (Design)		3			\$15,000	\$15,000				
Village Center Multispace Parking Meters (Const)		2					\$425,000			
Coin Sorter		1	\$15,000	\$0						
Freightway Open Lot Renovation		1						\$175,000		
Scarsdale Ave. - Streetscape Improvements (Design)		5						\$195,000		
Scarsdale Ave. - Streetscape Improvements (Construction)		5							\$1,600,000	

**Traffic Calming & Pedestrian Improvements**

Heathcote 5 Corners Roundabout (Feasibility Study)	\$37,000	1								
Heathcote 5 Corners Roundabout (Design/Const.)		5								\$2,100,000
Downtown Streetscape Materials	\$10,000	1			\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000
LED Street lights - Demonstration		1	\$25,000	\$25,000						
LED Street Lights Pilot Program (27)		3			\$100,000	\$100,000				
LED Street Lights - Implementation		3					\$125,000	\$125,000	\$125,000	\$125,000
<b>Total Traffic &amp; Parking Improvement</b>			\$55,000	\$25,000	\$140,000	\$115,000	\$575,000	\$520,000	\$1,750,000	\$2,250,000

**LAND IMPROVEMENTS**

Tree Planting Program	\$39,254	1	\$13,000	\$13,000	\$25,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000
Depot Place Open Space Improvement		1			\$66,000	\$0				
Paving Village Hall Lower Parking Lot		1	\$90,000	\$90,000						
Food Waste Composting Program		1			\$40,000	\$0				
<b>Total Land Improvements</b>			\$103,000	\$103,000	\$131,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000

(27) FY 16/17 reallocation of \$100,000 previously appropriated for the Heathcote Bridge Project via Village Board resolution dated 09/08/15. Bridge project to be funded through bond issuance.

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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED 2015/16	EST / MOD 2015/16	REQ 2016/17	ADOPTED 2016/17	2017/18	2018/19	2019/20	2020/21
Cleaning & TV Program	\$47,500	1								
Cleaning & TV Program	\$30,000	10	\$40,000		\$70,000	\$40,000	\$70,000	\$70,000	\$70,000	\$70,000
Chemical Treatment	\$43,902	3								
Chemical Treatment	\$10,250	10	\$20,000	\$20,000	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000
Sewer System Rehabilitation	\$71,876	1								
Sewer System Rehabilitation	\$15,000	10	\$30,000	\$30,000	\$70,000	\$30,000	\$70,000	\$70,000	\$70,000	\$70,000
Sanitary Sewer Evaluation Study & CMOM Program		10			\$350,000	\$350,000	\$150,000	\$100,000		
Sanitary Sewer Evaluation Study Rehabilitation Work (28)		10					\$1,000,000	\$1,000,000	\$1,000,000	
Pipe Lining	\$102,710	3								
Pipe Lining	\$63,500	10			\$220,000	\$40,000	\$220,000	\$250,000	\$250,000	\$250,000
Brewster Road Sanitary Rehabilitation		10	\$75,000	\$75,000						
Quaker Ridge Golf Course Sanitary Sewer Main Rehab		5			\$750,000	\$0				
<b>Total Sanitary Sewers</b>			<b>\$165,000</b>	<b>\$125,000</b>	<b>\$1,460,000</b>	<b>\$460,000</b>	<b>\$1,530,000</b>	<b>\$1,510,000</b>	<b>\$1,410,000</b>	<b>\$410,000</b>

(28) Debt to be issued and repaid through Sewer Rent. A 09/08/15 Village Board FY 2014/15 closeout resolution appropriated \$150,000; however, these funds were reallocated in FY 16/17 Capital Budget for road resurfaci

MUNICIPAL SERVICE CHARGES										
	\$1,056,100	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Municipal Service Charge (29)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(29) Municipal Service Charge to the General Fund eliminated due to lack of funds.

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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED	EST / MOD	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
			2015/16	2015/16	2016/17	2016/17				
<b>POOL ENTERPRISE FUND</b>										
Pool Boiler (Replace)	\$34,000									
Hot Water Heater (Replace)	\$10,000									
Replacement of 50 HP Piping and Wall Construction		8	\$20,000	\$15,000						
Backup 50 HP motor/pump-Intermediate Pool		8	\$20,000	\$0						
Playground Resurfacing		8					\$50,000			
Pool Facilities Study (1)		8	\$33,000	\$33,000						
Replacement of Back Wash Valves (50 HP and 40 HP)	\$29,156	8								
Pool Complex Mechanical Equip Upgrade (Design) (2)(3)		8.2					\$150,000			
Pool Complex Mechanical Equip Upgrade (Const) (3)		8.2						\$2,200,000		
<b>Total Pool Fund</b>			<b>\$73,000</b>	<b>\$48,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$2,200,000</b>	<b>\$0</b>	<b>\$0</b>

- (1) Total cost \$110,000; \$77,000 to come from General Fund Transfer
- (2) Equipment upgrade construction pool filters, rehabilitation of main pool, filter building/boiler
- (3) "8.2" denotes borrowing via Pool Enterprise Fund

2016/17  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING				
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserve	5 Grants
6 Gift	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Sanitary Sewer Rent

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2015/16	ADOPTED	EST / MOD	REQ	ADOPTED	2017/18	2018/19	2019/20	2020/21
			2015/16	2015/16	2016/17	2016/17				
<b>WATER ENTERPRISE FUND</b>										
<b>Improvements/Equipment</b>										
Equipment & Vehicles/Backhoe	\$578,000	9.0	\$148,000	\$115,000	\$168,500	\$168,500	\$59,000	\$115,000	\$100,000	\$100,000
Pipe Cement Lining/Valve Replacement (Design)		9.2	\$100,000	\$0	\$100,000	\$0	\$175,000		\$100,000	\$100,000
Pipe Cement Lining/Valve Replacement (CA and Insp) (1)		9.2						\$100,000		\$100,000
Pipe Cement Lining/Valve Replacement (Const.) (1)		9.2						\$2,000,000		\$2,000,000
Computer Meter Read Equipment (Plan)	\$90,000	9.0								
Computer Meter Reading System (Install)	\$200,000	9.0	\$100,000	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$125,000	
Ardasley Tank Rehabilitation (Design & Const. Mgmt.) (1) (2)	\$110,500	9.0	\$70,000	\$0						
Ardasley Tank Rehabilitation (Const.) (2)		9.2	\$700,000	\$0	\$1,400,000	\$1,400,000				
Boniface Tank Painting/Rehab (Design & Const Mgmt) (1)		9.2	\$80,000	\$0				\$100,000		
Boniface Tank Painting/Rehab (const.) (1)		9.2						\$800,000		
Catskill Aqueduct Connection (Design) (1)(4)		9.2							\$200,000	
Boiler - Ramsey Road		9.0	\$30,000	\$35,000						
Hydroexcavator / Sewer Cleaner		9.0						\$150,000		
Water Department Garage Roof - Annual Repairs		9.0			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Water Department Garage Roof Repair		9.0	\$65,000	\$40,000						
Water Department Garage Roof Repair Phase II		9.0								\$100,000
<b>Reeves Newsom Water Supply Station</b>										
RNWSS Equipment	\$95,000	9.0								
RNWSS Renovation (design) (3)	\$454,000	9.0								
RNWSS Renovation (construction) (1) (3)	\$4,136,000	9.2								
RNWSS Renovation (Construction Management) (1) (3)	\$715,000	9.2								
<b>Total Water Fund</b>			<b>\$1,293,000</b>	<b>\$290,000</b>	<b>\$1,828,500</b>	<b>\$1,728,500</b>	<b>\$394,000</b>	<b>\$3,425,000</b>	<b>\$535,000</b>	<b>\$2,310,000</b>

- (1) "9.2" denotes borrowing via Water Enterprise Fund.
- (2) Balance of the Reeves Newsom bond authorization approved by resolution of 9/12/13
- (3) Reeves Newsom bond authorization adopted 3/13/12.
- (4) Construction anticipated in FY 2021/22

## Department Summary

Scarsdale Public Library	2014-15	2015-16	2015-16	2016-17
Capital Projects Fund	ACTUAL	ADOPTED	EST/MOD	ADOPTED

### Division Summary

Library Capital Projects	300,000	800,000	1,049,500	10,000
<b>Division Total</b>	<b>300,000</b>	<b>800,000</b>	<b>1,049,500</b>	<b>10,000</b>

### Cost Centers

Administration	290,000	790,000	1,039,500	0
Equipment	10,000	10,000	10,000	10,000
Public Buildings	0	0		0
Storm Drainage	0	0		0
Land Improvements	0	0		0
<b>Department Total</b>	<b>300,000</b>	<b>800,000</b>	<b>1,049,500</b>	<b>10,000</b>

## Revenue Summary

Scarsdale Public Library Capital Projects Fund	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Current Revenues</b>				
2831.1 From General Fund	10,000	10,000	10,000	10,000
<b>Current Revenues Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Borrowing</b>				
5710.0 Serial Bonds	-	-	-	-
5731.0 Bond Anticipation Notes	-	-	-	-
<b>Borrowing Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Fund Balance</b>				
2401.0 Interest Earnings	-	-	-	-
2660.0 Sale of Village Property	-	-	-	-
2701.1 Rfd Pr Yr Appr Exp / Reprogram	-	-	-	-
2770.0 Miscellaneous	-	-	-	-
2832.2 From Ent Fund Water	-	-	-	-
3501.0 St Aid CHIPS	-	-	-	-
999.0 Surplus (Earned) Used	-	-	9,500	-
<b>Use of Capital Surplus Total</b>	<b>-</b>	<b>-</b>	<b>9,500</b>	<b>-</b>
<b>Special Reserves</b>				
1170.1 Peg Access-CATV	-	-	-	-
2838-01 From Land Trust	-	-	-	-
2838-02 Forefeiture Fund	-	-	-	-
2840-01 From Parking Reserve Fund	-	-	-	-
<b>Special Reserves Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grants</b>				
2760 West Lib Sys Grt	-	-	-	-
2797-03 West Co Flooding Grant	-	-	-	-
3503 St Grants	-	-	-	-
3897-0 St Grants - Library Cap Proj.	190,590	-	-	-
4397-0 Fed Grant	-	-	-	-
<b>Grants Total</b>	<b>190,590</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Gift Funds</b>				
2705.0 Gifts & Donations	290,000	790,000	1,030,000	-
<b>Gift Funds Total</b>	<b>290,000</b>	<b>790,000</b>	<b>1,030,000</b>	<b>-</b>
<b>Intra-agency Transfers</b>				
Transfers	-	-	-	-
<b>Intra-agency Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Library Fund Balance</b>				
From Library Fund Balance	-	-	-	-
<b>Intra-agency Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Library Capital Projects Fund</b>	<b>490,590</b>	<b>800,000</b>	<b>1,049,500</b>	<b>10,000</b>

2016/2017  
**SCARSDALE PUBLIC LIBRARY**  
**CAPITAL PLAN**

SOURCE OF FUNDING												
1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Balance	4 Special Reserves	5 Grants								
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance								

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2016/17	ADOPTED	EST / MOD	REQ	ADOPTED						
			2015/16	2015/16	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23

**PROGRAM SUMMARY**

Administration			\$790,000	\$1,039,500	\$1,040,000	\$0	\$18,315,000	\$0	\$0	\$0	\$0	\$0
Equipment			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Public Buildings			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Drainage			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Improvements			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>			<b>\$800,000</b>	<b>\$1,049,500</b>	<b>\$1,050,000</b>	<b>\$10,000</b>	<b>\$18,325,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

**FUNDING SUMMARY**

1 Village General Fund Operating Budget	1	\$10,000	\$10,000	\$100,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
2 Borrowing	2	\$0	\$0	\$750,000	\$0	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0
3 Village Capital Fund Balance	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4 Special Reserves	4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5 Grants	5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6 Gift/Capital Campaign	6	\$0	\$1,030,000	\$200,000	\$0	\$13,815,000	\$0	\$0	\$0	\$0	\$0	\$0
7 Intra-agency Transfer	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8 Pool Enterprise	8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9 Water Enterprise	9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10 Library Fund Balance	10	\$0	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>		<b>\$10,000</b>	<b>\$1,049,500</b>	<b>\$1,050,000</b>	<b>\$10,000</b>	<b>\$18,325,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

2016/2017  
**SCARSDALE PUBLIC LIBRARY**  
**CAPITAL PLAN**

**SOURCE OF FUNDING**

1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Balance	4 Special Reserves	5 Grants
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2016/17	ADOPTED	EST / MOD	REQ	ADOPTED						
			2015/16	2015/16	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23

