



# Village of Scarsdale

VILLAGE HALL / 1001 POST ROAD / SCARSDALE, NY 10583  
914.722.1175 / WWW.SCARSDALE.COM

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## PRESS RELEASE

For Immediate Release

March 01, 2017

Contact: Donna M. Conkling, Village Clerk  
914.722.1175

### **Openings on Boards, Councils and Committees: Deadline to Apply is March 08, 2017**

The Personnel Committee of the Village Board is asking residents interested in volunteering to serve on Village Boards, Councils, and Committees to submit their names for consideration. New terms will begin April 3, 2017. Candidates interested in serving on any Board, Council, or Committee should apply no later than March 08, 2017.

Trustee Jane Veron, Chair of the Personnel Committee, said interested residents are encouraged to submit their own names, together with a listing of community service and relevant professional background. It is also helpful for Scarsdale residents to provide written suggestions of individuals who should be considered for appointment. Please submit contact information including email addresses. The information may be submitted in one of three ways:

#### *Submit Your Application Online*

Simply go to <https://tinyurl.com/Scarsdale-Volunteers> and follow the online instructions. Alternatively, one may also go to [scarsdale.com](http://scarsdale.com), click the "Government" tab, and then select "Volunteer to Serve on a Citizen Board." From there, just use the "Click Here to APPLY" link and follow the on-screen instructions.

#### *Submit Your Application by Mail or In-Person at Village Hall*

Applications may also be mailed to Trustee Jane Veron, Scarsdale Village Hall, 1001 Post Road, Scarsdale, NY 10583, or dropped off to her attention in the Village Clerk's Office at the same address.

#### *Application Deadline: March 08, 2017*

All materials must be submitted online through [www.scarsdale.com](http://www.scarsdale.com) or delivered to Village Hall no later than **March 8, 2017**. Residents with any questions should feel free to contact the

Personnel Committee Chair, Jane Veron, by e-mail using [jveron.villagetrustee@gmail.com](mailto:jveron.villagetrustee@gmail.com). One may also contact the Village Clerk, Donna Conkling, either by phone at 914-722-1175, or by email using [dconkling@scarsdale.com](mailto:dconkling@scarsdale.com).

### Citizen Board, Council, and Committee Membership Guidelines

Pursuant to the general policy adopted by the Village Board, guidelines for membership on Scarsdale's appointed Boards, Councils and Committees cover four areas:

#### 1. Residency

Boards, Committees and Advisory Councils are comprised of residents of the Village. While comments from outside the community can be sought as needed, actions recommended or taken by Boards, Committees and Advisory Councils should ultimately reflect the views of Village residents.

#### 2. Professional or Business Affiliation

Various professional skills and training are required by Village law or deemed desirable by the Village Board of Trustees for the successful fulfillment of some Board, Council or Committee charters.

#### 3. Civic Interest and Involvement

The majority of the members of Village Boards and Councils are appointed by reason of demonstrated interest in Village affairs, through volunteer involvement. Scarsdale is the beneficiary of a long history of voluntary civic endeavors. Since the overriding purpose of Boards, Committees and Councils is to assure the continuation of high community standards, it is appropriate that members on Boards, Committees and Councils be those residents who have demonstrated willingness and initiative to work in support of this objective.

#### 4. Specialized Knowledge

Certain Boards, Committees and Councils benefit by having one or more members with specialized knowledge. For example, the Cable Television Commission benefits by having people with knowledge of the communications industry; the Advisory Council on People with Disabilities would benefit from the experience of residents with disabilities; the Advisory Council on Youth would benefit from people who have worked with young people.

### Additional Citizen Board, Council, and Committee Information

The following are the terms of office, and responsibilities for members appointed to the Boards, Councils and Committees:

**BOARD OF APPEALS** - (5 years - one term). Rules on appeals from zoning requirements, including setbacks; on permits for construction of swimming pools and tennis courts, and on non-conforming uses.

**BOARD OF ARCHITECTURAL REVIEW** - (3 years - two terms). Its basic purpose is to preserve the character and appearance of the Village. Review of all applications involving

construction of buildings, or additions to, or reconstruction of existing buildings affecting the exterior appearance.

**PLANNING BOARD** - (5 years - one term). Advises Village Board on master planning; rules on applications for sub-division of lots, street designations, construction in wetland areas and non-residential buildings.

**BOARD OF ETHICS** - (5 years - one term). Possible conflicts of interest or other issues of ethics affecting Village personnel are referred to this Board by the Board of Trustees.

**CABLE TELEVISION COMMISSION** - (5 years - open-ended terms). Administers and monitors the Cable Franchise Agreements with the Village and encourages use of the cable access channels.

**CONSERVATION ADVISORY COUNCIL** - (2 years - open-ended terms). Advises the Village Board on such matters as programs, areas, facilities, public relations and other matters pertaining to conservation of the environment.

**COMMITTEE FOR HISTORIC PRESERVATION** - (3 years - two terms). Determines if a structure located in the Village for which a permit for demolition has been requested is a structure of historical importance.

**LIBRARY BOARD** - (5 years - one term). Responsible for the administrative and operating policies of the Scarsdale Public Library. Operates independently of the Village Board and selects its own President.

**ADVISORY COUNCIL ON PEOPLE WITH DISABILITIES** - (2 years - open-ended terms). Advises and assists the Village Board in matters of concern to residents with disabilities. Assists with programs and activities, increases public awareness of the needs of the disabled, acts as liaison with other Advisory Councils, and promotes participation in community affairs by disabled persons.

**ADVISORY COUNCIL ON HUMAN RELATIONS** - (2 years - open-ended terms). Considers and recommends actions at the request of the Village Board to foster mutual respect and understanding among all members of the community.

**ADVISORY COUNCIL ON PARKS AND RECREATION** - (2 years - open-ended terms). Promotes the recreation program in the Village and advises the Village Board on the use of Village parks for recreation and passive uses, recommends the use or non-use of all open space, and acts as a liaison between the Village Board and the community on all matters relating to recreation and parks.

**ADVISORY COUNCIL ON SCARSDALE SENIOR CITIZENS** - (2 years - open-ended terms). Advises and assists the Board of Trustees in all matters concerning the senior citizens of the Village of Scarsdale.

TOWN BOARD OF ASSESSMENT REVIEW - (5 years – open-ended terms). This Board reviews property tax grievances filed with respect to property tax assessments.

ADVISORY COUNCIL ON TECHNOLOGY - (2 years - open-ended terms). This Council has a broad mandate in advising the Village Board and staff on technological matters. It provides advice, explores strategic options, and develops recommendations on how the Village Board can best utilize technology, including the Internet to improve efficiencies.

ADVISORY COUNCIL ON YOUTH - (2 years - open-ended terms). Advises and assists the Board of Trustees in responding to the needs of Scarsdale's young people and works to generate a favorable climate for growth and development of youth in the community.

JUDICIAL QUALIFICATIONS ADVISORY COMMITTEE - (5 years - two terms). The Committee's function is to assist the Citizens' Nominating Committee and the Mayor, respectively with the selection of individuals who are qualified for the offices of Village Justice and Acting Village Justice.

REPRESENTATIVE TO SCARSDALE ARTS COUNCIL - (2 years - open-ended terms). At-large representative (total of 4 appointed by the Village Board) to the Scarsdale Arts Council Board. The Council's mission is to encourage the arts to flourish in Scarsdale by, among other methods, improving communication among arts programs and by attracting grant support and to raise public awareness and participation in the arts.