**ADMINISTRATION**

Library Master Plan (Conceptual Design)	\$20,000	6										
Library Addition & Renovation Fundraising Consultant	\$180,000	10										
Library Addition & Renovation Fundraising Consultant		6	\$0	\$90,000								
Library Addition & Renovation (Prelim Design/Schematic)	\$310,000	6										
Library Addition & Renovation (Final Design, Bid Docs)		6	\$790,000	\$890,000								
Library Addition & Renovation Construction		6					\$12,200,000					
Library Addition & Renovation Construction		2					\$4,500,000					
Library Addition & Renovation Subsurface and Structural Investigation		6	\$0	\$50,000								
Library Addition & Renovation (Construction Admin/Architect)		6					\$700,000					
Library Addition & Renovation (Const Mgmt)		6			\$200,000		\$850,000					
Library Addition & Renovation (Special Insp & Supply Field - 2nd floor (Prelim Design)		6					\$65,000					
Supply Field - 2nd floor (Prelim Design)		10	\$0	\$9,500								
Supply Field - 2nd Floor (Final Design/Const Admin)		1			\$90,000							
Supply Field - 2nd Floor (Const)		2	\$0		\$750,000							
<b>Total Administration</b>			\$790,000	\$1,039,500	\$1,040,000	\$0	\$18,315,000	\$0	\$0	\$0	\$0	\$0

**EQUIPMENT**

Westlynx System Upgrade	\$41,000	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>Total Equipment</b>			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

**PUBLIC BUILDINGS**

Rooftop Heating & Cooling Unit (design)	\$19,500	1										
Rooftop Heating & Cooling Unit (Const.)	\$103,293	5										
Rooftop Heating & Cooling Unit (Const.)	\$109,642	3										
Rooftop Chiller Sound Partition	\$2,500	5										
Rooftop Chiller Sound Partition	\$5,100	3										
Library Roof Replacement Phase I (Preliminary Plan)	\$14,150	1										
Library Roof Replacement Phase I	\$79,000	3										
<b>Total Public Buildings</b>			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2016/2017  
**SCARSDALE PUBLIC LIBRARY**  
**CAPITAL PLAN**

SOURCE OF FUNDING									
1 Village General Fund Operating Budget	2 Borrowing	3 Village Capital Fund Balance	4 Special Reserves	5 Grants					
6 Gift/Capital Campaign	7 Intra-agency Transfer	8 Pool Enterprise	9 Water Enterprise	10 Library Fund Balance					

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 12/13, 13/14 & 14/15	SOURCE OF FUNDING 2016/17	ADOPTED	EST / MOD	REQ	2016/17	ADOPTED	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
			2015/16	2015/16										

**STORM DRAINAGE**

Library Roof Retention/Rain Gardens (Design & Construction Management)	\$27,910	5												
Library Roof Retention/Rain Gardens Const. (Village Share) (1)	\$38,954	1												
Library Roof Retention/Rain Gardens (Const)	\$160,182	5												
<b>Total Storm Drainage</b>			\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

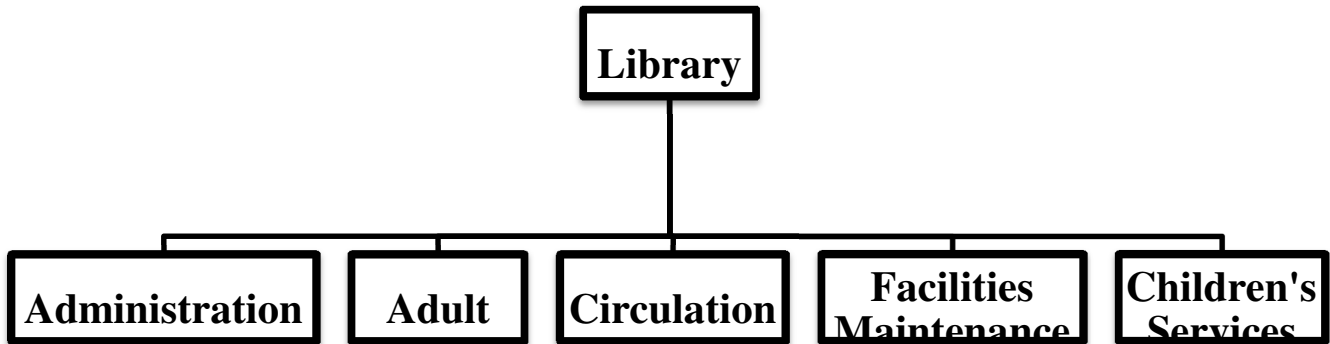
**LAND IMPROVEMENTS**

Parking Lot Repaving	\$65,000	10												
Library Pond Park Improve Phase III	\$35,000	4												
<b>Total Land Improvements</b>			\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(1) Village Share \$26,100 cash and \$32,500 in-kind services

# LIBRARY

FY 2016-2017



The Scarsdale Public Library's mission is to serve a central role in the cultural and intellectual life of the community and to encourage the joy of reading, the exploration of ideas and the pursuit of lifelong learning for children and adults. This is accomplished by purchasing print and electronic books, magazines, music, films, audio books and online resources; providing accurate and timely information in person, by telephone and email; gathering and preserving local history information; presenting programs that appeal to all ages and interests. The Library sponsors a wide variety of cultural events throughout the year including book discussions, films, lectures, concerts, and author appearances. The Library collaborates with local organizations and institutions such as the Scarsdale Historical Society, the Scarsdale Adult School, the Village of Scarsdale Recreation and Parks Senior Program, Scarsdale Schools and PT Council to better serve the community. Last year, library users borrowed nearly 438,000 items, an increase of 2.5% from the previous year. During the first half of the fiscal year 2015-2016, Scarsdale residents downloaded nearly 9,000 ebooks, an increase of 19% from the same period in the previous year. The Scarsdale Public Library rose to the 4th busiest in the county, with only the much larger communities of Yonkers, White Plains and Greenburgh having higher circulation counts. A consistently high level of service is achieved while maintaining a low per hour operating expense when compared to other libraries. The Library is a destination for computer use; in the last fiscal year, the public access computers were used nearly 28,000 times and the WiFi network supported over 80,000 sessions from users of laptops and other wireless devices, which is an increase of 37% from the previous year. The Library offered 346 children's programs with over 13,500 attendees. Adult programs increased by 30% and attendance increased by 34% last year. Use of the Museum Pass Program was up 33% from the previous year. The Library introduced several innovative programs and services in 2015, including expanding its e-book collection, downloadable magazine selection, Lynda.com, an online learning resource, Monday Morning Tech Time, digital signage and upgraded wireless service. Exam Nights, when the Library stays open until 11 p.m. just for students studying for exams, were expanded to mid-terms. The Scarsdale Inquirer and other historical materials were digitized and are accessible from the Library website. The Library developed a schematic design for a transformation of the existing building to better accomplish the goals of the 2012-2016 Strategic Plan. The Library Building Addition and Renovation Project is described in the Capital Budget section of this document.

## Department Summary

Library Fund	2013-14	2014-15	2015-16	2015-16	2016-17
Library Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Division Summary</b>					
Administration	1,751,240	1,452,383	1,594,526	1,520,985	1,474,029
Adult	714,738	806,270	873,276	817,871	933,756
Children's Services	421,468	453,631	448,147	458,280	471,584
Circulation	648,179	585,633	584,135	593,866	612,664
Facilities Maintenance	353,128	349,470	379,427	385,097	380,511
<b>Department Total</b>	<b>3,888,753</b>	<b>3,647,387</b>	<b>3,879,511</b>	<b>3,776,099</b>	<b>3,872,544</b>
<b>Expenditure Categories</b>					
Personal Services	2,029,933	2,093,165	2,162,475	2,155,378	2,205,084
Equipment	3,365	3,344	7,000	7,000	7,000
Books & Periodicals	267,098	273,536	280,000	280,000	280,000
Other	287,102	284,437	305,071	317,821	317,732
Special	6,798	7,073	57,352	27,352	27,497
Benefits	1,009,327	980,702	1,062,483	983,418	1,030,101
Transfer	285,130	5,130	5,130	5,130	5,130
<b>Department Total</b>	<b>3,888,753</b>	<b>3,647,387</b>	<b>3,879,511</b>	<b>3,776,099</b>	<b>3,872,544</b>

## Position Summary

DEPARTMENT		2015-16 Modified Salaries				2016-17 Proposed Salaries			Total
DIVISIONS	Library Services	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions	Salary	Salary
<b>Administration</b>									
		1	137,803	1	137,803	1	1	137,803	137,803
		1	119,904	1	112,105	1	0.5	100,000	50,000
		1	96,692	1	96,692	1	1	96,692	96,692
		1	80,908	1	80,908	1	1	80,908	80,908
					35,827				
					3,750				6,898
		<b>4</b>		<b>4</b>	<b>467,085</b>	<b>4</b>	<b>4</b>		<b>372,301</b>
<b>Adult</b>									
		0.4	97,624	0.4	11,489	-	-	-	-
		0.6	87,050	0.6	61,940	1	1	91,064	91,064
		2	86,015	2	172,030	2	2	87,735	175,470
		1	77,797	1	77,797	1	1	82,142	82,142
		1	75,514	1	75,514	1	1	77,024	77,024
		1	54,604	1	-	1	1	56,810	56,810
					183,274				216,084
					7,177				5,762
		<b>6</b>		<b>6</b>	<b>589,221</b>	<b>6</b>	<b>6</b>		<b>704,356</b>
<b>Children's Services</b>									
		1	99,576	1	99,576	1	1	101,568	101,568
		2	86,015	2	172,030	2	2	87,735	175,470
		1	62,374	1	62,374	1	1	66,143	66,143
					45,000				45,263
					2,300				6,140
		<b>4</b>		<b>4</b>	<b>381,280</b>	<b>4</b>	<b>4</b>		<b>394,584</b>

## Position Summary

DEPARTMENT Library Services (Continued)

DIVISIONS	2015-16 Modified Salaries				2016-17 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Positions	Salary	
<b>Circulation</b>								
Principal Clerk	1	67,228	1	67,228	1	1	68,573	68,573
Senior Library Clerk	5	59,662	5	298,310	5	5	60,855	304,275
Library Clerk	1	51,934	1	51,934	1	1	52,973	52,973
Overtime				20,609				22,021
Temporaries				127,767				132,013
Unused Vac/Longevity				12,518				17,309
<b>Sub-total</b>	<b>7</b>		<b>7</b>	<b>578,366</b>	<b>7</b>	<b>7</b>		<b>597,164</b>
<b>Facilities Maintenance</b>								
Caretaker	-	58,492	-	9,564	-	-	-	-
Caretaker	1	51,844	1	51,844	1	1	54,640	54,640
Temporaries	-	-	-	56,602	-	-	-	57,732
Overtime				20,576				22,408
Unused Vac/Longevity				840				1,899
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>139,426</b>	<b>1</b>	<b>1</b>		<b>136,679</b>
<b>Department Total</b>	<b>22</b>		<b>22</b>	<b>2,155,378</b>	<b>22</b>	<b>22</b>		<b>2,205,084</b>

## Division Summary

Library Services Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	280,028	283,598	292,943	324,985	229,376
Benefits	1,009,327	980,702	1,062,483	983,418	1,030,101
Finance	80,511	82,096	80,572	82,158	83,833
Personnel	89,446	93,784	96,046	97,942	98,092
Contingent/MTA Tax	6,798	7,073	57,352	27,352	27,497
Transfer	285,130	5,130	5,130	5,130	5,130
<b>Division Total</b>	<b>1,751,240</b>	<b>1,452,383</b>	<b>1,594,526</b>	<b>1,520,985</b>	<b>1,474,029</b>
<b>Expenditure Categories</b>					
.100 Personal Services	422,253	430,889	431,561	467,085	372,301
.200 Equipment	3,365	3,344	7,000	7,000	7,000
.400 Other	24,367	25,245	31,000	31,000	32,000
.500 Special	6,798	7,073	57,352	27,352	27,497
.800 Benefits	1,009,327	980,702	1,062,483	983,418	1,030,101
.950 Transfer	285,130	5,130	5,130	5,130	5,130
<b>Division Total</b>	<b>1,751,240</b>	<b>1,452,383</b>	<b>1,594,526</b>	<b>1,520,985</b>	<b>1,474,029</b>
<b>.200 A/C Breakdown</b>					
.20 Equipment	3,365	3,344	7,000	7,000	7,000
<b>Division Total</b>	<b>3,365</b>	<b>3,344</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
<b>.400 A/C Breakdown</b>					
.435 Prof Business Exp	3,083	3,085	4,000	4,000	5,000
.454 Travel	1,320	111	3,000	3,000	3,000
.456 Equipment Rental	382	405	1,000	1,000	1,000
.499 Contractual Expense	19,582	21,644	23,000	23,000	23,000
<b>Division Total</b>	<b>24,367</b>	<b>25,245</b>	<b>31,000</b>	<b>31,000</b>	<b>32,000</b>
<b>.500 A/C Breakdown</b>					
.1980.4 MTA Tax	6,798	7,073	7,352	7,352	7,497
.1990 Contingent Account	-	-	50,000	20,000	20,000
<b>Division Total</b>	<b>6,798</b>	<b>7,073</b>	<b>57,352</b>	<b>27,352</b>	<b>27,497</b>
<b>.800 A/C Breakdown</b>					
.9010 State Retirement ERS	361,265	321,013	352,430	323,711	323,711
.9030 Social Security	150,014	158,305	165,429	165,429	168,689
.9040 Workers Compensation	13,755	13,755	16,131	16,131	18,551
.9045 Life Insurance	-	-	3,000	3,000	3,000
.9055 Dental Insurance	16,100	16,100	24,000	24,000	24,000
.9060 Health Insurance	468,193	471,529	501,493	451,147	492,150
<b>Division Total</b>	<b>1,009,327</b>	<b>980,702</b>	<b>1,062,483</b>	<b>983,418</b>	<b>1,030,101</b>
<b>.950 A/C Breakdown</b>					
.9550 Transfer to Capital	280,000	-	-	-	-
.9901 Municipal Svc Chg General	5,130	5,130	5,130	5,130	5,130
<b>Division Total</b>	<b>285,130</b>	<b>5,130</b>	<b>5,130</b>	<b>5,130</b>	<b>5,130</b>

## Division Summary

Library Services Adult	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Cost Center Summary					
Inventory Maintenance	25,069	25,907	25,000	22,000	22,000
Programs	3,322	5,015	17,000	5,000	19,000
Reference	686,348	775,348	831,276	790,871	892,756
Division Total	714,739	806,270	873,276	817,871	933,756
Expenditure Categories					
.100 Personal Services	497,635	583,108	646,876	589,221	704,356
.400 Other	217,103	223,162	226,400	228,650	229,400
Division Total	714,738	806,270	873,276	817,871	933,756
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	565	2,372	2,000	4,000	3,000
.425 Books & Periodicals	209,088	210,317	215,000	215,000	215,000
.434 Library Supplies	3,510	5,458	4,000	4,000	4,000
.459 Program Expenses	3,322	5,015	5,000	5,000	7,000
.482 Binding	618	-	400	650	400
Division Total	217,103	223,162	226,400	228,650	229,400

## Division Summary

Library Services Children's Services	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Inventory Maintenance	23,559	20,953	25,000	25,000	25,000
Programs	6,454	9,571	7,000	7,000	7,000
Reference	391,455	423,107	416,147	426,280	439,584
Division Total	<u>421,468</u>	<u>453,631</u>	<u>448,147</u>	<u>458,280</u>	<u>471,584</u>
<b>Expenditure Categories</b>					
.100 Personal Services	354,022	377,779	372,147	381,280	394,584
.400 Other	67,446	75,852	76,000	77,000	77,000
Division Total	<u>421,468</u>	<u>453,631</u>	<u>448,147</u>	<u>458,280</u>	<u>471,584</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	637	107	1,000	2,000	2,000
.425 Books & Periodicals	58,010	63,219	65,000	65,000	65,000
.434 Library Supplies	2,345	2,955	3,000	3,000	3,000
.459 Program Expenses	6,454	9,571	7,000	7,000	7,000
Division Total	<u>67,446</u>	<u>75,852</u>	<u>76,000</u>	<u>77,000</u>	<u>77,000</u>

## Division Summary

Library Services	2013-14	2014-15	2015-16	2015-16	2016-17
Circulation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	ADOPTED
<b>Cost Center Summary</b>					
Bibliographic Maintenance	43,130	45,228	42,907	43,874	44,732
Charge/Return Materials	605,049	540,405	541,228	549,992	567,932
<b>Division Total</b>	<b>648,179</b>	<b>585,633</b>	<b>584,135</b>	<b>593,866</b>	<b>612,664</b>
<b>Expenditure Categories</b>					
.100 Personal Services	633,456	573,962	569,135	578,366	597,164
.400 Other	14,723	11,671	15,000	15,500	15,500
<b>Division Total</b>	<b>648,179</b>	<b>585,633</b>	<b>584,135</b>	<b>593,866</b>	<b>612,664</b>
<b>.400 A/C Breakdown</b>					
.412 Office Supplies	1,787	2,601	2,000	2,000	2,000
.434 Library Supplies	8,755	4,880	9,000	9,000	9,000
.449 Miscellaneous Supplies	3,272	3,210	3,000	3,000	3,000
.485 Postage	909	980	1,000	1,500	1,500
<b>Division Total</b>	<b>14,723</b>	<b>11,671</b>	<b>15,000</b>	<b>15,500</b>	<b>15,500</b>

## Division Summary

Library Services Facilities Maintenance	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Building Operation	308,641	304,106	317,672	323,655	316,880
Cleaning	40,775	43,751	57,755	57,442	59,631
Grounds Maintenance	3,712	1,613	4,000	4,000	4,000
Division Total	353,128	349,470	379,427	385,097	380,511
<b>Expenditure Categories</b>					
.100 Personal Services	122,567	127,427	142,756	139,426	136,679
.400 Other	230,561	222,043	236,671	245,671	243,832
Division Total	353,128	349,470	379,427	385,097	380,511
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	83,197	72,823	75,000	75,000	75,000
.414 Maint Supplies	9,626	10,117	8,000	9,000	9,000
.451 General Liability Insurance	6,342	6,849	9,671	9,671	10,832
.460 Repairs to Equipment	2,750	2,524	3,000	4,000	5,000
.461 Repairs to Buildings	9,140	4,796	12,000	18,000	14,000
.483 Care of Grounds	3,712	1,613	4,000	4,000	4,000
.484 System Maint Westlynx	97,114	105,038	105,000	106,000	106,000
.499 Contractual Expense	18,680	18,283	20,000	20,000	20,000
Division Total	230,561	222,043	236,671	245,671	243,832

## Revenue Summary

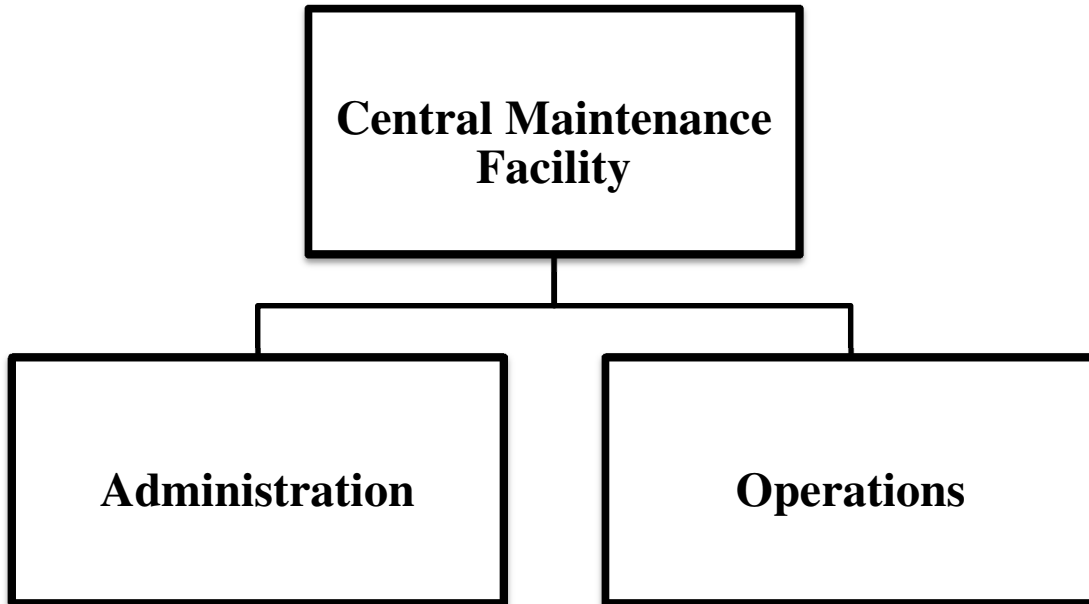
Library Fund	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Departmental Income					
2082.0 Library Charges & Fines	50,402	46,744	50,000	50,000	50,000
Departmental Income	<u>50,402</u>	<u>46,744</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Use of Money and Property					
2401.0 Interest Earnings	1,729	531	1,000	1,000	1,000
2410.0 Rental of Real Property	8,505	6,196	7,000	7,010	7,000
Use of Money and Property	<u>10,234</u>	<u>6,727</u>	<u>8,000</u>	<u>8,010</u>	<u>8,000</u>
Sale of Property, Other					
2655.0 Minor Sales	954	796	1,000	1,000	1,000
Sale of Property, Other	<u>954</u>	<u>796</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	6,049	-	-	-	-
2760.2 West Lib Sys Direct Use	-	-	-	-	-
2770.0 Other Unclassified	3,813	13,214	4,000	7,000	7,000
2770.01 Health Ins Reimbursement	10,347	10,352	10,000	11,000	11,000
Misc Local Sources	<u>20,209</u>	<u>23,566</u>	<u>14,000</u>	<u>18,000</u>	<u>18,000</u>
State Aid					
2760.1 West Lib Sys State Aid	6,278	6,345	5,000	6,042	5,000
3840.10 State Aid Library	-	-	-	-	-
4840.0 Federal Aid Library	-	-	-	-	-
State Aid	<u>6,278</u>	<u>6,345</u>	<u>5,000</u>	<u>6,042</u>	<u>5,000</u>
Interfund Transfers					
2810.0 From General Fund	3,503,058	3,657,808	3,730,964	3,730,964	3,790,544
2838.0 From Gift Fund	-	-	20,000	-	-
Interfund Transfers	<u>3,503,058</u>	<u>3,657,808</u>	<u>3,750,964</u>	<u>3,730,964</u>	<u>3,790,544</u>
<b>Library Fund Revenues</b>	<u><u>3,591,135</u></u>	<u><u>3,741,986</u></u>	<u><u>3,828,964</u></u>	<u><u>3,814,016</u></u>	<u><u>3,872,544</u></u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	297,618	(94,599)	50,547	(37,917)	-
Other Financing Sources	<u>297,618</u>	<u>(94,599)</u>	<u>50,547</u>	<u>(37,917)</u>	<u>-</u>
<b>Library Fund</b>	<u><u>3,888,753</u></u>	<u><u>3,647,387</u></u>	<u><u>3,879,511</u></u>	<u><u>3,776,099</u></u>	<u><u>3,872,544</u></u>

# INTERNAL SERVICE FUND

## CENTRAL MAINTENANCE FACILITY

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FY 2016 - 2017



The Central Maintenance Garage provides preventive maintenance and repairs for all vehicles and equipment owned by the Village and the Scarsdale Union Free School District. The inventory consists of the Village fleet of trucks, vehicles and all construction and ancillary equipment, totaling 325 pieces of rolling stock, and the School District buses and ancillary equipment totaling approximately 170 pieces of rolling stock. This year the Department of Transportation pass rate for bus inspections was 99.4% (98.8% the year before). There are a total of twelve (12) full time equivalents assigned to the Central Maintenance Garage, of which 5.3 are assigned to the Scarsdale Union Free School District. The Central Maintenance Garage plays an important role in preparing the Village fleet management plan which includes all vehicles and equipment from all departments. Surplus vehicles are auctioned annually as a key element in maintaining a reliable and stable fleet. Also, the Central Garage is prudent in its automotive parts purchases and is currently purchasing automotive parts from State and County contracts and US purchasing alliances. In addition, when applicable, certain mechanical repairs are completed in-house rather than sent to outside contractors resulting in savings as well. Replacing the rolling stock according to a pre-determined schedule is an important component of the Central Garage operation. Deferring the replacement schedule increases the resources (parts & labor) necessary to maintain the fleet. The Central Garage has been successful in maintaining the Village's aging fleet while maintaining the department's current staffing levels.

## Department Summary

Internal Service Fund Central Garage	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Division Summary</b>					
Administration	1,677,285	1,600,299	1,672,323	1,608,017	1,547,999
Operations	1,731,445	1,608,428	1,632,486	1,636,071	1,656,071
<b>Department Total</b>	<b>3,408,730</b>	<b>3,208,727</b>	<b>3,304,809</b>	<b>3,244,088</b>	<b>3,204,070</b>
<b>Expenditure Categories</b>					
Personal Services	1,043,012	1,066,942	1,059,831	1,071,052	1,077,078
Equipment	-	3,097	15,000	15,000	15,000
Other	1,547,757	1,331,674	1,506,628	1,451,628	1,370,663
Special	3,462	3,563	67,503	67,503	26,177
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Benefits	787,999	776,951	629,347	612,405	688,652
Transfer	26,500	26,500	26,500	26,500	26,500
<b>Department Total</b>	<b>3,408,730</b>	<b>3,208,727</b>	<b>3,304,809</b>	<b>3,244,088</b>	<b>3,204,070</b>

## Position Summary

DEPARTMENT Central Garage		2015-16 Modified Salaries			2016-17 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Sr. Office Manager PW	1	52,000	1	52,000	1	54,000	1	54,000
Temporaries/Unused Vacation				4,097				3,023
Longevity/Uniform&Tool Allowance				16,575				16,675
Perfect Attendance				7,309				7,309
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>79,981</b>	<b>1</b>		<b>1</b>	<b>81,007</b>
<b>Operations</b>								
Lead Mechanic Foreman (Gar:	1	93,983	1	93,983	1	93,983	1	93,983
Lead Mechanic Foreman (BOE	1	88,870	1	88,870	1	88,870	1	88,870
Auto Mechanic (Sr.)	1	84,202	1	84,202	1	84,202	1	84,202
Auto Mechanic	3	80,597	3	241,791	3	80,597	3	241,791
Asst Auto Mechanic	4	75,345	4	301,380	4	75,345	4	301,380
Asst Auto Mechanic/Stock Clei	1	75,345	1	75,345	1	75,345	1	75,345
Temporaries				10,500				10,500
Overtime				95,000				100,000
<b>Sub-total</b>	<b>11</b>		<b>11</b>	<b>991,071</b>	<b>11</b>		<b>11</b>	<b>996,071</b>
<b>Department Total</b>	<b>12</b>		<b>12</b>	<b>1,071,052</b>	<b>12</b>		<b>12</b>	<b>1,077,078</b>

## Division Summary

Central Garage Administration	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Administration	133,140	188,614	195,345	202,981	204,007
Benefits	787,999	776,950	692,967	612,405	688,652
Debt Service	-	-	-	-	-
Fuel	701,974	576,433	720,000	665,000	565,000
Special	27,672	31,802	37,131	101,131	40,840
Transfer	26,500	26,500	26,500	26,500	26,500
<b>Division Total</b>	<b>1,677,285</b>	<b>1,600,299</b>	<b>1,671,943</b>	<b>1,608,017</b>	<b>1,524,999</b>
<b>Expenditure Categories</b>					
.100 Personal Services	26,720	80,310	72,345	79,981	81,007
.400 Other	832,604	712,975	876,628	821,628	725,663
.500 Contingent	3,462	3,563	67,503	67,503	26,177
.600 Debt Service Principal	-	-	-	-	-
.700 Debt Service Interest	-	-	-	-	-
.800 Benefits	787,999	776,951	629,347	612,405	688,652
.950 Transfer	26,500	26,500	26,500	26,500	26,500
<b>Division Total</b>	<b>1,677,285</b>	<b>1,600,299</b>	<b>1,672,323</b>	<b>1,608,017</b>	<b>1,547,999</b>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	60,229	51,358	75,000	75,000	75,000
.412 Office Supplies	3,517	5,682	3,000	3,000	3,000
.421 Uniforms	3,730	3,355	4,000	4,000	4,000
.439 Fuel, Gasoline	378,555	312,858	385,000	350,000	315,000
.440 Fuel, Diesel	323,419	263,575	335,000	315,000	250,000
.451 Insurance	24,210	28,239	33,628	33,628	37,663
.453 Telephone	-	-	2,000	2,000	2,000
.454 Travel	65	392	2,500	2,500	2,500
.455 Travel (Local)	-	-	500	500	500
.461 Repairs to Buildings	6,334	32,419	10,500	10,500	10,500
.469 Printing & Forms	786	916	2,000	2,000	2,000
.496 Professional Development	-	138	3,500	3,500	3,500
.499 Contractual Expense	31,759	14,043	20,000	20,000	20,000
<b>Division Total</b>	<b>832,604</b>	<b>712,975</b>	<b>876,628</b>	<b>821,628</b>	<b>725,663</b>
<b><u>.500 A/C Breakdown</u></b>					
.1980.4 MTA Tax	3,462	3,563	3,503	3,503	3,177
.1990 Contingent Account	-	-	64,000	64,000	23,000
<b>Division Total</b>	<b>3,462</b>	<b>3,563</b>	<b>67,503</b>	<b>67,503</b>	<b>26,177</b>
<b><u>.600 A/C Breakdown</u></b>					
.9710 Serial Bonds	-	-	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>.700 A/C Breakdown</u></b>					
.9711 Interest on Serial Bonds	-	-	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement-ERS	186,772	178,555	185,357	168,415	168,415
.9030 Social Security	76,081	80,404	78,920	78,920	80,498
.9040 Workers Compensation	52,500	52,500	59,750	59,750	68,713
.9045 Life Insurance	-	-	1,530	1,530	1,530
.9055 Dental Insurance	5,625	5,625	13,100	13,100	13,100
.9060 Health Insurance	308,250	282,353	290,690	290,690	356,396
.9070 Compensated absences	-	-	-	-	-
.9089 OPEB Expense	158,771	177,514	-	-	-
<b>Division Total</b>	<b>787,999</b>	<b>776,951</b>	<b>629,347</b>	<b>612,405</b>	<b>688,652</b>
<b><u>.950 A/C Breakdown</u></b>					
.9901 Municipal Svc Chg Gen	26,500	26,500	26,500	26,500	26,500
<b>Division Total</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>

## Division Summary

Central Garage Operations	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
<b>Cost Center Summary</b>					
Equipment	-	3,097	15,000	15,000	15,000
Preventive Maintenance	694,153	648,123	644,439	644,439	644,547
Emergency Repairs	707,043	633,637	637,723	641,308	655,994
Support	330,249	323,571	335,324	335,324	340,530
<b>Division Total</b>	<b>1,731,445</b>	<b>1,608,428</b>	<b>1,632,486</b>	<b>1,636,071</b>	<b>1,656,071</b>
<b>Expenditure Categories</b>					
.100 Personal Services	1,016,292	986,632	987,486	991,071	996,071
.200 Equipment	-	3,097	15,000	15,000	15,000
.400 Other	715,153	618,699	630,000	630,000	645,000
<b>Division Total</b>	<b>1,731,445</b>	<b>1,608,428</b>	<b>1,632,486</b>	<b>1,636,071</b>	<b>1,656,071</b>
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	3,097	15,000	15,000	15,000
<b>Division Total</b>	<b>-</b>	<b>3,097</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b><u>.400 A/C Breakdown</u></b>					
.413 Auto Supplies	309,327	281,311	270,000	270,000	270,000
.414 Maint Supplies	29,072	25,361	24,000	24,000	24,000
.436 Radio Repairs	7,446	2,719	7,000	7,000	7,000
.441 Tires & Repairs	127,935	107,150	120,000	120,000	125,000
.442 Oil, Lubricants	21,836	21,463	24,000	24,000	24,000
.460 Repairs to Equipment	34,306	40,394	50,000	50,000	50,000
.462 Equipment Supplies	57,142	51,435	20,000	20,000	30,000
.464 Repairs to Cars, Trucks	128,089	88,866	115,000	115,000	115,000
<b>Division Total</b>	<b>715,153</b>	<b>618,699</b>	<b>630,000</b>	<b>630,000</b>	<b>645,000</b>

## Revenue Summary

Internal Svce Cen Garage	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EST/MOD	2016-17 ADOPTED
Use of Money and Property					
2401.0 Interest Earnings	719	407	1,000	1,000	800
Use of Money and Property	<u>719</u>	<u>407</u>	<u>1,000</u>	<u>1,000</u>	<u>800</u>
Misc Local Sources					
2680.1 Ins Recoveries Other	-	1,354	-	-	-
2701.1 Refund Prior Yr Appr Exp	-	756	-	-	-
2770.0 Other Unclassified	84	-	-	-	-
Misc Local Sources	<u>84</u>	<u>2,110</u>	<u>-</u>	<u>-</u>	<u>-</u>
Federal Aid					
4785.0 Disaster Assist Federal	-	-	-	-	-
Federal Aid	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Interfund Transfers					
2801.1 From General Fund	1,883,808	1,957,134	1,991,749	1,991,748	1,873,590
2801.3 From Water Fund	106,680	111,680	111,680	111,680	106,680
2801.9 From Board of Education	1,320,833	1,256,923	1,200,000	1,200,000	1,200,000
Interfund Transfers	<u>3,311,321</u>	<u>3,325,737</u>	<u>3,303,429</u>	<u>3,303,428</u>	<u>3,180,270</u>
<b>Internal Service Fund Revenues</b>	<u>3,312,124</u>	<u>3,328,254</u>	<u>3,304,429</u>	<u>3,304,428</u>	<u>3,181,070</u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	96,606	(119,527)	380	(60,340)	23,000
Other Financing Sources	<u>96,606</u>	<u>(119,527)</u>	<u>380</u>	<u>(60,340)</u>	<u>23,000</u>
<b>Internal Service Fund</b>	<u>3,408,730</u>	<u>3,208,727</u>	<u>3,304,809</u>	<u>3,244,088</u>	<u>3,204,070</u>

# APPENDIX A1

## SUMMARY OF 2016-17 BUDGET BY FUNDS

	TOTAL	GENERAL FUND	CAPITAL PROJECTS	CAPITAL LIBRARY	PUBLIC LIBRARY	INT SVCE CEN GAR	ENTERPRISE POOL WATER	
APPROPRIATIONS	80,452,554	55,464,539 (1)	7,661,600	10,000	3,872,544	3,204,070	831,605	9,408,196
Less:								
Non Prop Tax Revenue	38,537,752 (2)	15,987,263 (2)	7,661,600 (2)	10,000	3,872,544 (2)	3,181,070 (2)	847,125 (2)	6,978,150
Approp Fund Balance	3,460,526	1,023,000	0	0	0	23,000	(15,520)	2,430,046
<b>Amount To Be</b>								
<b>Raised By Taxes</b>	<b>38,454,276</b>	<b>38,454,276</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Assessed Valuation (000)**                      **9,012,778 (3)**

**Property Tax Rate**                      **\$4.2666**

(1) Includes provision for estimated uncollectible taxes of \$200,000 (See Non-Departmental Special Items).

(2) Includes Interfund Transfers In.

(3) Assessed Value is subject to change which may affect the final property tax rate.

# APPENDIX A2

## 2016-17 NET BUDGETS BY TRANSFERS AND TAXES (WITH ANALYSIS OF INTERFUND TRANSFERS)

<u>Fund</u>	<u>Expenditures</u>	<u>Trans Out</u>	<u>Trans In</u>	<u>Net Exp</u>	(1) <u>Non Tx Rev</u>	<u>Net Taxes</u>	<u>Surplus</u>	<u>Total</u>
General	48,325,505	7,139,034	1,205,630	54,258,909	14,781,633	38,454,276	1,023,000	54,258,909
Capital Projects	7,661,600	0	1,464,900	6,196,700	2,981,700	3,215,000	0	6,196,700
Library Capital	10,000	0	10,000	0	(10,000)	10,000	0	0
Library	3,867,414	5,130	3,790,544	82,000	82,000	0	0	82,000
Swim Pool	776,955	54,650	0	831,605	831,605	15,520	(15,520)	831,605
Water	8,681,516	726,680	4,650	9,403,546	6,973,500	0	2,430,046	9,403,546
Central Garage	<u>3,177,570</u>	<u>26,500</u>	<u>3,180,270</u>	<u>23,800</u>	<u>800</u>	<u>0</u>	<u>23,000</u>	<u>23,800</u>
<b>Total</b>	<b><u>72,500,560</u></b>	<b><u>7,951,994</u></b>	<b><u>9,655,994</u></b>	<b><u>70,796,560</u></b>	<b><u>25,641,238</u></b>	<b><u>41,694,796</u></b>	<b><u>3,460,526</u></b>	<b><u>70,796,560</u></b>

(1) This figure anticipates non-local property tax revenue

# APPENDIX A3

## ESTIMATED YEAR-END FUND BALANCES FOR BUDGET PURPOSES

FUND	Balance 6/1/2015	Est Rev 2015-16	Est Exp 2015-16	Est Bal 5/31/2016	Approp 2016-17
General	8,710,658	52,949,836	54,133,883	7,526,611	1,023,000
Capital Projects	2,387,391	4,179,486			
	<u>0</u> (1)	<u>600,000</u> (2)	4,179,486	2,987,391	565,000
Library Capital	188,783	835,460	443,055	581,188	0
Public Library	621,822	3,814,016	3,776,099	659,739	0
Enterprise - Swim Pool	345,839 (3)	853,356	852,160	347,035	0
Enterprise - Water	172,438 (3)	5,868,750	7,438,887	(1,397,699)	1,030,046
Internal Service (Gen Gar)	<u>(455,574)</u> (3)	<u>3,304,428</u>	<u>3,244,088</u>	<u>(395,234)</u>	<u>23,000</u>
	<u>11,971,357</u>	<u>72,405,332</u>	<u>74,067,658</u>	<u>10,309,031</u>	<u>2,641,046</u>

(1) Amount represents portion of 5/31/15 Capital Fund fund equity designated for 2015-16 fiscal year projects.

(2) A supplemental appropriation of up to \$600,000 will be appropriated from the year-end closeout if available in the form of a transfer from the General Fund to the Capital Fund. Additionally funds from the sale of foreclosed properties may become available during 2016-2017 fiscal year.

(3) Amounts shown represent available cash surpluses; figures do not reflect retained earnings which includes fixed assets, depreciation, etc. recorded in Enterprise Fund and Internal Service Funds.

# APPENDIX A4

## SCHEDULE OF RESERVE BALANCES

	Balance 6/1/2015	Est Rev 2015-16	Est Exp 2015-16	Est Bal 5/31/2016	Approp 2015-16
1. Park Land Deposits (1)	588,606	187,774	360,975	415,405	0
2. Parking Fund Deposits (2)	38,763	0	0	38,763	0
3. Town of Scarsdale (3) as of 12/31/14	<u>1,214,533</u>	<u>10,000</u>	<u>60,000</u>	<u>1,164,533</u>	<u>0</u>
	<u>1,841,902</u>	<u>197,774</u>	<u>420,975</u>	<u>1,618,701</u>	<u>0</u>

1. The Park Land Deposit Fund was established pursuant to Section 7-730 of the Village Law and must be used exclusively for park, playground or recreation purposes including the acquisition of land.
2. The Parking Fund was established to account for the funds contributed primarily by commercial property owners in lieu of providing the necessary parking space required by the Planning Board.
3. The Town of Scarsdale maintains a fund balance which is segregated from the General Fund. Town funds have been transferred annually to the General Fund and the Capital Projects Fund to minimize real property tax increases. Estimated expenses include tax write offs re: the foreclosure list.

# APPENDIX A5

## ASSESSED VALUATION

### HISTORICAL DATA FOR TEN YEARS

FISCAL YEAR	ASSESSED VALUE	\$ Incr Yr/Yr	% Incr Yr/Yr
2006-07	\$139,967,518	\$1,956,407	1.42%
2007-08	\$141,258,562	\$1,291,044	0.92%
2008-09	\$142,499,411	\$1,240,849	0.88%
2009-10	\$143,033,701	\$534,290	0.37%
2010-2011	\$141,497,400	(\$1,536,301)	-1.07%
2011-2012	\$139,268,890	(\$2,228,510)	-1.57%
2012-2013	\$138,806,033	(\$462,857)	-0.33%
2013-2014	\$139,100,543	\$294,510	0.21%
2014-2015	\$139,882,165	\$781,622	0.56%
	\$8,096,242,081 *	N/A	
2015-2016	\$8,218,000,523 ** \$9,012,778,594 ***	\$121,758,442	1.50%
2016-2017	\$9,012,778,594	\$0	0.00%

\* Mathematical calculation using the 2013 New York State Equalization Rate of 1.73%

\*\* Subject to change from pending tax certioraris and small claims determinations.

\*\*\* Assessed Value at time of tax billing.

### Exemption Impact Report

Appendix A6  
 Assessment Year: 2015

County: WESTCHESTER  
 SWIS Code: 555000

Village Value Report

Town: SCARSDALE  
 Gross Assessed Val: 9,953,224,779  
 Uniform Percent of Value: 100.00

2015 Equalized Total Gross Assessed Value as of September 15, 2015 = 9,953,224,779

Exempt Code	Exemption Name / Description	Statutory Authority	# of Exempts	Total Equalized Value of Exempts	% of Value Exempted
12100	N.Y.S.	RPTL 404(1)	4	2,438,400	0.02
13100	CNTY OWNED	RPTL 406(1)	8	129,082,000	1.30
13350	MUNI GOVT	RPTL 406(1)	2	9,100	0.00
13510	TOWN CEMET	RPTL 446	1	945,700	0.01
13650	VIL W/CORP	RPTL 406(1)	126	227,085,800	2.28
13740	VILL PROP	RPTL 406(3)	1	2,700	0.00
13800	SCHOOL DIS	RPTL 408	9	291,241,300	2.93
14110	U S A	State L 54	1	5,387,400	0.05
14200	RPTL418	RPTL 418	9	22,968,700	0.23
17650	HEALTH FAC	McK U Con L 4413	1	229,300	0.00
18020	MIDA	RPTL 412-a & Gen Muny L 874	1	2,750,000	0.03
21600	RLG-CO.PRP	RPTL 462	9	16,446,700	0.17
25110	N/P RELIG	RPTL 420-a	28	130,623,100	1.31
25120	N/P EDUC	RPTL 420-a	1	12,588,100	0.13
25130	N/P CHARTY	RPTL 420-a	1	4,586,200	0.05
25230	N/P IMPROV	RPTL 420-a	2	2,588,100	0.03
25300	NP ORGNS	RPTL 420-b	2	15,309,000	0.15
26250	HIST SOC	RPTL 444 & NPCL 1408	1	1,342,000	0.01
41001	CHANGE IN LEVEL VET	RPTL 458	102	21,502,044	0.22
41120	WAR VET	RPTL 458-a	111	6,138,943	0.06
41121	WAR VET	RPTL 458-a	1	54,000	0.00
41130	COMBAT VET	RPTL 458-a	56	5,130,000	0.05
41140	DISABL VET	RPTL 458-a	11	1,560,250	0.02
41161	COLD WAR VET	RPTL 458-b	30	1,620,000	0.02
41400	CLERGY	RPTL 460	1	1,500	0.00
41730	AG DIS IND	Ag-Mkts L 306	8	1,447,319	0.01
41800	AGED-CTS	RPTL 467	28	10,937,042	0.11
	<b>Total Exemptions</b>		<b>555</b>	<b>914,014,698</b>	<b>9.18</b>

Exempt values have been equalized using the Uniform Percentage of Value.  
 The Exempt amounts do not take in to consideration payments in lieu of taxes or other payments for municipal services.

Exempt amount, if any, attributable to payments in lieu of taxes (PILOTS): \$2,750,000

# APPENDIX A7

## CALCULATION OF TAX RATE

	(1) 2015-16 ADOPTED	(2) 2016-17 PROPOSED	(3) \$ Change COL 1 to 2	(4) % Change COL 1 to 2
<u>Appropriations</u>				
Expenditures	47,626,573	48,325,505	698,932	1.47%
Transfers	6,830,713	7,139,034	308,321	4.51%
Total Appropriations	<u>54,457,286</u>	<u>55,464,539</u>	<u>1,007,253</u>	1.85%
<u>Revenues &amp; Surplus</u>				
Real Property Taxes	37,082,863	38,454,276	1,371,413	3.70%
Other Revenues	15,774,423	15,987,263	212,840	1.35%
Use of Surplus	1,600,000	1,023,000	(577,000)	-36.06%
Total Revenues & Surplus	<u>54,457,286</u>	<u>55,464,539</u>	<u>1,007,253</u>	1.85%
Full Value	9,012,778,594	9,012,778,594	0	0.00%
Tax Rate (Per M AV)	4.114714	4.266639	0.1519	3.69%
	4.1147	4.266639	0.1519	3.69%
Village Taxes on \$1,515,000 A <sup>1</sup>	6,233.77	6,463.96	230.19	3.69%

# APPENDIX A8

## TAX RATE VS CONSUMER PRICE INDEX - TEN YEAR ANALYSIS

Fiscal Year	Village Tax Rate	Tax % Incr Yr to Yr	Tax \$ Incr Yr to Yr	CPI Index (1)	CPI % Incr Yr to Yr	Tax \$ Incr For Average AV/\$1000 (2)	CPI \$ Incr For Average AV/\$1000 (2)
2005-06	\$167.36	4.38%	\$7.02	206.8	3.76%	\$174.80	\$150.12
2006-07	\$173.86	3.88%	\$6.50	214.2	3.58%	\$161.85	\$149.19
2007-08	\$180.62	3.89%	\$6.76	220.7	3.03%	\$164.61	\$128.27
2008-09	\$190.36	5.39%	\$9.74	226.9	2.81%	\$237.17	\$123.59
2009-10	\$204.92	7.65%	\$14.56	235.8	3.92%	\$354.54	\$181.70
2010-11	\$217.11	5.95%	\$12.19	236.8	0.42%	\$296.83	\$20.96
2011-12	\$229.09	5.52%	\$11.98	240.9	1.73%	\$287.22	\$91.46
2012-13	\$238.42	4.07%	\$9.33	247.7	2.82%	\$222.05	\$157.31
2013-14	\$249.86	4.80%	\$11.44	252.6	1.98%	\$271.70	\$114.95
2014-15	\$258.19	3.33%	\$8.33	256.8	1.66%	\$199.09	\$101.00
2014-15	\$4.4667			256.8			
2015-16	\$4.5124 \$4.1147	1.02%	\$0.0457	260.2	1.32%	\$63.93	\$82.47
2016-17	\$4.2666	3.69%	\$0.1519	260.6	0.15%	\$230.13	\$9.35

(1) CPI = Consumer Price Index for the New York - Northeastern New Jersey Area for All Urban Consumers (1982-84 = 100). Westchester County is included in this area.

2013 Taxable AV (9/15/12)= \$23,900 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2013 Taxable AV (9/15/12)= \$1,381,500 is the approx. full value avg. assessed valuation of a residential home in Scarsdale based on the uniform percentage of 1.73%  
 2014 Taxable AV (9/15/13)= \$1,398,800 is the approx. average assessed valuation of a residential home in Scarsdale.  
 2015 Taxable AV (9/15/14)= \$1,515,000 is the approx. avg. assessed valuation of a residential home in Scarsdale.

# APPENDIX A9

## GENERAL FUND APPROPRIATIONS SUMMARY - PERCENTAGE OF BUDGET ANALYSIS

BUDGET CATEGORY	2015-16	2016-17	% Total	% Total
	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
VILLAGE COURT	504,336	483,150	0.93%	0.87%
VILLAGE MANAGER	1,032,586	1,044,254	1.90%	1.88%
TREASURER	664,782	682,576	1.22%	1.23%
ASSESSOR	466,659	527,209	0.86%	0.95%
VILLAGE CLERK	238,532	243,263	0.44%	0.44%
VILLAGE ATTORNEY	477,921	483,432	0.88%	0.87%
HUMAN RESOURCES	275,818	281,029	0.51%	0.51%
INFORMATION TECHNOLOGY	620,039	625,740	1.14%	1.13%
PLANNING	227,137	234,800	0.42%	0.42%
PUBLIC WORKS	7,794,889	7,835,392	14.31%	14.13%
POLICE	6,626,099	6,773,175	12.17%	12.21%
FIRE	6,077,685	6,152,557	11.16%	11.09%
BUILDING & SAFETY INSPECTION	568,388	602,462	1.04%	1.09%
RECREATION	2,789,797	2,976,783	5.12%	5.37%
NON-DEPARTMENTAL	<u>26,092,618</u>	<u>26,518,717</u>	<u>47.91%</u>	<u>47.81%</u>
<b>TOTAL APPROPRIATIONS</b>	<u>54,457,286</u>	<u>55,464,539</u>	<u>100.00%</u>	<u>100.00%</u>

# APPENDIX A10

## SUMMARY - ALLOCATION OF EMPLOYEE BENEFITS - GENERAL FUND DEPARTMENTS (MEMO)

	2013-14	2014-15	2015-16	2015-16	2016-17
	Actual	Actual	Adopted	Estimated	Proposed
<b>RETIREMENT</b>					
Police Department	1,467,207	1,255,281	1,327,069	1,192,902	1,332,971
Fire Department	1,409,670	1,206,054	1,275,027	1,146,121	1,280,697
Other Departments	2,048,875	1,896,931	1,827,491	1,678,570	1,685,954
<b>Total Retirement</b>	<b>4,925,752</b>	<b>4,358,266</b>	<b>4,429,587</b>	<b>4,017,593</b>	<b>4,299,622</b>
<b>SOCIAL SECURITY</b>					
Police Department	441,085	452,308	484,160	478,087	493,678
Fire Department	415,666	417,946	435,270	416,095	441,024
Highway Division	156,028	152,748	170,117	166,044	162,088
Sanitation Division	143,042	143,781	149,756	149,106	147,044
Other Depts/Divisions	401,713	409,277	507,163	515,941	529,028
<b>Total Social Security</b>	<b>1,557,534</b>	<b>1,576,060</b>	<b>1,746,466</b>	<b>1,725,273</b>	<b>1,772,862</b>
<b>WORKER'S COMPENSATION</b>					
Police Department	207,186	278,569	245,032	217,602	235,332
Fire Department	199,061	267,645	235,423	209,068	226,104
Highway Division	89,374	120,167	105,700	93,867	101,516
Sanitation Depivision	105,624	142,015	124,918	110,934	119,973
Other Depts/Divisions	270,763	368,694	324,307	288,002	311,469
<b>Total Worker's Comp</b>	<b>872,008</b>	<b>1,177,090</b>	<b>1,035,380</b>	<b>919,473</b>	<b>994,394</b>
<b>HEALTH INSURANCE</b>					
Police Department	1,344,920	1,400,342	1,591,695	1,505,051	1,741,964
Fire Department	1,292,178	1,345,427	1,529,276	1,446,030	1,673,651
Highway Depivision	580,162	604,069	686,614	649,238	751,435
Sanitation Division	685,646	713,900	811,452	767,281	888,060
Other Depts/Divisions	1,757,626	1,830,055	2,106,655	1,991,980	2,305,540
<b>Total Health Insurance</b>	<b>5,660,532</b>	<b>5,893,793</b>	<b>6,725,692</b>	<b>6,359,580</b>	<b>7,360,650</b>

# APPENDIX A11

## CALCULATION OF MUNICIPAL SERVICE CHARGES

Fund Charged	Fund Credited	Department Rendering Service	Salary/Other Amount	Benefits Amount	Total
Enterprise Swim Pool	General	Engineering	6,499	1,457	7,956
Enterprise Swim Pool	General	Facilities Maint	6,828	1,532	8,360
Enterprise Swim Pool	General	Highway	6,785	1,561	8,346
Enterprise Swim Pool	General	Recreation	6,146	1,371	7,517
Enterprise Swim Pool	General	Sanitation	<u>14,553</u>	<u>3,268</u>	<u>17,821</u>
			40,811	9,189	50,000
Enterprise Swim Pool	Water	Water	<u>3,720</u>	<u>930</u>	<u>4,650</u>
			<u>44,531</u>	<u>10,119</u>	<u>54,650</u>
Enterprise Water	General	Village Manager	69,600	21,558	91,158
Enterprise Water	General	Village Manager	57,600	19,007	76,607
Enterprise Water	General	Village Attorney	60,000	18,600	78,600
Enterprise Water	General	Attorney fees water rates	100,000	0	100,000
Enterprise Water	General	Village Treasurer	86,371	21,460	107,831
Enterprise Water	General	Public Works Admin	37,805	11,720	49,525
Enterprise Water	General	Info Technology	<u>19,800</u>	<u>6,138</u>	<u>25,938</u>
			431,176	98,483	529,659
General	Water	Highway	-56,356	-17,470	-73,826
General	Water	Village Treas (Town)	<u>-5,216</u>	-1,617	<u>-6,833</u>
			<u>-61,572</u>	<u>-19,087</u>	<u>-80,659</u>
		Net Charges To Water Fund	<u>369,604</u>	<u>79,396</u>	<u>449,000</u>
Int Svce (Cen Gar)	General	Village Manager	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Village Treasurer	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Public Works Admin	9,481	2,864	12,345
Int Svce (Cen Gar)	General	Info Technology	<u>3,268</u>	<u>927</u>	<u>4,195</u>
			<u>20,409</u>	<u>6,091</u>	<u>26,500</u>
Capital Projects	General	Village Manager	19,834	5,951	0
Capital Projects	General	Engineering	39,395	11,820	0
Capital Projects	General	Facilities Maint	0	0	0
Capital Projects	General	Highway	<u>0</u>	<u>0</u>	<u>0</u>
			<u>59,229</u>	<u>17,771</u>	<u>0</u>
Public Library	General	Sanitation	<u>3,947</u>	<u>1,183</u>	<u>5,130</u>

# APPENDIX A12

## VILLAGE OF SCARSDALE STAFFING LEVELS FULL - TIME BUDGETED POSITIONS

<u>DEPARTMENT</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>	<u>2014-15 BUDGET</u>	<u>2015-16 BUDGET</u>	<u>2016-17 BUDGET</u>
Village Justice	4.0	4.0	4.0	4.0	4.0
Village Manager	8.0	8.0	8.0	8.0	7.0
Village Treasurer	6.0	6.0	6.0	6.0	6.0
Assessor	3.65	4.65	4.0	4.0	4.0
Village Clerk	2.5	2.5	2.5	2.5	2.5
Village Attorney	2.0	2.0	2.0	2.0	2.0
Human Resources	2.5	2.0	2.0	2.0	2.0
Information Technology	2.5	2.0	2.0	2.0	2.0
Planning	2.0	2.0	2.0	2.0	2.0
Public Works	65.5	65.5	66.0	66.0	67.0
Police Department	51.0	51.0	51.0	51.0	51.0
Fire Department	49.0	49.0	49.0	49.0	49.0
Building Inspection	6.5	7.0	7.0	7.0	7.0
Recreation Department	9.25	9.0	10.0	10.0	10.0
Total General Fund	214.40	214.65	215.5	215.5	215.5
Swim Pool	0.25	0.5	0.5	0.5	0.5
Water Department	11.0	11.0	11.0	11.0	10.0
Central Garage	8.0 *	7.0 *	8.0 *	6.7 *	6.5 *
	<u>233.65</u>	<u>233.15</u>	<u>235.0</u>	<u>233.7</u>	<u>232.5</u>

\* Number of employees assigned to Village operation.

# APPENDIX A13 - Page 1

## Summary Schedule of Debt Service

<b>General Fund (Existing Debt)</b>				<b>BAN &amp; EFC Debt</b>		<b>Total Existing &amp; Proposed</b>	<b>Crane Berk- ley District</b>	<b>Net Debt Service</b>	
Fiscal Yr	Principal	Interest	Total	BAN P&I Est	EFC Bond P&I Est				
2016-17	1,162,377	442,268	1,604,645	543,000	85,903	2,233,548	0	2,233,548	
2017-18	1,236,549	404,709	1,641,258	647,250	85,567	2,374,075	0	2,374,075	
2018-19	1,127,805	396,275	1,524,080	307,500	85,131	1,916,711	0	1,916,711	
2019-20	1,175,472	330,320	1,505,792	304,500	89,591	1,899,883	0	1,899,883	
2020-21	1,208,209	293,999	1,502,208	0	88,924	1,591,132	0	1,591,132	
2021-22	1,247,356	255,409	1,502,765	0	88,168	1,590,933	0	1,590,933	
2022-23	1,290,092	214,337	1,504,429	0	87,340	1,591,769	0	1,591,769	
2023-24	1,329,309	171,144	1,500,453	0	86,452	1,586,905	0	1,586,905	
2024-25	1,272,046	126,168	1,398,214	0	90,512	1,488,726	0	1,488,726	
2025-26	346,820	98,569	445,389	0	89,405	534,794	0	534,794	
2026-27	349,627	89,303	438,930	0	88,199	527,129	0	527,129	
2027-28	364,402	79,756	444,158	0	86,922	531,080	0	531,080	
2028-29	229,949	71,710	301,659	0	90,556	392,215	0	392,215	
2029-30	151,807	66,289	218,096	0	89,052	307,148	0	307,148	
2030-31	156,024	61,735	217,759	0	87,504	305,263	0	305,263	
2031-32	160,241	56,664	216,905	0	90,904	307,809	0	307,809	
2032-33	166,566	51,456	218,022	0	89,174	307,196	0	307,196	
2033-34	172,892	45,626	218,518	0	87,411	305,929	0	305,929	
2034-35	179,217	38,711	217,928	0	90,777	308,705	0	308,705	
2036-36	185,542	31,542	217,084	0	88,852	305,936	0	305,936	
2036-37	193,976	24,120	218,096	0	91,891	309,987	0	309,987	
2037-38	200,301	16,361	216,662	0	0	216,662	0	216,662	
2038-39	<u>208,734</u>	<u>8,349</u>	217,083	<u>0</u>	<u>0</u>	217,083	0	<u>217,083</u>	
	<u>14,115,313</u>	<u>3,374,820</u>	<u>17,490,133</u>	<u>1,802,250</u>	<u>1,858,235</u>	<u>21,150,618</u>	<u>0</u>	<u>21,150,618</u>	
<b>(1) Debt (BANs)</b>				<b>(2) EFC Financing</b>					
Revaluation Project			550,000	South Fox Meadow Drainage Project		1,510,000			
Popham Road Bridge Final Pmt			1,200,000			0			
			0			1,510,000			
			<u>1,750,000</u>						
Note: Payments at rates of 2% to 3% over time. Note 2: Popham Rd BAN at rates of 1% to 1.5%				Note: Payments on a 22 year EFC bond for the S. Fox Meadow Drainage Project with rates from 0.18% to 4.2025% from 2014-2015 to 5/1/2037					
<b>Internal Service Fund</b>				<b>Enterprise Fund</b>					
<b>Central Maint Facility Bonds</b>				<b>Swim Pool Bonds</b>					
Fiscal Yr	Principal	Interest	Total	Principal	Interest	Total			
2013-14	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			

# APPENDIX A13 - page 2

## Summary Schedule of Debt Service

### Water Enterprise Fund Summary

<b>Water Fund (Existing Debt)</b>				<b>Proposed Debt (1) and (2)</b>		<b>Total Existing &amp; Proposed</b>
Fiscal Yr	Principal	Interest	Total	BAN P&I Est	Bond P&I Est	
2016-17	232,623	179,675	412,298	0	0	412,298
2017-18	208,451	172,669	381,120	0	0	381,120
2018-19	217,195	165,631	382,826	0	0	382,826
2019-20	224,528	159,071	383,599	0	0	383,599
2020-21	231,791	153,120	384,911	0	0	384,911
2021-22	237,644	146,950	384,594	0	0	384,594
2022-23	244,908	140,650	385,558	0	0	385,558
2023-24	250,691	134,162	384,853	0	0	384,853
2024-25	257,954	127,376	385,330	0	0	385,330
2025-26	268,180	120,128	388,308	0	0	388,308
2026-27	275,373	112,560	387,933	0	0	387,933
2027-28	285,598	104,694	390,292	0	0	390,292
2028-29	235,051	97,341	332,392	0	0	332,392
2029-30	208,193	90,911	299,104	0	0	299,104
2030-31	213,976	84,665	298,641	0	0	298,641
2031-32	219,759	77,711	297,470	0	0	297,470
2032-33	228,434	70,569	299,003	0	0	299,003
2033-34	237,108	62,574	299,682	0	0	299,682
2034-35	245,783	53,089	298,872	0	0	298,872
2035-36	254,458	43,258	297,716	0	0	297,716
2036-37	266,024	33,080	299,104	0	0	299,104
2037-38	274,699	22,439	297,138	0	0	297,138
2038-39	286,266	11,451	297,717	0	0	297,717
<b>TOTAL</b>	<b><u>5,604,687</u></b>	<b><u>2,363,774</u></b>	<b><u>7,968,461</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>7,968,461</u></b>

<b>(1) Proposed Debt (BANs)</b>	<b>(2) Proposed Debt (Bonds)</b>
0	0
0	0
<u>0</u>	<u>0</u>

# APPENDIX A14

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST PUBLIC IMPROVEMENT (SERIAL) BONDS, 2002 - \$1,550,000 FOR FREIGHTWAY GARAGE REPAIRS

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2003-04	Jul 15	0	58,775.00	3.000%		
	Jan 15	0	29,387.50		88,162.50	1,550,000
2004-05	Jul 15	85,000	29,387.50	3.000%		
	Jan 15	0	28,112.50		142,500.00	1,465,000
2005-06	Jul 15	90,000	28,112.50	3.000%		
	Jan 15	0	26,762.50		144,875.00	1,375,000
2006-07	Jul 15	90,000	26,762.50	3.250%		
	Jan 15	0	25,300.00		142,062.50	1,285,000
2007-08	Jul 15	95,000	25,300.00	3.250%		
	Jan 15	0	23,756.25		144,056.25	1,190,000
2008-09	Jul 15	100,000	23,756.25	3.500%		
	Jan 15	0	22,006.25		145,762.50	1,090,000
2009-10	Jul 15	105,000	22,006.25	3.500%		
	Jan 15	0	20,168.75		147,175.00	985,000
2010-11	Jul 15	105,000	20,168.75	3.750%		
	Jan 15	0	18,200.00		143,368.75	880,000
2011-12	Jul 15	110,000	18,200.00	4.000%		
	Jan 15	0	16,000.00		144,200.00	770,000
2012-13	Jul 15	115,000	16,000.00	4.000%		
	Jan 15	0	13,700.00		144,700.00	655,000
2013-14	Jul 15	120,000	13,700.00	4.000%		
	Jan 15	0	11,300.00		145,000.00	535,000
2014-15	Jul 15	125,000	11,300.00	4.125%		
	Jan 15	0	8,721.88		145,021.88	410,000
2015-16	Jul 15	130,000	8,721.88	4.125%		
	Jan 15	0	6,040.63		144,762.51	280,000
2016-17	Jul 15	135,000	6,040.63	4.250%		
	Jan 15	0	3,171.88		144,212.51	145,000
2017-18	Jul 15	145,000	3,171.88	4.375%	148,171.88	0
		1,550,000.00	564,031.28		2,114,031.28	

# APPENDIX A15

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2007 - \$3,000,000 FOR SUPPLY FIELD & ARDSLEY RD PUMP STN

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2008-09	Nov 15	45,000	116,881.25	3.500%		
	May 15	0	57,653.13		219,534.38	2,955,000
2009-10	Nov 15	105,000	57,653.13	3.500%		
	May 15	0	55,815.63		218,468.76	2,850,000
2010-11	Nov 15	110,000	55,815.63	3.500%		
	May 15	0	53,890.63		219,706.26	2,740,000
2011-12	Nov 15	115,000	53,890.63	3.500%		
	May 15	0	51,878.13		220,768.76	2,625,000
2012-13	Nov 15	120,000	51,878.13	3.500%		
	May 15	0	49,778.13		221,656.26	2,505,000
2013-14	Nov 15	120,000	49,778.13	3.500%		
	May 15	0	47,678.13		217,456.26	2,385,000
2014-15	Nov 15	125,000	47,678.13	3.500%		
	May 15	0	45,490.63		218,168.76	2,260,000
2015-16	Nov 15	135,000	4,984.38	3.625%		
	May 15	0	2,537.50		142,521.88	2,125,000
2016-17	Nov 15	140,000	2,537.50	3.625%		
	May 15	0	0.00		142,537.50	1,985,000
2017-18	Nov 15	0	0.00	3.700%		
	May 15	0	0.00		0.00	1,985,000
2018-19	Nov 15	0	0.00	3.800%		
	May 15	0	0.00		0.00	1,985,000
2019-20	Nov 15	0	0.00	3.875%		
	May 15	0	0.00		0.00	1,985,000
2020-21	Nov 15	0	0.00	4.000%		
	May 15	0	0.00		0.00	1,985,000
2021-22	Nov 15	0	0.00	4.000%		
	May 15	0	0.00		0.00	1,985,000
2022-23	Nov 15	0	0.00	4.050%		
	May 15	0	0.00		0.00	1,985,000
2023-24	Nov 15	0	0.00	4.200%		
	May 15	0	0.00		0.00	1,985,000
2024-25	Nov 15	0	0.00	4.200%		
	May 15	0	0.00		0.00	1,985,000
2025-26	Nov 15	0	0.00	4.250%		
	May 15	0	0.00		0.00	1,985,000
2026-27	Nov 15	0	0.00	4.250%		
	May 15	0	0.00		0.00	1,985,000
2027-28	Nov 15	0	0.00	4.300%		
		1,015,000.00	805,818.82		1,820,818.82	

Refunded 5/19/15

# APPENDIX A16

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2009 - \$10,500,000 FOR PUBLIC SAFETY BLDG IMPRV & EXP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2010-11	June 15	0	339,475.00			
	Dec 15	0	169,737.50		509,212.50	10,500,000
2011-12	June 15	585,000	169,737.50	2.500%		
	Dec 15	0	162,425.00		917,162.50	9,915,000
2012-13	June 15	610,000	162,425.00	2.500%		
	Dec 15	0	154,800.00		927,225.00	9,305,000
2013-14	June 15	630,000	154,800.00	2.500%		
	Dec 15	0	146,925.00		931,725.00	8,675,000
2014-15	June 15	655,000	146,925.00	2.625%		
	Dec 15	0	138,328.13		940,253.13	8,020,000
2015-16	June 15	680,000	138,328.12	2.750%		
	Dec 15	0	128,978.13		947,306.25	7,340,000
2016-17	June 15	705,000	128,978.12	3.000%		
	Dec 15	0	118,403.13		952,381.25	6,635,000
2017-18	June 15	730,000	118,403.12	3.125%		
	Dec 15	0	106,996.88		955,400.00	5,905,000
2018-19	June 15	755,000	106,996.87	3.250%		
	Dec 15	0	94,728.13		956,725.00	5,150,000
2019-20	June 15	785,000	94,728.12	3.375%		
	Dec 15	0	81,481.25		961,209.37	4,365,000
2020-21	June 15	810,000	81,481.25	3.500%		
	Dec 15	0	67,306.25		958,787.50	3,555,000
2021-22	June 15	840,000	67,306.25	3.625%		
	Dec 15	0	52,081.25		959,387.50	2,715,000
2022-23	June 15	870,000	52,081.25	3.750%		
	Dec 15	0	35,768.75		957,850.00	1,845,000
2023-24	June 15	905,000	35,768.75	3.750%		
	Dec 15	0	18,800.00		959,568.75	940,000
2023-24	June 15	940,000	18,800.00	4.000%		
	Dec 15	0	0.00		958,800.00	0
		10,500,000	3,292,993.75		13,792,993.75	

# APPENDIX A17

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST PUBLIC IMPROVEMENT (SERIAL) BONDS, 2011 - \$1,000,000 FOR PUBLIC SAFETY BLDG IMPRV & EXP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2012-13	Sept 15	0	16,896.20			
	Mar 15	0	8,615.63		25,511.83	1,000,000
2013-14	Sept 15	80,000	8,615.62	1.000%		
	Mar 15	0	8,215.63		96,831.25	920,000
2014-15	Sept 15	85,000	8,215.62	1.000%		
	Mar 15	0	7,790.63		101,006.25	835,000
2015-16	Sept 15	85,000	7,790.62	1.000%		
	Mar 15	0	7,365.63		100,156.25	750,000
2016-17	Sept 15	85,000	7,365.62	1.250%		
	Mar 15	0	6,834.38		99,200.00	665,000
2017-18	Sept 15	90,000	6,834.37	1.500%		
	Mar 15	0	6,159.38		102,993.75	575,000
2018-19	Sept 15	90,000	6,159.37	2.000%		
	Mar 15	0	5,259.38		101,418.75	485,000
2019-20	Sept 15	95,000	5,259.37	2.000%		
	Mar 15	0	4,309.38		104,568.75	390,000
2020-21	Sept 15	95,000	4,309.37	2.000%		
	Mar 15	0	3,359.38		102,668.75	295,000
2021-22	Sept 15	95,000	3,359.37	2.125%		
	Mar 15	0	2,350.00		100,709.37	200,000
2022-23	Sept 15	100,000	2,350.00	2.250%		
	Mar 15	0	1,225.00		103,575.00	100,000
2023-24	Sept 15	100,000	1,225.00	2.450%		
		1,000,000	139,864.95		1,038,639.95	

# APPENDIX A18

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2014 - \$8,300,000 FOR FIRE STN #1 & REEVES NEWSOM PUMP STN

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2014-15	Jan 15	225,000	272,902.50	3.000%		
	July 15	0	136,575.00		497,902.50	8,075,000
2015-16	Jan 15	225,000	136,575.00	3.000%		
	July 15	0	133,200.00		498,150.00	7,850,000
2016-17	Jan 15	230,000	133,200.00	3.000%		
	July 15	0	129,750.00		496,400.00	7,620,000
2017-18	Jan 15	235,000	129,750.00	3.000%		
	July 15	0	126,225.00		494,500.00	7,385,000
2018-19	Jan 15	245,000	126,225.00	3.000%		
	July 15	0	122,550.00		497,450.00	7,140,000
2019-20	Jan 15	250,000	122,550.00	3.000%		
	July 15	0	118,800.00		495,100.00	6,890,000
2020-21	Jan 15	260,000	118,800.00	3.000%		
	July 15	0	114,900.00		497,600.00	6,630,000
2021-22	Jan 15	265,000	114,900.00	3.000%		
	July 15	0	110,925.00		494,800.00	6,365,000
2022-23	Jan 15	275,000	110,925.00	3.000%		
	July 15	0	106,800.00		496,850.00	6,090,000
2023-24	Jan 15	285,000	106,800.00	3.000%		
	July 15	0	102,525.00		498,600.00	5,805,000
2024-25	Jan 15	295,000	102,525.00	3.000%		
	July 15	0	98,100.00		500,050.00	5,510,000
2025-26	Jan 15	305,000	98,100.00	3.000%		
	July 15	0	93,525.00		501,200.00	5,205,000
2026-27	Jan 15	320,000	93,525.00	3.000%		
	July 15	0	88,725.00		507,050.00	4,885,000
2027-28	Jan 15	330,000	88,725.00	3.000%		
	July 15	0	83,775.00		507,450.00	4,555,000
2028-29	Jan 15	345,000	83,775.00	3.000%		
	July 15	0	78,600.00		512,550.00	4,210,000
2029-30	Jan 15	360,000	78,600.00	3.000%		
	July 15	0	73,200.00		517,200.00	3,850,000
2030-31	Jan 15	370,000	73,200.00	3.250%		
	July 15	0	67,187.50		516,400.00	3,480,000
2031-32	Jan 15	380,000	67,187.50	3.250%		
	July 15	0	61,012.50		514,375.00	3,100,000
2032-33	Jan 15	395,000	61,012.50	3.500%		
	July 15	0	54,100.00		517,025.00	2,705,000
2033-34	Jan 15	410,000	54,100.00	4.000%		
	July 15		45,900.00		518,200.00	2,295,000
2034-35	Jan 15	425,000	45,900.00	4.000%		
	July 15		37,400.00		516,800.00	1,870,000
2035-36	Jan 15	440,000	37,400.00	4.000%		
	July 15		28,600.00		514,800.00	1,430,000
2036-37	Jan 15	460,000	28,600.00	4.000%		
	July 15		19,400.00		517,200.00	970,000
2037-38	Jan 15	475,000	19,400.00	4.000%		
	July 15		9,900.00		513,800.00	495,000
2038-39	Jan 15	495,000	9,900.00	4.000%		
					514,800.00	
		8,300,000	4,356,252.50			0

# APPENDIX A19

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

PUBLIC IMPROVEMENT REFUNDING (SERIAL) BONDS, 2015 - \$3,470,000 - SUPPLY FLD BLDG, ARDSLEY RD  
PUMP STATION AND CHRISTIE PLACE ACQUISITION

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2015-16	Sept 15	110,000	27,167.36	1.000%	137,167.36	3,360,000
	Mar 15	0	41,606.25			
2016-17	Sept 15	100,000	41,606.25	2.000%	141,606.25	3,260,000
	Mar 15	0	40,606.25			
2017-18	Sept 15	245,000	40,606.25	4.000%	285,606.25	3,015,000
	Mar 15	0	35,706.25			
2018-19	Sept 15	255,000	35,706.25	4.000%	290,706.25	2,760,000
	Mar 15	0	30,606.25			
2019-20	Sept 15	270,000	30,606.25	2.000%	300,606.25	2,490,000
	Mar 15	0	27,906.25			
2020-21	Sept 15	275,000	27,906.25	2.000%	302,906.25	2,215,000
	Mar 15	0	25,156.25			
2021-22	Sept 15	285,000	25,156.25	2.000%	310,156.25	1,930,000
	Mar 15	0	22,306.25			
2022-23	Sept 15	290,000	22,306.25	2.000%	312,306.25	1,640,000
	Mar 15	0	19,406.25			
2023-24	Sept 15	290,000	19,406.25	2.000%	309,406.25	1,350,000
	Mar 15	0	16,506.25			
2024-25	Sept 15	295,000	16,506.25	2.250%	311,506.25	1,055,000
	Mar 15	0	13,187.50			
2025-26	Sept 15	310,000	13,187.50	2.500%	323,187.50	745,000
	Mar 15	0	9,312.50			
2026-27	Sept 15	305,000	9,312.50	2.500%	314,312.50	440,000
	Mar 15	0	5,500.00			
2027-28	Sept 15	320,000	5,500.00	2.500%	325,500.00	120,000
	Mar 15	0	1,500.00			
2028-29	Sept 15	120,000	1,500.00	2.500%	121,500.00	0
		3,470,000	605,779.86	4,075,779.86		

# APPENDIX A20

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

NYS Environmental Facilities Corp. for South Fox Meadow Drainage Project \$1,640,000 long term financing dated July 2014

Fiscal Year	Due Date	Principal Amount	Coupon	Interest Amount	Gross Debt Service	Less Subsidy Credit	Annual Admin Fee	Semi-annual Net Debt service	Bonds O/S Fiscal Year End
2014-15	Nov 1	0		16,582.14	16,582.14	8,291.07	0.00	8,291.07	
	May 1	70,000	0.1815%	22,442.00	92,442.00	11,221.00	4,392.00	85,613.00	
2015-16	Nov 1	0		22,378.48	22,378.48	11,189.24		11,189.24	1,570,000
	May 1	60,000	0.3315%	22,378.48	82,378.48	11,189.24	3,774.00	74,963.24	
2016-17	Nov 1	0		22,279.02	22,279.02	11,139.51		11,139.51	1,510,000
	May 1	60,000	0.6215%	22,279.02	82,279.02	11,139.51	3,624.00	74,763.51	
2017-18	Nov 1	0		22,092.58	22,092.58	11,046.29		11,046.29	1,450,000
	May 1	60,000	0.9515%	22,092.58	82,092.58	11,046.29	3,474.00	74,520.29	
2018-19	Nov 1	0		21,807.12	21,807.12	10,903.56		10,903.56	1,390,000
	May 1	60,000	1.2615%	21,807.12	81,807.12	10,903.56	3,324.00	74,227.56	
2019-20	Nov 1	0		21,428.68	21,428.68	10,714.34		10,714.34	1,330,000
	May 1	65,000	1.5515%	21,428.68	86,428.68	10,714.34	3,162.00	78,876.34	
2020-21	Nov 1	0		20,924.44	20,924.44	10,462.22		10,462.22	1,265,000
	May 1	65,000	1.8215%	20,924.44	85,924.44	10,462.22	3,000.00	78,462.22	
2021-22	Nov 1	0		20,332.46	20,332.46	10,166.23		10,166.23	1,200,000
	May 1	65,000	2.0515%	20,332.46	85,332.46	10,166.23	2,836.00	78,002.23	
2022-23	Nov 1	0		19,665.72	19,665.72	9,832.86		9,832.86	1,135,000
	May 1	65,000	2.2315%	19,665.72	84,665.72	9,832.86	2,674.00	77,506.86	
2023-24	Nov 1	0		18,940.48	18,940.48	9,470.24		9,470.24	1,070,000
	May 1	65,000	2.3515%	18,940.48	83,940.48	9,470.24	2,512.00	76,982.24	
2024-25	Nov 1	0		18,176.24	18,176.24	9,088.12		9,088.12	1,005,000
	May 1	70,000	2.6665%	18,176.24	88,176.24	9,088.12	2,336.00	81,424.12	
2025-26	Nov 1	0		17,242.96	17,242.96	8,621.48		8,621.48	935,000
	May 1	70,000	2.9415%	17,242.96	87,242.96	8,621.48	2,162.00	80,783.48	
2026-27	Nov 1	0		16,213.44	16,213.44	8,106.72		8,106.72	865,000
	May 1	70,000	3.1535%	16,213.44	86,213.44	8,106.72	1,986.00	80,092.72	
2027-28	Nov 1	0		15,109.72	15,109.72	7,554.86		7,554.86	795,000
	May 1	70,000	3.3655%	15,109.72	85,109.72	7,554.86	1,812.00	79,366.86	
2028-29	Nov 1	0		13,931.78	13,931.78	6,965.89		6,965.89	725,000
	May 1	75,000	3.5075%	13,931.78	88,931.78	6,965.89	1,624.00	83,589.89	
2029-30	Nov 1	0		12,616.48	12,616.48	6,308.24		6,308.24	650,000
	May 1	75,000	3.6335%	12,616.48	87,616.48	6,308.24	1,436.00	82,744.24	
2030-31	May 1	0		11,253.92	11,253.92	5,626.96		5,626.96	575,000
	Nov 1	75,000	3.7335%	11,253.92	86,253.92	5,626.96	1,250.00	81,876.96	
2031-32	May 1	0		9,853.86	9,853.86	4,926.93		4,926.93	500,000
	Nov 1	80,000	3.8245%	9,853.86	89,853.86	4,926.93	1,050.00	85,976.93	
2032-33	May 1	0		8,324.06	8,324.06	4,162.03		4,162.03	420,000
	Nov 1	80,000	3.9075%	8,324.06	88,324.06	4,162.03	850.00	85,012.03	
2033-34	May 1	0		6,761.06	6,761.06	3,380.53		3,380.53	340,000
	Nov 1	80,000	3.5505%	6,761.06	86,761.06	3,380.53	650.00	84,030.53	
2034-35	May 1	0		5,340.86	5,340.86	2,670.43		2,670.43	260,000
	Nov 1	85,000	4.0315%	5,340.86	90,340.86	2,670.43	436.00	88,106.43	
2035-36	May 1	0		3,627.46	3,627.46	1,813.73		1,813.73	175,000
	Nov 1	85,000	4.0855%	3,627.46	88,627.46	1,813.73	224.00	87,037.73	
2036-37	May 1	0		1,891.12	1,891.12	945.56		945.56	90,000
	Nov 1	90,000	4.2025%	1,891.12	91,891.12	945.56		90,945.56	
		1,640,000		699,408.02	2,339,408.02	349,704.01	48,588.00	2,038,292.01	

Assumes full draw down of available funds

# APPENDIX A21

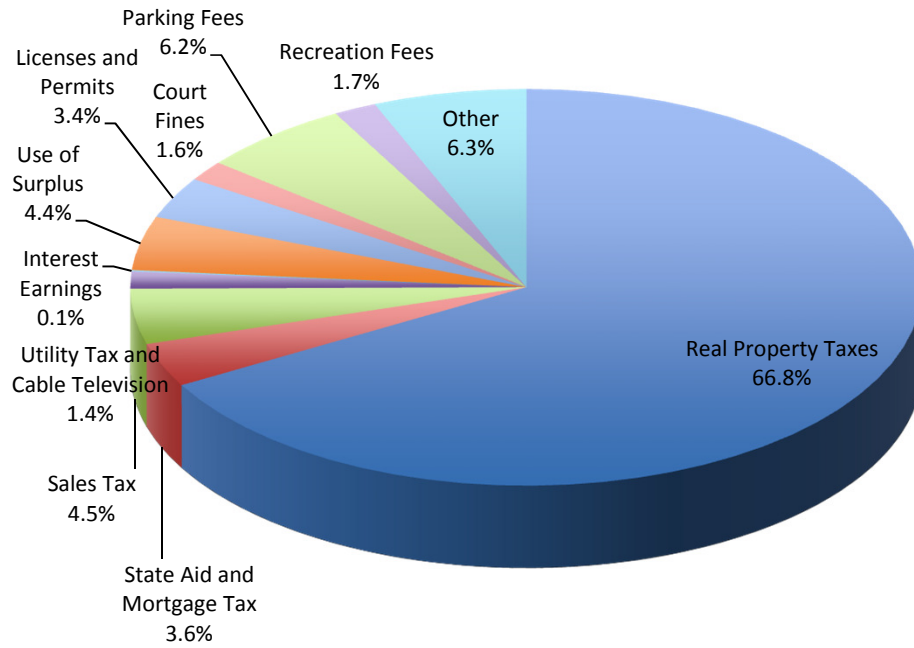
## Leaf Collection and Disposal Program Cost Analysis

	<u>2015-16 Budget</u>	<u>2015-16 Estimate</u>	<u>2015-16 Proposed</u>
<b>Personal Services</b>			
Full-time employees (1)	393,646	430,046	295,416
Temporary employees (2)	120,000	101,975	107,000
Overtime (3)	<u>65,000</u>	<u>60,999</u>	<u>65,000</u>
	578,646	593,020	467,416
<b>Equipment</b>			
Leaf vacuum parts (4)	55,000	55,000	55,000
Leaf machine (5)	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	85,000	85,000	85,000
<b>Supplemental Services</b>			
Hauling contract (6)	130,000	100,300	105,000
Other services (7)	<u>36,000</u>	<u>10,000</u>	<u>10,000</u>
	<u>166,000</u>	<u>110,300</u>	<u>115,000</u>
	<u>829,646</u>	<u>788,320</u>	<u>667,416</u>

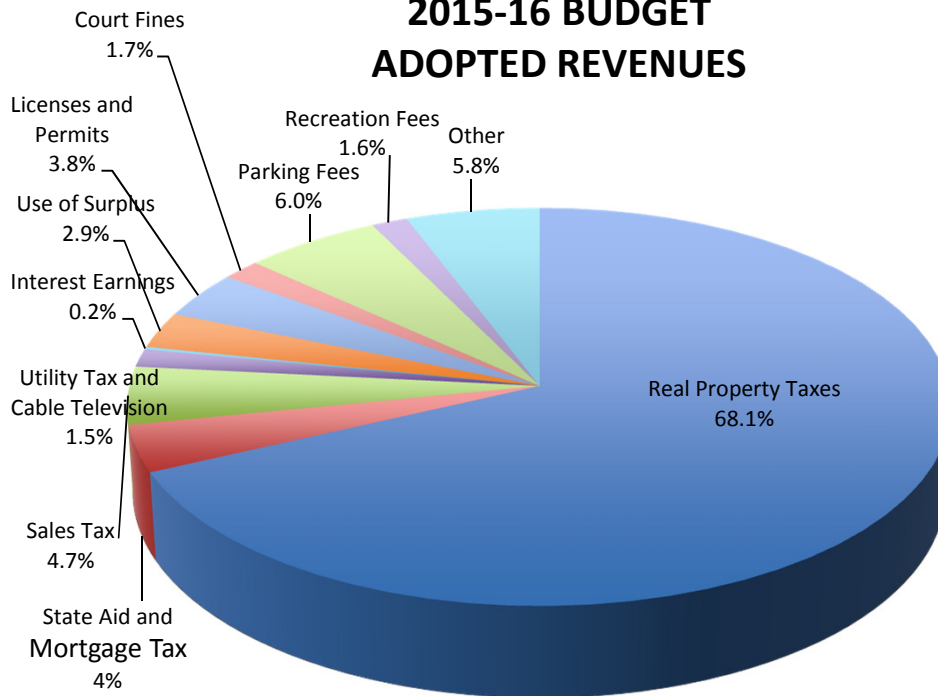
- (1) Highway employees are assigned to this program from approx. October 6 to December 19
- (2) Temporaries are hired for the period October 14 to December 19.
- (3) In fiscal year 15/16 - 3 Saturdays and Veteran's Day were worked. Typically only 4 overtime days are budgeted.
- (4) Replacement parts for leaf vacuum machines.
- (5) Annual purchase of one leaf vacuum machine or 4-5 metal leaf boxes.
- (6) Intermunicipal agreement with Westchester County for hauling an estimated 4,000 tons @ \$16.61/ton. For fiscal Year 2016-2017 the tipping fee is anticipated to increase by 3-4% and rental of 6 dump trucks. FY 16/17 Rental & Misc. \$33,000 spent. Disposal 4,050 tons x \$16.61/ton = \$67,270
- (7) Includes materials for leaf boxes, drug screening of temporary employees, tools and hardware, and rental of 4 dump trucks.

**APPENDIX A22 REVENUES PIE CHART ANALYSIS**

**2016-17 BUDGET  
PROPOSED REVENUES**

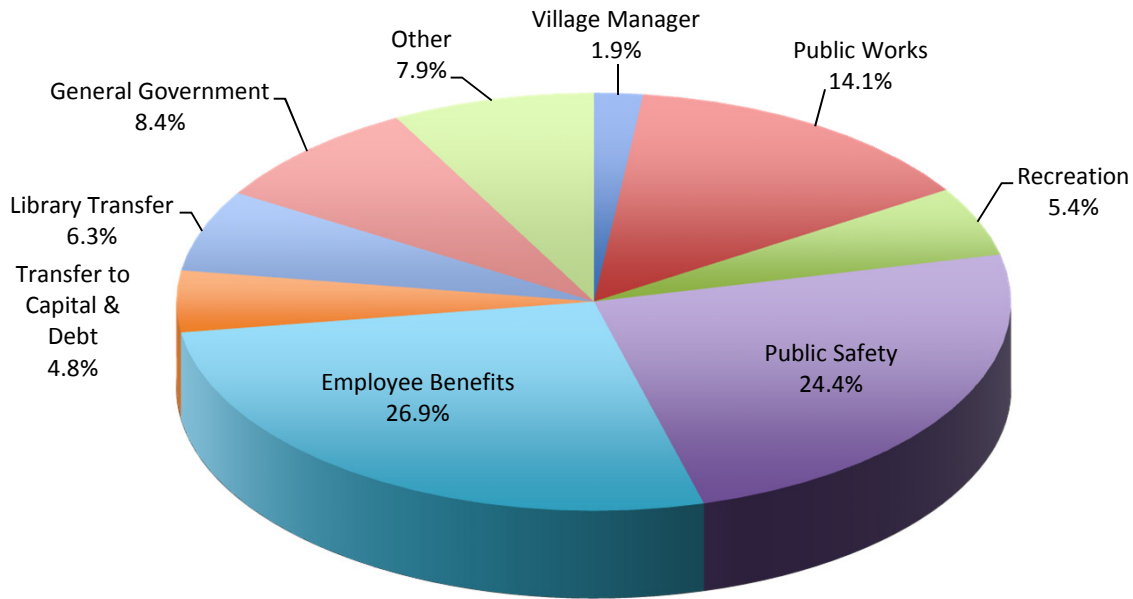


**2015-16 BUDGET  
ADOPTED REVENUES**



**APPENDIX A23  
APPROPRIATION PIE CHART ANALYSIS**

**2016-17 BUDGET  
PROPOSED APPROPRIATIONS**



**2015-16 BUDGET  
ADOPTED APPROPRIATIONS**

